



**Town of Paonia;
214 Grand Avenue
Tuesday, June 10, 2025 6:30 PM
Town Board Minutes**

Record of Proceedings

Mayor Smith calls the meeting to order at 6:30PM.

Roll Call

Present:

Mayor Smith

Mayor Pro-Tem Swartz

Trustee Czech

Trustee Heck

Trustee Hunter

Trustee Stelter (Zoom)

Absent:

Trustee Valentine

Approval of Agenda

Trustee Hunter makes a motion to approve the agenda. Seconded by Trustee Czech.

The motion carries unanimously.

Announcements

No Appreciations Presented - Mayor Pro-Tem Swartz

Public Comment

No public comments.

Consent Agenda

May 13, 2025 Regular Meeting Minutes

May 27, 2025 Regular Meeting Minutes

June 10, 2025 Disbursements

Mayor Pro-Tem Swartz notes that the times listed for 05/13 meeting minutes should reflect 6:35PM, and 6:30PM for the 5/27 meeting minutes.

Trustee Hunter makes a motion to accept the Consent Agenda with the changes suggested by Mayor Pro-Tem Swartz. Seconded by Trustee Heck

The motion carries unanimously.

Staff Reports

Town Administrator Report

Town Administrator Wynn presents his staff report, noting that the second quarter report will be at the next meeting. He also announced Public Works Director Heiniger's resignation and promotion of Deputy Public Works Director Nicole Poulos to fill the role of Public Works Director. He also updated the Board on Safe Streets for All funding had been released from Washington DC with it being secured if the Town could go out to bid by August 1, 2025. He also went over and discussed the budget to actuals figures with the Board.

Police Department

Police Chief Laiminger went over the highlights for the Police Department.

Public Works Director

Public Works Director Poulos goes over her report and updates the Board.

Public Hearing

Consideration of Approval of a New Hotel and Restaurant Liquor License for Berg Harvest LLC.

Mayor Smith opens the Public Hearing at 7:01PM.

Town Clerk Vetter confirms the proper notification given and gives the staff presentation.

Police Chief Laiminger confirms the Police Department has no issues.

Lauren Thliveris, of Berg Harvest Mercantile, gives the applicant presentation and explains her desire to expand into pre-mixed cocktails.

No public comment is received.

No objection to items in the record.

Mayor Smith closes the Public Hearing at 7:09PM.

Trustee Stelter makes a motion to approve the new liquor Hotel & Restaurant liquor license for Berg Harvest LLC. Seconded by Trustee Heck.

Voting Aye:

Mayor Pro-Tem Swartz

Trustee Czech

Trustee Heck

Trustee Hunter

Trustee Stelter

Voting Nay:

None

The motion carries unanimously.

Actions & Presentations

Item #1 - Discussion On Creating a Classification for Block Parties - Barbara Heck & Randy Derryberry

Barbara Heck and Randy Derryberry give a presentation about their request for block party classification. Their request includes not classifying a block party as a special event, no fees, no staff time, no insurance, just a simple block party for neighbors for a three (3) or four (4) hour time block.

Public Comment:

S. Yeamans: comments in support.

C. Soto: comments in support.

Board and Staff discussion topics included public safety issues, single block vs multiple blocks, using parks, insurance needed for liability, preventable risks, single-day event insurance or town indemnification clause, community/neighbor events, pros and cons of special event classification, on-premises permit, street closures, future framework, and roll of Special Event Ad Hoc Committee.

Trustee Hunter makes a motion to refer this to the Special Events Ad Hoc Committee and have them report back to the Board of Trustees any recommendations on policy, fees, and insurance requirements for small block parties. Seconded by Mayor Pro-Tem Swartz.

The motion carries unanimously.

Item #2 - Discussion about Bicycle Regulations and Unleashed, Unlicensed Dogs - Trustee Stelter

Trustee Stelter presents his concerns about bicycle regulations and lack of high visibility clothing, reflectors, and front & rear lamps.

Board discussion: police solutions, education, reaching through School Recourse Officer, Police Department continue what they have been doing, targeted education on nighttime riding, signage in targeted places entrances to Town and at trailhead, partnering with local lodgings, press release, social media, and TextMyGov.

Public Comment:

P. Naughten: comments in support of more safety.

R. Derryberry: comments on parking and issues at Jumbo Trailhead.

Trustee Stelter makes a motion that the Town uses a combination of enforcement, informational stops, signage and giving kids equipment, if they can get it, and that we contact the Airbnbs and the hotels in town and inform them. And ask that the Town get on the community board of KVNf as a recurring thing that lights, taillights, headlights, and reflectors are required on your bicycles.

The Motion dies for a lack of second.

Trustee Stelter makes a motion to direct staff to come up with action that can be taken, combining public education, public notice of what the regulations are and that we are intending to make things better. Seconded by Trustee Huter.

The motion carries with Mayor Pro-Tem Swartz voting Nay.

Trustee Stelter brings to discussion about unleashed and unlicensed Dogs.

Board discussion: Rabies vaccination, licensed dogs, stopping unleashed dogs, education, contact, community policing, increase in winter, police uptick in education, animal at large, low compliance needs enforcement, seeing both sides, and issues with dogs at large.

No motion is made.

Item #3 - Consideration of Approval of Ordinance 25-03 Special Events - Administrator Wynn

Town Administrator Wynn goes over the Special Event Ordinance and the Questions and answers page.

Board Discussion: ad hoc committee meet again to discuss fees.

Public Comment:

J. Dervin-Ackerman: comments in support but has questions about waiving street closure fees, local non-profit definition, vendor fees.

D. Reedy: comments in support of the Ordinance but remove exemption of street closure from fee waiver.

M. Madanguit - Arbol Market: comments in support of ordinance, waving all fees, and applying retroactively to Arbol Market.

R. Bushta: comments; expanding to located within Delta County; NFV Chamber, Smith Center

P. Naughten: comments on block parties.

Board discussion: Street Closure fees, 81428 zip code area for non-profits.

Trustee Hunter makes a motion to revise the draft of Ordinance 2025-03, under the definition of local nonprofit, community-based organization, to strike "corporate limits of the town of Paonia" and insert "***a 81428 Zip Code***". Seconded by Mayor Pro-Tem Swartz.

The motion carries unanimously.

Trustee Hunter makes a motion that we change the draft Ordinance 2025-03, Section 6-5-50 (B - 1), to add after 'event organizer', the language "authorized to answer for the event". So, it would read: **"the name, address and telephone number of the event organizer and all persons working for the event organizer authorized to answer for the event day of discussion and to ensure adequate communication between the town and the event organizer and designees"**. Seconded by Mayor Pro-Tem Swartz

The motion carries unanimously.

Trustee Hunter makes a motion to amend the draft of Ordinance 25-03, section 6-5-70 (C - 14) to read: **"The applicant must provide, when required, a certificate of current commercial general liability insurance or special event liability insurance, due at least 15 days prior to the event"**. Seconded by Mayor Pro-Tem Swartz.

The motion carries unanimously.

Trustee Hunter makes a motion to amend the draft of Ordinance 25-03, section 6-5-70 (C - 14 - i.) to insert **"or special event liability"** between the existing words 'liability' and 'insurance'. Seconded by Mayor Pro-Tem Swartz.

The motion carries unanimously.

Trustee Hunter makes a motion to amend the draft of Ordinance 25-03, section 6-5-70 (C - 14 - iii.) to delete '30' and replace with **"15"**. Seconded by Mayor Pro-Tem Swartz.

The motion carries unanimously.

Trustee Hunter makes a motion to refer to the Special Events Ad Hoc Committee to report back to the Board of Trustees recommendations for adjusting special event fees associated with street closures. Seconded by Trustee Stelter.

The motions carries unanimously.

Trustee Hunter makes a motion to approve amended Ordinance 2025-03 as discussed. Seconded by Trustee Stelter.

The motion carries unanimously.

Trustee Hunter makes a motion for a five (5) minute recess. Seconded by Trustee Heck.

The motion carries unanimously.

Item #4 - Consideration of Approval of Accepting the Proposal/ Service Agreement from New Focus HR LLC for Complete Redesign and Development of a Legally Compliant Employee Handbook and Continuing Human Resources Consultation Services.

Town Clerk Vetter presents the staff report to the Board.

Board discussion included Town Attorney Buchner suggested adding the Town's addendum to the contract for State compliance. Mayor Smith noted the contract did not include the Town's PO Box number and should be updated to reflect that, and to add a signature line for the Mayor as well. The Board also addressed the question of whether the Purchasing Policy was followed given there was no RFP. Since it was under \$10,000, it fell under that requirement - Paragraph 2-5, sub-paragraph 4 of the Town's Purchasing Policy Manual.

Trustee Stelter makes a motion to approve the proposal agreement for services with New Focus HR LLC for the creation of an employee handbook, update subscription, and HR consulting

services with the addendum needed for Colorado State compliance. Seconded by Trustee Hunter.

The motion carries unanimously.

Executive Session

An Executive Session under C.R.S. §24-6-402(4)(b) for the purposes of receiving legal advice from the Town Attorney on specific legal questions in reference to the rejection of an Initiative Petition on Short-term Rentals.

Trustee Hunter makes a motion to extend the meeting by 30 minutes until 10:00PM. Seconded by Trustee Stelter.

The motion carries unanimously.

Trustee Hunter makes a motion to enter into an Executive Session under C.R.S. §24-6-402(4)(b) for the purposes of receiving legal advice from the Town Attorney on specific legal questions in reference to the rejection of an Initiative Petition on Short-term Rentals. Seconded by Trustee Stelter.

The motion carries unanimously.

The Executive session started at 9:21PM.

The Executive Session ended at 9:35PM.

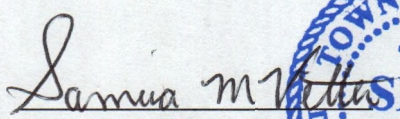
Executive Session participants included Town Clerk Vetter, Mayor Smith, Mayor Pro-Tem Swartz, Trustee Hunter, Trustee Heck, Trustee Stelter, Trustee Czech, and Town Attorney Buchner.

Mayor & Trustee Reports

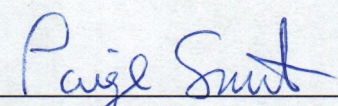
None presented.

Adjournment

Mayor Smith adjourns the meeting at 9:38PM.


Samira M. Vetter, Town Clerk




Paige Smith, Mayor

The Town of Paoimi, California, is hereby notified that the following members of the Board of Supervisors of the County of Delta, California, have been elected to the office of Supervisor for the term ending on the 31st day of December, 1902:

The Board of Supervisors of the County of Delta, California, do hereby certify that the following members of the Board of Supervisors of the County of Delta, California, have been elected to the office of Supervisor for the term ending on the 31st day of December, 1902:

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[Signature]
 Town Clerk

[Signature]
 Town Clerk