



PACKET MODIFICATIONS

May 28, 2025

Addition of FY-25 April Budget to Actual Report

ACCOUNT	DESCRIPTION	May 5th 2025 ACTUAL
UBB Accounts		
		CURRENT BALANCES
x3637	Business Money Market Account - 4.07% Interest Rate	\$ 2,506,458.56
x0857	Conservation Trust Fund - 0.1% Interest Rate	\$ 28,939.54
x3858	Grant Pass Through - 0.00% Interest Rate (May Close Account)	\$ 25,025.00
x0571	Internal Grants - 0.00% Interest Rate (Needed to Receive Grants from State)	\$ 40,912.00
x0733	Operating (Main Account) - 0.00% Interest Rate	\$ 370,828.61
x3629	Payroll - 0.00% Interest Rate	\$ 2,956.16
x2318	WWTP - 0.15% Interest Rate (Debt Reserves)	\$ 58,799.77
	Subgroup : Total UBB Accounts	\$ 3,033,919.64
ColoTrust Investment Accounts		
x8001	General Fund - 4.3927% 30-Day Yield	\$ 610,798.76
x8002	Sewer Restricted - 4.3927% 30-Day Yield	\$ 608,606.63
x8003	Debt Reserve - 4.3927% 30-Day Yield	\$ 122,631.85
x8004	Bridge Reserve - 4.3927% 30-Day Yield	\$ 675,403.12
x8005	Water - 4.3927% 30-Day Yield	\$ 506,381.08
	Subgroup : ColoTrust Investment Accounts	\$ 2,523,821.44
TOTAL BANK ACCOUNTS		\$3,033,919.64
TOTAL INVESTMENT ACCOUNTS		\$2,523,821.44
TOTAL CURRENT BALANCE ALL ACCOUNTS		\$5,557,741.08

Grant Description	Granting Agency	Total Award	Date Awarded	Amount Rec'd.	Contract Expiration	Revenue Account	Expenditure Account	Consultant/ Contractor	Total Contract Price	Remaining Balance of Grant
EIAF - A00278 Paonia Code Revision	DOLA	\$ 25,000.00	11/27/2023	\$ 9,801.85	11/27/2024	10-35-20	10-41-75	Sustainable Futures	\$ 38,000.00	\$ 15,198.15
EIAF - A00232 Paonia Comprehensive Plan Update	DOLA	\$ 25,000.00	2/1/2023	\$ 23,749.99	9/30/2024	10-35-20	10-41-75	Phoenix Rising Resources (w/ 1 CO)	\$ 68,275.00	\$ 1,250.01
IHOP - PLN064 Housing Needs Assessment and Action Plan - FINAL - DEOBLIGATING \$1,809.38	DOLA	\$ 59,850.00	11/28/2022	\$ 58,040.62	7/31/2025	10-35-20	10-41-75	Urban Rural Continuum (w/ 2 CO)	\$ 86,147.50	\$ 1,809.38
EIAF-25-039 (Tier II) - 25039 Paonia Westernloop Water Main Replacement	DOLA	\$ 1,000,000.00	3/18/2025	\$ -	3/18/2026	30-36-30	60-50-70	TBD	TBD	\$ 1,000,000.00
EIAF (Tier II) - 9721 Paonia Water Tank Relining	DOLA	\$ 956,000.00	4/3/2024	\$ 170,037.53	10/31/2025	60-36-30	60-50-70	Earthworx for Sitework - Relining Contractor TBD	TBD	\$ 785,962.47
Town Park & Apple Valley Park Restroom Renovations	Colorado Grand	\$ 17,000.00	2023	\$ 17,000.00	12/31/2024	10-35-20	10-46-73	STAFF	Approx. \$50,000	\$ -
SAFE PATHWAYS FOR PAONIA - 5TH AND GRAND REALIGNMENT										
RMS - M035-003 (25364) Safe Pathways for Paonia (5th & Grand)	CDOT	\$ 1,040,774.00	10/20/2023	\$ -	8/27/2033	10-35-20	10-45-70	TBD	TBD	\$ 1,040,774.00
SRTS -	CDOT	\$ 872,825.00	4/16/2025	\$ -	TBD	10-35-20	10-45-70	TBD	TBD	\$ 872,825.00
HYDROGEOLOGICAL STUDY										
CFP - 2023-19 Paonia Hydrogeological Study	Col. River Water Conservation District	\$ 25,000.00	5/30/2023	\$ 12,500.00	6/1/2026	60-36-30	60-50-75	Wright Water Engineering		\$ 12,500.00
(CWCB) WSRF Grant - POGG1 2024-2691 Hydrogeological Study of Paonia Spring Complexes	Col. Water Conservation Board	\$ 147,975.00	11/27/2023	\$ -	11/27/2028	60-36-30	60-50-70	Wright Water Engineering		\$ 147,973.00
	CWCB Task 1	Engineering & Data Review	\$ 50,570.00							
	CWCB Task 2	Subsurface	\$ 97,403.00							
	CWCB Task 3	Metering	\$ -							
				\$ 12,500.00		60-36-30	60-50-70	Wright Water	\$ 197,974.00	\$ 160,473.00
GRANT14002201 - Funding Opportunity No. R23AS00109 - Water SMART Planning & Project Design Grant - Paonia, "Watershed and Water System Strategy Plans for Resiliency in the Face of Change"	No Notice to Proceed Received as of 4.4.2025									
	Bureau of Reclamation	\$ 250,000.00	4/23/2024	\$ -	TBD	60-36-30	60-50-70	TBD	TBD	\$ 250,000.00
SS4A - Safe Streets for All - Supplemental Planning and Demonstration Grant	USDOT (FHWA)	\$ 293,974.00	6/18/2024	\$ -	TBD	10-35-20	10-45-20	No Notice to Proceed as of 4.4.2025	TBD	\$ 293,974.00
								Total Grant Funding	\$ 4,713,398.00	
								Total Received	\$ 303,629.99	Remaining Grant Balance \$ 4,409,768.01

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	APRIL 30TH ACTUAL	% R
General Fund				
10-31-01	PROPERTY TAXES	\$ 160,000.00	\$ 68,715.17	43%
10-31-02	S.O. AUTO TAXES	\$ 21,000.00	\$ 7,528.17	36%
10-31-03	SALES TAX - TOWN	\$ 530,000.00	\$ 179,415.81	34%
10-31-04	SALES TAX - COUNTY	\$ 130,000.00	\$ 59,265.95	46%
10-31-05	SALES TAX - STATE MARIJUANA	\$ 25,000.00	\$ 2,160.39	9%
10-31-06	CIGARETTE TAX	\$ 1,500.00	\$ 344.10	23%
10-31-07	FRANCHISE TAX	\$ 60,000.00	\$ 28,020.17	47%
10-31-08	PENALTY & INTEREST	\$ 500.00	\$ 34.41	7%
10-31-09	DELINQUENT TAX	\$ -	\$ -	
10-31-10	ABATEMENTS	\$ -	\$ -	
10-31-11 (22-31-06)	MARIJUANA OCCUPATIONAL TAX (Transaction Fee)	\$ 100,000.00	\$ 22,380.00	22%
	Subgroup : TAXES	\$ 1,028,000.00	\$ 367,864.17	36%
General Fund				
10-32-01	LIQUOR LICENSES	\$ 4,500.00	\$ 2,475.00	55%
10-32-02	MISCELLANEOUS PERMITS	\$ 10,000.00	\$ 1,495.00	15%
10-32-03	BUILDING PERMITS	\$ 45,000.00	\$ 8,913.85	20%
10-32-04	SPECIAL REVIEWS	\$ 4,500.00	\$ -	0%
10-32-05	ZONING VERIFICATION & ADMINISTRATIVE REVIEWS	\$ 500.00	\$ 400.00	80%
10-32-06	VIN INSPECTIONS	\$ 1,500.00	\$ 510.00	34%
10-32-07	PRE-APPLICATION MEETINGS	\$ 1,000.00	\$ -	0%
10-32-08	Short-Term Rental Licenses	\$ 9,000.00	\$ -	0%
10-32-09 (26-30-01)	SIDEWALK FEE	\$ 30,000.00	\$ 10,126.33	34%
10-32-10	MARIJUANA LICENSING FEE	\$ 4,500.00	\$ -	0%
	Subgroup : LICENSES, PERMITS & FEES	\$ 110,500.00	\$ 23,920.18	22%
General Fund				
10-33-01	HIGHWAY USER TAX	\$ 46,950.00	\$ 18,025.26	38%
10-33-02	MOTOR VEHICLE - \$1.50	\$ 1,500.00	\$ 448.60	30%
10-33-03	MOTOR VEHICLE - \$2.50	\$ 3,500.00	\$ 1,112.79	32%
10-33-07	SEVERANCE TAX	\$ 5,000.00	\$ -	0%
10-33-08	MINERAL LEASING	\$ 10,000.00	\$ -	0%
10-33-09 (40-38-01)	CONSERVATION TRUST FUND	\$ 3,500.00	\$ 2,196.72	63%
10-33-10	ROAD & BRIDGE	\$ 7,500.00	\$ 3,303.43	44%
	Subgroup : INTERGOVERNMENTAL REVENUES	\$ 77,950.00	\$ 25,086.80	32%
General Fund				
10-34-01	COURT FINES	\$ 1,000.00	\$ 420.00	42%
10-34-02	POLICE FINES	\$ 7,500.00	\$ 4,720.00	63%
10-34-03	MISCELLANEOUS FINES - BONDS	\$ 100.00	\$ 190.00	190%
10-34-04	OTHER AGENCY CONTRIBUTIONS - PD (B2B COUNTY)	\$ 200,000.00	\$ 82,360.72	41%
10-34-05	DOG TAGS	\$ 400.00	\$ 370.00	93%
10-34-06	CODE ENFORCEMENT VIOLATIONS	\$ 2,500.00	\$ -	0%
10-34-10	LAW ENFORCEMENT COST ALLOCATION	\$ -	\$ -	
10-34-50	PD GRANT	\$ -	\$ -	0%
	Subgroup : FINES AND FORFEITURES	\$ 211,500.00	\$ 88,060.72	42%

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	APRIL 30TH ACTUAL	% R
General Fund				
10-35-01	RENTS & ROYALTIES	\$ 8,500.00	\$ 22,982.23	270%
10-35-02	MOTOR FUEL TAX REFUNDS	\$ -	\$ -	
10-35-04	INTEREST INCOME	\$ 145,000.00	\$ 52,840.08	36%
10-35-05	LATE CHARGES	\$ 5,000.00	\$ 1,546.66	31%
10-35-06	OTHER INCOME	\$ 1,000.00	\$ 5,471.62	547%
10-35-07	INSURANCE PROCEEDS (NEEDS ADDED)	\$ -	\$ -	
10-35-09	PARK DONATIONS	\$ -	\$ -	
10-35-10	OTHER AGENCY CONTRIBUTIONS	\$ -	\$ -	
10-35-13	BRIDGE RESERVE	\$ -	\$ -	
10-35-15	REFUND OF EXPENDITURES	\$ 1,000.00	\$ 2,134.76	213%
10-35-16	RESTITUTION	\$ 5,200.00	\$ 4,742.13	91%
10-35-18	SALES OF ASSETS	\$ 32,000.00	\$ -	
10-35-20	GRANT REVENUE	\$ 1,260,592.00	\$ 702.50	0%
	Subgroup : MISCELLANEOUS REVENUES	\$ 1,458,292.00	\$ 90,419.98	6%
General Fund				
10-39-99	TRANSFER REVENUE	\$ 2,022,258.00	\$ -	
	Subgroup : TRANSFERS	\$ 2,022,258.00	\$ -	
General Fund				
	TOTAL GENERAL FUND REVENUES	\$ 4,908,500.00	\$ 595,351.85	12%
General Fund				
	NET SURPLUS (DEFICIT) - General Fund	\$ -	\$ 77,604.90	

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	APRIL 30TH ACTUAL
ADMINISTRATION	PERSONNEL SERVICES		
10-41-01	MAYOR & TRUSTEES	\$ 2,400.00	\$ 3,500.00
10-41-02	TOWN ADMINISTRATOR/CONTRACT LABOR	\$ 39,000.00	\$ 10,800.29
10-41-03	SALARIES & WAGES	\$ 75,000.00	\$ 24,252.65
10-41-04	EMPLOYER FICA	\$ 7,500.00	\$ 2,704.97
10-41-05	EMPLOYER MEDICARE	\$ 1,800.00	\$ 632.60
10-41-06	UNEMPLOYMENT TAX	\$ 400.00	\$ 87.24
10-41-07	INSURANCE BENEFITS	\$ 26,000.00	\$ 9,678.19
10-41-08	RETIREMENT BENEFITS	\$ 5,500.00	\$ 1,562.16
10-41-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
10-41-10	WORKMEN'S COMPENSATION	\$ 1,500.00	\$ 600.00
10-41-13	OVERTIME	\$ 2,900.00	\$ 1,241.00
	Subgroup : Personnel Services	\$ 162,500.00	\$ 55,059.10
		Percent Realized	34%
ADMINISTRATION	OPERATING		
10-41-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 498.01
10-41-16	OPERATING SUPPLIES	\$ 3,500.00	\$ 165.69
10-41-17	POSTAGE	\$ 500.00	\$ 519.39
10-41-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 70,100.00	\$ 18,604.77
10-41-21	AUDIT & BUDGET EXPENSE	\$ 5,500.00	\$ -
10-41-22	REPAIRS & MAINTENANCE	\$ 1,500.00	\$ 22.47
10-41-23	VEHICLE EXPENSE	\$ 2,000.00	\$ -
10-41-25	TOWN HALL EXPENSE	\$ 6,000.00	\$ 221.92
10-41-26	TRAVEL, MEETINGS, & TRAININGS	\$ 10,000.00	\$ 2,203.80
10-41-27	INSURANCE & BONDS	\$ 10,000.00	\$ 2,585.81
10-41-28	UTILITIES	\$ 5,000.00	\$ 1,285.68
10-41-29	TELEPHONE & INTERNET	\$ 2,500.00	\$ 593.96
10-41-30	PUBLISHING ADS	\$ 2,000.00	\$ (210.45)
10-41-31	DUES & SUBSCRIPTIONS	\$ 35,000.00	\$ 4,662.02
10-41-33	DATA PROCESSING	\$ 8,000.00	\$ 601.26
10-41-40	MISCELLANEOUS	\$ 4,500.00	\$ 15.95
10-41-43	CULTURAL EVENTS	\$ 2,500.00	\$ -
10-41-44	HUMAN SERVICES	\$ 5,000.00	\$ 6,100.00
10-41-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 175,600.00	\$ 37,870.28
		Percent Realized	22%
ADMINISTRATION	CAPITAL OUTLAY & TRANSFERS		
10-41-73	BUILDING IMPROVEMENTS	\$ 18,000.00	\$ -
10-41-74	MACHINERY & EQUIPMENT	\$ 18,000.00	\$ 1,736.69
10-41-75	GRANT PROJECTS	\$ -	\$ -
10-41-90	TREASURER'S FEE	\$ 7,000.00	\$ 4,215.10
10-41-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 43,000.00	\$ 5,951.79
		Percent Realized	26%
TOTAL		\$ 381,100.00	\$ 98,881.17
		Percent Realized	26%

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	APRIL 30TH ACTUAL
LAW ENFORCEMENT PERSONNEL SERVICES			
10-42-02	CONTRACT LABOR (JUDGE)	\$ 6,600.00	\$ 2,750.00
10-42-03	SALARIES & WAGES	\$ 465,000.00	\$ 166,035.58
10-42-04	EMPLOYER FICA	\$ 32,000.00	\$ 1,321.90
10-42-05	EMPLOYER MEDICARE	\$ 7,500.00	\$ 2,409.90
10-42-06	UNEMPLOYMENT TAX	\$ 1,100.00	\$ 332.38
10-42-07	INSURANCE BENEFITS	\$ 75,000.00	\$ 32,637.91
10-42-08	RETIREMENT BENEFITS	\$ 12,000.00	\$ 3,824.18
10-42-09	LIFE/DISABILITY INSURANCE	\$ 1,500.00	\$ -
10-42-10	WORKMEN'S COMPENSATION	\$ 14,400.00	\$ 6,500.00
10-42-11	FPPA PENSION	\$ 44,000.00	\$ 15,364.55
10-42-12	FPPA D&D	\$ 8,500.00	\$ 5,199.68
10-42-13	OVERTIME	\$ 20,000.00	\$ 3,945.13
	Subgroup : Personnel Services	\$ 687,600.00	\$ 240,321.21
		Percent Realized	35%
LAW ENFORCEMENT OPERATING			
10-42-15	OFFICE SUPPLIES	\$ 500.00	\$ 626.32
10-42-16	OPERATING SUPPLIES	\$ 7,500.00	\$ 1,313.31
10-42-17	POSTAGE	\$ 500.00	\$ 68.04
10-42-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 5,500.00	\$ 1,958.91
10-42-22	REPAIRS & MAINTENANCE	\$ 1,500.00	\$ 331.74
10-42-23	VEHICLE EXPENSE	\$ 23,500.00	\$ 3,260.62
10-42-26	TRAVEL, MEETINGS, & TRAININGS	\$ 5,000.00	\$ 650.00
10-42-27	INSURANCE & BONDS	\$ 56,000.00	\$ 13,454.91
10-42-28	UTILITIES	\$ 2,500.00	\$ 1,136.54
10-42-29	TELEPHONE & INTERNET	\$ 3,500.00	\$ 1,519.85
10-42-30	PUBLISHING ADS	\$ -	\$ -
10-42-31	DUES & SUBSCRIPTIONS	\$ 7,000.00	\$ 2,424.55
10-42-33	DATA PROCESSING	\$ 1,000.00	\$ 601.26
10-42-42	CONTRACT SERVICES	\$ 8,000.00	\$ 9,144.38
10-42-44	HUMAN SERVICES	\$ 2,000.00	\$ 540.00
	Subgroup : Operating Expenditures	\$ 124,000.00	\$ 37,030.43
		Percent Realized	30%
LAW ENFORCEMENT CAPITAL OUTLAY & TRANSFERS			
10-42-73	BUILDING IMPROVEMENTS	\$ 7,000.00	\$ 250.00
10-42-74	MACHINERY & EQUIPMENT	\$ 30,475.00	\$ 831.80
	Subgroup : CAPITAL OUTLAY	\$ 37,475.00	\$ 1,081.80
		TOTAL \$ 849,075.00	\$ 278,433.44
		Percent Realized	33%

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	APRIL 30TH ACTUAL
BUILDING	PERSONNEL SERVICES		
10-43-01	MAYOR & TRUSTEES	\$ -	\$ -
10-43-02	CONTRACT LABOR	\$ -	\$ -
10-43-03	SALARIES & WAGES	\$ -	\$ -
10-43-04	EMPLOYER FICA	\$ -	\$ -
10-43-05	EMPLOYER MEDICARE	\$ -	\$ -
10-43-06	UNEMPLOYMENT TAX	\$ -	\$ -
10-43-07	INSURANCE BENEFITS	\$ -	\$ -
10-43-08	RETIREMENT BENEFITS	\$ -	\$ -
10-43-09	LIFE/DISABILITY INSURANCE	\$ -	\$ -
10-43-10	WORKMEN'S COMPENSATION	\$ -	\$ -
10-43-13	OVERTIME	\$ -	\$ -
	Subgroup : Personnel Services	\$ -	\$ -
		Percent Realized	0%
BUILDING	OPERATING		
10-43-15	OFFICE SUPPLIES	\$ -	\$ 10.43
10-43-16	OPERATING SUPPLIES	\$ -	\$ -
10-43-17	POSTAGE	\$ -	\$ -
10-43-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 45,000.00	\$ 13,340.00
10-43-22	REPAIRS & MAINTENANCE	\$ -	\$ -
10-43-23	VEHICLE EXPENSE	\$ -	\$ -
10-43-26	TRAVEL & MEETINGS	\$ -	\$ -
10-43-27	INSURANCE & BONDS	\$ -	\$ -
10-43-28	UTILITIES	\$ -	\$ -
10-43-29	TELEPHONE & INTERNET	\$ -	\$ -
10-43-30	PUBLISHING ADS	\$ -	\$ -
10-43-31	DUES & SUBSCRIPTIONS	\$ -	\$ 587.74
10-43-33	DATA PROCESSING	\$ -	\$ -
10-43-40	MISCELLANEOUS	\$ -	\$ -
10-43-43	CULTURAL EVENTS	\$ -	\$ -
10-43-44	HUMAN SERVICES	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 45,000.00	\$ 13,938.17
		Percent Realized	31%
BUILDING	CAPITAL OUTLAY & TRANSFERS		
10-43-73	BUILDING IMPROVEMENTS	\$ 5,000.00	\$ -
10-43-74	MACHINERY & EQUIPMENT	\$ -	\$ 13.00
	Subgroup : CAPITAL OUTLAY	\$ 5,000.00	\$ 13.00
		Percent Realized	28%
TOTAL		\$ 50,000.00	\$ 13,951.17
		Percent Realized	28%

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	APRIL 30TH ACTUAL
STREETS	PERSONNEL SERVICES		
10-45-02	CONTRACT LABOR	\$ -	\$ -
10-45-03	SALARIES & WAGES	\$ 105,000.00	\$ 26,479.73
10-45-04	EMPLOYER FICA	\$ 6,500.00	\$ 1,616.55
10-45-05	EMPLOYER MEDICARE	\$ 1,500.00	\$ 378.07
10-45-06	UNEMPLOYMENT TAX	\$ 300.00	\$ 52.14
10-45-07	INSURANCE BENEFITS	\$ 19,500.00	\$ 4,704.40
10-45-08	RETIREMENT BENEFITS	\$ 5,500.00	\$ 1,005.69
10-45-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
10-45-10	WORKMEN'S COMPENSATION	\$ 5,500.00	\$ 3,350.00
10-45-13	OVERTIME	\$ 3,500.00	\$ 356.47
	Subgroup : Personnel Services	\$ 147,800.00	\$ 37,943.05
		Percent Realized	26%
STREETS	OPERATING		
10-45-15	OFFICE SUPPLIES	\$ 200.00	\$ 94.54
10-45-16	OPERATING SUPPLIES	\$ 4,500.00	\$ 1,266.79
10-45-17	POSTAGE	\$ -	\$ -
10-45-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 25,000.00	\$ 5,348.33
10-45-21	AUDIT & BUDGET EXPENSE	\$ 1,500.00	\$ -
10-45-22	REPAIRS & MAINTENANCE	\$ 15,000.00	\$ 5,072.10
10-45-23	VEHICLE EXPENSE	\$ 5,500.00	\$ 4,192.74
10-45-24	RENTALS	\$ -	\$ -
10-45-25	SHOP EXPENSE	\$ 1,000.00	\$ 1,477.81
10-45-26	TRAVEL, MEETINGS & TRAININGS	\$ 1,500.00	\$ -
10-45-27	INSURANCE & BONDS	\$ 3,800.00	\$ -
10-45-28	UTILITIES	\$ 15,000.00	\$ 3,903.26
10-45-29	TELEPHONE & INTERNET	\$ 1,500.00	\$ 495.11
10-45-30	PUBLISHING ADS	\$ 500.00	\$ -
10-45-31	DUES & SUBSCRIPTIONS	\$ 3,500.00	\$ 479.71
10-45-33	DATA PROCESSING	\$ 1,250.00	\$ -
10-45-40	MISCELLANEOUS	\$ 1,000.00	\$ -
10-45-42	SNOW REMOVAL	\$ 15,000.00	\$ -
10-45-43	CULTURAL EVENTS	\$ -	\$ -
10-45-44	HUMAN SERVICES	\$ -	\$ -
10-45-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 95,750.00	\$ 22,330.39
		Percent Realized	23%
STREETS	CAPITAL OUTLAY & TRANSFERS		
10-45-70	CAPITAL OUTLAY	\$ -	\$ -
10-45-72	CAPITAL OUTLAY 5TH ST REALIGNMENT	\$ 2,827,675.00	\$ 3,762.50
10-45-73	BUILDING IMPROVEMENTS	\$ -	\$ 47.42
10-45-74	MACHINERY & EQUIPMENT	\$ 20,000.00	\$ -
10-45-75	GRANT PROJECTS	\$ 325,000.00	\$ -
10-45-90	TREASURER'S FEE	\$ -	\$ -
10-45-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 3,172,675.00	\$ 3,809.92
		Percent Realized	2%
TOTAL		\$ 3,416,225.00	\$ 64,083.36
		Percent Realized	2%

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	APRIL 30TH ACTUAL
PARKS	PERSONNEL SERVICES		
10-46-02	CONTRACT LABOR	\$ -	\$ -
10-46-03	SALARIES & WAGES	\$ 85,000.00	\$ 20,027.50
10-46-04	EMPLOYER FICA	\$ 5,500.00	\$ 1,222.65
10-46-05	EMPLOYER MEDICARE	\$ 1,500.00	\$ 285.94
10-46-06	UNEMPLOYMENT TAX	\$ 200.00	\$ 39.43
10-46-07	INSURANCE BENEFITS	\$ 16,500.00	\$ 3,477.65
10-46-08	RETIREMENT BENEFITS	\$ 4,800.00	\$ 684.92
10-46-09	LIFE/DISABILITY INSURANCE	\$ 400.00	\$ -
10-46-10	WORKMEN'S COMPENSATION	\$ 3,000.00	\$ 1,875.00
10-46-13	OVERTIME	\$ 3,000.00	\$ 346.90
	Subgroup : Personnel Services	\$ 119,900.00	\$ 27,959.99
		Percent Realized	23%
PARKS	OPERATING		
10-46-15	OFFICE SUPPLIES	\$ 200.00	\$ 84.12
10-46-16	OPERATING SUPPLIES	\$ 4,500.00	\$ 608.82
10-46-17	POSTAGE	\$ 100.00	\$ -
10-46-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 1,000.00	\$ -
10-46-21	AUDIT & BUDGET EXPENSE	\$ 2,500.00	\$ -
10-46-22	REPAIRS & MAINTENANCE	\$ 15,000.00	\$ 1,259.54
10-46-23	VEHICLE EXPENSE	\$ 4,500.00	\$ 2,357.80
10-46-24	RENTALS	\$ 3,000.00	\$ -
10-46-25	SHOP EXPENSE	\$ 1,400.00	\$ 1,500.70
10-46-26	TRAVEL, MEETINGS & TRAININGS	\$ 500.00	\$ -
10-46-27	INSURANCE & BONDS	\$ 6,500.00	\$ -
10-46-28	UTILITIES	\$ 7,500.00	\$ 2,900.54
10-46-29	TELEPHONE & INTERNET	\$ 500.00	\$ 505.84
10-46-30	PUBLISHING ADS	\$ -	\$ -
10-46-31	DUES & SUBSCRIPTIONS	\$ 3,000.00	\$ 1,269.25
10-46-32	FEES & PERMITS	\$ 500.00	\$ -
10-46-33	DATA PROCESSING	\$ -	\$ -
10-46-40	MISCELLANEOUS	\$ 1,500.00	\$ -
10-46-42	CONTRACT SERVICES	\$ 7,500.00	\$ -
10-46-43	CULTURAL EVENTS	\$ -	\$ -
10-46-44	HUMAN SERVICES	\$ -	\$ -
10-46-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 59,700.00	\$ 10,486.61
		Percent Realized	18%
PARKS	CAPITAL OUTLAY & TRANSFERS		
10-46-70	CAPITAL OUTLAY	\$ 15,000.00	\$ -
10-46-73	BUILDING IMPROVEMENTS	\$ -	\$ 23,821.22
10-46-74	MACHINERY & EQUIPMENT	\$ 15,000.00	\$ 129.99
10-46-75	GRANT PROJECTS	\$ 2,500.00	\$ -
10-46-90	TREASURER'S FEE	\$ -	\$ -
10-46-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 32,500.00	\$ 23,951.21
		Percent Realized	74%
TOTAL		\$ 212,100.00	\$ 62,397.81
		Percent Realized	29%

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	APRIL 30TH ACTUAL
WATER			
* Revenue is dependent upon utility rate increases			
WATER UTILITY REVENUE			
60-36-01*	WATER CHARGES	\$ 905,000.00	\$ 307,615.39
60-36-02*	WATER CHARGES - USAGE	\$ 368,000.00	\$ 69,302.04
60-36-03	SALES & SERVICES	\$ 500.00	\$ 70.00
60-36-04	STANDBY TAP FEES	\$ 55,000.00	\$ 15,052.53
60-36-05	BULK WATER	\$ 15,000.00	\$ 3,157.00
60-36-06	RECONNECT FEES & PENALTIES	\$ -	\$ -
60-36-07	WATER TAPS	\$ -	\$ -
60-36-08	TAPS FEES ASSIGNED FOR STORAGE	\$ -	\$ -
60-36-09	START/STOP SERVICE FEES	\$ 5,500.00	\$ 1,150.00
60-36-10	INTEREST	\$ 12,500.00	\$ -
60-36-12	RENTS	\$ 1,000.00	\$ 500.00
60-36-13	MISCELLANEOUS REVENUE	\$ 500.00	\$ 536.94
60-36-15	SALE/DISPOSAL OF ASSETS	\$ 2,500.00	\$ -
60-36-20	PASS THROUGH FUNDS	\$ -	\$ -
60-36-21	DOLA PASS THROUGH REVENUE	\$ -	\$ -
60-36-22	WPA PASS THROUGH REVENUE	\$ -	\$ -
60-36-23	DWRF GRANT (PRINCIPAL LOAN FORGIVENESS)	\$ -	\$ -
60-36-24	DOLA URS PASS THROUGH REVENUE	\$ -	\$ -
60-36-25	LOAN FUNDS	\$ 5,000,000.00	\$ -
60-36-28	WATERSMART GRANT REVENUE	\$ 250,000.00	\$ -
60-36-30	GRANT FUNDS	\$ 1,002,500.00	\$ -
60-36-31	CAPITAL CONTRIBUTIONS	\$ -	\$ -
	Subgroup : Total Revenue¹	\$ 7,618,000.00	\$ 397,383.90
		Percent Realized	5%
WATER			
¹ Budget Revenues differ from 20-year cashflow analysis, budget is in whole numbers, cashflow is to the penny			
WATER UTILITY PERSONNEL SERVICES			
60-50-02	TRUSTEE/ADMIN SALARIES	\$ 40,500.00	\$ 15,120.45
60-50-03	SALARIES & WAGES	\$ 262,000.00	\$ 88,995.82
60-50-04	EMPLOYER FICA	\$ 20,000.00	\$ 6,328.43
60-50-05	EMPLOYER MEDICARE	\$ 4,750.00	\$ 1,480.04
60-50-06	UNEMPLOYMENT TAX	\$ 700.00	\$ 204.14
60-50-07	INSURANCE BENEFITS	\$ 60,000.00	\$ 22,622.06
60-50-08	RETIREMENT BENEFITS	\$ 15,500.00	\$ 4,526.13
60-50-09	LIFE/DISABILITY INSURANCE	\$ 1,000.00	\$ -
60-50-10	WORKMEN'S COMPENSATION	\$ 5,750.00	\$ 818.20
60-50-13	OVERTIME	\$ 15,000.00	\$ 2,931.74
	Subgroup : Personnel Services	\$ 425,200.00	\$ 143,027.01
		Percent Realized	34%
WATER			
WATER UTILITY OPERATING EXPENSES			
60-50-14	CHEMICALS	\$ 25,000.00	\$ 3,579.58
60-50-15	OFFICE SUPPLIES	\$ 2,500.00	\$ 1,494.79
60-50-16	OPERATING SUPPLIES	\$ 20,000.00	\$ 1,039.43
60-50-17	POSTAGE	\$ 4,000.00	\$ 586.00
60-50-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 375,000.00	\$ 27,463.85
60-50-21	AUDIT & BUDGET EXPENSE	\$ 15,000.00	\$ -
60-50-22	REPAIRS & MAINTENANCE	\$ 50,000.00	\$ 3,610.59
60-50-23	VEHICLE EXPENSE	\$ 5,500.00	\$ 6,163.31
60-50-24	RENTALS	\$ 1,500.00	\$ 445.50
60-50-25	SHOP EXPENSE	\$ 6,500.00	\$ 1,028.27
60-50-26	TRAVEL, MEETINGS & TRAININGS	\$ 3,000.00	\$ 999.99
60-50-27	INSURANCE & BONDS	\$ 17,000.00	\$ 4,156.83
60-50-28	UTILITIES	\$ 27,000.00	\$ 8,619.75
60-50-29	TELEPHONE & INTERNET	\$ 8,000.00	\$ 2,689.76

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	APRIL 30TH ACTUAL
WATER			
WATER UTILITY OPERATING EXPENSES			
60-50-30	PUBLISHING ADS	\$ 1,000.00	\$ -
60-50-31	DUES & SUBSCRIPTIONS	\$ 21,500.00	\$ 5,201.13
60-50-32	FEES & PERMITS	\$ 2,500.00	\$ 64.58
60-50-33	DATA PROCESSING	\$ 10,500.00	\$ 1,202.50
60-50-40	MISCELLANEOUS	\$ 5,000.00	\$ 6,000.00
60-50-41	WRITEOFF - UNCOLLECTABLE	\$ 500.00	\$ 1,044.99
60-50-42	CONTRACT SERVICES	\$ 15,000.00	\$ 1,925.48
60-50-44	NORRIS RETIREMENT	\$ 7,500.00	\$ 2,240.00
60-50-50	WATER POWER AUTHORITY LOAN	\$ 155,000.00	\$ 87,396.95
60-50-51	DRINKING WATER REVOLVING FUND	\$ -	\$ -
60-50-52	FCNB INTERIM FINANCING	\$ -	\$ -
60-50-54	DEBT SERVICE	\$ -	\$ -
60-50-55	LOAN PRINCIPAL	\$ 12,500.00	\$ 38,291.51
60-50-56	LOAN INTEREST	\$ 25,000.00	\$ 11,717.69
60-50-60	WATER STORAGE EXPENDITURE	\$ -	\$ -
	Subgroup : Water Operating Expenditures	791,000.00	\$ 213,382.90
		Percent Realized	27%
WATER			
WATER UTILITY CAPITAL OUTLAY & TRANSFERS			
60-50-69	RAW WATER METERING	\$ 150,000.00	\$ 4,757.25
60-50-70	CAPITAL OUTLAY	\$ 111,000.00	\$ -
60-50-71	PASS THROUGH ACCOUNT	\$ -	\$ -
60-50-72	WATER TANK RELINNING	\$ 1,883,000.00	\$ 356,011.03
60-50-73	WEST LOOP IMPROVEMENT PROJECT	\$ 3,000,000.00	\$ 16,620.68
60-50-74	WATERSMART GRANT	\$ 335,000.00	
60-50-75	GRANT PROJECTS	\$ 100,000.00	\$ -
60-50-76	BUILDING IMPROVEMENTS	\$ -	\$ 190.85
60-50-77	MACHINERY & EQUIPMENT	\$ 20,000.00	\$ 1,057.12
60-50-99	TRANSFERS	\$ -	\$ -
	Subgroup : Water Capital Outlay & Transfers	\$ 5,599,000.00	\$ 378,636.93
		Percent Realized	7%
WATER			
WATER UTILITY DEPRECIATION			
60-59-99	DEPRECIATION	\$ 7,000.00	\$ -
	Subgroup : Water Depreciation	\$ 7,000.00	\$ -
		Percent Realized	0%
WATER FUND			
TOTAL REVENUES	\$	7,618,000.00	\$397,383.90
TOTAL EXPENDITURES	\$	6,822,200.00	\$735,046.84
		Percent Realized	11%
	NET INCOME (LOSS) - Water Utility	\$ 795,800.00	\$ (337,662.94)

ACCOUNT	DESCRIPTION	ADOPTED FY-25 BUDGET	APRIL 30TH ACTUAL
WASTEWATER			
WASTEWATER UTILITY REVENUE			
70-37-01	SEWER BASE CHARGE	\$ 785,000.00	\$ 262,093.30
70-37-04	SEWER TAPS	\$ 5,000.00	\$ -
70-37-05	SEWER RENTAL PROPERTY	\$ -	\$ -
70-37-07	SALES & SERVICE	\$ -	\$ -
70-37-08	PASS THROUGH FUNDS	\$ -	\$ -
70-37-09	INTEREST INCOME	\$ 25,000.00	\$ 10,633.94
70-37-10	WWTP PAYBACK FUND	\$ -	\$ -
70-37-11	WWTP PAYBACK INTEREST	\$ -	\$ -
70-37-12	RENTS	\$ -	\$ -
70-37-13	GRANT REVENUE	\$ 10,000.00	\$ -
70-37-14	MISCELLANEOUS REVENUE	\$ 5,500.00	\$ 279.47
	Subgroup : Total Revenue	\$ 830,500.00	\$ 273,006.71
		Percent Realized	33%
WASTEWATER			
WASTEWATER UTILITY PERSONNEL SERVICES			
70-51-02	TRUSTEE/ADMIN SALARIES	\$ 40,500.00	\$ 15,120.45
70-51-03	SALARIES & WAGES	\$ 256,000.00	\$ 87,465.68
70-51-04	EMPLOYER FICA	\$ 20,000.00	\$ 6,240.29
70-51-05	EMPLOYER MEDICARE	\$ 4,500.00	\$ 1,459.42
70-51-06	UNEMPLOYMENT TAX	\$ 750.00	\$ 201.31
70-51-07	INSURANCE BENEFITS	\$ 58,000.00	\$ 22,148.57
70-51-08	RETIREMENT BENEFITS	\$ 15,500.00	\$ 4,451.81
70-51-09	LIFE/DISABILITY INSURANCE	\$ 1,000.00	\$ -
70-51-10	WORKMEN'S COMPENSATION	\$ 5,500.00	\$ 818.20
70-51-11	OVERTIME	\$ 15,000.00	\$ 2,938.55
	Subgroup : Personnel Services	\$ 416,750.00	\$ 140,844.28
		Percent Realized	34%
WASTEWATER			
WASTEWATER UTILITY OPERATING EXPENSES			
70-51-15	OFFICE SUPPLIES	\$ 1,000.00	\$ 302.29
70-51-16	OPERATING SUPPLIES	\$ 12,000.00	\$ 6,216.93
70-51-17	POSTAGE	\$ 4,000.00	\$ 580.44
70-51-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 57,500.00	\$ 16,535.71
70-51-21	AUDIT & BUDGET EXPENSE	\$ 15,000.00	\$ -
70-51-22	REPAIRS & MAINTENANCE	\$ 44,500.00	\$ 2,911.50
70-51-23	VEHICLE EXPENSE	\$ 6,500.00	\$ 6,163.35
70-51-24	RENTALS	\$ 1,500.00	\$ -
70-51-25	SHOP EXPENSE	\$ 5,500.00	\$ 992.36
70-51-26	TRAVEL, MEETINGS & TRAININGS	\$ 2,000.00	\$ 583.61
70-51-27	INSURANCE & BONDS	\$ 7,500.00	\$ 4,156.82
70-51-28	UTILITIES	\$ 40,000.00	\$ 11,643.63
70-51-29	TELEPHONE & INTERNET	\$ 10,000.00	\$ 1,398.62
70-51-30	PUBLISHING ADS	\$ 500.00	\$ -
70-51-31	DUES & SUBSCRIPTIONS	\$ 15,750.00	\$ 3,840.16
70-51-32	FEES & PERMITS	\$ 3,500.00	\$ 17.91
70-51-33	DATA PROCESSING	\$ 5,500.00	\$ 1,202.50
70-51-40	MISCELLANEOUS	\$ 5,000.00	\$ 5,000.00
70-51-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ 125.71
70-51-42	CONTRACT SERVICES	\$ 8,000.00	\$ 750.00
70-51-43	GAUGING STATION	\$ 7,000.00	\$ -
70-51-44	NORRIS RETIREMENT	\$ 6,500.00	\$ 2,240.00
70-51-50	DOLA PRINCIPAL & INTEREST	\$ -	\$ -
70-51-51	RURAL DEVELOPMENT PRINCIPAL & INTEREST	\$ 100,000.00	\$ 38,337.50
70-51-52	WWTP PAYBACK FUND EXPENDITURES	\$ -	\$ -
70-51-53	ISSUANCE COSTS	\$ -	\$ -
70-51-54	DEBT RESERVE	\$ 24,000.00	\$ -
	Subgroup : Operating Expenses	\$ 382,750.00	\$ 102,999.04
		Percent Realized	27%

ACCOUNT	DESCRIPTION	ADOPTED FY-25 BUDGET	APRIL 30TH ACTUAL
WASTEWATER			
WASTEWATER UTILITY CAPITAL OUTLAY & TRANSFERS			
70-51-70	CAPITAL OUTLAY	\$ 5,500.00	\$ -
70-51-71	PASS THROUGH FUNDS	\$ -	\$ -
70-51-72	ASSET REPLACEMENT RESERVE	\$ -	\$ -
70-51-73	PASS THROUGH OPERATING	\$ -	\$ 32.00
70-51-75	GRANT PROJECTS	\$ 10,000.00	\$ -
70-51-76	BUILDING IMPROVEMENTS	\$ -	\$ 3.80
70-51-77	MACHINERY & EQUIPMENT	\$ -	\$ 1,057.12
70-51-99	TRANSFERS	\$ -	\$ -
	Subgroup : Wastewater Capital Outlay & Transfers	\$ 15,500.00	\$ 1,092.92
		Percent Realized	7%
WASTEWATER			
WASTEWATER UTILITY DEPRECIATION			
70-59-99	DEPRECIATION	\$ 150.00	\$ -
	Subgroup : Wastewater Depreciation	\$ 150.00	\$ -
WASTEWATER FUND			
TOTAL REVENUES	\$	830,500.00	\$273,006.71
TOTAL EXPENDITURES	\$	815,150.00	\$244,936.24
		Percent Realized	30%
	NET INCOME (LOSS) - Wastewater Utility	\$ 15,350.00	\$ 28,070.47

ACCOUNT	DESCRIPTION	ADOPTED FY-25 BUDGET	APRIL 30TH ACTUAL
SANITATION			
SANITATION REVENUE			
80-30-02	TRASH CHARGES	\$ 320,000.00	\$ 106,429.57
80-30-03	BULK TRASH CHARGE	\$ 2,500.00	\$ 290.00
80-30-04	TIRE PICK UP	\$ -	\$ -
	Subgroup : Total Revenue	\$ 322,500.00	\$ 106,719.57
		Percent Realized	33%
SANITATION			
SANITATION PERSONNEL SERVICES			
80-52-02	CONTRACT/ADMIN SALARIES	\$ 15,000.00	\$ 2,270.04
80-52-03	SALARIES & WAGES	\$ 135,000.00	\$ 59,351.17
80-52-04	EMPLOYER FICA	\$ 9,500.00	\$ 3,673.78
80-52-05	EMPLOYER MEDICARE	\$ 2,500.00	\$ 859.19
80-52-06	UNEMPLOYMENT TAX	\$ 400.00	\$ 118.51
80-52-07	INSURANCE BENEFITS	\$ 32,000.00	\$ 12,202.75
80-52-08	RETIREMENT BENEFITS	\$ 7,500.00	\$ 2,447.48
80-52-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
80-52-10	WORKMEN'S COMPENSATION	\$ 5,500.00	\$ 818.20
80-52-11	OVERTIME	\$ 5,000.00	\$ 1,216.28
	Subgroup : Personnel Services	\$ 212,900.00	\$ 82,957.40
		Percent Realized	39%
SANITATION			
SANITATION OPERATING EXPENSES			
80-52-15	OFFICE SUPPLIES	\$ 500.00	\$ 250.64
80-52-16	OPERATING SUPPLIES	\$ 1,000.00	\$ 643.20
80-52-17	POSTAGE	\$ 2,000.00	\$ 580.44
80-52-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 12,000.00	\$ 3,086.78
80-52-21	AUDIT & BUDGET EXPENSE	\$ 8,000.00	\$ -
80-52-22	REPAIRS & MAINTENANCE	\$ 2,500.00	\$ 2,919.04
80-52-23	VEHICLE EXPENSE	\$ 13,500.00	\$ 4,614.52
80-52-24	RENTALS	\$ 500.00	\$ 1,049.00
80-52-25	SHOP EXPENSE	\$ 2,500.00	\$ 877.91
80-52-26	TRAVEL, MEETINGS & TRAININGS	\$ 2,000.00	\$ 743.61
80-52-27	INSURANCE & BONDS	\$ 7,500.00	\$ 4,005.25
80-52-28	UTILITIES	\$ 2,000.00	\$ 1,063.39
80-52-29	TELEPHONE & INTERNET	\$ 2,200.00	\$ 1,019.27
80-52-30	PUBLISHING ADS	\$ 500.00	\$ -
80-52-31	DUES & SUBSCRIPTIONS	\$ 7,800.00	\$ 3,213.06
80-52-32	FEES & PERMITS	\$ 500.00	\$ -
80-52-33	DATA PROCESSING	\$ 2,500.00	\$ 1,202.48
80-52-40	MISCELLANEOUS	\$ 500.00	\$ -
80-52-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ -
80-52-42	LANDFILL FEES	\$ 39,000.00	\$ 8,187.40
80-52-43	CLEAN UP DAYS	\$ -	\$ -
	Subgroup : Operating Expenses	\$ 107,000.00	\$ 33,455.99
		Percent Realized	31%
SANITATION			
SANITATION CAPITAL OUTLAY & TRANSFERS			
80-52-70	CAPITAL OUTLAY	\$ -	\$ 28.26
80-52-71	PASS THROUGH FUNDS	\$ -	\$ -
80-52-75	GRANT PROJECTS	\$ -	\$ -
80-52-76	BUILDING IMPROVEMENTS	\$ -	\$ 3.80
80-52-77	MACHINERY & EQUIPMENT	\$ -	\$ 8,345.52
80-52-99	TRANSFERS	\$ -	\$ -
	Subgroup : Sanitation Capital Outlay & Transfers	\$ -	\$ 8,377.58
		Percent Realized	
SANITATION			
SANITATION DEPRECIATION			
80-59-99	DEPRECIATION	\$ -	\$ -
	Subgroup : Sanitation Depreciation	\$ -	\$ -
		Percent Realized	
SANITATION FUND			
TOTAL REVENUES	\$ 322,500.00		\$ 106,719.57
TOTAL EXPENDITURES	\$ 319,900.00		\$ 124,790.97
		Percent Realized	39%
NET INCOME (LOSS) - Sanitation Utility			\$ (18,071.40)

ACCOUNT	DESCRIPTION	ADOPTED FY-25 BUDGET	APRIL 30TH ACTUAL
NFV AIRPORT			
NFV AIRPORT REVENUE			
50-31-06	AIRPORT REVENUE	\$ 7,650.00	\$ 1,275.00
50-31-15	TRANSFER FROM GENERAL FUND RESERVE	\$ 72,350.00	\$ -
50-31-16	CAPITAL IMPROVEMENT FUND - AIRPORT GRANTS	\$ -	\$ -
	Subgroup : Total Revenue	\$ 80,000.00	\$ 1,275.00
Percent Realized			2%
NFV AIRPORT			
NFV AIRPORT CAPITAL OUTLAY & TRANSFERS			
50-32-70	CAPITAL OUTLAY	\$ 80,000.00	\$ -
50-52-71	PASS THROUGH FUNDS	\$ -	\$ -
50-52-75	GRANT PROJECTS	\$ -	\$ -
50-52-76	BUILDING IMPROVEMENTS	\$ -	\$ -
50-52-77	MACHINERY & EQUIPMENT	\$ -	\$ -
50-52-99	TRANSFERS	\$ -	\$ -
	Subgroup : NFV Capital Outlay & Transfers	\$ 80,000.00	\$ -
Percent Realized			0%
NFV AIRPORT			
NFV AIRPORT DEPRECIATION			
50-59-99	DEPRECIATION	\$ -	\$ -
	Subgroup : NFV Depreciation	\$ -	\$ -
Percent Realized			0%
NFV AIRPORT			
TOTAL REVENUES	\$ 80,000.00		\$1,275.00
TOTAL EXPENDITURES	\$ 80,000.00		\$0.00
Percent Realized			0%
NET INCOME (LOSS) - NFV CAPITAL IMPROVEMENT FUND			\$1,275.00



Town of Paonia
214 Grand Avenue
Tuesday, May 13, 2025 6:30 PM
Town Board Agenda

Join Zoom Meeting
<https://us02web.zoom.us/j/84007263924>

Meeting ID: 840 0726 3924

Public Participation: Must raise hand and be recognized by the Mayor, come to the podium and state your name and the street on which you live. Time limit is 3 minutes, one time per item. Direct all comments to the Mayor. No responses will be made by staff or Board during the meeting. No derogatory or demeaning statements or public displays. Please be respectful.

Roll Call

Approval of Agenda

Announcements

Mental Health Month Proclamation
National Police Week & Peace Officer's Memorial Day

Public Comment

Any topic not included under Actions & Presentations; 3-minute time limit.

Consent Agenda

April 22, 2025 Regular Meeting Minutes

One Thirty-Three LLC dba West Elk Wine & Spirits Liquor License Renewal

May 13, 2025 Disbursements

Staff Reports

Town Administrator
Police Department
Public Works

Actions & Presentations

Public comments must be related to the agenda item, 3-minute time limit.

Item #1 - Consideration of Big B's Renting the Twin Lakes Property for Parking for a Large Event in July.

Item # 2 - Consideration of Approval of SEP 25-02 West Elk Family Church - First Responder's Dinner

Item #3 - Consideration of Approval of Scope of Work for Construction Management

from SGM for the Safe Pathways for Paonia - 5th & Grand Realignment Project

Item #4 - Consideration of Change Order #6 for Earthworks Excavation for Additional 50 ft of Fencing for New Tank Pad Layout for \$850.00

Item #5 - Discussion about Bicycle Regulations and Unleashed, Unlicensed Dogs - Trustee Stelter

Item #6 - Consideration of Town Paying For or Reimbursing the Public Officials Bond.

Mayor & Trustee Reports

Adjournment

As Adopted by:
Town of Paonia, Colorado
Resolution No. 2017-10 – Amended May 22, 2018

I. Rules of Procedure

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the

appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. Consent Agenda

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second

or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. Executive Session

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed "in as much detail as possible without compromising the purpose for which the executive session is authorized." In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. Subject to Amendment

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

Mental Health Awareness Month Proclamation

This Proclamation designates May 2025 as “Mental Health Awareness Month” in Paonia.

- **WHEREAS**, mental health is essential to the well-being of our community;
- **WHEREAS**, Colorado ranks 50th in prevalence of mental illness, indicating Coloradans experience more mental health challenges and substance use challenges than every state except one (Mental Health America);
- **WHEREAS**, according to a Colorado Health Foundation poll in 2024, 3 in 5 Coloradans (59%) reported experiencing a mental health challenge in the past year;
- **WHEREAS**, stigma persists in being a barrier to accessing care, with nearly 50% of Coloradans who needed mental health support reporting they did not seek out care due to stigma (Mental Health America);
- **WHEREAS**, the most recent data on suicide death in our combined region of Delta, Montrose, Ouray, San Miguel, Gunnison, and Hinsdale Counties indicates 33 community members died by suicide in 2023 (CO Vital Statistics);
- **WHEREAS**, organizations such as Tri-County Health Network are dedicated to shining a light on mental health and bringing hope to those experiencing a mental health challenge through research, education, advocacy, and resources and urge that we:
 1. Recognize mental health challenges affect all members of our community.
 2. Normalize conversations about mental health, suicide, and substance use in open and understanding ways to erase stigma and remind community members they are not alone in anything they may be experiencing.
 3. Acknowledge that there is no one size fits all program or effort that will be appropriate for all populations or communities, and address the disparity in access to mental healthcare for underserved and underrepresented groups while advocating to end these disparities.
 4. Support the efforts of social movements like We Are The Ones that build upon the innate ability of every individual to take meaningful action to strengthen our communities.

Therefore, **BE IT RESOLVED** that, I, Paige Smith, Mayor of the Town of Paonia hereby designate May 2025 as “Mental Health Awareness Month” in Paonia, Colorado.

Paige Smith, Mayor

Samira Vetter, Town Clerk

PROCLAMATION

PROCLAIMING THE WEEK OF MAY 14th – 20th, 2025 AS POLICE WEEK IN THE TOWN OF PAONIA, COLORADO

To recognize National Police Week 2025 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, in 1962, President John F. Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls, as National Police Week, and

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Town of Paonia Colorado Police Department, and

WHEREAS, there were 43,649 assaults against law enforcement officers in 2021, resulting in approximately 15,369 injuries, and

WHEREAS, since the first recorded death in 1791, more than 24,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including one member of the Town of Paonia Police Department in 1952, and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C., and

WHEREAS, 147 police officers were killed in the line of duty in 2024, and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's Annual Candlelight Vigil, on the evening of May 13th, 2025, and

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year on May 14th-20th, and

WHEREAS, May 15th is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff, and

THEREFORE, BE IT RESOLVED that the Mayor and Board of Trustees of the Town of Paonia do hereby formally designate May 14th through May 20th, 2025, as Police Week in the Town of Paonia, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

IN TESTIMONY WHEREOF the Mayor of the Town of Paonia has hereunto subscribed her name and has caused the Official Seal of the Town of Paonia to be hereunto affixed on this 13th day of May 2025.

ATTEST:

Samira M Vetter, Town Clerk

Town of Paonia, COLORADO

By _____
Paige Smith Mayor



Marshal John Armour Stitt

Paonia Police Department, Colorado

End of Watch Saturday, September 27, 1952

John Armour Stitt

Marshal Stitt was shot and killed after responding to a home where a man was drunk and creating a disturbance. As the marshal approached the man came out of the home and fell down. The marshal identified himself, and as he was helping the man up, the man shot him in the heart, killing him.

The suspect, 59, was taken into custody by neighbors. He was convicted of murdering Marshal Stitt and sentenced to life in prison. In 1970 he was awarded a new trial after a complaint was filed stating he was denied due process and received improper representation. On April 17, 1970, the judge in his case dismissed the murder charge and ordered that he be immediately released, stating his decision was based on his poor health and he had committed no infractions in prison.

Marshal Stitt had been appointed night marshal only 6 weeks earlier. He was survived by his ten children.



**Town of Paonia;
214 Grand Avenue
Tuesday, April 22, 2025 6:30 PM
Town Board Minutes**

<https://us02web.zoom.us/j/81065034677>

Meeting ID: 810 6503 4677

Roll Call

The Mayor called the meeting to order at 6:30 PM.

PRESENT:

Mayor Paige Smith
Mayor Pro-Tem Kathy Swartz
Trustee John Valentine (Zoom)
Trustee Walter Czech
Trustee Mike Heck
Trustee Lucy Hunter (Zoom)
Trustee Rick Stelter

Approval of Agenda

Mayor Pro-Tem Swartz moved to approve the agenda with the removal of Item # 7, seconded by Trustee Stelter.

The motion carries unanimously.

Announcements

Mayor Pro-Tem Swartz makes an announcement about West Elk Church's Clean up Day and Jumbo's reopening

Mayor Pro-Tem Swartz reads "Appreciations".

Public Comment

Any topic not included under Actions & Presentations; 3-minute time limit.

No public comment is made.

Consent Agenda

Trustee Stelter moved to approve the consent agenda with changes made to the April 1st, 2025 meeting minutes, seconded by Mayor Pro-Tem Swartz.

The motion carries unanimously.

Staff Reports

Town Administrator Wynn gives highlights on the Departmental scorecard and staff answers questions for the Board of Trustees about different projects.

Actions & Presentations

Public Hearing-

Consider a Request for Approval of a Major Subdivision Application from David Warren & Dan Rubinoff for Lot 2 of Clark's End Subdivision.

Mayor Smith opens the Public Hearing at 6:45 PM

Trustee Heck asks about a potential conflict with his wife previously serving on the Planning Commission when the project was first approved many years ago. Since there is no pecuniary advantage it is determined that there is no conflict.

Clerk Vetter confirms proper notification was made.
Town Administrator Wynn goes over the staff report in the packet.

David Warren, owner and representative of Daniel Rubinoff in this matter gives a short presentation about the requested Major Subdivision.

Public Hearing ends at 6:59 PM

No objection by the members of the Board of Trustees to the items included in the record.

Mayor Pro-Tem Swartz comments that the project looks very straightforward

Mayor Pro-Tem Swartz makes a motion to approve the application for subdivision of the property commonly known as: TBD Clark Avenue, Paonia, CO 81428 because it does not adversely affect the public health, safety and welfare of the existing residential neighborhood, that the subdivision substantially conforms to the Comprehensive (Master) Plan, and promotes infill construction within the Town limits while considering density, zoning and compatibility of surrounding land uses.; with the following condition(s): that the applicant may only build one dwelling unit for each of the new lots, seconded by Trustee Heck.

The motion carries unanimously.

Item # 1- Special Event Permit 25-01 - Arbol Farmer's Market -

Marion Madanguit gives a presentation about Arbol Farmer's Market.

Board Discussion: sponsoring fully, lowered payment, incurred costs, different ways of sponsoring besides waiving fees, sponsoring banner, trash conscientious, budget.

Trustee Hunter makes a motion to approve SEP 25-01, seconded by Trustee Stelter.

Trustee Czech makes a motion to amend the main motion to waive \$1000.00, seconded by Mayor Pro-Tem Swartz.

Voting Aye: Mayor Pro-Tem Swartz, Trustee Czech

Voting Nay: Trustee Stelter, Trustee Hunter, Trustee Heck, Trustee Valentine

The motion to amend fails.

Trustee Stelter calls the previous question.

The motion carries unanimously.

Mayor Pro-Tem Swartz makes a motion to approve sponsoring Arbol Farmer's Market for \$750.00.

The motion dies for lack of a second.

Item # 2 - Consideration of Selecting a Water Attorney Based on Proposals, Interviews and Scoring

Trustee Stelter makes a motion to approve engaging the services of NSW as the Town's Water Attorney and Direct the Town Administrator to sign a Continuing Services Agreement, seconded by Trustee Czech.

The motion carries unanimously.

Item # 3 - Consideration of Appointment to the Zoning Board of Adjustments

Greg Schroeder introduces himself to the Board and opens himself up for questions.

Trustee Stelter makes a motion to appoint Greg Schroeder to the Zoning Board of Adjustments, seconded by Trustee Heck.

The motion carries unanimously.

Item # 4 - Consideration of Appointment to the Tree Board

Lisa Short introduces herself and opens herself up to questions from the Board.

Trustee Stelter makes a motion, to appoint Lisa Short to the open seat on the Tree Board, seconded by Trustee Czech.

The motion carries unanimously.

Item # 5 - Consideration of Directing Staff on Enforcing Section 16-11-20 of the Paonia Municipal Code

Town Administrator Wynn gives background on the issue and reads the Town Attorney's Memorandum into the record.

Public Comment:

M. Durlin: comments in favor of changing the ordinance.

S. Watson: comments on double standards

A. Wynn: comments on home health givers and state law

Mayor Pro-Tem Swartz makes a motion to table this subject until the May 13, 2025, seconded by Trustee Stelter.

The motion carries unanimously.

Item # 6 - Consideration of Approval of Ordinance 25-01 Publishing by Title

Public Comment:

S. Watson: Comments on readability on website.

Trustee Stelter makes a motion to approve Ordinance 25-01 Publishing by Title, seconded by Trustee Heck.

The motion carries unanimously.

Item # 7 - Consideration of Adopting Resolution 12- 2025 Board Rules of Procedure

Agenda Item removed.

Item # 8 - Consideration of Resolution 13-2025 Temporary Moratorium on Enforcement

Public Comment:

S. Watson: comments on ambiguity

D. Spiegel: comments on resolution

Trustee Stelter makes a motion to adopt Resolution 13-2025, seconded by Trustee Hunter.

The motion carries unanimously.

Item # 9 - Consideration of Acceptance of Resolution 14-2025 Expedited Review of Affordable Housing Applications

Town Administrator Wynn gives background on the need for the Resolution to fulfill the requirements for DOLA to release the remainder of the IHOP grant.

Public Comment:

S. Yeamans: comments on short-term rentals

S. Watson: comments on spare rooms.

J. Park: comments on affordable housing

Board discussion covers timing, state funding, and definitions of affordable housing.

Mayor Pro-Tem Swartz makes a motion to adopt Resolution 14-2025, seconded by Trustee Stelter.

Voting Aye: Mayor Pro-Tem Swartz, Trustee Stelter, Trustee Czech, Trustee Hunter, Trustee Valentine

Voting Nay: Trustee Heck

Item # 10 - Consideration of Approval of the Services Agreement between the Town of Paonia and Colorado Complete Clean

Trustee Stelter makes a motion to enter the 3 year contract agreement with Colorado Complete Clean for Town Hall cleaning services, with the option to renew for 2 additional years, seconded by Trustee Heck.

The motion carries unanimously.

Item # 11 - Consideration of Approval of Ordinance 25-03 An Ordinance Approving Loans From the Colorado Water Resources and Power Development Authority ("CWRPDA") in the Aggregate Principal Amounts Not to Exceed \$3,744,000 (the "Leveraged Loan"), \$3,000,000 (the "Direct Loan") and \$3,000,000 (the "BIL Principal Forgiveness (PF) Loan"); Authorizing the Forms and Execution of the Loan Agreements and Governmental Agency Bonds to Evidence Such Loans; Authorizing the Construction of a Project; Prescribing Other Details in Connection Therewith; and Declaring an Emergency.

Mayor Pro-Tem Swartz makes a motion to call a Special Meeting on Thursday April 24, 2025 at 9 am to consider this item, seconded by Trustee Stelter.

The motion carries unanimously.

Mayor & Trustee Reports

Adjournment

The meeting adjourns at 9:24 PM.

Samira M. Vetter, Town Clerk

Paige Smith, Mayor



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consent Agenda • One Thirty-Three LLC dba West Elk Wine & Spirits
SUBMITTED BY:	Ruben Santiago – Deputy Clerk
DATE:	04/23/2025
BACKGROUND:	Finding of Facts: • License Renewal Paperwork is in the possession of the Town Clerk • Local fees have been paid and the Colorado Dept. of Revenue’s fees were paid by check. A copy of the payment receipt is in the custody of the Town Clerk. • The Administrative Offices have no issues or concerns with the license renewal. • The Police Department has no issues or concerns with the license renewal. • The Public Works department has no issues or concerns with the renewal.
BUDGET:	\$197.50 to – 10-32-01 – Liquor Licenses.
RECOMMENDATION:	All legal requirements have been met for the renewal of this license.
ATTACHMENT:	• OneThirty-ThreeLLC-25-109-LiquorRenewalApplication_Redacted.pdf

DR 8400 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Submit to Local Licensing Authority

**WEST ELK WINE &
SPIRITS
PO BOX 1805
PAONIA CO 81428-1805**

Fees Due	
Annual Renewal Application Fee	\$
Renewal Fee	477.50
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

☐ Paid by check

Uploaded to MoveIt on Date

☐ Paid Online

Licensee Name

ONE THIRTY-THREE LLC

Doing Business As Name (DBA)

WEST ELK WINE & SPIRITS

Liquor License Number

26-49220-0000

License Type

Retail Liquor Store (city)

Sales Tax License Number

026492200000

Expiration Date

06/09/2025

Due Date

04/25/2025

Business Address

Street Address

427 SAMUEL WADE ROAD

Phone Number

9705274575

City, State, ZIP Code

PAONIA CO 81428-6127

Mailing Address

Street Address

PO BOX 1805

City, State, ZIP Code

PAONIA CO 81428-1805

Email

Operating Manager

Date of Birth

Jennifer McGavin

Home Address

Street Address

Phone Number

[Redacted]		[Redacted]	
City	State	Zip Code	

Paonia	CO	81428
--------	----	-------

1. Do you have legal possession of the premises at the street address? ☒ Yes ☐ No

Are the premises owned or rented?

☐ Owned

☒ Rented*

*If rented, expiration date of lease

12/31/30

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? ☐ Yes ☒ No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit? ☐ Yes ☒ No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?

☐ Yes ☒ No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?

☐ Yes ☒ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?

☐ Yes ☒ No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?

☐ Yes☒ No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?

☐ Yes☒ No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?

☐ Yes☒ No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Jennifer McGavin

Title

owner

Signature

Date (MM/DD/YY)

J McGavin

4/21/25

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Title -

Attest

Signature

Date (MM/DD/YY)

DR 8495 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Tax Check Authorization, Waiver, and Request to Release Information

I, Jennifer McFadden

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of

(the "Applicant/Licensee")

ONE THIRTY-THREE, LLC

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

ONE THIRTY THREE, LLC

Social Security Number/Tax Identification Number

33-1082715

Home Phone Number

Business/Work Phone Number

(970) 627-4575

Street Address

70B1805 / 427 Samuel Wade Rd.

City

State ZIP Code

Paonia

CO

81428

Printed name of person signing on behalf of the Applicant/Licensee

Jennifer McGavin

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Date Signed

J McGavin

4/21/25

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
4 Rivers Equipment LLC								
1438	4 Rivers Equipment LLC	APRIL STATE	Cutting Edge for Skidsteer	04/23/2025	73.94		10-45-22 REPAIRS & MAINTENANCE	05/31/2025
1438	4 Rivers Equipment LLC	APRIL STATE	Cutting Edge for Skidsteer	04/23/2025	73.94		10-46-22 REPAIRS & MAINTENANCE	05/31/2025
1438	4 Rivers Equipment LLC	APRIL STATE	Cutting Edge for Skidsteer	04/23/2025	73.94		60-50-22 REPAIRS & MAINTENANCE	05/31/2025
1438	4 Rivers Equipment LLC	APRIL STATE	Cutting Edge for Skidsteer	04/23/2025	73.95		70-51-22 REPAIRS & MAINTENANCE	05/31/2025
Total 4 Rivers Equipment LLC:					295.77			
AB ELECTRIC LLC								
1357	AB ELECTRIC LLC	0923	Park Bathroom Electrical	05/05/2025	5,101.89		10-46-73 BUILDING IMPROVEMENTS	05/31/2025
Total AB ELECTRIC LLC:					5,101.89			
ADP, INC								
1352	ADP, INC	689431539	ADMIN PAYROLL	05/02/2025	41.34		10-41-20 LEGAL, ENGINEERING & PR	05/31/2025
1352	ADP, INC	689431539	WATER PAYROLL	05/02/2025	41.34		60-50-20 LEGAL, ENGINEERING & PR	05/31/2025
1352	ADP, INC	689431539	WW PAYROLL	05/02/2025	41.34		70-51-20 LEGAL, ENGINEERING & PR	05/31/2025
1352	ADP, INC	689431539	SANITATION PAYROLL	05/02/2025	41.34		80-52-20 LEGAL, ENGINEERING & PR	05/31/2025
1352	ADP, INC	689431539	PD PAYROLL	05/02/2025	41.36		10-42-20 LEGAL, ENGINEERING & PR	05/31/2025
Total ADP, INC:					206.72			
AFLAC								
749	AFLAC	790443	AFLAC ACH	04/25/2025	97.08		10-0225 AFLAC COVERAGE	05/31/2025
Total AFLAC:					97.08			
AMAZON BUSINESS								
1341	AMAZON BUSINESS	1JCK-YNVX-G	Public Work Supplies	05/01/2025	113.70		10-46-23 VEHICLE EXPENSE	05/31/2025
1341	AMAZON BUSINESS	1JCK-YNVX-G	Public Work Supplies	05/01/2025	202.67		10-46-73 BUILDING IMPROVEMENTS	05/31/2025
1341	AMAZON BUSINESS	1JCK-YNVX-G	Public Work Supplies	05/01/2025	136.15		10-46-16 OPERATING SUPPLIES	05/31/2025
1341	AMAZON BUSINESS	1JCK-YNVX-G	Public Work Supplies	05/01/2025	1.41		10-45-15 OFFICE SUPPLIES	05/31/2025
1341	AMAZON BUSINESS	1JCK-YNVX-G	Public Work Supplies	05/01/2025	1.41		10-46-15 OFFICE SUPPLIES	05/31/2025
1341	AMAZON BUSINESS	1JCK-YNVX-G	Public Work Supplies	05/01/2025	1.41		80-52-15 OFFICE SUPPLIES	05/31/2025
1341	AMAZON BUSINESS	1JCK-YNVX-G	Public Work Supplies	05/01/2025	1.41		60-50-15 OFFICE SUPPLIES	05/31/2025
1341	AMAZON BUSINESS	1JCK-YNVX-G	Public Work Supplies	05/01/2025	1.41		70-51-15 OFFICE SUPPLIES	05/31/2025
1341	AMAZON BUSINESS	ICYV-H9VN-F9	OFFICE ORDERS	05/01/2025	57.29		10-41-74 MACHINERY & EQUIPMENT	05/31/2025
1341	AMAZON BUSINESS	ICYV-H9VN-F9	OFFICE ORDERS	05/01/2025	25.09		10-41-15 OFFICE SUPPLIES	05/31/2025
1341	AMAZON BUSINESS	ICYV-H9VN-F9	OFFICE ORDERS	05/01/2025	4.00		80-52-15 OFFICE SUPPLIES	05/31/2025
1341	AMAZON BUSINESS	ICYV-H9VN-F9	OFFICE ORDERS	05/01/2025	26.42		10-41-25 TOWN HALL EXPENSE	05/31/2025
1341	AMAZON BUSINESS	ICYV-H9VN-F9	OFFICE ORDERS	05/01/2025	13.20		10-42-15 OFFICE SUPPLIES	05/31/2025
1341	AMAZON BUSINESS	ICYV-H9VN-F9	OFFICE ORDERS	05/01/2025	16.12		70-51-15 OFFICE SUPPLIES	05/31/2025
1341	AMAZON BUSINESS	ICYV-H9VN-F9	OFFICE ORDERS	05/01/2025	15.60		60-50-15 OFFICE SUPPLIES	05/31/2025
1341	AMAZON BUSINESS	ICYV-H9VN-F9	OFFICE ORDERS	05/01/2025	2.59		10-43-15 OFFICE SUPPLIES	05/31/2025

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total AMAZON BUSINESS:					619.88			
Archuleta, Benny								
1245	Archuleta, Benny	ARCH4-2025	water testing	05/01/2025	750.00		60-50-42 CONTRACT SERVICES	05/31/2025
1245	Archuleta, Benny	ARCH4-2025	water testing	05/01/2025	750.00		70-51-42 CONTRACT SERVICES	05/31/2025
Total Archuleta, Benny:					1,500.00			
Badger Meter, Inc.								
654	Badger Meter, Inc.	80192395	Water Metering	04/29/2025	80.64		60-50-31 DUES & SUBSCRIPTIONS	05/31/2025
Total Badger Meter, Inc.:					80.64			
Black Hills Energy								
987	Black Hills Energy	291467005	April Energy Usage	04/21/2025	78.39		10-41-28 UTILITIES	04/30/2025
987	Black Hills Energy	291467005	April Energy Usage	04/21/2025	78.39		10-42-28 UTILITIES	04/30/2025
987	Black Hills Energy	5720680072	April Energy Use	04/21/2025	150.31		10-46-28 UTILITIES	04/30/2025
987	Black Hills Energy	7510887184	April Energy Usage	04/21/2025	95.69		60-50-28 UTILITIES	04/30/2025
987	Black Hills Energy	7510887184		04/21/2025	.00		[Does not exist]	04/30/2025
987	Black Hills Energy	7622283168	STREETS - GAS UTILITIES	04/21/2025	119.12		10-45-28 UTILITIES	04/30/2025
987	Black Hills Energy	7622283168	WATER - GAS UTILITIES	04/21/2025	119.12		60-50-28 UTILITIES	04/30/2025
987	Black Hills Energy	7622283168	WW - GAS UTILITIES	04/21/2025	119.12		70-51-28 UTILITIES	04/30/2025
987	Black Hills Energy	7622283168	SANITATION - GAS UTILITIES	04/21/2025	119.10		80-52-28 UTILITIES	04/30/2025
Total Black Hills Energy:					879.24			
Bruin Waste								
1307	Bruin Waste	372515	Portable Toilet	04/30/2025	99.75		60-50-24 RENTALS	05/31/2025
1307	Bruin Waste	372519	two Portable Toilet	04/30/2025	231.00		70-51-24 RENTALS	05/31/2025
Total Bruin Waste:					330.75			
Caselle, Inc								
21	Caselle, Inc	140712	ADMIN - CASELLE SUPPORT	05/01/2025	225.75		10-41-33 DATA PROCESSING	05/31/2025
21	Caselle, Inc	140712	PD - CASELLE SUPPORT	05/01/2025	225.75		10-42-33 Data Processing	05/31/2025
21	Caselle, Inc	140712	WATER - CASELLE SUPPORT	05/01/2025	451.50		60-50-33 DATA PROCESSING	05/31/2025
21	Caselle, Inc	140712	WW - CASELLE SUPPORT	05/01/2025	451.50		70-51-33 DATA PROCESSING	05/31/2025
21	Caselle, Inc	140712	SANITATION - CASELLE SUPPO	05/01/2025	451.50		80-52-33 DATA PROCESSING	05/31/2025
Total Caselle, Inc:					1,806.00			
CEBT								
1320	CEBT	INVOICE PERI	Insurance	04/23/2025	26,790.00		10-0223 HEALTH/LIFE INSURANCE	05/31/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total CEBT:					26,790.00			
Colorado Complete Clean LLC								
1450	Colorado Complete Clean LLC	1140	Admin	04/28/2025	325.00	10-41-20	LEGAL, ENGINEERING & PR	05/31/2025
1450	Colorado Complete Clean LLC	1140	PD	04/28/2025	81.25	10-42-20	LEGAL, ENGINEERING & PR	05/31/2025
1450	Colorado Complete Clean LLC	1140	Water	04/28/2025	81.25	60-50-20	LEGAL, ENGINEERING & PR	05/31/2025
1450	Colorado Complete Clean LLC	1140	Sewer	04/28/2025	81.25	70-51-20	LEGAL, ENGINEERING & PR	05/31/2025
1450	Colorado Complete Clean LLC	1140	Trash	04/28/2025	81.25	80-52-20	LEGAL, ENGINEERING & PR	05/31/2025
Total Colorado Complete Clean LLC:					650.00			
Column Software PBC								
1183	Column Software PBC	MONTHLY STA	Publications	05/01/2025	444.24	10-41-30	PUBLISHING & ADS	05/31/2025
Total Column Software PBC:					444.24			
Delta County Landfill								
56	Delta County Landfill	APRIL STATE	Landfill Fee	04/30/2025	3,319.50	80-52-42	LANDFILL FEES	05/31/2025
Total Delta County Landfill:					3,319.50			
Delta Montrose Electric Assn.								
43	Delta Montrose Electric Assn.	4362030	Energy Use	04/28/2025	1,542.01	60-50-28	UTILITIES	04/30/2025
43	Delta Montrose Electric Assn.	4362030	Energy Use	04/28/2025	432.33	10-46-28	UTILITIES	04/30/2025
43	Delta Montrose Electric Assn.	4362030	Energy Use	04/28/2025	726.24	10-45-28	UTILITIES	04/30/2025
43	Delta Montrose Electric Assn.	4362030	Energy Use	04/28/2025	268.97	10-41-28	UTILITIES	04/30/2025
43	Delta Montrose Electric Assn.	4362030	Energy Use	04/28/2025	119.83	10-42-28	UTILITIES	04/30/2025
43	Delta Montrose Electric Assn.	4362030	Energy Use	04/28/2025	2,596.88	70-51-28	UTILITIES	04/30/2025
43	Delta Montrose Electric Assn.	4362030	Energy Use	04/28/2025	34.09	80-52-28	UTILITIES	04/30/2025
Total Delta Montrose Electric Assn.:					5,720.35			
Dependable Lumber, Inc.								
46	Dependable Lumber, Inc.	STATEMENT 4/	Lumber Material	04/30/2025	1,781.07	10-46-73	BUILDING IMPROVEMENTS	05/31/2025
46	Dependable Lumber, Inc.	STATEMENT 4/	Lumber Material	04/30/2025	62.97	10-45-16	OPERATING SUPPLIES	05/31/2025
46	Dependable Lumber, Inc.	STATEMENT 4/	Lumber Material	04/30/2025	7.99	80-52-23	VEHICLE EXPENSE	05/31/2025
46	Dependable Lumber, Inc.	STATEMENT 4/	Lumber Material	04/30/2025	10.18	10-46-25	SHOP EXPENSE	05/31/2025
46	Dependable Lumber, Inc.	STATEMENT 4/	Lumber Material	04/30/2025	10.17	10-45-25	SHOP EXPENSE	05/31/2025
46	Dependable Lumber, Inc.	STATEMENT 4/	Lumber Material	04/30/2025	10.18	70-51-25	SHOP EXPENSE	05/31/2025
46	Dependable Lumber, Inc.	STATEMENT 4/	Lumber Material	04/30/2025	10.18	60-50-25	SHOP EXPENSE	05/31/2025
46	Dependable Lumber, Inc.	STATEMENT 4/	Lumber Material	04/30/2025	47.00	60-50-22	REPAIRS & MAINTENANCE	05/31/2025
46	Dependable Lumber, Inc.	STATEMENT 4/	Lumber Material	04/30/2025	89.77	10-46-16	OPERATING SUPPLIES	05/31/2025
46	Dependable Lumber, Inc.	STATEMENT 4/	Lumber Material	04/30/2025	22.95	10-46-22	REPAIRS & MAINTENANCE	05/31/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
46	Dependable Lumber, Inc.	STATEMENT 4/	Lumber Material	04/30/2025	1.06		80-52-25 SHOP EXPENSE	05/31/2025
Total Dependable Lumber, Inc.:					2,053.52			
Duckworks Auto Parts Inc								
50	Duckworks Auto Parts Inc	03670036949	hydraulic oil for trash truck	04/29/2025	74.99		80-52-23 VEHICLE EXPENSE	05/31/2025
50	Duckworks Auto Parts Inc	03670037121	Welding Wire	05/01/2025	20.99		10-46-25 SHOP EXPENSE	05/31/2025
50	Duckworks Auto Parts Inc	03670037121	Welding Wire	05/01/2025	21.00		10-45-25 SHOP EXPENSE	05/31/2025
50	Duckworks Auto Parts Inc	03670037121	Welding Wire	05/01/2025	21.00		80-52-25 SHOP EXPENSE	05/31/2025
50	Duckworks Auto Parts Inc	03670037121	Welding Wire	05/01/2025	21.00		60-50-25 SHOP EXPENSE	05/31/2025
50	Duckworks Auto Parts Inc	03670037121	Welding Wire	05/01/2025	21.00		70-51-25 SHOP EXPENSE	05/31/2025
50	Duckworks Auto Parts Inc	03670037300	O2 for welding	05/02/2025	4.01		10-46-25 SHOP EXPENSE	05/31/2025
50	Duckworks Auto Parts Inc	03670037300	O2 for welding	05/02/2025	4.01		10-45-25 SHOP EXPENSE	05/31/2025
50	Duckworks Auto Parts Inc	03670037300	O2 for welding	05/02/2025	4.01		80-52-25 SHOP EXPENSE	05/31/2025
50	Duckworks Auto Parts Inc	03670037300	O2 for welding	05/02/2025	4.01		60-50-25 SHOP EXPENSE	05/31/2025
50	Duckworks Auto Parts Inc	03670037300	O2 for welding	05/02/2025	4.02		70-51-25 SHOP EXPENSE	05/31/2025
Total Duckworks Auto Parts Inc:					200.04			
EAGLE WASH								
1367	EAGLE WASH	1012	Car Wash Services	04/17/2025	40.11		10-42-23 VEHICLE EXPENSE	05/31/2025
1367	EAGLE WASH	1012	Car Wash Services	04/17/2025	34.89		10-45-23 VEHICLE EXPENSE	05/31/2025
1367	EAGLE WASH	1012	Car Wash Services	04/17/2025	34.89		10-46-23 VEHICLE EXPENSE	05/31/2025
1367	EAGLE WASH	1012	Car Wash Services	04/17/2025	34.89		80-52-23 VEHICLE EXPENSE	05/31/2025
1367	EAGLE WASH	1012	Car Wash Services	04/17/2025	34.89		60-50-23 VEHICLE EXPENSE	05/31/2025
1367	EAGLE WASH	1012	Car Wash Services	04/17/2025	34.90		70-51-23 VEHICLE EXPENSE	05/31/2025
Total EAGLE WASH:					214.57			
Elevate Fiber								
986	Elevate Fiber	RTRXGH4SA0	Internet	04/28/2025	40.00		10-41-29 TELEPHONE & INTERNET	04/30/2025
986	Elevate Fiber	RTRXGH4SA0	Internet	04/28/2025	40.00		10-42-29 TELEPHONE & INTERNET	04/30/2025
986	Elevate Fiber	RTRXGH4SA0	Internet	04/28/2025	229.92		60-50-29 TELEPHONE & INTERNET	04/30/2025
986	Elevate Fiber	RTRXGH4SA0	Internet	04/28/2025	179.91		70-51-29 TELEPHONE & INTERNET	04/30/2025
986	Elevate Fiber	RTRXGH4SA0	Internet	04/28/2025	99.96		80-52-29 TELEPHONE & INTERNET	04/30/2025
986	Elevate Fiber	RTRXGH4SA0	Internet	04/28/2025	10.00		10-45-29 TELEPHONE & INTERNET	04/30/2025
986	Elevate Fiber	RTRXGH4SA0	Internet	04/28/2025	10.00		10-46-29 TELEPHONE & INTERNET	04/30/2025
Total Elevate Fiber:					609.79			
Empower Trust Company LLC								
1190	Empower Trust Company LLC	1291333931	Retirement Plan PPE	05/02/2025	3,905.28		10-0220 RETIREMENT PLAN	05/31/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total Empower Trust Company LLC:					3,905.28			
Ennis-Plint Inc.								
1451	Ennis-Plint Inc.	475082	PMC 4-6-90 Cooperative Purcha	04/22/2025	6,332.25		10-46-25 SHOP EXPENSE	05/31/2025
Total Ennis-Plint Inc.:					6,332.25			
Filter Tech Systems, Inc.								
888	Filter Tech Systems, Inc.	INVTTS9785	Program, SetUp, Install, Correct B	04/28/2025	2,707.39		60-50-22 REPAIRS & MAINTENANCE	05/31/2025
Total Filter Tech Systems, Inc.:					2,707.39			
Fire & Police Pension Assn.								
63	Fire & Police Pension Assn.	PAYROLL 4.12.	Payroll Ending	04/12/2025	4,151.54		10-0219 FPPA	05/31/2025
Total Fire & Police Pension Assn.:					4,151.54			
Mail Services, LLC.								
645	Mail Services, LLC.	1981201	Postage	04/14/2025	188.68		60-50-17 POSTAGE	04/30/2025
645	Mail Services, LLC.	1981201	Postage	04/14/2025	183.13		70-51-17 POSTAGE	04/30/2025
645	Mail Services, LLC.	1981201	Postage	04/14/2025	183.12		80-52-17 POSTAGE	04/30/2025
Total Mail Services, LLC.:					554.93			
MEGAN BARDESSONA								
1410	MEGAN BARDESSONA	0004	2025 First Responders Day Sticke	05/05/2025	200.00		10-42-16 OPERATING SUPPLIES	05/31/2025
Total MEGAN BARDESSONA:					200.00			
NAPA - Paonia Auto Parts								
122	NAPA - Paonia Auto Parts	STATEMENT 4/	Vehical Services	04/30/2025	10.50		10-45-25 SHOP EXPENSE	05/31/2025
122	NAPA - Paonia Auto Parts	STATEMENT 4/	Vehical Services	04/30/2025	10.51		10-46-25 SHOP EXPENSE	05/31/2025
122	NAPA - Paonia Auto Parts	STATEMENT 4/	Vehical Services	04/30/2025	10.50		80-52-25 SHOP EXPENSE	05/31/2025
122	NAPA - Paonia Auto Parts	STATEMENT 4/	Vehical Services	04/30/2025	10.50		60-50-25 SHOP EXPENSE	05/31/2025
122	NAPA - Paonia Auto Parts	STATEMENT 4/	Vehical Services	04/30/2025	10.50		70-51-25 SHOP EXPENSE	05/31/2025
122	NAPA - Paonia Auto Parts	STATEMENT 4/	Vehical Services	04/30/2025	10.28		80-52-16 OPERATING SUPPLIES	05/31/2025
122	NAPA - Paonia Auto Parts	STATEMENT 4/	Vehical Services	04/30/2025	22.23		10-46-73 BUILDING IMPROVEMENTS	05/31/2025
122	NAPA - Paonia Auto Parts	STATEMENT 4/	Vehical Services	04/30/2025	15.41		10-46-22 REPAIRS & MAINTENANCE	05/31/2025
122	NAPA - Paonia Auto Parts	STATEMENT 4/	Vehical Services	04/30/2025	11.86		80-52-22 REPAIRS & MAINTENANCE	05/31/2025
122	NAPA - Paonia Auto Parts	STATEMENT 4/	Vehical Services	04/30/2025	289.05		60-50-22 REPAIRS & MAINTENANCE	05/31/2025
122	NAPA - Paonia Auto Parts	STATEMENT 4/	Vehical Services	04/30/2025	276.11		70-51-22 REPAIRS & MAINTENANCE	05/31/2025
122	NAPA - Paonia Auto Parts	STATEMENT 4/	Vehical Services	04/30/2025	192.86		10-45-22 REPAIRS & MAINTENANCE	05/31/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total NAPA - Paonia Auto Parts:					870.31			
Norris, Mary								
991	Norris, Mary	NORRIS-05-20	WATER NORRIS RETIREMENT	05/01/2025	560.00	60-50-44	NORRIS RETIREMENT	05/31/2025
991	Norris, Mary	NORRIS-05-20	WASTE WATER NORRIS RETIR	05/01/2025	560.00	70-51-44	NORRIS RETIREMENT	05/31/2025
Total Norris, Mary:					1,120.00			
Paige Smith								
1305	Paige Smith	000067	AP Catering / Municiple Quarterly	04/24/2025	388.40	10-41-33	DATA PROCESSING	05/31/2025
Total Paige Smith:					388.40			
Pan American Homeowners Assn.								
552	Pan American Homeowners Assn.	ANNUAL DUE	AVP Sprinkler Water	05/01/2025	200.00	10-46-31	DUES & SUBSCRIPTIONS	05/31/2025
Total Pan American Homeowners Assn.:					200.00			
Paonia Farm & Home Supply Inc								
125	Paonia Farm & Home Supply Inc	STATEMENT 0	Park bathroom / Shop	04/30/2025	45.99	10-46-73	BUILDING IMPROVEMENTS	05/31/2025
125	Paonia Farm & Home Supply Inc	STATEMENT 0	Park bathroom / Shop	04/30/2025	4.24	10-45-25	SHOP EXPENSE	05/31/2025
125	Paonia Farm & Home Supply Inc	STATEMENT 0	Park bathroom / Shop	04/30/2025	4.25	10-46-25	SHOP EXPENSE	05/31/2025
125	Paonia Farm & Home Supply Inc	STATEMENT 0	Park bathroom / Shop	04/30/2025	4.25	60-50-25	SHOP EXPENSE	05/31/2025
125	Paonia Farm & Home Supply Inc	STATEMENT 0	Park bathroom / Shop	04/30/2025	4.25	70-51-25	SHOP EXPENSE	05/31/2025
Total Paonia Farm & Home Supply Inc:					62.98			
Phonz +								
499	Phonz +	18404	IT Services	05/01/2025	653.77	70-51-31	DUES & SUBSCRIPTIONS	05/31/2025
499	Phonz +	18404	IT Services	05/01/2025	653.77	80-52-31	DUES & SUBSCRIPTIONS	05/31/2025
499	Phonz +	18404	IT Services	05/01/2025	653.77	60-50-31	DUES & SUBSCRIPTIONS	05/31/2025
499	Phonz +	18404	IT Services	05/01/2025	653.78	10-41-31	DUES & SUBSCRIPTIONS	05/31/2025
499	Phonz +	18404	IT Services	05/01/2025	653.77	10-42-31	DUES & SUBSCRIPTIONS	05/31/2025
Total Phonz +:					3,268.86			
Pioneer								
1319	Pioneer	152845571-00	Wood Chips for Park	05/01/2025	3,058.00	10-46-22	REPAIRS & MAINTENANCE	05/31/2025
1319	Pioneer	152846504-00	Wood Chips for Park	05/01/2025	3,014.00	10-46-22	REPAIRS & MAINTENANCE	05/31/2025
Total Pioneer:					6,072.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
PROFESSIONAL MANAGEMENT SOLUTIONS								
1325	PROFESSIONAL MANAGEMENT	85064	ADMIN - FINANCIAL CONSULTI	04/25/2025	300.00	10-41-20	LEGAL, ENGINEERING & PR	04/30/2025
1325	PROFESSIONAL MANAGEMENT	85064	PD - FINANCIAL CONSULTING	04/25/2025	300.00	10-42-20	LEGAL, ENGINEERING & PR	04/30/2025
1325	PROFESSIONAL MANAGEMENT	85064	WATER - FINANCIAL CONSULTI	04/25/2025	600.00	60-50-20	LEGAL, ENGINEERING & PR	04/30/2025
1325	PROFESSIONAL MANAGEMENT	85064	WW - FINANCIAL CONSULTING	04/25/2025	600.00	70-51-20	LEGAL, ENGINEERING & PR	04/30/2025
1325	PROFESSIONAL MANAGEMENT	85064	SANITATION - FINANCIAL CONS	04/25/2025	600.00	80-52-20	LEGAL, ENGINEERING & PR	04/30/2025
Total PROFESSIONAL MANAGEMENT SOLUTIONS:					2,400.00			
Recla Metals LLLP								
140	Recla Metals LLLP	64475	Welding materials fabrication stoc	05/02/2025	150.26	10-46-25	SHOP EXPENSE	05/31/2025
140	Recla Metals LLLP	64475	Welding materials fabrication stoc	05/02/2025	150.26	10-45-25	SHOP EXPENSE	05/31/2025
140	Recla Metals LLLP	64475	Welding materials fabrication stoc	05/02/2025	150.26	80-52-25	SHOP EXPENSE	05/31/2025
140	Recla Metals LLLP	64475	Welding materials fabrication stoc	05/02/2025	150.27	60-50-25	SHOP EXPENSE	05/31/2025
140	Recla Metals LLLP	64475	Welding materials fabrication stoc	05/02/2025	150.27	70-51-25	SHOP EXPENSE	05/31/2025
Total Recla Metals LLLP:					751.32			
RESPEC Company LLC								
1124	RESPEC Company LLC	INV03250748	Paonia Water / WW General Engi	04/17/2025	200.00	60-50-72	CAP OUTLAY-Water Tank Reli	04/30/2025
1124	RESPEC Company LLC	INV03250748	Paonia Water / WW General Engi	04/17/2025	100.00	60-50-69	CAPTAL OUTLY-Raw Water M	04/30/2025
1124	RESPEC Company LLC	INV03250748	Paonia Water / WW General Engi	04/17/2025	3,852.50	70-51-20	LEGAL, ENGINEERING & PR	04/30/2025
1124	RESPEC Company LLC	INV03250749	Water CIP Phase 1 - Water Syste	04/17/2025	450.00	60-50-72	CAP OUTLAY-Water Tank Reli	04/30/2025
Total RESPEC Company LLC:					4,602.50			
SGM, INC.								
1335	SGM, INC.	2013-471.013-	Professional Labor	04/22/2025	4,635.00	60-50-72	CAP OUTLAY-Water Tank Reli	04/30/2025
1335	SGM, INC.	2013-471.014-	Professional Labor	04/22/2025	1,175.50	10-45-72	CAP OUTLAY-5th ST REALIG	04/30/2025
Total SGM, INC.:					5,810.50			
Technical College of the Rockies								
1214	Technical College of the Rockies	25-0062	Intructor Course	04/17/2025	875.00	10-42-26	TRAVEL, MEETINGS & TRAI	05/31/2025
Total Technical College of the Rockies:					875.00			
THE HARTFORD								
1404	THE HARTFORD	857902386594	Insurance	05/01/2025	570.18	10-0226	THE HARTFORD	05/31/2025
1404	THE HARTFORD	857905774841	Insurance	04/01/2025	280.42	10-0226	THE HARTFORD	05/31/2025
Total THE HARTFORD:					850.60			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
T-MOBILE								
1374	T-MOBILE	03.21.25 TO 4.	Cell Phones	03/21/2025	178.10		10-41-29 TELEPHONE & INTERNET	05/31/2025
1374	T-MOBILE	03.21.25 TO 4.	Cell Phones	03/21/2025	456.86		10-42-29 TELEPHONE & INTERNET	05/31/2025
1374	T-MOBILE	03.21.25 TO 4.	Cell Phones	03/21/2025	50.13		10-45-29 TELEPHONE & INTERNET	05/31/2025
1374	T-MOBILE	03.21.25 TO 4.	Cell Phones	03/21/2025	50.13		10-46-29 TELEPHONE & INTERNET	05/31/2025
1374	T-MOBILE	03.21.25 TO 4.	Cell Phones	03/21/2025	121.74		60-50-29 TELEPHONE & INTERNET	05/31/2025
1374	T-MOBILE	03.21.25 TO 4.	Cell Phones	03/21/2025	50.13		70-51-29 TELEPHONE & INTERNET	05/31/2025
1374	T-MOBILE	03.21.25 TO 4.	Cell Phones	03/21/2025	121.72		80-52-29 TELEPHONE & INTERNET	05/31/2025
Total T-MOBILE:					1,028.81			
ULINE								
1351	ULINE	191362133	Tissue Dispenser - park bathroom	04/08/2025	172.33		10-46-73 BUILDING IMPROVEMENTS	04/30/2025
Total ULINE:					172.33			
United Companies Inc								
162	United Companies Inc	1633453	2nd Street Patch	04/28/2025	2,665.73		10-45-22 REPAIRS & MAINTENANCE	05/31/2025
162	United Companies Inc	1634034	gravel by skate park / shed road	04/30/2025	323.85		10-46-22 REPAIRS & MAINTENANCE	05/31/2025
Total United Companies Inc:					2,989.58			
United Merchants Bank								
1371	United Merchants Bank	UMB APRIL 20	Heiniger-Esri	05/01/2025	140.00		10-45-31 DUES & SUBSCRIPTIONS	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Heiniger-Esri	05/01/2025	140.00		10-46-31 DUES & SUBSCRIPTIONS	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Heiniger-Esri	05/01/2025	210.00		60-50-31 DUES & SUBSCRIPTIONS	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Heiniger-Esri	05/01/2025	210.00		70-51-31 DUES & SUBSCRIPTIONS	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Police Dept-Usps Po 0769660541	05/01/2025	9.68		10-42-17 POSTAGE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Police Dept-Panda Express #353	05/01/2025	14.30		10-42-26 TRAVEL, MEETINGS & TRAI	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Police Dept-Culvers Grand Juncti	05/01/2025	12.05		10-42-26 TRAVEL, MEETINGS & TRAI	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Police Dept-Usps Po 0769660541	05/01/2025	6.00		10-42-17 POSTAGE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Santiago-Usps Po 0769660541	05/01/2025	36.49		10-41-17 POSTAGE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Santiago-Usps Po 0769660541	05/01/2025	12.17		60-50-17 POSTAGE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Santiago-Usps Po 0769660541	05/01/2025	12.17		70-51-17 POSTAGE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Santiago-Usps Po 0769660541	05/01/2025	12.17		80-52-17 POSTAGE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Wynn-Cooleys Heating Cooli	05/01/2025	7.49		10-41-22 REPAIRS & MAINTENANCE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Wynn-Cooleys Heating Cooli	05/01/2025	7.48		10-42-22 REPAIRS & MAINTENANCE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Wynn-Cooleys Heating Cooli	05/01/2025	14.96		60-50-22 REPAIRS & MAINTENANCE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Wynn-Cooleys Heating Cooli	05/01/2025	14.96		70-51-22 REPAIRS & MAINTENANCE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Wynn-Cooleys Heating Cooli	05/01/2025	14.96		80-52-22 REPAIRS & MAINTENANCE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Wynn-Residence Inn Glenwood	05/01/2025	59.73		10-41-26 TRAVEL, MEETINGS & TRAI	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Wynn-Residence Inn Glenwood	05/01/2025	59.73		60-50-26 TRAVEL, MEETINGS & TRAI	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Wynn-Residence Inn Glenwood	05/01/2025	59.73		70-51-26 TRAVEL, MEETINGS & TRAI	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Wynn-Residence Inn Glenwood	05/01/2025	59.72		80-52-26 TRAVEL, MEETINGS & TRAI	05/31/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
1371	United Merchants Bank	UMB APRIL 20	Laiminger-Eppico Rodman	05/01/2025	340.90		10-42-16 OPERATING SUPPLIES	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Laiminger-Eppico Rodman	05/01/2025	170.44		70-51-16 OPERATING SUPPLIES	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Laiminger-Eppico Rodman	05/01/2025	85.22		60-50-16 OPERATING SUPPLIES	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Laiminger-Eppico Rodman	05/01/2025	85.22		80-52-16 OPERATING SUPPLIES	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Laiminger-Conoco - Stop N Save	05/01/2025	94.54		10-42-26 TRAVEL, MEETINGS & TRAI	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Vetter-Eb *a Meeting To Remem	05/01/2025	25.00		10-41-26 TRAVEL, MEETINGS & TRAI	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Vetter-Colorado Municipal Clerks	05/01/2025	1,340.00		10-41-26 TRAVEL, MEETINGS & TRAI	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Www.Apwa.Net	05/01/2025	49.00		10-45-31 DUES & SUBSCRIPTIONS	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Www.Apwa.Net	05/01/2025	49.00		10-46-31 DUES & SUBSCRIPTIONS	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Www.Apwa.Net	05/01/2025	49.00		60-50-31 DUES & SUBSCRIPTIONS	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Www.Apwa.Net	05/01/2025	49.00		70-51-31 DUES & SUBSCRIPTIONS	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Www.Apwa.Net	05/01/2025	49.00		80-52-31 DUES & SUBSCRIPTIONS	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Conoco - Stop N Sa	05/01/2025	31.07		10-45-23 VEHICLE EXPENSE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Conoco - Stop N Sa	05/01/2025	31.07		10-46-23 VEHICLE EXPENSE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Conoco - Stop N Sa	05/01/2025	31.07		60-50-23 VEHICLE EXPENSE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Conoco - Stop N Sa	05/01/2025	31.08		70-51-23 VEHICLE EXPENSE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Lowes #01554	05/01/2025	105.05		10-46-16 OPERATING SUPPLIES	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Lowes #01554	05/01/2025	105.05		10-46-16 OPERATING SUPPLIES	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Lowes #01554	05/01/2025	105.05		10-46-16 OPERATING SUPPLIES	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Lowes #01554	05/01/2025	105.04		10-46-16 OPERATING SUPPLIES	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-The Home Depot #1	05/01/2025	244.42		10-46-73 BUILDING IMPROVEMENTS	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Dollartree	05/01/2025	6.52		10-46-25 SHOP EXPENSE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Dollartree	05/01/2025	6.52		10-45-25 SHOP EXPENSE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Dollartree	05/01/2025	6.52		80-52-25 SHOP EXPENSE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Dollartree	05/01/2025	6.52		60-50-25 SHOP EXPENSE	05/31/2025
1371	United Merchants Bank	UMB APRIL 20	Public Works-Dollartree	05/01/2025	6.52		70-51-25 SHOP EXPENSE	05/31/2025
Total United Merchants Bank:					4,321.61			
US BANK								
1343	US BANK	7730886	bond paying agent fee	04/25/2025	212.50		60-50-32 FEES & PERMITS	05/31/2025
1343	US BANK	7730886	bond paying agent fee	04/25/2025	212.50		70-51-32 FEES & PERMITS	05/31/2025
Total US BANK:					425.00			
Wilmore & Company Inc								
177	Wilmore & Company Inc	12225	Professional Land Surveying	04/29/2025	500.00		10-46-42 CONTRACT SERVICES	05/31/2025
Total Wilmore & Company Inc:					500.00			
WRIGHT WATER ENGINEERS, INC.								
1385	WRIGHT WATER ENGINEERS, I	72759	Professional Services	04/24/2025	838.00		60-50-69 CAPTAL OUTLY-Raw Water M	05/31/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total WRIGHT WATER ENGINEERS, INC.:					838.00			
WYNN, STEFEN								
1334	WYNN, STEFEN	EXPEN REIMB	S. Wynn Expense Reimbursement	04/22/2025	43.12	10-41-26	TRAVEL, MEETINGS & TRAI	05/31/2025
1334	WYNN, STEFEN	EXPEN REIMB	S. Wynn Expense Reimbursement	04/22/2025	43.13	60-50-26	TRAVEL, MEETINGS & TRAI	05/31/2025
1334	WYNN, STEFEN	EXPEN REIMB	S. Wynn Expense Reimbursement	04/22/2025	43.13	70-51-26	TRAVEL, MEETINGS & TRAI	05/31/2025
1334	WYNN, STEFEN	EXPEN REIMB	S. Wynn Expense Reimbursement	04/22/2025	43.13	80-52-26	TRAVEL, MEETINGS & TRAI	05/31/2025
Total WYNN, STEFEN:					172.51			
Xpress Bill Pay								
1436	Xpress Bill Pay	INV-XPR02390	Xpress Processing	04/30/2025	5.68	10-41-31	DUES & SUBSCRIPTIONS	05/31/2025
1436	Xpress Bill Pay	INV-XPR02390	Xpress Processing	04/30/2025	11.36	10-42-31	DUES & SUBSCRIPTIONS	05/31/2025
1436	Xpress Bill Pay	INV-XPR02390	Xpress Processing	04/30/2025	11.36	10-43-31	DUES & SUBSCRITPIONS	05/31/2025
1436	Xpress Bill Pay	INV-XPR02390	Xpress Processing	04/30/2025	28.39	60-50-31	DUES & SUBSCRIPTIONS	05/31/2025
1436	Xpress Bill Pay	INV-XPR02390	Xpress Processing	04/30/2025	28.39	70-51-31	DUES & SUBSCRIPTIONS	05/31/2025
1436	Xpress Bill Pay	INV-XPR02390	Xpress Processing	04/30/2025	28.39	80-52-31	DUES & SUBSCRIPTIONS	05/31/2025
Total Xpress Bill Pay:					113.57			
Grand Totals:					106,605.25			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
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Board Meeting Date: 2025-5-13

Town Administrator:

Finance Committee/Mayor:

Finance Committee/Trustee:

Trustees:

Date Reviewed:

CGOFA Governmental Accounting Immersion Series – Session 3 (online)

March 12th and 13th 2025

Attended by Kaja Bowman, Deputy Treasurer

This course took place over two days online. Four hours each day. This course, like the others in the series, was taught by Karin Slater – Chief Financial Officer CASA of the 7th Judicial District. Each of the trainings in the series has had overlapping topics going more in-depth with each training and following the process for each accounting action taken.

Topics covered included Governmental Environment and Fund Reporting, Financial Statements – Modified Accrual vs. Full Accrual Challenges; Capital Assets including Internal Controls, Common Mistakes in Reporting, Budgetary for Funds and Financial Statement Tie outs, Analyzing Governmental Financial Statements, Annual Report Prep Tips, Issues Unique to Colorado Governments.

This session covered a lot of information regarding fiscal accountability and how to properly account for and report funds, expenditures, and balances with details regarding differences between funds (general, special, , debt service, proprietary, etc.). These topics should help with proper recording throughout the year, provide direction for any adjustments, clean ups or additions, and generally prepare for end of year reporting. Much of this material discussed addressed set up to be done at the beginning of a year and how to tie out at the end of the year and meet requirements. Learning these best practices should help staff assist contractors with year-end requirements for 2025 and setting up for 2026.



Paonia Police Department

DEPARTMENT BRIEFING: SUMMARY OF PROGRESS

05/01/2025

- ☐ Several Officers attended training in the month of April. Officer Heiniger attended NASRO Adolescent Mental Health training at the Mesa County Sheriff's Department. Officer Bardessona attended "Train the Trainer-Field Training Officer School" at the Grand Junction Police Department.
- ☐ The department received our updated Axon body worn cameras. Training was completed and these cameras are now in service. The new cameras have several AI/efficiencies features available and the department will be looking into those at a future time/budget.
- ☐ The department met with staff from the library district to discuss a collaboration between the two organizations. As a result of that collaboration officers will be stopping by the Paonia Library during the summer months and reading to children during "Storytime."
- ☐ The department conducted training on water safety protocol and rescue operations with available equipment. Runoff levels are subdued historically but water levels are still elevated, and we ask that everyone be mindful when near local streams and rivers.

Paonia Police Department

Law Incident Table, by Date and Time

Date Occurred: 04/02/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:54:46	Certified Vin	GRAND AVE, POLICE, Paonia, CO	PPD	PPD	
15:31:52	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
18:41:21	Wanted Person	SAMUEL WADE RD & STAHL RD, Paonia, CO	PPD		A
19:03:12	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
22:14:53	Traffic Stop	2nd St., Paonia, CO	PPD	PPD	VW
22:48:36	Wanted Person	NORTH FORK AVE, Paonia, CO	PPD	PPD	A
Total Incidents for this Date: 6					

Date Occurred: 04/03/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:02:43	LOST/FOUND PROP	PAN AMERICAN AVE Paonia , CO	PPD		
17:05:41	CITIZEN ASSIST	2ND ST, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 04/04/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
06:56:35	SUSPICIOUS	MEADOWBROOK BLVD, Paonia, CO	PPD		
09:59:51	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
12:17:00	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
13:36:18	Certified Vin	GRAND AVE, Paonia, CO	PPD	PPD	
15:02:10	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
15:30:20	Information	GRAND AVE, Paonia, CO	PPD	PPD	
16:38:19	ANIMAL CONTROL	4TH STREET, Paonia, CO	PPD	PPD	VW
18:23:26	TrafficAccident	NORTH FORK AVE., Paonia, CO	PPD	PPD	
Total Incidents for this Date: 8					

Date Occurred: 04/05/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:12:15	DOMESTIC	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 04/07/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:33:25	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
09:12:54	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
10:00:00	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
20:56:24	CITIZEN ASSIST	2ND ST, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 4

Date Occurred: 04/08/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:21:17	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
10:45:36	Information	GRAND AVE, Paonia, CO	PPD	PPD	
15:36:14	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
19:42:26	Information	2ND ST, Paonia, CO	PPD	PPD	
23:38:56	Information	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 5

Date Occurred: 04/09/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:40:02	Disturbance	GRAND AVE, Paonia, CO	PPD	PPD	
14:25:14	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
14:52:01	Information	GRAND AVE, PAONIA	PPD	PPD	
16:33:03	Information	NIAGARA AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 4

Date Occurred: 04/10/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:30:14	CITIZEN ASSIST	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
21:28:16	Medical/transfe	BOX ELDER AVE, Paonia, CO	PPD	PPD	
23:12:31	WELFARE CHECK	3RD ST, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 04/11/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:30:49	LOST/FOUND PROP	CLARK AVE, Paonia, CO	PPD	PPD	
13:49:49	Code Enforce	POPLAR AVE, Paonia, CO	PPD	PPD	VW

Total Incidents for this Date: 2

Date Occurred: 04/12/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
01:43:10	911/hangup	7TH ST, Paonia, CO	PPD	PPD	
10:19:41	CITIZEN ASSIST	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
13:30:40	Code Enforce	SAMUEL WADE RD, Paonia, CO	PPD	PPD	VW
16:35:38	ANIMAL CONTROL	4th ST, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 4

Date Occurred: 04/14/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:12:03	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
18:12:49	WELFARE CHECK	DORRIS AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 04/15/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:38:41	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
14:26:44	FIRE	PAONIA AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 04/16/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:47:42	Traffic Stop	1ST ST & MATHEWS LN, Paonia, CO	PPD		CIT

Total Incidents for this Date: 1

Date Occurred: 04/18/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:59:17	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
16:29:32	DUI	100 Block 1st St., Paonia, CO	PPD	PPD	A

Total Incidents for this Date: 2

Date Occurred: 04/19/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
01:49:13	AGENCY ASSIST	ONARGA AVE, Paonia, CO	PPD	PPD	AA
08:52:58	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
10:07:26	AUTO THEFT	4TH ST, Paonia, CO	PPD	PPD	UNF
17:23:04	RESTR/PROT ORDR	CLARK AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 4					

Date Occurred: 04/20/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:15:22	Extra Patrol	SAMUEL WADE RD, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 04/21/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:50:41	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT
21:21:25	Traffic Stop	BOX ELDER AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 04/22/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:09:28	AGENCY ASSIST	MAIN AVE, Paonia, CO	PPD	PPD	AA
16:21:57	VIN INSPECTION	POPLAR AVE, Paonia, CO	PPD	PPD	
16:38:21	TrafficAccident	ORCHARD AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 3					

Date Occurred: 04/23/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:29:20	THEFT	2ND ST Paonia, CO	PPD	PPD	
19:37:27	Traffic Stop	2ND ST Paonia, CO	PPD	PPD	CIT
Total Incidents for this Date: 2					

Date Occurred: 04/24/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:10:37	WELFARE CHECK	DELTA AVE, Paonia, CO	PPD	PPD	
14:24:50	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
14:36:18	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:44:37	ANIMAL PROBLEM	BOX ELDER AVE, Paonia, CO	PPD	PPD	
22:14:10	SUSPICIOUS	MEADOWBROOK CT, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 5

Date Occurred: 04/25/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:21:41	Information	GRAND AVE, Paonia, CO	PPD	PPD	
17:58:34	WELFARE CHECK	MAIN AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 04/26/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
20:23:20	Traffic Stop	COLORADO AVE, Paonia, CO	PPD		CIT
20:44:27	ASSAULT	OAK AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 04/27/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:34:07	TRESPASS	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
17:59:43	Traffic Stop	COLORADO AVE, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 2

Date Occurred: 04/28/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:49:18	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 1

Date Occurred: 04/29/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:59:40	TOBACCO PROBLEM	GRAND AVE, Paonia, CO	PPD	PPD	
15:34:08	Traffic Stop	NORTH FORK AVE, Paonia, CO	PPD	PPD	VW
19:54:32	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 3

Total reported: 73

Report Includes:

All dates between `00:00:01 04/01/25` and `00:00:01 04/30/25`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities

A-3, AA-2, CIT-7, UNF-1, VW-3

A=ARREST

UNF=UNFOUNDED

AA= AGENCY ASSIST

VW=VERBAL WARNING

CIT=CITATION

April 2025

1 water break on O Rd.

Our WWTP Aerators have been ordered

We are pushing along with the SUE work for the Realignment project.

We have ordered the patch material for the 2nd St. dirt strip. Will be patched before July 4th events.

Lead Copper Surveys.

A continuous Beaver Dam issue at the Sewer lagoon

Received our new Street paint and will begin painting in May

Prepared park grass for water and seeding

Tree Removal in Town Park

Town Park playground chip replacement

Before



During



Alley trimming and maintenance



Continued work on the Bathroom remodel

Beginning of remodel



As of May 1st



Gutter cleaning and Street Sweeping





**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consideration of Big B's Renting the Twin Lakes Property for Parking for a Large Event in July.
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	May 13, 2025
BACKGROUND:	In August of 2024 North Fork Cellars dba Big B's Delicious Orchards rented the Town owned property at 3 3rd Street in Paonia, for overflow parking for a concert held at the orchards. Big B's has approached the Town again about renting the property for another concert in July of 2025. Town Administrator Wynn and a representative from Big B's will be on hand to provide more information and answer any questions.
BUDGET:	TBD
RECOMMENDATION:	
ATTACHMENT:	Lease Agreement for 2024.

LEASE AGREEMENT

The Lease Agreement (this "Agreement") entered into this 21st Day of August 2024, between the Town of Paonia, of the County of Delta, State of Colorado (the "Lessor"), and North Fork Cellars LLC, dba Big B's Delicious Orchards, a Colorado Limited Liability Company (the "Lessee"). The Lessee and the Lessor are sometimes referred to as collectively (as the "Parties").

WHEREAS, the Lessor is a municipal corporation that owns and maintains real property within the municipal boundaries of the Town,

WHEREAS, the Lessee is a limited liability company within the State of Colorado outside of the municipal boundaries of the Town, but within the County of Delta, State of Colorado.

WHEREAS, the Parties desire to enter into this Agreement to set forth the Parties' respective obligations concerning the use of Real of Property.

NOW, THEREFORE, in consideration of the foregoing, the Parties hereto promise, covenant and agree as follows:

Lessor, in consideration of payment of the rents and the performance of the covenants and agreements hereinafter specified, does hereby let and lease to said Lessee the following described real property, (herein the real property, referred to as "the Premises"), to-wit:

The real property commonly known as 3 3rd Street Paonia, CO 81428, unplatted
– City Total Acres 3.5+, described in the attached Exhibit "A", incorporated
herein by this reference.

Lessee does hereby hire the premises, and agree with Lessor that it will and hereby does bind itself, its employees, guests and agents as follows:

1. **Term & Termination.** For the term commencing on the 21st Day of August, 2024, and ending the 25th Day of August, 2024.
2. **Lessor's Obligations & Limitations.**
 - a. **Traffic Control.** Provided that the Lessee is in full compliance with the terms and conditions of this Agreement, the Lessor shall provide two (2) police officers for traffic control in accordance with and subject to the terms, conditions, and remedies set forth in the Town Code and this Agreement.
 - b. **Access.** Lessee agrees to allow the Lessor access to the property to prepare the site for vehicle parking, shuttle bus pickup and drop off, and for drive lanes for ingress and egress. Preparation includes minor improvements such as clearing brush, mowing, grading and adding stone in low spots.
 - c. **Disclaimer.** The Lessor makes no representation or warranty as to, and hereby disclaims and responsibility for or liability related to the quantity and parking of vehicles on the real property. The Lessor assumes no responsibility or liability for any vehicles parked or for any transportation from the Lessee to their event venue.

LEASE AGREEMENT

3. Lessee's Obligations & Limitations.

- a. Site Preparation. To prepare the site at Lessee's own expense for mowing, grading including adding stone or gravel in low spots as necessary, and setting up cones to designate parking rows. Lessee shall not construct any permanent improvements within the Real Property.
- b. Compliance with Laws. Lessee shall adhere to all applicable federal, state, and local laws and requirements, including any restrictions to state liquor law licenses.
- c. Damage and Non-Interference. In the exercise of rights and obligations pursuant to this agreement, Lessee shall avoid any damage to or interference with any Lessor installations, structures, utilities, or improvements on, under, or adjacent to preparations completed by the Lessee. The Lessee shall, at its expense, promptly restore any of Lessor's facilities damaged by its activities permitted hereunder to a condition equal to or better than that which existed immediately prior to the commencement of such activities. If Lessee's activities interfere directly or indirectly with any use of the Property by Lessor that causes harm to others, or creates nuisances, the Lessor may immediately terminate this Agreement upon written notice without any liability.

4. Compensation.

- a. Lessee shall pay the Lessor the Sum of \$880.00 due on or before the 24th Day of August 2024. Such sum shall cover the cost of two police officers for traffic control on August 24, 2024, and the cost of a \$250 special event permit, and satisfy all other considerations of the Lessor.

5. Insurance.

- a. Lessee shall procure and maintain comprehensive general liability insurance with coverage of not less than \$1,000,000 per occurrence and \$1,000,000 aggregate. Lessee shall include by name on any insurance policy the Lessor as an additional insured and shall furnish the Lessor with a copy prior to the effective date of this Agreement.

6. Indemnification.

- a. Except for liability resulting from the Town's gross negligence or willful or wanton misconduct, Lessee shall be solely responsible for all damages to persons or property which may in whole or part be caused by, or arise from the activities or omissions of, Lessee, its agents, employees, customers, contractors or guests, and Lessee will indemnify and hold harmless the Lessor, its elected and appointed officials, and its employees, agents, and representatives, from any and all liability, damage, loss, cost or expense, including but not limited to reasonable attorney fees, which the Lessor, its elected and appointed officials, and its judgements made or brought against them by any person or entity, and which arise either in whole or in part from, or are in any way connected with, Lessee's or its customers' or guests' activities in connection with this Agreement, or the rights or obligations of Lessee hereunder. By demanding this right to indemnification, the Lessor in no way waives or intends

LEASE AGREEMENT

to waive the limitations on liability or other protections which are provided to the Lessor and its employees under the Colorado Governmental Immunity Act, CRS §24-10-101, et seq.

7. **Police Powers Retained.**

- a. Nothing contained in this Agreement shall constitute or be interpreted as a repeal of the Lessor's ordinances, resolutions, or other adopted codes and standards, or as a waiver of the Lessor's legislative, governmental, or police powers to promote and protect the health, safety and welfare of the Lessor and its inhabitants.

8. **Breach.**

- a. If Lessee fails to comply with any of its obligations under this Agreement, such noncompliance shall constitute material breach of this Agreement. The Lessor, in addition to any other remedy available to it for breach, shall have the right but not the obligation to take such measures as it determines necessary to bring the Lessee into compliance with this Agreement, and the cost of any such measures shall be repaid to the Lessor by the Lessee. Except during a bona fide emergency, the Lessor shall provide at least (15) days' written notice to the Lessee to allow the Lessee the opportunity to perform such measures. If Lessee fails to perform such measures within the time prescribed and to the Lessor's satisfaction, then the Lessor may, without further notice to the Lessee, cause such measures to be taken and bill the actual cost thereof to Lessee, including without limitation all costs for labor, material, and equipment used to complete such measures, accompanied by reasonable evidence of such expenditures. The cost of any such measures shall be paid by the Lessee within thirty (30) days of written demand for payment thereof. Any amounts not so paid shall bear interest at the rate of one percent (1%) per month from the date the demand was received until paid, and the Lessor shall be entitled to all costs of collection to collect such amounts, including but not limited to court costs and reasonable attorney fees.
- b. The Lessor shall also have the right to the remedy of injunctive relief to compel performance of the Lessee's obligations under this Agreement. All remedies of the Lessor, as set forth in this Agreement, the Town Code, or at law or in equity, shall be cumulative and exercise of one remedy shall not preclude the Lessor from pursuing other remedies for the same breach of this Agreement. A violation of the Lessee of any applicable provision of the Town Code shall be considered a breach of this Agreement.

9. **No Joint Venture or Partnership.**

- a. No form of joint venture or partnership exists between the Lessor and Lessee, and nothing contained in this Agreement shall be construed as making the Lessor and Lessee joint ventures or partners.

10. **No Third-Party Beneficiaries.**

- a. It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to enforcement, shall be strictly reserved to the Lessor and Lessee, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other third party, including without limitation Lessee's customer or

LEASE AGREEMENT

guests, on this Agreement. It is the express intention of the Parties that any person other than the Lessor or the Lessee receiving benefits under this Agreement shall be deemed to be an incidental beneficiary only.

11. Binding Effect of Agreement.

- a. This Agreement shall inure to the benefit of and be binding upon the successors, heirs, and assigns of the Parties hereto.

12. Modification and Waiver.

- a. No modifications of the terms of this Agreement shall be valid unless in writing and executed with the same formality as this Agreement, and no such waiver of the breach of the provisions of any section of this Agreement shall be construed as a waiver of any subsequent breach of the same section or any other sections which are contained herein.

13. Notices.

- a. Any notice or communication required or permitted hereunder shall be given in writing and shall be personally delivered, sent by national overnight courier, or United States mail, postage prepaid, registered or certified mail, return receipt requested, addressed as follows:

- i. Lessor:

Town of Paonia
ATTN: Town Administrator
PO BOX 460
Paonia, CO 81428

- ii. Lessee:

North Fork Cellars, LLC
dba Big B's Delicious Orchards
39126 Highway 133
Hotchkiss, CO 81419

14. Authority.

- a. The undersigned signatory or signatories of the Lessee represent and warrant that such signatory or signatories have full power and authority to enter into this Agreement.

15. Counterparts.

- a. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

LEASE AGREEMENT

16. Governing Law, Venue, and Severability.

- a. This Agreement shall be deemed entered into in Delta County, Colorado, and shall be governed by, construed, and interpreted under the laws of the State of Colorado. Any action arising out of, in connection with, or relating to this Agreement shall be filed in the courts of Delta County, and in no other court. Lessee hereby waives its right to challenge the venue in, or personal jurisdiction over it of, the courts of Delta County. In the event that any provision of the Agreement is held to be violative of the Town, state, or federal laws and rendered unenforceable, the Lessor, in its sole discretion, may determine whether the remaining provisions will or will not remain in force.

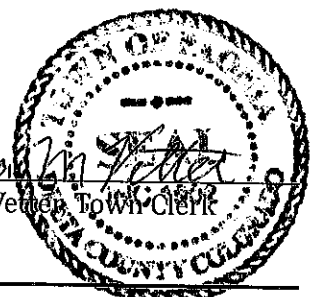
LESSOR:

TOWN OF PAONIA,
A Colorado Municipal Corporation

By: Paige Smith
Paige Smith, Mayor

ATTEST:

By: Samira Vetter
Samira Vetter, Town Clerk



LESSEE:

North Fork Cellars, LLC, dba Big B's Delicious Orchards
A Colorado Limited Liability Corporation

By: Jeff Schwartz
Jeff Schwartz, Owner

ACKNOWLEDGEMENT

STATE OF COLORADO)

) ss

COUNTY OF DELTA)

The above and foregoing signature of Jeff Schwartz, as Owner of Big B's, was subscribed and sworn to before me this 23 day of August, 2021.

Witness my hand and official seal.

My commission expires on: 4-27-2028

(SEAL)

Joann Katzer
Notary Public

JOANN KATZER
NOTARY PUBLIC - STATE OF COLORADO
Notary ID #20204014928
My Commission Expires 4/27/2028



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consideration of Approval of SEP 25-02 West Elk Family Church – First Responders Dinner
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	May 13, 2025
BACKGROUND:	Aaron Byrum will be available for any questions. All paperwork has been turned in and the fees have been paid. The only thing we have left to do is to schedule the Pre-Event Meeting. None of the Departments have expressed any issues with this event which is only a half day and a semi-private event with no vendors or special requests.
BUDGET:	Revenue – Parks - \$150.00
RECOMMENDATION:	To approve SEP 25-02 West Elk Family Church – First Responder’s Diner Event
ATTACHMENT:	SEP 25-02 Application Packet – Redacted Receipt of Payment for Town fees



✓

Name:	Aaron Byram		
Address/Email:	[REDACTED] Samuel Wade Rd. Paonia, CO. 81428 [REDACTED]		
Phone:	[REDACTED]		
Date of Request:			
Meeting Date Request:			
Subject:	First Responder Dinner		
Please describe below, in as much detail as possible, information concerning the item you wish to present before the Board of Trustees. If the Board of Trustees has all the information needed, they can make a decision or render an opinion in a much more expeditious manner. Your appearance is required for the Board of Trustees to make a decision.			
Presentation:	Aaron B. in representing West Elk Family Church desires to host a dinner to show our appreciation to our local first responders: fire dep, police, EMS. This event will free of charge and (Hopefully) we can involve a couple other like-minded churches to help serve the meal. This event is not intended to be a public event but rather focused on the aforementioned groups.		

✓

Town of Paonia Park/Event Registration Application

This form is intended for events over 100 people using public property. The Town of Paonia encourages the use of its parks for the pleasure of its citizens, and reminds applicants to consider impacts on neighbors living adjacent to these public areas so we may all continue to enjoy our parks!

*Please contact the Town office should there be any questions in filling out this form.
The Town office is open from 8:00a to 4:30p Monday through Friday.
Thank you~*

Applicant Name: Aaron Byram
Organization: West Elk Family Church
Mailing Address: [REDACTED] Samuel Wade Rd.
Telephone Number: [REDACTED]
Event Manager (if different than Applicant): "
Event Manager Telephone: "
Event Manager E-Mail: [REDACTED]

Please describe the event: _____

First Respers Dinner.

Event Date(s): June 6, 2025 Event Hours: 4:00pm - 8:00pm

Event Date(s): _____ Event Hours: _____

Event Date(s): _____ Event Hours: _____

Event Date(s): _____ Event Hours: _____

Which park do you want to use?

- ☒ Town Park – 700 Fourth Street
☒ Green space including shelters and gazebo
☐ Football Field area
☐ Apple Valley Park – 45 Pan American Avenue
☐ Poulos Park – 221 Grand Avenue (*no commercial activity allowed*)
☐ River Park – Grand Avenue (*no commercial activity allowed*)

Will there be alcohol?

- ☒ No
☐ Yes, but we are not selling it.
☐ An On-Premise Liquor Application is required.
☐ Yes, and we would like to sell it.
☐ We are a non-profit and submitted From DR-8439 Application for a Special Event Permit and any associated forms required.
☐ On an attached piece of paper is the Alcohol Mitigation Plan.

Will there be vendors?

- ☒ No
☐ Yes
☐ A list of vendors is being provided to the Town for tax compliance.
☐ We have contacted the Department of Revenue to work out how taxes will be submitted for the event; either electronically or manually.
☐ Vendors will be notified that tax compliance will be monitored.
☐ Chalk or tape are permitted to define vendor boundaries on the grass.

Are you having a parade? Do you need a street closed?

- ☒ No
☐ Yes. Attached is the street closure request form noting the day, hours and route information.

Do you have any special requests? (ie - gate openings at certain times?)

- ☒ No
☐ Yes Bathrooms?

Pricing:

- ☒ **Half Day (4 Hours or less)** \$ 150.00/day
Refundable Deposit for Cleaning & Materials \$ 100.00
Includes: 3 dumpsters and up to 5 vendors
Date Submitted 4/15/2025 Amount \$150.00
- [] **Full Day (6+ Hours until 10:00p)** \$ 225.00/day
Refundable Deposit for Cleaning & Materials \$ 250.00
Includes: 3 dumpsters and up to 10 vendors
Date Submitted _____ Amount _____
- [] **Multi-Day Rate (3+ consecutive days)** \$ 200.00/day
Refundable Deposit for Cleaning & Materials \$ 250.00
Includes: 3 dumpsters and up to 10 vendors
Date Submitted _____ Amount _____
- [] **Additional Vendors (More than 10)** \$ 15.00/ea.
Date Submitted _____ Amount _____
- [] **Trash:** The Town will provide 3 dumpsters. If the event requires more, it is the responsibility of the applicant to contract with a local agency for additional services. Compostable ware is strongly encouraged from all vendors and event managers. Styrofoam not permitted.

Date Submitted _____ Amount _____
- [] **Any additional fees submitted (street closure, liquor licensing, etc):**
Type: _____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____

Date Submitted _____ Amount _____
- [] **Recycling:** Should the event provide recycling, \$ _____
a \$50 credit shall be applied. *If recyclable material is thrown into a Town dumpster by applicants' representatives, the credit will not apply.*

TOTAL FEES SUBMITTED

\$150.00

All fees must be submitted no less than thirty (30) days before the first date of the event.

Other items submitted for consideration: (On an attached piece(s) of paper)

- ☒ Communication Contacts
- ☒ Liability Insurance
(\$1,000,000 minimum AND the Town of Paonia needs to be listed as an additional insured)
- ☒ Medical Plan (ie - How do you plan on addressing a person who is injured at the event?)
- ☒ Parking Plan (ie-Staff versus Visitor parking)
- ☒ Safety Plan (ie - How would you deal with a natural emergency or a tree limb falling?)
- ☒ ~~Security Plan (ie - Vendor security, controlling alcohol, etc)~~

Promotion:

The Town is willing to promote your event by posting submitted material on the Town website, the Town of Paonia Facebook page, via e-mail to people who are on the Town's subscribed list, and/or a poster placed in the Town Hall entryway.

Any material to be promoted must be submitted no less than thirty (30) days before the first day of the event. Material shall only be promoted once for each avenue noted above.

The undersigned agrees to restore the park to pre-event condition, safety standards will be observed at all times, no glass will be brought into the park and all fees submitted are non-refundable, even if the event is canceled.

Signed and submitted this 14th day of April, 2025.

Printed Name: Aaron Bugam

Signature: 

- [] No less than one week before the event, a meeting **must** be scheduled with the Public Works Director, Parks Maintenance, Town Clerk and the Police Chief, or designees to finalize all plans and coordinate last minute items.

Date of Pre-Event Meeting: _____

- [] Application is deemed complete and is accepted. Employee Initials _____

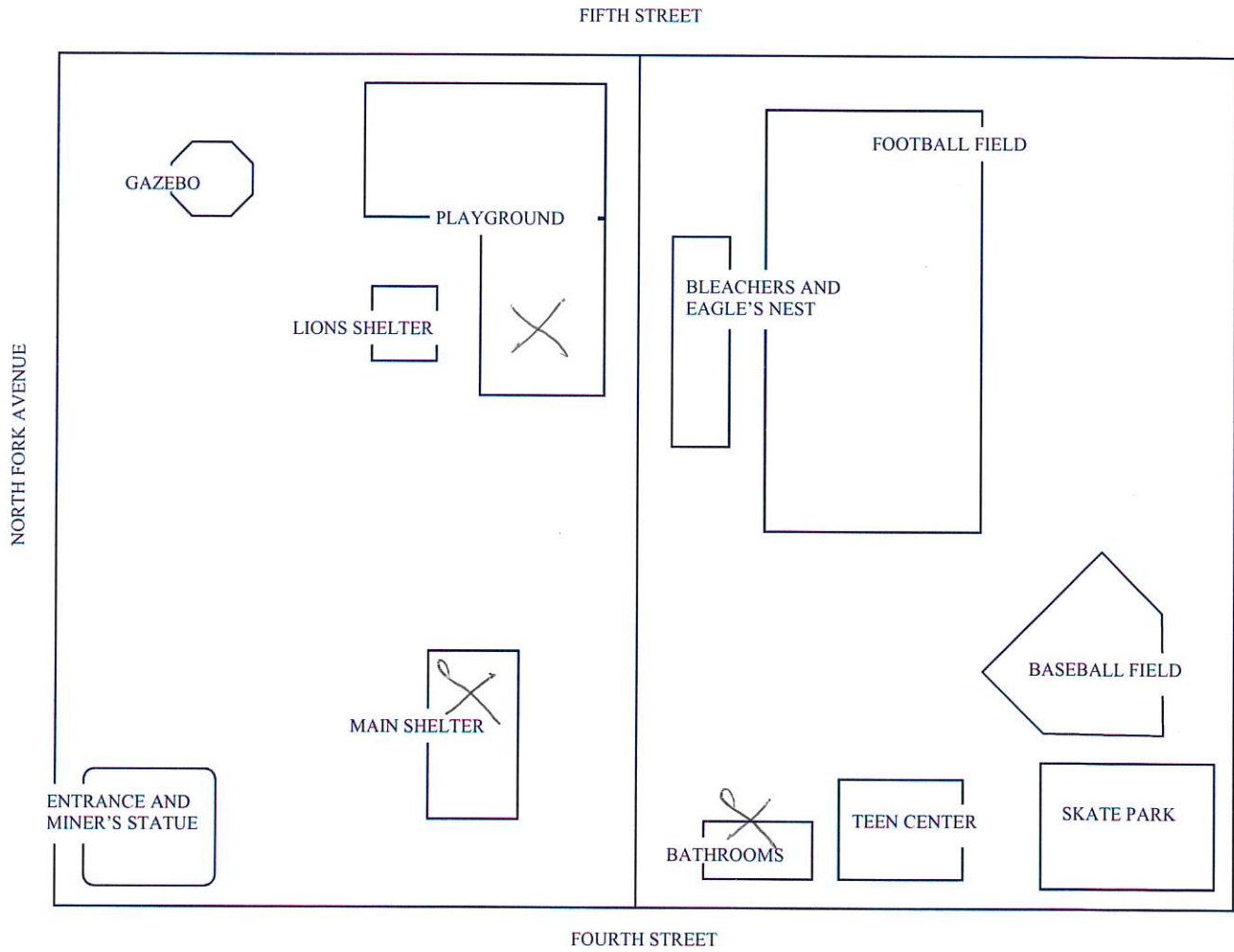
- [] Application requires Board of Trustee Approval.

Hearing Date: _____

Comments: _____

✓

TOWN PARK MAP



Communication Contacts

Primary Contact for Event:

- **Name:** Aaron Byram
- **Phone:** [REDACTED]
- **Email:** [REDACTED]

Please reach out to Aaron with any questions before or during the event. He will be the main point of contact for coordination, safety, and logistical concerns.

Medical Plan

In the event of a medical emergency or injury during the event at Town Park, the following plan will be in effect:

1. **Basic First Aid:** A first aid station will be available on-site. The location will be clearly marked and stocked with basic first aid kits for minor injuries or needs.
2. **Trained Personnel:** First responders (police, fire, EMS) will be present at the event and available to assist with any medical emergencies.
3. **Serious Emergencies:** For injuries or conditions beyond the scope of basic first aid, 911 will be called immediately for emergency response.

Parking Plan

All parking for the event at Town Park will be **street parking only**. No additional parking accommodations or instructions are necessary.

Safety Plan

In the event of an unexpected safety concern during the event, the following procedures will be followed:

1. **Inclement Weather or Natural Emergency:** If weather conditions pose a risk (e.g., heavy rain, wind, or lightning), the event will be **canceled** for the safety of all attendees. Communication will be made promptly through designated channels.
2. **Tree Hazards and Physical Risks:** While the event will be held outdoors under or near trees, attendees will be encouraged to remain alert to their surroundings. Any visible hazards (e.g., hanging limbs or unstable structures) will be reported to the event coordinator.
3. **Emergency Personnel:** There is no designated shelter or signage, but first responders will be onsite and prepared to assist in the case of any emergency.

Town of Paonia
PO Box 460
214 Grand Avenue
Paonia CO 81428-0460

(970) 527-4101

Receipt No: 1.000185263

Apr 15, 2025

WEST ELK FAMILY CHURCH

Previous Balance:	.00
App. Fees, Licenses & Permits - SPECIAL EVENT PERMIT	150.00

Total:	150.00
--------	--------

Check	Check No: 2317	150.00
Total Applied:		150.00

Change Tendered:	.00
------------------	-----

04/15/2025 2:55 PM

PAID

APR 15 2025

TOWN OF PAONIA
214 GRAND AVENUE



WESTELK-01

JRELIHAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 553240 Lightwell Insurance Advisors of Colorado LLC 2855 S 70th Street Ste 101 Lincoln, NE 68506-6822	CONTACT NAME: Jill Kerkhoff PHONE (A/C, No, Ext): E-MAIL ADDRESS: jkerkhoff@lightwell.com	FAX (A/C, No):
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Brotherhood Mutual Ins Co		13528
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER: General Aggregate	X		05M5A0524319	4/27/2025	4/27/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 500,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
In accordance with the Additional Insureds provision endorsed to the policy in the Liability and Medical Coverage Form (BGL-11), Town of Paonia is named as additional insured on the policy in relation to the First Responders dinner at Town Park on 6/6/2025.

CERTIFICATE HOLDER

CANCELLATION

Town of Paonia 214 Grand Ave Paonia, CO 81428	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consideration of Approval of Scope of Work for Construction Management from SGM for the Safe Pathways for Paonia - 5th and Grand Realignment Project
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	May 13, 2025
BACKGROUND:	As the 5th and Grand Realignment Project nears the next phase SGM has sent the Town a Scope of Work to encompass the Construction Management for the Project the duration of the construction phase. Administrator Wynn will be available for any questions.
BUDGET:	5 th & Grand Realignment Project funding
RECOMMENDATION:	To approve the Scope of Work for Construction Management Service from SGM.
ATTACHMENT:	SGM Construction Management Services Scope of Work

Qualifications

The SGM team has the requisite experience and knowledge to assist the Town of Paonia in meeting the requirements for delivering the 5th Street Realignment project. We will work with Town staff, materials testing firm, contractor, and other stakeholders to achieve project quality goals that meet CDOT's Local Agency requirements. The SGM team brings:

- ☺ *Local Agency and CDOT construction experience and qualifications*
- ☺ *Established working relationships with CDOT Region 3*
- ☺ *Familiarity with Local Agency documentation requirements*
- ☺ *Quick response capability and flexibility*
- ☺ *Trusted relationships with Western Slope contractors*

Project Team

SGM will provide construction inspection with key staff that have the credentials and experience to see that the project is built in general conformance with the contract requirements. Escalante Construction Management & Engineering (ECME), Inc., will perform materials testing and administer project materials documentation to satisfy the Local Agency requirements.

Personnel

The SGM project team will be led by **Ashley Cline, PE**. Ashley has established working relationships with CDOT, local municipalities, and contractors on the western slope. Additionally, Ashley understands the FHWA and CDOT requirements for a Local Agency project, having designed numerous recent Local Agency projects. Ashley will be assisted by **Michael Fowler, PE**, and **Bruce Gray**. **Michael** will serve as the Assistant Project Engineer and **Bruce** will serve as the lead Project Inspector. This project team has a very strong background in managing civil infrastructure, bridge projects, trail projects, and roadway construction projects throughout Western Colorado. **Brandyn Bair, PE** will act as the Client Manager and Principal in Charge for the project. Brandyn has established a strong working relationship with the Town of Paonia.

Biosketches are provided for key personnel in the following section.

Project Engineer – Ashley Cline, PE



Education
BS Civil
Engineering,
Michigan
Technological
University, 2014

Ashley Cline, PE

Professional Experience: 10 years / 10 years with SGM

Project Role: **Project Engineer** / **Professional License:** CO PE 0056117

Contact: 970.384.9061 / ashleyc@sgm-inc.com / **Location:** **Glenwood Springs**

Availability: 50%

Ashley has worked for SGM since 2015 and has been involved with designing numerous roadways, intersections, sidewalks, and trails, including many CDOT Local Agency projects. Ashley will serve as the **Project Engineer** and will be responsible for contract administration, submittals, RFI's, conducting weekly meetings, invoicing, and progress updates. She has a well-rounded background in the design and construction of multi-disciplinary CDOT Local Agency Projects. *Ashley's relevant project experience includes South Midland Avenue Reconstruction for the City of Glenwood Springs, State Highway 141 Road Widening in Mesa County, South Frontage Road Widening for the Town of Vail, RFTA 27th Street and SH82 Underpasses for RFTA and the City of Glenwood Springs, and US40 West Trail Connection for the City of Steamboat Springs.*

Assistant Project Engineer – Michael Fowler, PE



Mike Fowler, PE

Professional Experience: 28 years / 17 years with SGM

Professional License: CO PE 35231

Contact: 970.384.9075 / mikef@sgm-inc.com / **Location:** Glenwood Springs

Availability: 50%

Education

MS Civil
Engineering
University of
Nebraska, 1994,
1997

Mike is a Senior Engineer and is the SGM Transportation and Construction Management Sector Leader. He will serve as the **Assistant Project Engineer** and will support the Project Engineer on contract administration and CDOT documentation activities. Mike's 27 years of experience include the design, project management, and construction management of transportation projects. *Mike's relevant construction experience includes the Brush Creek Culvert Replacement for the Town of Snowmass Village, the Castle Creek Bridge replacement for Pitkin County, the Catamount Bridge over the CO River for Eagle County, the SH-82 and 27th Street Pedestrian Underpasses for RFTA, and CDOT projects on I-70, SH-82 and SH-133.*

Project Inspector – Bruce Gray



Professional Experience: 30 years / 18 years with SGM

Professional Certifications: CDOT certified construction inspector, CAPA inspector, ACI inspector, TCS, and TECS

Contact: 970.384.9023 / bruceg@sgm-inc.com / **Location:** Glenwood Springs

Availability: 100%

Education

BS Civil
Engineering,
California State
University, Long
Beach, 1985

Bruce will act as the **Project Inspector** for the project. Bruce is a CDOT-certified construction inspector, CAPA inspector, ACI inspector, TCS, and TECS. His responsibilities have included contractor interactions, construction observation, preparation of pay applications, negotiation and review of contract modification orders, resolution of problems, and implementing necessary field changes. *Bruce has served as the Project Inspector on four recent CDOT Region 3 projects – SH 82 Glenwood to Carbondale (2019), SH 133 McClure Pass to Redstone (2018), SH 82 Wall Repair MP 32 (2017) and SH 131 State Bridge Emergency Repair (2016). Prior to that, he was a Project Inspector on the \$20M RFTA BRT project in the SH 82 corridor, requiring coordination with multiple agencies throughout the Roaring Fork Valley. Bruce has CDOT Local Agency experience on the Glenwood Springs South Midland Reconstruction project (2020-22), Pitkin County Castle Creek Bridge (2020), I-70 Roundabouts (Rifle, 2008); SH 6 and 9th St Roundabout (Silt, 2009); US 50 Enhancements (Salida, 2011) and AABC Underpass project (Pitkin County, 2012).*

Additional SGM Resources

In addition to the key staff members described on the previous page, SGM has experienced field engineering resources on staff with Local Agency and CDOT construction experience. These staff members include:

- **RC Saindon, PE** (15 years / 7+ years with SGM) for part-time inspection, if needed
- **Scott Patterson** (25 years / 4 years with SGM) for part-time inspection, if needed
- **Dave Shepard** (29 years / 15 years with SGM) for part-time inspection, if needed

These resources are at the disposal of the project team to accommodate project inspection, submittal review, vacation scheduling or heavy demand periods of the project. All are qualified and available as noted and are within walking distance of the project.

Subconsultant – Owners Assurance Materials Testing and Materials Documentation



Escalante Construction Management & Engineering (ECME), Inc. is a minority owned business that started operations in January 2020. The company founders, Jeremy Lucero and Ed Archuleta, have over 18- and 34-years' experience in transportation planning and management, construction management, geotechnical engineering, asset management and materials engineering. With approximately 20 team members located throughout Colorado, ECME has the expertise to provide a high level of construction services. ECME takes great pride in providing its clients, both owners and Prime Consultants, with the highest level of support. ECME's intent is to build and maintain strong relationships that will result in the success of all team members.



Materials Testing Manager – Jeremy Lucero, PE

Professional Experience: 20+ years

Professional Certifications: Colorado Licensed PE

Education: BS Civil Engineering, University of New Mexico, 2004

Contact: 970.852.2328 / jeremy@ecm-eng.com **Location:** Grand Junction

Tester Availability: 100%

As a former CDOT Materials Engineer, Jeremy's passion for roadway construction, concrete, and asphalt paving is reflected in each project he supports. He will provide a certified Materials Tester and document control for the project.

Experience

Previous Local Agency and CDOT Project Experience

Over the past 39 years, SGM has been involved in the management and inspection of a diverse range of construction projects. These projects have spanned from local streets, utilities, and bridges to significant transportation endeavors on I-70, US-40, US-6, SH-82, SH-133, SH-131, and SH-13, all within CDOT Region 3. In addition to the recent construction management that we have provided on numerous Local Agency construction projects, we have also been integrally involved in CDOT construction projects. The projects listed below show SGM's experience providing construction management and materials testing for both CDOT and Local Agency projects.

SGM Construction Management and Inspection Projects		
	Description / Highlights	Personnel / Roles
	SH 13 Garco Rio Blanco Hill Reconstruction (2022 -2023) NHPP 0131-057 PCN 17881R • 3.6 miles of major roadway reconstruction • Drainage improvements, box culverts, wildlife underpasses	Saindon – CEPM / Asst. PE Shepard – Project Inspector
	SH 139 Douglas Pass N & S Rural Resurface (2022) PCN 24130 • 31+ miles of rural resurfacing • Guardrail improvements and striping	Saindon – CEPM Patterson – Project Inspector
	South Midland Reconstruction (2021 - 2022) Glenwood Springs / Terri Partch / 970.384.6413 • Rockfall Mitigation • Soil Nail and MSE retaining walls • Roadway pavement, concrete curb ramp upgrades • New Roundabout construction • 7,000 LF of new 18" waterline	Fowler – Project Engineer Livermore – Assistant PE Gray – Project Inspector
	34 Road Bridge Replacement (2022) Mesa County / David Gray / 970.255.5031 • Bridge replacement • Roadway reconstruction • Clifton water mainline improvements • Retaining walls	Saindon – Project Engineer Patterson – Assistant PE/Insp
	SH 82/SH 133 (2021) C 0821-109 PCN 22476 • Three intersections • Increase pedestrian safety, New ADA ramps • Replaced conduit, pull boxes, signals, mast arms, poles	Saindon – CEPM Shepard – Project Inspector
	I-70 GWC Grizzly Creek Fire Rockfall Mitigation (2021) NHPP 0702-407 PCN 24130 • Rockfall attenuator installation • 3,000kJ rockfall fence installation • Temp fence installation on barriers • Existing rockfall fence repairs and cleanup • Helicopter operations/full closure of I-70	Saindon – Assistant PE
	SH 13 CR 5 North and South (2020 – 2021) CDOT / Justin Kuhn / 970.826.3443 • 4.5 miles of major roadway reconstruction • Drainage improvements, box culverts • Safety improvements	Fowler – CEPM Saindon – Asst. PE / Inspector
	Castle Creek Bridge (2020) Pitkin County / GR Fielding / 970.920.5206 • Bridge replacement • Roadway improvements • Construction detour	Fowler – Project Engineer Livermore – Assistant PE Gray – Project Inspector

	SH 82 Glenwood Springs to Carbondale CDOT / Andrew Knapp / 970.384.3328 • Over 50 lane miles of HMA mill and overlay • Concrete curb ramp upgrades • 39,000 LF of guardrail replacement	Fowler – CEPM Gray – Project Inspector
	I-70 Truck Parking Garfield County (2020) CDOT / Andrew Knapp / 970.384.3328 • New concrete pavement for truck parking along I-70 • Grading and drainage improvements • Signing and striping improvements	Saindon – Assistant PE Fowler – CEPM
	SH 133 McClure Pass to Redstone (2018) CDOT / Andrew Knapp / 970.384.3328 • 14 lane miles HIR paving • Full chip seal • 12,000 LF of guardrail replacement	Fowler – Project Engineer Saindon – Asst PE / Inspector Gray – Project Inspector Cokley – CEPM
	Swinging Bridge at Browns Park (2018) Moffat County / Roy Tipton / 970.824.9160 • Only public vehicular suspension bridge in CO • 320' span over Green River • Major rehabilitation of bridge superstructure	Fowler – Project Engineer Swigert – Project Inspector
	SH 82 Wall Repair MP 32 (2017) CDOT / Roland Wagner / 970.384.3334 • In-situ repair of 2,650 LF of MSE wall • 350 soil nails • 1,300 SY shotcrete facing	Fowler – Project Engineer Gray – Project Inspector Cokley – CEPM
	I-70 GWC Rockfall Mitigation MP 124.2 (2016) CDOT / Roland Wagner / 970.384.3334 • 4 rockfall fences – largest in U.S. • Helicopter operations/full closure of I-70 • Extensive stakeholder coordination	Fowler – Project Engineer Wright – Project Inspector Cokley – CEPM
	Catamount Bridge and Burns Bridges (2016) Eagle County / Ben Gerdes / 970.328.3564 • Major bridge replacements over the Colorado River • SGM Design (Catamount) • SGM Construction Management (Both)	Fowler – Project Engineer Wright – Project Inspector Petersen – Project Inspector

Project Approach

Overall Philosophy, Goals, and Methodology

SGM's philosophy is to approach every project on a case-by-case basis to meet the specific needs of the client and stakeholders, and to deliver the most constructible, cost-effective solution possible. Our main goal is to act as an extension of the **Town** - to take your needs and make them our own. With any construction project that we manage, our number one goal for the project is **safety** – safety for construction personnel, safety for Town personnel, safety for the residents and community, and safety for the traveling public. Besides safety, we believe the following goals are paramount to this project:

- Quality of construction
- Maintaining project schedule
- Communication
- Compliance with FHWA and CDOT Local Agency requirements

Approach

SGM's overall approach for this project will align with the proven methods successfully implemented in numerous prior construction projects. This approach starts with assembling the right team with the expertise to guide the success of the project. The team then executes the project through a coordinated effort with Town staff, and the contractor to ensure that all project testing, reporting, and documentation requirements are satisfied. As with every construction project we are involved in, we understand that safety and communication are critical to the success of the project, and we will make these our top priorities.



SH 13 & CR 6 – Reconstruction

Expertise provided by the project team includes the ability to successfully provide construction inspection and documentation for typical roadway reconstruction and improvement projects. With our previous experience, we have assembled an experienced team to assist the Town in delivering a successful construction project. Our proposed project manager and project inspector are both recognized throughout the region as being some of the best at what they do.

Project Documentation is crucial in every construction project. SGM will prepare quantity documentation for pay estimates weekly (CDOT Form 266 and Form 7), keep a diary of contractor daily activities (CDOT Form 103), routine traffic control inspections (CDOT Form 1374), and perform any EEO or Labor Compliance Verification interviews (CDOT Form 280).

With the State grant money, the Town can no longer impose warranties on the work – “what you accept is what you get”. Therefore, it becomes imperative that the Construction Management team provides continuous, full-time construction inspection to maintain conformance with the plans and specifications, and materials testing to meet the CDOT testing requirements. While Project Inspector will be the eyes and ears of the team, our Project Engineer will be committed to making site visits to stay engaged in the construction work.

Our materials testers will adhere to the Owners Assurance (OA) testing requirements set forth in the Form 250 that CDOT will issue for the project. We understand the Form 250 has not been completed at

this time but our budget reflects similar projects done in the past and follows the CDOT FMM manual for testing procedures and frequencies. The Form 250 spells out all the types of testing and frequency of testing on the project set forth by CDOT staff. ECME's personnel thoroughly understand the requirements and will stay on top of the testing throughout the duration of the project.

We will continue to use the same tools and follow the same processes that have been successful on recent construction projects. Specifically, the Project Inspector will upload daily diaries, photos, and forms to a shared folder on a weekly basis.



Project Control will be under the direction of the SGM Project Engineer. The Project Engineer will oversee all project elements, support the team, and be responsible for project staffing and cost control. Through our previous construction management experience, we believe we can achieve inherent cost savings by utilizing local staffing resources. The project team is located on the Western Slope and will not incur per diem expenses that Front Range personnel on temporary assignment would pass along to the project. Each month SGM, will be responsible for supplying progress reports, schedule updates, and budget-tracking information. The Project Engineer will monitor the project and check in periodically with Town staff to ensure the team is meeting the needs of the project.

The biggest key to project closeout is not what happens at the end of the project, but the proactive contract administration that occurs throughout the construction phase.

Project Communication will originate with the Project Inspector who will be responsible for attending weekly construction meetings and disseminating information to the Project Engineer and Town staff. Throughout the project, the Project Engineer and Project Inspector will meet with the Town staff to debrief them on the successes and challenges of the project.

Scope of Work: Project Inspection

Objective

Provide Construction Management for the duration of the construction phase.

Description

The SGM Construction Management team will consist of one part-time Project Engineer, one part-time Assistant Project Engineer to help with documentation, and one full-time Project Inspector. The Project Engineer will be responsible for contract administration, site visits, submittals, RFI's, conducting weekly meetings, pay estimates, invoicing, progress updates, and budget tracking.

The Project Inspector will be responsible for the daily inspection of the work to verify that it is being performed in general conformance with the contract plans and specifications. The inspector will maintain a daily diary for each day they work on the project. The daily diary will be the CDOT Form 103. Digital photographs will be taken daily to further document the work. Both the daily diaries and photos will be transmitted to Town staff regularly during the project.

The Project Team responsibilities include the following:

1. Inspect the work to verify general conformance with the project specifications, special provisions, plans, the 2023 CDOT Standard Specifications for Road and Bridge Construction, and M&S Standards
2. Regular communication and coordination with CDOT, Town staff and Contractor's superintendent
3. Participate in weekly construction meetings
4. Monitor traffic control for compliance with the approved MHT
5. Observe all major construction activities including but not limited to:
 - Construction staking and layout
 - Sub-base placement, compaction, and testing
 - Underground utilities
 - Stormwater
 - Asphalt placement and asphalt testing
 - Placement of concrete forms and rebar
 - Concrete placement and concrete testing
 - Pavement striping
 - Traffic control
6. Notify contractor(s), CDOT and Town staff of non-compliance work
7. Measure quantities in the field and coordinate these measurements regularly with the contractor (interim and final)
8. Attend final walk-through with all stakeholders
9. Other miscellaneous project-related duties as directed by Town staff

Deliverables

- Project quantity documentation (CDOT Form 266, CDOT Form 7)
- Daily diaries (CDOT Form 103) and digital photographs
- Traffic control inspection reports (CDOT Form 1374)
- EEO and Labor Compliance Verification forms (CDOT Form 280)
- RFI Responses
- Change Orders
- Pay Estimates
- Materials Documentation (Form 250)
- Materials Field Reports

Exclusions and Limitations

- The Project Team cannot obligate funds or authorize payments or changes to the contract on behalf of the Town
- The Project Inspector is not responsible for directing the work or providing instruction to the contractor

Budget / Pricing

Fees and Schedule

The fee estimate and schedule attached assumes one half-time Project Engineer, one part-time Assistant Project Engineer, and one full-time Project Inspector for the duration of the project. Construction is anticipated to last approximately seven months from start to completion with a winter shutdown assumed. SGM has included hours to complete invoicing, progress updates, and track the budget as needed. We've also included hours for the Pre-Construction and Project Closeout activities.

This fee estimate assumes 45 hours per week for one full-time Project Inspector. If the construction project includes weekend work, this 45-hour-per-week amount may not be adequate for true full-time inspection over 6 or 7 days. As we do on all of our construction projects, we will closely monitor our budget, adjust work hours to match demand, and proactively discuss budget implications with the Town.



PROJECT: 5TH STREET REALIGNMENT
CLIENT: TOWN OF PAONIA
RMS: M035-003 / 008
PCN: 25364

ESTIMATED BY: RC Saindon, PE
DATE: 5/7/2025
REVISION: 0
SGM #: 2013-471.014

SGM Hours & Labor Charges

No.	Code	Personnel Description	Name	Rate	Hours	Labor Cost
1	PE	Project Engineer	Ashley Cline, PE	\$180.00	412	\$ 74,160.00
2	APE	Assistant Project Engineer	Mike Fowler, PE	\$234.00	44	\$ 10,296.00
3	PI	Project Inspector	Bruce Gray	\$157.00	1373	\$ 215,561.00
Subtotals					1829	\$ 300,017.00
TOTAL LABOR						\$ 300,017.00
OTHER DIRECT COSTS (Mileage)						\$ 7,771.68
SGM TOTAL COSTS						\$ 307,788.68

Material Testing & Labor Charges (See ECME Cost Sheet)

No.	Code	Personnel Description	Name	Rate	Hours	Labor Cost
4	PM	Project Manager	Jeremy Lucero, PE	\$173.95	15	\$ 2,609.25
5	MT	Materials Technician III	Mickey Bryan	\$115.97	40	\$ 4,638.80
6	MT	Materials Technician I	Craig Freeborn	\$74.37	810	\$ 60,239.70
7	MT	Materials Technician I	Heather Mayerle	80.67	1	\$ 80.67
Subtotals					866	\$ 67,568.42
TOTAL LABOR						\$ 67,568.42
OTHER DIRECT COSTS (Mileage + FCCM)						\$ 8,701.35
MATERIAL TESTING TOTAL COSTS						\$ 76,269.77
TOTAL PROJECT COSTS						\$ 384,058.45

Labor Cost Breakdown by Phase

Phase	Hours	Total Cost
1. Project Management	18	\$ 3,240.00
2. Pre-Construction	44	\$ 7,676.00
3. Construction Inspection & Documentation	1719	\$ 280,413.00
4. Materials Testing & Documentation	866	\$ 67,568.42
5. Project Closeout	48	\$ 8,688.00
6. Direct Costs (SGM Mileage + ECME Mileage)	-	\$ 16,473.03
PROJECT TOTALS	2695	\$ 384,058.45
Total Of EOPC %		14.2%



PROJECT COST WORKSHEET (SPECIFIC RATE OF PAY)

Project Number: 25364, RMS M035-003
Location: 5th Street, Paonia, Colorado
Firm Name: Escalante Construction Management and Engineering (ECME), Inc. **Contract:** **OLA#:**
Name of Preparer: Jeremy Lucero **Phone no.:** (970)852-2328
Scope of Work Date: TBD
Type of Proposal: **SPECIFIC RATE OF PAY** **Email:** jeremy@ecm-eng.com **Contract Term:** 6/1/25 - 6/30/26

1A. LABOR RATES		DIRECT SALARY COST/HOUR (a)	INDIRECT COST (%) (b)	FEE (%) (c)	MULTIPLIER (d)	SPECIFIC RATE \$/HOUR
EMPLOYEE NAME	EMPLOYEE CLASSIFICATION					
Office Personnel						
Bryan, Mickey	Construction Inspector III	\$ 46.00	130.23	9.50	2.5210	\$ 115.97
Freeborn, Craig	Construction Inspector I	\$ 29.50	130.23	9.50	2.5210	\$ 74.37
Lucero, Jeremy	Engineering Manager	\$ 69.00	130.23	9.50	2.5210	\$ 173.95
Mayerle, Heather	Construction Inspector I	\$ 32.00	130.23	9.50	2.5210	\$ 80.67
1B. LABOR COSTS						
EMPLOYEE NAME	EMPLOYEE CLASSIFICATION	DIRECT SALARY COST/HOUR (a)	ESTIMATED NUMBER OF WORK HOURS (f)	DIRECT LABOR AMOUNT (g)	LABOR AMOUNT (i)	ESTIMATED COST PER EMPLOYEE
Office Personnel						
Bryan, Mickey	Construction Inspector III	\$ 46.00	40.00	1,840.00	\$ 1,840.00	\$ 4,638.80
Freeborn, Craig	Construction Inspector I	\$ 29.50	810.00	23,895.00	\$ 23,895.00	\$ 60,239.70
Lucero, Jeremy	Engineering Manager	\$ 69.00	15.00	1,035.00	\$ 1,035.00	\$ 2,609.25
Mayerle, Heather	Construction Inspector I	\$ 32.00	1.00	32.00	\$ 32.00	\$ 80.67
Totals					\$ 26,802.00	\$ 67,568.42

2A. OTHER DIRECT COST RATES (IN-HOUSE)*:		ESTIMATED UNITS	UNIT RATES	ESTIMATED COST
ITEM				
Mileage		13650	\$ 0.630	\$ 8,599.50
SUBTOTAL				\$ 8,599.50

2B. OTHER DIRECT COSTS (OUTSIDE)*:		ESTIMATED UNITS	UNIT RATES	ESTIMATED COST
ITEM				
Overnight/Curriers			Actual Cost	\$ -
Outside Reproduction			Actual Cost	\$ -
Airfare & Travel			Actual Cost	\$ -
Per Diem Meals		0	\$59.00	\$ -
Per Diem Lodging		0	\$107.00	\$ -
Long Term Lodging		0	\$0.00	\$ -
Other			Actual Cost	\$ -
SUBTOTAL				\$ -

Per Diem (State Fiscal Rules)

*Prior Approval from CDOT Project Manager

Other (Prior approval of CDOT Project Manager)

Mileage (At Current State Rate)

ODC TOTAL \$ 8,599.50

INSERT FCCM (if applicable): 0.380%

TOTAL FCCM \$ 101.85

3A. OUTSIDE SERVICES RATES (SUBCONSULTANTS)		ESTIMATED COST
Sub		\$ -
3B. OUTSIDE SERVICES (VENDORS):		ESTIMATED COST
FIRM NAME		\$ -
TOTAL OUTSIDE SERVICES		\$ -
TOTAL ESTIMATED COST		\$ 76,269.77

I am a representative of Escalante Construction Management and Engineering, Inc., duly authorized to contractually bind the firm. My signature below constitutes formal agreement (without further signature) to a Task Order, which is issued by the State pursuant to the terms of this Task Order Proposal, without substantive change. I also declare that to the best of my knowledge the wage rates and other factual unit rates supporting the compensation to be paid by the Department for the professional services on this document are accurate, complete, and current at the time of contracting, and include no unallowable or duplicate costs.

Jeremy Lucero
(TYPED NAME)

SIGNATURE

5/6/25

DATE SIGNED



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consideration of Change Order #6 for Earthworx Excavation for Additional 50 ft of Fence for New Tank Pad Layout for \$850.00
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	May 13, 2025
BACKGROUND:	History- Change order 1: Unplanned removal of a buried backwash tank. Change Order 2: Redirected raw water line do to exposed line not being proper rating adding 62' Change Order 3: 2 inch bypass needed to install a cut-in valve to replace improper valve. Change Order 4: Welding closed improper tap after cut in valve installed Change order 5: construction of an access road to the new tank pad, for a not to exceed price of \$4000.00. Deputy Director Gisoldi will be available for questions.
BUDGET:	\$850.00 to 2MG Tank Rehabilitation Project
RECOMMENDATION:	To approve Earthworx Excavation change order #6 for a not to exceed price of \$850.00 for an additional 50 ft of fencing for the new tank pad layout.
ATTACHMENT:	Earthworx Excavation Change Order #6

No. 6

Effective Date: 05/06/2025

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

Earthworx Excavation
68204 Kinikin Road
Montrose, CO 81403 US
+19709750234
mike.earthworx@outlook.com



Estimate

ADDRESS
Cory Heiniger
Town of Paonia

ESTIMATE # 1517
DATE 04/30/2025
EXPIRATION DATE 05/07/2025

PROJECT ADDRESS
2MG water Tank

CUSTOMER JOB #
Town of Paonia

ACTIVITY	QTY	RATE	AMOUNT
Earthworx Excavation:Change Order Additional 50' of fence needed for new tank pad layout. 575' total	50	16.10	805.00

Solid rock will be negotiated if encountered at time of occurrence

TOTAL	\$805.00
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50% deposit required for materials and scheduling.

Thank You For Giving Us The Opportunity To Bid Your Project. Have
A Great Day!

Accepted By

Accepted Date



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Discussion about Bicycle Regulations and Unleashed Unlicensed Dogs – Trustee Stelter
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	May 13, 2025
BACKGROUND:	Trustee Stelter requested this discussion for the Board of Trustees to discuss possible solutions.
BUDGET:	
RECOMMENDATION:	
ATTACHMENT:	



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consideration of Town Paying For or Reimbursing the Public Officials Bond.
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	May 13, 2025
BACKGROUND:	A discussion and possible action of the bond requirement for public officials and the Towns Process of its payment.
BUDGET:	TBD
RECOMMENDATION:	
ATTACHMENT:	Bond Renewal Quote

FW: Bond Renewal for Stefen Wynn

From Stefen Wynn <StefenW@townofpaonia.com>

Date Wed 5/7/2025 1:26 PM

To Samira V <SamiraV@townofpaonia.com>

Please put my bond on the agenda as, "Consideration of Town paying for or reimbursing the public officials bond."

SW

From: Claire Montgomery <clairem@cirsa.org>

Sent: Wednesday, May 7, 2025 12:43 PM

To: Stefen Wynn <StefenW@townofpaonia.com>

Subject: Bond Renewal for Stefen Wynn

Importance: High

Stefen,

I have received your Public Officials Bond renewal quote. Following are the details:

Stefen Wynn, Town Administrator

Bond # 66734938

Effective Date: July 11, 2025

Expiration Date: July 11, 2026

Bond Limit: \$75,000

Carrier: Western Surety Company

Premium: \$262.50

Please advise if you would like to bind coverage by May 28, 2025. If you foresee any problems with this due date, please let me know as soon as possible.

Thank you!

CIRSA's 2026 Property/Casualty and Workers' Compensation Renewal window is April 23-June 4. We are offering two webinars to assist you in completing your PC renewal. Register for [May 6](#) or [May 20](#) via the CIRSA website.



CLAIRE MONTGOMERY

UNDERWRITING REPRESENTATIVE

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Upcoming Out of Office:

May 15-19
May 26 (CIRSA Office Closed for Memorial Day)
June 2