



Town of Paonia
214 Grand Avenue
Thursday, July 3, 2025 4:30 PM
Town Board Agenda

<https://us02web.zoom.us/j/89879707879>

Meeting ID: 898 7970 7879

Public Participation: Please raise your hand and wait to be recognized by the Mayor, come to the podium and state your name and whether you live in town or out of town. Time limit is 3 minutes, one time per item, there are instructions at the podium for the timer light. Please direct all comments to the Mayor. No responses will be made by staff or Board during the meeting.

Please be respectful and help to maintain decorum by not engaging in derogatory and/or demeaning statements or public displays.

Roll Call

Approval of Agenda

Actions & Presentations

Public comments must be related to the agenda item, 3-minute time limit.

Emergency Fire Restrictions

Adjournment

As Adopted by:
Town of Paonia, Colorado
Resolution No. 2017-10 – Amended May 22, 2018

I. Rules of Procedure

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the

appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. Consent Agenda

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second

or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. Executive Session

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed "in as much detail as possible without compromising the purpose for which the executive session is authorized." In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. Subject to Amendment

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.



ORDER OF THE SHERIFF

Enacting Stage 1 Fire Restrictions within Delta County

Effective 12:01 am Thursday, July 3, 2025

WHEREAS, The Sheriff of Delta County, Colorado pursuant to C.R.S. § 30-10-512 and C.R.S. § 30-10-513 is authorized to act as fire warden of Delta County and is responsible for coordination of fire suppression efforts in case of prairie, forest, or wildland fires or wildfires occurring in unincorporated areas of the County outside the boundaries of a fire protection district or when a fire exceeds the capabilities of a fire protection district to control; and

WHEREAS, pursuant to Delta County Ordinance No. 2024-02 (*Delta County Open Burning and Local Fire Restriction Ordinance*), the Sheriff has been authorized by the Board of County Commissioners in Delta County, Colorado to enact Stage I and Stage II fire restrictions within all or portions of unincorporated Delta County when high fire danger conditions exist and rescind those restrictions when appropriate; and

WHEREAS, the Undersheriff as the Sheriff's designee, has consulted with Emergency Management, fire protection districts and State and Federal land and wildfire management professionals who determined Stage 1 Fire Restrictions are necessary and prudent to reduce the danger of wildfires to protect residents and personal property within Delta County; and

WHEREAS, the current danger of forest and/or grass fires in Delta County is high due to ongoing drought conditions across the county with hot, dry, windy weather conditions, low fuel moisture levels, and a low availability of fire suppression resources within the region, which could cause fires to grow rapidly and threaten public safety and private property;

NOW, THEREFORE it be resolved that as of July 3, 2025 at 12:01 am, Stage One Fire Restrictions will be implemented within Delta County to include: all unincorporated areas of the county, state parks and wildfire areas and within the Town limits of any municipality within Delta County which elects by appropriate ordinance or resolution to have the provisions of Stage I restrictions apply within their jurisdiction. **Stage 1 restrictions shall remain in effect until rescinded by order of the Sheriff.**

Please note, Stage 1 restrictions have also been implemented on lands managed by the Grand Mesa, Uncompahgre and Gunnison National Forests (GMUG), the Bureau of Land Management and National Park Service across Western Colorado and federal fire restrictions may differ from Delta County's fire restrictions. It is the responsibility of individuals to know and adhere to restrictions. A complete listing of county and federal land fire restrictions can be found at: [WestSlopeFireInfo.com](https://www.westslopefireinfo.com)

The following are PROHIBITED during Stage 1 Fire Restrictions:

- Building of an open fire including agricultural burning of fields, fence rows, ditches, piles, slash or wildland broadcast burning;
- Burning of trash or debris;
- Smoking in areas that are NOT barren or cleared of flammable materials at least three (3) feet in diameter;
- The use of explosives or fireworks of any kind as defined pursuant to C.R.S. § 30-15-401(1)(n.7) to include the use of exploding targets or tracer ammunition.
- Use of a chainsaw or other internal combustion engine WITHOUT a properly installed USDA or SAE approved spark arrestor.
- Welding or use of acetylene torches which produce a flame near combustible material without a pressurized class 2A fire extinguisher.

The following activities are ALLOWED during Stage 1 Restrictions:

- Fires within a permanent fire pit, ring or BBQ grill at a private residence, or within a developed recreational site such as a campground or picnic area that is completely void of combustible material on the ground.
- Use of a fully enclosed (shepherd type) stove with a ¼" spark arrester type screen properly installed.
- Use of residential fire features such as chiminea, tiki torches or gas fire pits when supervised by a responsible adult.
- Use of liquid or gas fueled stoves, lanterns and heating devices with a controlled flame and a shut-off valve.
- Use of a chainsaw or other internal combustion engine WITH a USDA/SAE approved spark arrestor properly installed and functioning while in possession of an eight (8) ounce or greater chemical pressurized fire extinguisher and a rounded point shovel with an overall length of at least 35 inches readily available.
- Responsible target practice using normal ammunition non-tracer ammunition.
- Welding in a safe manner in an area void of combustible material within ten (10) feet and while possessing a chemical pressurized fire extinguisher with a minimum rating of 2A.

This order shall remain in effect until rescinded.

By Order of the Undersheriff,

Handwritten signature of Quinn Archibeque in black ink.

Undersheriff Quinn Archibeque – Delta County, CO

Issued Wednesday, July 2, 2025, effective Thursday, July 3, 2025 at 12:01 am



STAGE

1



Starting July 3, 2025

FIRE RESTRICTIONS

#KnowBeforeYouGo - Neighboring counties, the Grand Mesa, Uncompahgre, and Gunnison National Forests, Bureau of Land Management, and National Park Service lands may have fire restrictions which differ from Delta County.

[Visit WestSlopeFireInfo.com](http://WestSlopeFireInfo.com) for the latest fire restrictions in Western Colorado

PROHIBITED



Any open fire NOT contained in a permanently constructed fire pit in an improved campground/residence.



Agricultural burning of fields, ditches, fence rows, etc.



The use of fireworks or any explosives



Smoking outdoors in an area that is not cleared of all combustible materials



Target shooting with tracer rounds or explosive targets



Operating an internal combustion engine such as a chainsaw or ATV **without** a spark-arresting device properly installed, in proper working order, an 8 oz or greater fire extinguisher and a shovel.



Welding or operating acetylene or other torches with an open flame outside in an area near brush or flammable material without a pressurized fire extinguisher

ALLOWED



Campfires in permanent fire pits, fire rings at private residences or within a developed recreational campground or picnic area



Use of liquid or gas fueled stoves, BBQs, lanterns or heating devices or the use of a charcoal BBQ grill with a permanent grate or cover and the use of a sheep herder type stove with a 1/4 inch or smaller mesh screen and chimney at least 5 feet tall.



Fire features, chimineas and tiki torches at private residences when supervised by a responsible adult



Target shooting/hunting on private land or at a public shooting range in a safe manner



Welding or operating acetylene or other torches with an open flame while working in an area cleared of flammable materials for at least 10' in all directions while in possession of a class 2A fire extinguisher

HELP KEEP DELTA COUNTY WILDFIRE FREE THIS SUMMER



Fire Restriction Info
WestSlopeFireInfo.com



Delta County Sheriff's Office
DeltaCountyCO.gov/Sheriff
[Facebook.com/DCSOCOLORADO](https://www.facebook.com/DCSOCOLORADO)
Dispatch: 970-874-2015

DIAL 9-1-1 TO REPORT ACTIVE FIRES



Emergency Alerts
DeltaCountyCO.gov/Alerts