



PACKET MODIFICATIONS

September 10, 2025

Addition of the following pictures handed out, not included in the original packet:

- *Dale Duesterbeck's Zoning Board of Adjustments Application (redacted)*



Town of Paonia

Application to Serve on a Board, Commission, or Committee

Thank you for your interest in serving the Town of Paonia. Our boards, commissions, and committees play a vital role in shaping the future of our community. Please complete this application and return it to the Town Clerk's Office. If you need assistance, contact:

Samira Vetter – Town Clerk

Phone: (970) 527-4101

Email: samirav@townofpaonia.com

Section 1 – Applicant Information

Full Name: Dale Duesterbeck

Phone:

Mailing Address:

City / State / ZIP: Cedaredge, CO 81413

Email Address:

Preferred Contact Method:

email

Section 2 – Board or Committee of Interest

Board/Commission/Committee:

Previously served? Yes

If yes, list:

Zoning Board of Adjustment

Section 3 – Qualifications & Background

Relevant experience: Property Appraiser

Reason for applying: Help the community

Additional comments:

Section 4 – Residency & Eligibility

Resident of Paonia? No

Employed by Town?

No

Conflicts?

No

If yes to conflicts, explain:

Section 5 – Certification

I certify that the above is true and complete. I understand this application is a public record under the Colorado Open Records Act, Title 24, Article 72 of the Colorado Revised Statutes.

Signature: Dale Duesterbeck

Date: 8/27/2025



Town of Paonia
214 Grand Avenue
Tuesday, September 9, 2025 6:30 PM
Town Board Agenda
<https://us02web.zoom.us/j/82109518657>
Meeting ID: 821 0951 8657

Public Participation: Please raise your hand and wait to be recognized by the Mayor, come to the podium and state your name and whether you live in town or out of town. Time limit is 3 minutes, one time per item, there are instructions at the podium for the timer light. Please direct all comments to the Mayor. No responses will be made by staff or Board during the meeting.

Please be respectful and help to maintain decorum by not engaging in derogatory and/or demeaning statements or public displays.

- A) Roll Call
- B) Approval of Agenda
- C) Announcements
 - 1) PROCLAMATION - September is Suicide Prevention Awareness Month - Tri-County Health Network
 - 2) The Town is accepting applications from in-town residents for an available seat on the Planning Commission. The Planning Commission meets on the first Monday of the month at 6 pm and is an advisory board to the Board of Trustees as well as a quasi-judicial body. Applications are due to the Town Clerk by September 17, 2025.
 - 3) The Town is accepting applications for open seats on the Zoning Board of Adjustments. The ZBoA only meets when public hearings are scheduled for it and is a quasi-judicial board. You do not have to be an in-town resident to serve on this board. Applications are due to the Town Clerk by September 17, 2025.
- D) Public Comment

Any topic not included under Actions & Presentations; 3-minute time limit.
- E) Consent Agenda
 - 1) August 26, 2025 Regular Meeting Minutes
 - 2) License Renewals:
Blue Sage Center Liquor License Renewal
 - 3) SELL 25-06 - North Fork Valley Creative Coalition - Mountain Harvest Festival - Grand Avenue
 - 4) SELL 25-07 - North Fork Valley Creative Coalition - Mountain Harvest Festival - Town Park
 - 5) September 9, 2025 Disbursements
- F) Staff Reports

- 1) Town Administrator
- 2) Police Chief
- 3) Public Works Director

G) Actions & Presentations

Public comments must be related to the agenda item, 3-minute time limit.

- 1) Consideration of Resolution 23-2025 Declaring a Vacancy on the Board of Trustees
- 2) Consideration of Appointments to the Zoning Board of Adjustments
- 3) Consideration of Stewart Ditch Request for Repairs on Pan American Avenue
- 4) Consideration of Peak Water Services Quote
- 5) Consideration of Adjusting the Street Closure Fee Schedule to Accomodate Block Parties Held in Alleys

H) Mayor & Trustee Reports

- 1) Ad Hoc Short Term Rentals Committee

I) Adjournment

As Adopted by:
Town of Paonia, Colorado
Resolution No. 2017-10 – Amended May 22, 2018

I. Rules of Procedure

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the

appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. Consent Agenda

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second

or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. Executive Session

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed "in as much detail as possible without compromising the purpose for which the executive session is authorized." In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. Subject to Amendment

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.



Suicide Prevention Awareness Month Proclamation

In Recognition of the 2025 Suicide Prevention Awareness Month

This Proclamation recognizes suicide as a national and statewide public health problem, and suicide prevention as a national and statewide responsibility, and designates **September 2025** as “**Suicide Prevention Awareness Month**” in Paonia, CO.

- **WHEREAS**, in 2024, our region experienced 41 community member deaths by suicide, predominantly middle to late aged white males (CDPHE);
- **WHEREAS**, each year, approximately 13 million adults seriously think about suicide, 3.8 million make a plan for suicide, and 1.5 million adults attempt suicide (CDC);
- **WHEREAS**, in 2024, 1,306 Coloradans died by suicide with the majority being in the age range of 35-44 (CDPHE);
- **WHEREAS**, our local Suicide Prevention, Awareness, and Recovery Coalition (SPARC) and organizations such as Tri-County Health Network are dedicated to saving lives and bringing hope to those affected by suicide through education, advocacy, and resources for those who have experienced suicidal thoughts or lost someone to suicide, and together urge that we:
 1. Recognize suicide as a preventable public health problem, that there is no single cause of suicide, that anyone can experience suicidal thoughts, and that recovery from suicidal ideation is possible.
 2. Acknowledge that no single suicide prevention program or effort will be appropriate for all populations or communities and address the disparity in access to mental healthcare for underserved and underrepresented groups while advocating to end these disparities.
 3. Develop and implement strategies to improve and increase access to quality mental health, substance abuse, and suicide prevention services and programs as well as support Postvention Plans for a community response to a death by suicide.
 4. Support the efforts of SPARC in fostering connection and spreading the message that **We Are The Ones Who Talk About Suicide**.

Therefore, BE IT RESOLVED that, I, Paige Smith, Mayor of Paonia, hereby designate September 2025 as “Suicide Prevention Awareness Month” in Paonia, Colorado.

Paige Smith, Mayor

Samira M. Vetter, Town Clerk



Town of Paonia

Application to Serve on a Board, Commission, or Committee

Thank you for your interest in serving the Town of Paonia. Our boards, commissions, and committees play a vital role in shaping the future of our community. Please complete this application and return it to the Town Clerk's Office. If you need assistance, contact:

Samira Vetter – Town Clerk

Phone: (970) 527-4101

Email: samirav@townofpaonia.com

Section 1 – Applicant Information

Full Name: _____ Phone: _____

Mailing Address: _____

City / State / ZIP: _____

Email Address: _____ Preferred Contact Method: _____

Section 2 – Board or Committee of Interest

Board/Commission/Committee: _____

Previously served? _____ If yes, list: _____

Section 3 – Qualifications & Background

Relevant experience:

Reason for applying:

Additional comments:

Section 4 – Residency & Eligibility

Resident of Paonia? _____ Employed by Town? _____ Conflicts? _____

If yes to conflicts, explain: _____

Section 5 – Certification

I certify that the above is true and complete. I understand this application is a public record under the Colorado Open Records Act, Title 24, Article 72 of the Colorado Revised Statutes.

Signature: _____ Date: _____

ARTICLE 6. - PLANNING COMMISSION

Sec. 2-6-10. - Creation.

A Planning Commission for the Town is hereby created pursuant to Article 23, Title 31, C.R.S.

(Ord. No. 4-13-82, § 1, 1982; Ord. No. 2000-02, Art. I, 2000; Ord. No. 2014-04, § 1, 1-13-2015)

Sec. 2-6-20. - Purpose.

The Planning Commission is created for the following purposes:

- (1) To prepare, maintain and adopt, subject to periodic revision as necessary, a Master Plan as described by state statutes.
- (2) To implement the provisions of Chapters 16 and 17 of this Code, and to perform all functions and powers referred to in said chapters where reference is made.
- (3) To study and recommend to the Board of Trustees amendments to the Zoning Map of the Town.
- (4) To study and recommend appropriate zoning classifications for all annexations to the Town.
- (5) To exchange information with the various governmental agencies charged with planning and zoning responsibilities and with the Board of Adjustment.
- (6) To have all other duties and powers incidental to the above and any and all powers and duties set out by state statute, except that nothing herein shall permit the Planning Commission to make amendments or changes in the zoning of the Town, such powers expressly being reserved by the Board of Trustees.

(Ord. No. 2014-04, § 1, 1-13-2015)

Sec. 2-6-30. - Membership; terms.

The Planning Commission shall consist of five (5) members, all of whom must be residents of the Town, including two (2) elected members consisting of the Mayor and one (1) member of the Board of Trustees appointed by the Mayor. The remaining three (3) members shall be appointed by the Mayor. The terms of such three (3) members shall be fixed and designated by the Mayor to end at two (2) years from the last municipal election at the time of appointment, with the terms of office staggered. The terms for the Mayor and the member of the Board of Trustees shall continue until their successors are duly elected and qualified, at which time elected members of the Board shall be designated to serve on the Planning

Commission for terms coincident with their terms of office as Mayor or as a member of the Board of Trustees. As terms expire, new or reappointed members shall be appointed for two-year terms of office at such time as the terms of those previously appointed expire.

(Ord. No. 2000-03, § 2, 2000; Ord. No. 2014-04, § 1, 1-13-2015)

Sec. 2-6-40. - Appointment of offices.

The Commission shall elect its Chair from among its membership and create and fill such other of its offices as it may determine. The term of each such office, including that of the Chair, shall be for two (2) years. The Commission may hold at least one (1) regular meeting each month. It shall adopt rules for transaction of business and shall keep a record of its resolutions, transactions, findings and determinations, which record shall be public.

(Ord. No. 2000-02, Art. I, 2000; Ord. No. 2014-04, § 1, 1-13-2015)

Sec. 2-6-50. - Duties.

The Planning Commission shall have all of the powers and perform each and all of the duties specified by Article 23, Chapter 31, C.R.S., together with any other duties or authority which may hereafter be conferred upon them by the laws of the State. The performance of such duties and the exercise of such authority are to be subject to each and all the limitations expressed in such legislative enactment or enactments.

(Ord. No. 4-13-82, §§ 5, 6, 1982; Ord. No. 2000-02, Art. I, 2000; Ord. No. 2014-04, § 1, 1-13-2015)



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Zoning Board of Adjustments Seats
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	September 9, 2025
BACKGROUND:	I have included recent Ordinance 25-08 that makes changes to the duties of Zoning Board of Adjustments. It is enacted October 3rd.
BUDGET:	N/A
RECOMMENDATION:	N/A
ATTACHMENT:	PMC Chapter 2 Article 8 Ordinance 25-08 Zoning Board of Adjustments

ARTICLE 8. - ZONING BOARD OF ADJUSTMENT

Sec. 2-8-10. - Creation.

A Zoning Board of Adjustment, referred to in this Article as the "Board," is hereby created.

(Ord. No. 2000-02, Art. XXI, 2000; Ord. No. 2014-04, § 1, 1-13-2015)

Sec. 2-8-20. - Organization.

The Board shall have five (5) members; one (1) membership shall be filled by a current member of the Planning Commission. Appointment to membership shall be by the Board of Trustees for a term of three (3) years. Vacancies on the Board shall be filled for the remaining term in the same manner as the initial appointment. The Board shall elect from its membership a chair, secretary and such other officers as it may deem necessary during its first meeting of each calendar year, and shall adopt such rules as may be necessary for the conduct of its business.

(Ord. No. 2000-02, Art. XXI, 2000; Ord. No. 2014-04, § 1, 1-13-2015)

Sec. 2-8-30. - Meetings.

Meetings of the Board shall be held at the call of the Chair. All meetings shall be open to the public. Members of the Board shall be notified at least twenty-four (24) hours prior to the time of the meetings. The Board shall keep minutes of its proceedings showing the vote of each member upon each question or, if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Board and shall be a public record.

(Ord. No. 2000-02, Art. XXI, 2000; Ord. No. 2014-04, § 1, 1-13-2015)

Sec. 2-8-40. - Powers and duties.

Upon appeal, the Board shall have the following powers:

- (1) To hear and decide appeals where it is alleged by the appellant that there is error in any order, requirement, decision or refusal by an administrative official or agency based on or made in the enforcement of Chapter 16 of this Code.
- (2) To hear and decide appeals wherein there is question on the interpretation of the Zone District Map or similar questions as they may arise in the administration of Chapter 16 of this Code.
- (3)

To hear and decide appeals for special exceptions to the provisions of this Code, such exceptions to be known as variances.

(Ord. No. 2000-02, Art. XXI, 2000; Ord. No. 2014-04, § 1, 1-13-2015)

**TOWN OF PAONIA, COLORADO
ORDINANCE NO. 25-08**

**AN ORDINANCE OF THE TOWN OF PAONIA, COLORADO
REVISING CHAPTER 2 (ADMINISTRATION), ARTICLE 8
(ZONING BOARD OF ADJUSTMENT);**

WHEREAS, the Town of Paonia, Colorado (the "Town") is a statutory municipality organized pursuant to Colorado Revised Statutes (C.R.S.) §31-1-203; and

WHEREAS, C.R.S. §31-23-307 provides the authority for the creation of a Zoning Board Adjustment, Article 23 pertains specifically to "Planning and Zoning" and 31-23-307 applies specifically to "Zoning"; and

WHEREAS, Chapter 16 of the Town's Municipal Code (the "Code") sets forth the Town's policies regarding Zoning; and

WHEREAS, as provided in C.R.S. §31-23-307, the Zoning Board of Adjustment shall only hear and decide appeals from and review any order, requirement, decision, or determination made by any administrative official charged with the enforcement of the Town Code contained in Chapter 16, Zoning; and

WHEREAS, as provided in C.R.S. §31-23-307, the Zoning Board of Adjustment shall also hear and decide all matters referred to it or upon which it is required to pass under the Town Code limited to Chapter 16, Zoning; and

WHEREAS, Chapter 2, Article 8 is strictly limited to the duties and powers of the Zoning Board of Adjustment, and these duties and powers are strictly limited to the Town Code in Chapter 16, Zoning; and

WHEREAS, C.R.S. §31-23-307 does not provide the Zoning Board of Adjustment with the power to hear and decide appeals on the entirety of the Town Code as is included in the codified content of §2-8-40 (3); and

WHEREAS, C.R.S. §31-23-307 does not provide a category of "special exceptions" with regard to an appeal of Town Code in Chapter 16, Zoning as is included in the codified content of §2-8-40 (3); and

WHEREAS, the Board of Trustees determines that it is in the best interest of the community and the public health, safety, and welfare of the citizens of the Town to amend the Town Code regarding the power and duties of the Zoning Board of Adjustment; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO:

1. The foregoing recitals are incorporated by reference as the findings and determinations of the Board of Trustees.

Section 1. Section 2-8-40 (3) of the Town Code is hereby amended to read as follows (words deleted are stricken through):

Sec. 2-8-40. - Powers and duties.

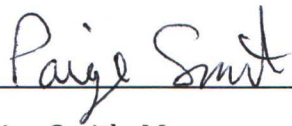
~~(3) To hear and decide appeals for special exceptions to the provisions of this Code, such exceptions to be known as variances.~~

Section 2. All other ordinances or portions thereof inconsistent or conflicting with this Ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 3. If any section, paragraph, sentence or phrase of the ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or unconstitutionality of the remaining portions of this ordinance. The Board of Trustees declares that it would have adopted this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

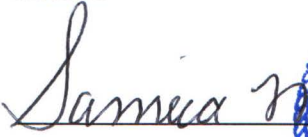
Section 4. This Ordinance shall take effect thirty (30) days after adoption and publication.

HEARD AND FINALLY ADOPTED by a vote of 6 for and 0 against the Board of Trustees of the Town of Paonia, Colorado this 26th day of August, 2025.



Paige Smith, Mayor

Attest:



Samira M Vetter, Town Clerk



**Town of Paonia
214 Grand Avenue
Tuesday, August 26, 2025 6:30 PM
Town Board Minutes**

RECORD OF PROCEEDINGS

Mayor Smith calls the meeting to order at 6:30 PM.

Roll Call

Present:

Mayor Smith

Mayor Pro-Tem Swartz

Trustee Czech

Trustee Heck

Trustee Hunter

Trustee Stelter

Trustee Valentine

Approval of Agenda

Trustee Valentine requested clarification on Agenda Item #1. Clerk Vetter explained that the item was inaccurately worded, noting that it is intended as an informational update and has been confirmed by the meeting minutes.

Trustee Hunter makes a motion to approve the agenda, seconded by Trustee Stelter.

The motion carries unanimously.

Announcements

Mayor Smith announced a change in meeting procedures to avoid distractions during the session. Rather than requesting signatures while the meeting is in progress, all required documents will now be signed before adjournment while the meeting remains in public session. This adjustment is intended to maintain order and ensure nothing is overlooked.

Public Comment

There was no public comment.

Consent Agenda

Trustee Stelter makes a motion to approve the Consent Agenda, seconded by Trustee Heck.

The motion carries unanimously.

Staff Reports

Town Administrator Wynn answers questions about the Departmental Scorecard and goes over the budget worksheet for staff and Trustees.

Discussion topics included: budget priorities, staff needs and wants, Board direction for the building of the budget, process, pros and cons of Board input, best practices, starting point for Town vision, fiduciary responsibility, dream budget vs realistic budget, insurance premium increases, revenue decreases, hydrogeological study, code rewrite, and waterSMART grant.

Actions & Presentations

Item #1 - Consideration of Approval of Citizen Committee Members for the Ad Hoc Short-term Rentals Committee

Mayor Pro-Tem Swartz provided an update about the application and selection process for the community. She went on to announce the public representatives selected at the STR Ad Hoc committee meeting, held August 19th, were Samantha Staley and Julie Bennett, which completes the Board's ad hoc committee on Short Term Rentals.

No motions or actions were taken on this agenda item.

Item #2 - Consideration of a Modification of Premises for Blue Sage Liquor License to Include Sage Alley

Clerk Vetter presents the staff report and explains reason for request.

Trustee Stelter makes a motion to grant the modification of premises for the Sage Alley, seconded by Trustee Hunter.

The motion carries unanimously.

Item #3 - Consideration of Intergovernmental Agreement with Delta County Elections for November 4, 2025 Election.

Clerk Vetter presents the staff report and explains the importance of going into an agreement with Delta County for the November election versus waiting until April.

Trustee Hunter makes a motion to approve the IGA between Town of Paonia and Delta County Elections, seconded by Trustee Stelter.

The motion carries unanimously.

Item #4 - Consideration of Resolution 22-2025 Setting Ballot Language for Allowing the Publication of Disbursements to be Made on the Town Website and at Town Hall Instead of a Newspaper.

Town Administrator Wynn and Clerk Vetter provide background information with discussion including Town Attorney Buchner addressing questions from the Board.

Trustee Stelter makes a motion to approve Resolution 22-2025, to submit a ballot question on the Town being allowed to publish proceedings related to the payment of bills and statements on the Town website only, seconded by Trustee Hunter.

The motion carries unanimously.

Item #5 - Consideration of Colorado Grand Thank You Letter for \$17,000 Grant for Bathroom Upgrades

Mayor Smith noted that the letter had been revised after the initial draft presented at the previous meeting, as the first version did not acknowledge the commitments the Town had made regarding the use of the funds. The revised letter was reviewed with no additional comments or changes noted by the Board.

Mayor Pro-Tem Swartz makes a motion to approve the signing, and then send the thank you letter to the Colorado Grand for the grant, seconded by Trustee Stelter.

The motion carries unanimously.

Item #6 - Consideration of Ordinance 25-06 Modifying Ch. 2 Art. 8 - Zoning Board of Adjustment

Town Administrator Wynn explains that the ordinance addresses a housekeeping correction that clarifies the Zoning Board of Adjustment's role. It specifies that the board's authority applies exclusively to Chapter 16 of the municipal code, as originally intended. The clarification ensures the Zoning Board of Adjustments is not interpreted as having jurisdiction over all decisions or code variances by the Board of Trustees, but only those related to zoning matters.

Trustee Hunter makes a motion to approve Ordinance number 25-08 with the understanding that Town Municipal Code Section 2-8-40 (Powers and duties), parts 1 & 2 remain unchanged, seconded by Trustee Stelter.

The motion carries unanimously.

Item #7 - Consideration of RFQ 2025-05 IT Professional Services

Board discussion included: explanation of tier services, highlights of existing services and needed services, high priority, security clearance levels, and costs.

Trustee Hunter makes a motion to approve RFQ 2025-05, seconded by Mayor Pro-Tem Swartz.

The motion carries unanimously.

Item #8 - Consideration of RFQ 2025-06 WaterSMART Consultant

Board discussion included: adding conditions of any needed changed by Bureau of Reclamation, scope of services, requirements and new format.

Trustee Hunter makes a motion to approve RFP 2025-06, with the only change being on page six (6), proposal requirements number two (2), bullet three (3); to remove all reference to Streets, Safe Streets For All, the federal water grant language, and also that this be conditional on the receipt and inclusion of any changes from The US Bureau of Reclamation, seconded by Trustee Stelter.

The motion carries unanimously.

Item #9 - Consideration of RFQ 2025-07 Safe Streets for All Consultant

Town Administrator Wynn presents the staff report and updates that the scoring changed from 500 to 600 in evaluation criteria, with 600 as the maximum score allowed.

Topics: grant amount, total project cost, and pushing up the deadline.

Trustee Stelter makes a motion to approve RFQ 2025-07, Safe Streets for All Consultant, seconded by Mayor Pro-Tem Swartz.

The motion carries unanimously.

Item #10 - Consideration of RFQ 2025-08 Construction Management/MT (OA) 5th & Grand Avenue

Town Administrator Wynn explains that the Town previously selected SGM through a sole-source process for construction management, materials testing, and owner's assurance prior to receiving a BUILD grant. To preserve \$350,000 in surplus street funds, the Town is now conducting an RFQ process to select a consultant for this work, with SGM still eligible to bid. This change reduces the Town's contribution to approximately \$38,000. The agreement requires CDOT approval, and edits may be made per their feedback. This process ensures compliance with federal and state requirements and secures funding coordination with CDOT and the Federal Highway Administration for the project.

Trustee Hunter makes a motion to approve RFQ 2025- 08 with the understanding that any edits coming from CDOT will be included, and if they are substantive, that the Board of Trustees would be notified via email, and the issue dates and the anticipated schedule will be filled out upon hearing back from CDOT, seconded by Trustee Stelter.

The motion carries unanimously.

Mayor & Trustee Reports

None

Adjournment

Mayor Smith adjourns the meeting at 7:57 PM.

Samira M. Vetter, Town Clerk

Paige Smith, Mayor



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consent Agenda • Blue Sage Center For the Arts dba Blue Sage Center
SUBMITTED BY:	Ruben Santiago – Deputy Clerk
DATE:	09/03/2025
BACKGROUND:	Finding of Facts: • License Renewal Paperwork is in the possession of the Town Clerk. • Both the local fees and the Colorado Dept. of Revenue’s fees were paid. A copy of the payment receipt and checks are in the custody of the Town Clerk. • The Administrative offices have no issues or concerns with the license renewal. • The Police Department has no issues or concerns with the license renewal. • The Public Works department has no issues or concerns with the renewal.
BUDGET:	\$216.25 Towards 10-32-01 – Liquor Licenses.
RECOMMENDATION:	All legal requirements have been met for the renewal of this license.
ATTACHMENT:	• 20250829 25-114 Blue Sage Liquor License Renewal Application_Redacted.pdf

DR 8400 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 PO BOX 17087
 Denver CO 80217-0087
 (303) 205-2300

Submit to Local Licensing Authority

BLUE SAGE CENTER
PO BOX 700
Paonia CO 81428-0700

Fees Due	
Annual Renewal Application Fee	\$
Renewal Fee	558.75
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 558.75

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.



Paid by check

Uploaded to Movelt on Date



Paid Online

Licensee Name

BLUE SAGE CENTER FOR THE ARTS INC

Doing Business As Name (DBA)

BLUE SAGE CENTER

Liquor License Number

41-74390-0000

License Type

Arts License (city)

Sales Tax License Number

41743900000

Expiration Date

12/10/2025

Due Date

10/26/2025

Business Address

Street Address

228 GRAND AVENUE

Phone Number

9705277243

City, State, ZIP Code

Paonia CO 81428

Mailing Address

Street Address

PO BOX 700

City, State, ZIP Code

Paonia CO 81428-0700

Email

director@bluesage.org

Operating Manager

Mr. Lightfoot

Date of Birth



Home Address

Street Address <i>Office</i>		Phone Number
228 Grand Avenue (Curtis Hall 228 Grand Ave)		(970) 527-7243
City	State	ZIP Code
Paonia	CO	81428

1. Do you have legal possession of the premises at the street address? ☒ Yes ☐ No

Are the premises owned or rented? ☒ Owned

*If rented, expiration date of lease

☐ Rented*

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? ☐ Yes ☒ No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit? ☐ Yes ☒ No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?

☐ Yes ☒ No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?

☐ Yes ☒ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?

☐ Yes ☒ No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?.....

☐ Yes ☒ No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?.....

☐ Yes ☒ No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?.....

☐ Yes ☒ No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Ali Lightfoot

Title

Executive Director

Signature

Ali Lightfoot

Date (MM/DD/YY)

8/21/2025

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Title

Attest

Signature

Date (MM/DD/YY)

DR 8495 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Tax Check Authorization, Waiver, and Request to Release Information

I,

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter
"Waiver") on behalf of

(the "Applicant/Licensee")

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

Blue Sage Center for the Arts

Social Security Number/Tax Identification Number

84-1335434

Home Phone Number

(970)527-7243

Business/Work Phone Number

Street Address

226 - 228 Grand Avenue

City

Paonia

State ZIP Code

CO

81428

Printed name of person signing on behalf of the Applicant/Licensee

Ali Lightfoot

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Date Signed

Ali Lightfoot

8/24/25

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

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**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consent Agenda - Special Event Liquor License (SELL) 25-06 and SELL 25-07 - Mountain Harvest Festival
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	September 9, 2025
BACKGROUND:	SELL 25-06 is for September 26, 2025 for the 200 Block of Grand Avenue SELL 25-07 is for September 27-28, 2025 for the Town Park - The Police Department has requested one more alcohol checkpoint on the Grand Avenue for the gate at the back of Poulos Park. Event Organizers have always been accommodating in these requests so I foresee no problems. - Public Works has registered no concerns for these licenses - The Clerk's Office has all required paperwork, including maps and an alcohol control plan and Liquor Posters were placed for longer than the 10 required days by law.
BUDGET:	Revenue- \$150.00 for three days of Special Event Liquor Licenses
RECOMMENDATION:	To approve SELL 25-06 & Sell 25-07 for Mountain Harvest Festival with the additional alcohol control point at the gate at the back of Poulos Park.
ATTACHMENT:	Special Event Liquor License Application for Harvest Festival Certificate of Good Standing Alcohol Control Map Alcohol Control Plan Notice at the Cirque Notice at the Teen Center

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be Nonprofit and One of the Following (See back for details.)

- | | | |
|------------------------------------|--|---|
| ☐ Social | ☐ Athletic | ☒ Philanthropic Institution |
| ☐ Fraternal | ☐ Chartered Branch, Lodge Or Chapter | ☐ Political Candidate |
| ☐ Patriotic | ☐ Of A National Organization Or Society | ☐ Municipality Owning Arts Facilities |
| ☐ Political | ☐ Religious Institution | |

LIAB Type of Special Event Applicant Is Applying for:
2110 ☒ Malt, Vinous And Spirituous Liquor \$50.00 Per Day
2170 ☐ Fermented Malt Beverage \$10.00 Per Day

DO NOT WRITE IN THIS SPACE

Liquor Permit Number

1. Name of Applicant Organization or Political Candidate
NORTH FORK VALLEY CREATIVE COALITION State Sales Tax Number (Required)

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP)
**PO Box 143
Paonia CO 81428**

3. Address of Place to Have Special Event (include street, city/town and ZIP)
**GRAND AVENUE PAONIA TOWN PARK
200 Block + 708 Yr St
Paonia CO 81428**

Name	Date of Birth	Home Address (Street, City, State, ZIP)	Phone Number
4. Pres./Sec'y of Org. or Political Candidate Sally Kane	10/28/19	[REDACTED]	[REDACTED]
5. Event Manager Jess Devin Ackerman	8/2/19	[REDACTED]	[REDACTED]

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year?
☐ NO ☐ YES HOW MANY DAYS? _____

7. Is premises now licensed under state liquor or beer code?
☒ NO ☐ YES TO WHOM? _____

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? ☐ Yes ☐ No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To
9/26/25	4 p.m.	10 p.m.	9/27/25	10 a.m.	10 p.m.	9/28/25	10 a.m.	10 p.m.			

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature **[Signature]** Title **Executive Director** Date **9/5/25**

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)	☐ City ☐ County	Telephone Number of City/County Clerk
Signature	Title	Date

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information

License Account Number	Liability Date	State	Total
		-750 (999)	\$.

(Instructions on Reverse Side)

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

North Fork Valley Creative Coalition, Inc

is a

Nonprofit Corporation

formed or registered on 08/04/2012 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20121427405 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 08/20/2025 that have been posted, and by documents delivered to this office electronically through 08/22/2025 @ 11:33:01 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 08/22/2025 @ 11:33:01 in accordance with applicable law. This certificate is assigned Confirmation Number 17613821 .

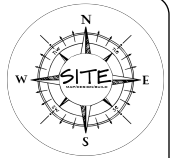
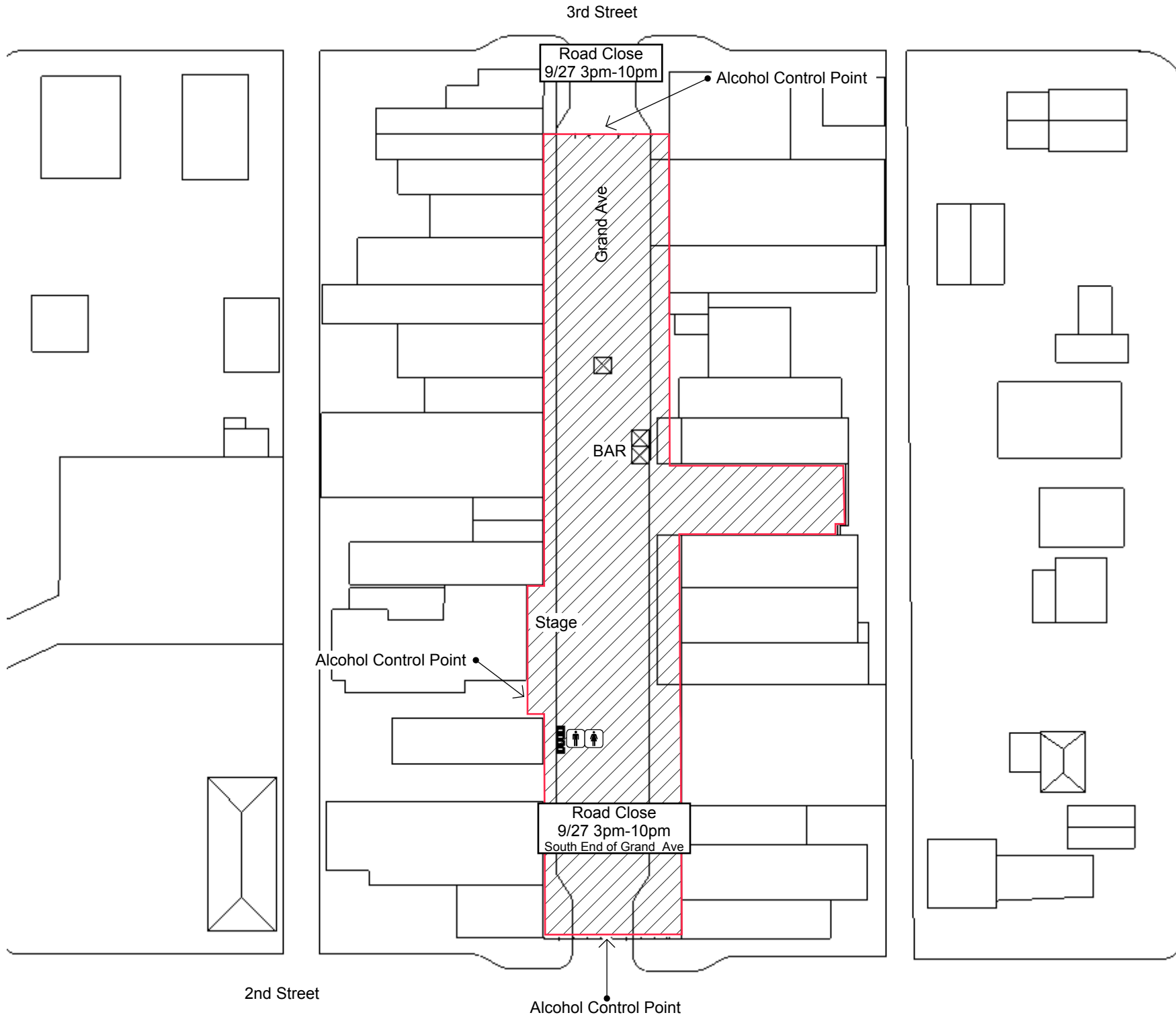


Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."



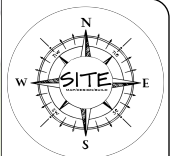
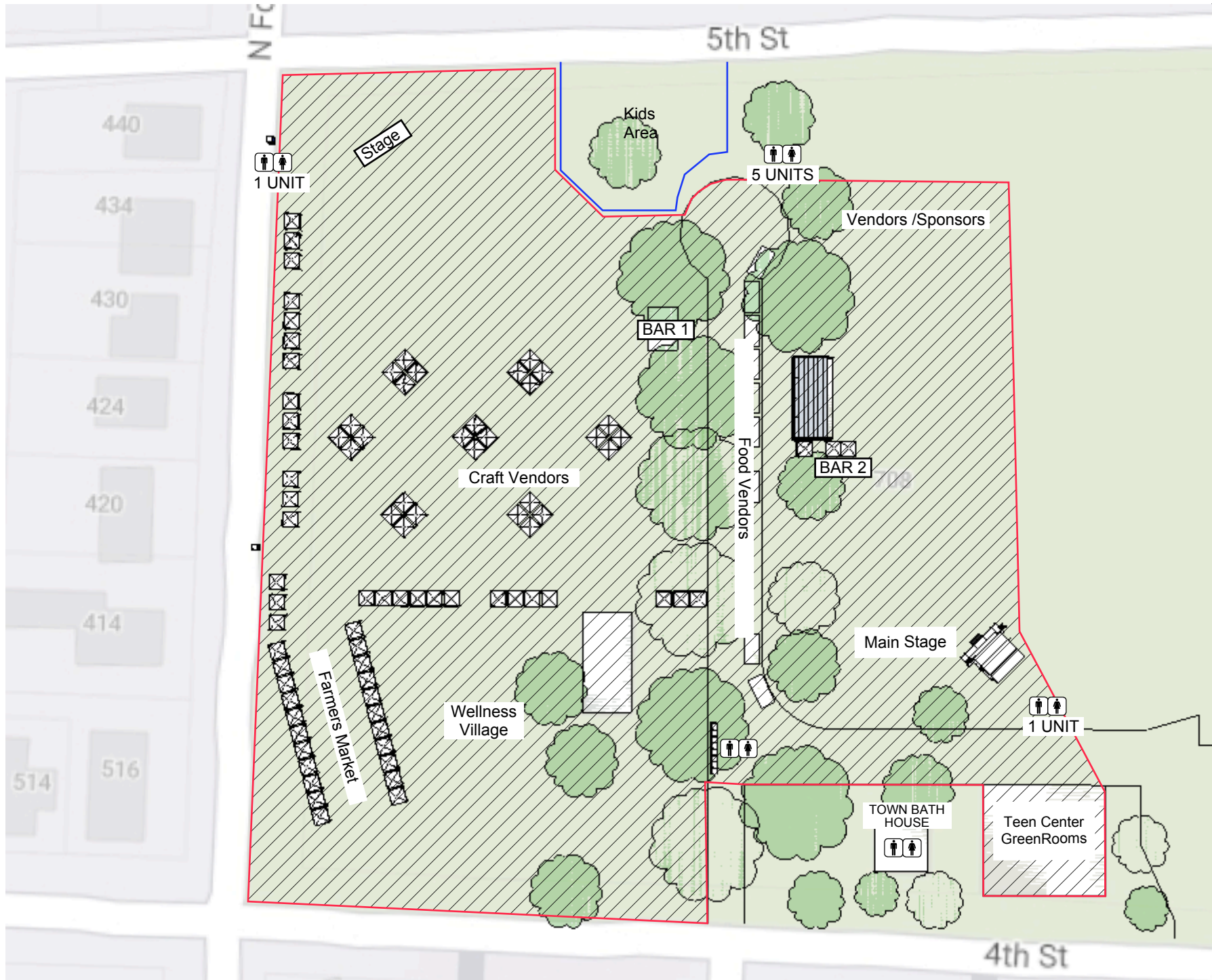
DRAWN BY
Judd Kleinman
DESCRIPTION
Down Town Party

PROJECT
MHF/25

**Alcohol
Control
Area**

a

01



DRAWN BY
Judd Kleinman
DESCRIPTION
Town Park

PROJECT
MHF/25

Alcohol
Control
Area

a
02

NFVCC Annual Harvest Festival

ALCOHOL SAFETY PLAN

-

NFVCC will serve alcoholic beverages

In compliance with the State of Colorado at both Town Park and on Grand Ave. The Festival will be in compliance with applicable laws associated with operation under licenses required for sale and consumption of alcoholic beverages. A perimeter will be established on Grand Ave and in Paonia Town Park, with clear signage. All persons wishing to purchase and consume alcohol within these perimeters will have IDs checked and required to wear a 21+ wristband while consuming or purchasing alcohol. We will have volunteers and/or security watch these perimeters. Security services will be provided by Citadel Security.

NOTICE

PURSUANT TO THE LIQUOR LAWS OF COLORADO

NFVLL for
Mountain Harvest Festival

HAS REQUESTED THE LICENSING
OFFICIALS OF Town of Paonia
TO Grant Special Event Liquor License for 9/26/25.
LICENSE AT: 200 Block - Grand Ave.

Paonia, CO 81428

HEARING ON APPLICATION TO BE HELD AT:

Paonia Town Hall: 214 Grand Ave.
Paonia, CO 81428

TIME AND DATE: Tue, 9/9 @ 6:30 PM

DATE OF APPLICATION: Aug. 28, 2025

BY ORDER OF: The Town Clerk

OFFICERS: Local Licensing Authority

AKA: The Paonia Board of Trustees

ADDRESS OF THE PLACE AT WHICH PETITIONS OR REMONSTRANCES MAY BE FILED



NOTICE

PURSUANT TO THE LIQUOR LAWS
OF COLORADO

NFVLL for

Mountain Harvest Festival

HAS REQUESTED THE LICENSING
OFFICIALS OF Town of Paonia

TO Grand Special Event liquor license: 9/27 + 9/28

LICENSE AT: Town Park: 708 Fourth St.

Paonia, CO 81428

HEARING ON APPLICATION TO BE HELD AT:

Paonia Town Hall: 214 Grand Ave.

Paonia CO 81428

TIME AND DATE: Tues. 9/9 @ 6:30 pm

DATE OF APPLICATION: Aug. 29, 2025

BY ORDER OF: The Town Clerk

OFFICERS: Local Licensing Authority

Attd: The Paonia Board of Trustees

ADDRESS OF THE PLACE AT WHICH PETITIONS OR REMONSTRANCES MAY BE FILED

Liquor and Beer License Hearing Sign

16A103-BUSINESS INK

* INSERT "GRANT", "RENEW", OR "TRANSFER OWNERSHIP OF"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
ADP, INC								
1352	ADP, INC	698562880	Payroll - Workforce Now Solution	08/22/2025	73.27		10-41-20 LEGAL, ENGINEERING & PR	09/30/2025
1352	ADP, INC	698562880	Payroll - Workforce Now Solution	08/22/2025	86.35		10-42-20 LEGAL, ENGINEERING & PR	09/30/2025
1352	ADP, INC	698562880	Payroll - Workforce Now Solution	08/22/2025	34.01		60-50-20 LEGAL, ENGINEERING & PR	09/30/2025
1352	ADP, INC	698562880	Payroll - Workforce Now Solution	08/22/2025	34.01		70-51-20 LEGAL, ENGINEERING & PR	09/30/2025
1352	ADP, INC	698562880	Payroll - Workforce Now Solution	08/22/2025	34.01		80-52-20 LEGAL, ENGINEERING & PR	09/30/2025
Total ADP, INC:					261.65			
AFLAC								
749	AFLAC	092754	AFLAC ACH	08/25/2025	97.08		10-0225 AFLAC COVERAGE	09/30/2025
Total AFLAC:					97.08			
AMAZON BUSINESS								
1341	AMAZON BUSINESS	194F-RG3K-7D	Shredder Oil, Dish Soap, Binders,	09/01/2025	47.22		10-41-15 OFFICE SUPPLIES	09/30/2025
1341	AMAZON BUSINESS	194F-RG3K-7D	Shredder Oil, Dish Soap, Binders,	09/01/2025	7.69		60-50-15 OFFICE SUPPLIES	09/30/2025
1341	AMAZON BUSINESS	194F-RG3K-7D	Shredder Oil, Dish Soap, Binders,	09/01/2025	13.66		70-51-15 OFFICE SUPPLIES	09/30/2025
1341	AMAZON BUSINESS	194F-RG3K-7D	Shredder Oil, Dish Soap, Binders,	09/01/2025	13.66		80-52-15 OFFICE SUPPLIES	09/30/2025
Total AMAZON BUSINESS:					82.23			
Black Hills Energy								
987	Black Hills Energy	2835530771	STREETS - GAS UTILITIES	08/20/2025	6.26		10-45-28 UTILITIES	09/30/2025
987	Black Hills Energy	2835530771	WATER - GAS UTILITIES	08/20/2025	6.26		60-50-28 UTILITIES	09/30/2025
987	Black Hills Energy	2835530771	WW - GAS UTILITIES	08/20/2025	6.26		70-51-28 UTILITIES	09/30/2025
987	Black Hills Energy	2835530771	SANITATION - GAS UTILITIES	08/20/2025	6.26		80-52-28 UTILITIES	09/30/2025
987	Black Hills Energy	6208863284	Gas for Teen Center	08/20/2025	47.58		10-46-28 UTILITIES	09/30/2025
987	Black Hills Energy	7156894228	Gas for Filtration Plant	08/20/2025	28.81		60-50-28 UTILITIES	09/30/2025
987	Black Hills Energy	7611350512	Gas for Townhall	08/20/2025	26.39		10-41-28 UTILITIES	09/30/2025
987	Black Hills Energy	7611350512	Gas for Townhall	08/20/2025	26.39		10-42-28 UTILITIES	09/30/2025
987	Black Hills Energy	9685991844	STREETS - GAS UTILITIES	08/20/2025	13.20		10-45-28 UTILITIES	09/30/2025
987	Black Hills Energy	9685991844	WATER - GAS UTILITIES	08/20/2025	13.20		60-50-28 UTILITIES	09/30/2025
987	Black Hills Energy	9685991844	WW - GAS UTILITIES	08/20/2025	13.20		70-51-28 UTILITIES	09/30/2025
987	Black Hills Energy	9685991844	SANITATION - GAS UTILITIES	08/20/2025	13.18		80-52-28 UTILITIES	09/30/2025
Total Black Hills Energy:					206.99			
Bruin Waste								
1307	Bruin Waste	21021	Water Plant Portable Toilet	08/20/2025	99.75		60-50-24 RENTALS	09/30/2025
1307	Bruin Waste	21104	Apple Valley Park Portable Toilet	08/20/2025	115.50		70-51-24 RENTALS	09/30/2025
Total Bruin Waste:					215.25			

K.A. R

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
CDPHE								
22	CDPHE	WU261168106	CDPHE 2025-26 Annual Billing for	08/25/2025	1,501.00		70-51-32 FEES & PERMITS	09/30/2025
Total CDPHE:					1,501.00			
CEBT								
1320	CEBT	2025-09	Health Insurance	08/21/2025	25,116.00		10-0223 HEALTH/LIFE INSURANCE	09/30/2025
Total CEBT:					25,116.00			
City Of Grand Junction								
673	City Of Grand Junction	102125	Effluent Nutrients testing from W	08/25/2025	138.00		70-51-20 LEGAL, ENGINEERING & PR	09/30/2025
Total City Of Grand Junction:					138.00			
CivicPlus								
995	CivicPlus	345289	AMM Select Annual Fees	09/01/2025	485.10		10-41-31 DUES & SUBSCRIPTIONS	09/30/2025
995	CivicPlus	345289	AMM Select Annual Fees	09/01/2025	485.10		10-42-20 LEGAL, ENGINEERING & PR	09/30/2025
995	CivicPlus	345289	AMM Select Annual Fees	09/01/2025	485.10		60-50-20 LEGAL, ENGINEERING & PR	09/30/2025
995	CivicPlus	345289	AMM Select Annual Fees	09/01/2025	485.10		70-51-31 DUES & SUBSCRIPTIONS	09/30/2025
995	CivicPlus	345289	AMM Select Annual Fees	09/01/2025	485.10		80-52-31 DUES & SUBSCRIPTIONS	09/30/2025
Total CivicPlus:					2,425.50			
Colorado Complete Clean LLC								
1450	Colorado Complete Clean LLC	1354	Cleanging Services	09/02/2025	200.00		80-52-20 LEGAL, ENGINEERING & PR	09/30/2025
1450	Colorado Complete Clean LLC	1354	Cleanging Services	09/02/2025	200.00		70-51-20 LEGAL, ENGINEERING & PR	09/30/2025
1450	Colorado Complete Clean LLC	1354	Cleaning Services	09/02/2025	200.00		60-50-20 LEGAL, ENGINEERING & PR	09/30/2025
1450	Colorado Complete Clean LLC	1354	Cleaning Services	09/02/2025	200.00		10-42-20 LEGAL, ENGINEERING & PR	09/30/2025
1450	Colorado Complete Clean LLC	1354	Cleaning services	09/02/2025	800.00		10-41-20 LEGAL, ENGINEERING & PR	09/30/2025
Total Colorado Complete Clean LLC:					1,600.00			
Column Software PBC								
1183	Column Software PBC	COLUMN STA	Publishing	09/01/2025	13.39		70-51-30 PUBLISHING & ADS	09/30/2025
1183	Column Software PBC	COLUMN STA	Publishing	09/01/2025	17.36		80-52-30 PUBLISHING & ADS	09/30/2025
1183	Column Software PBC	COLUMN STA	Publishing	09/01/2025	4.68		10-46-30 PUBLISHING & ADS	09/30/2025
1183	Column Software PBC	COLUMN STA	Publishing	09/01/2025	57.67		10-41-30 PUBLISHING & ADS	09/30/2025
1183	Column Software PBC	COLUMN STA	Publishing	09/01/2025	18.07		10-42-30 PUBLISHING & ADS	09/30/2025
1183	Column Software PBC	COLUMN STA	Publishing	09/01/2025	13.39		60-50-30 PUBLISHING & ADS	09/30/2025
Total Column Software PBC:					124.56			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Delta Montrose Electric Assn.								
43	Delta Montrose Electric Assn.	3284508	Electric Bill	09/01/2025	1,469.92		60-50-28 UTILITIES	09/30/2025
43	Delta Montrose Electric Assn.	3284508	Electric Bill	09/01/2025	37.01		10-46-28 UTILITIES	09/30/2025
43	Delta Montrose Electric Assn.	3284508	Electric Bill	09/01/2025	127.23		10-41-28 UTILITIES	09/30/2025
43	Delta Montrose Electric Assn.	3284538	Electric Bill	09/01/2025	3,382.01		70-51-28 UTILITIES	09/30/2025
Total Delta Montrose Electric Assn.:					5,016.17			
EAGLE WASH								
1367	EAGLE WASH	1017	Car Wash Services	08/20/2025	83.30		10-42-23 VEHICLE EXPENSE	09/30/2025
1367	EAGLE WASH	1017	Car Wash Services	08/20/2025	7.68		10-45-23 VEHICLE EXPENSE	09/30/2025
1367	EAGLE WASH	1017	Car Wash Services	08/20/2025	7.68		10-46-23 VEHICLE EXPENSE	09/30/2025
1367	EAGLE WASH	1017	Car Wash Services	08/20/2025	7.68		80-52-23 VEHICLE EXPENSE	09/30/2025
1367	EAGLE WASH	1017	Car Wash Services	08/20/2025	7.69		60-50-23 VEHICLE EXPENSE	09/30/2025
1367	EAGLE WASH	1017	Car Wash Services	08/20/2025	7.69		70-51-23 VEHICLE EXPENSE	09/30/2025
Total EAGLE WASH:					121.72			
Elevate Fiber								
986	Elevate Fiber	GATEWAY ID 3	Internet	09/01/2025	40.00		10-41-29 TELEPHONE & INTERNET	09/30/2025
986	Elevate Fiber	GATEWAY ID 3	Internet	09/01/2025	40.00		10-42-29 TELEPHONE & INTERNET	09/30/2025
986	Elevate Fiber	GATEWAY ID 3	Internet	09/01/2025	229.92		60-50-29 TELEPHONE & INTERNET	09/30/2025
986	Elevate Fiber	GATEWAY ID 3	Internet	09/01/2025	179.91		70-51-29 TELEPHONE & INTERNET	09/30/2025
986	Elevate Fiber	GATEWAY ID 3	Internet	09/01/2025	99.96		80-52-29 TELEPHONE & INTERNET	09/30/2025
986	Elevate Fiber	GATEWAY ID 3	Internet	09/01/2025	10.00		10-45-29 TELEPHONE & INTERNET	09/30/2025
986	Elevate Fiber	GATEWAY ID 3	Internet	09/01/2025	10.00		10-46-29 TELEPHONE & INTERNET	09/30/2025
Total Elevate Fiber:					609.79			
Empower Trust Company LLC								
1190	Empower Trust Company LLC	1332612614	Retirement Plan	09/03/2025	3,778.35		10-0220 RETIREMENT PLAN	09/30/2025
Total Empower Trust Company LLC:					3,778.35			
Fire & Police Pension Assn.								
63	Fire & Police Pension Assn.	PAID DATE 20	Payroll Paid Date 2025-9-5	09/03/2025	4,071.27		10-0219 FPPA	09/30/2025
Total Fire & Police Pension Assn.:					4,071.27			
Hellman Motor Company								
80	Hellman Motor Company	555249	Nicki Truck Repair	08/21/2025	230.23		60-50-23 VEHICLE EXPENSE	09/30/2025
80	Hellman Motor Company	555249	Nicki Truck Repair	08/21/2025	230.23		70-51-23 VEHICLE EXPENSE	09/30/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total Hellman Motor Company:					460.46			
HIGH COUNTRY PRINTING & GRAPHICS, INC.								
81	HIGH COUNTRY PRINTING & G	20100	Clerk Business Cards	08/27/2025	10.44		10-41-15 OFFICE SUPPLIES	09/30/2025
81	HIGH COUNTRY PRINTING & G	20100	Clerk Business Cards	08/27/2025	10.44		60-50-15 OFFICE SUPPLIES	09/30/2025
81	HIGH COUNTRY PRINTING & G	20100	Clerk Business Cards	08/27/2025	10.45		70-51-15 OFFICE SUPPLIES	09/30/2025
81	HIGH COUNTRY PRINTING & G	20100	Clerk Business Cards	08/27/2025	10.45		80-52-15 OFFICE SUPPLIES	09/30/2025
Total HIGH COUNTRY PRINTING & GRAPHICS, INC.:					41.78			
Johnson Plumbing & Heating								
1213	Johnson Plumbing & Heating	2776	Town Hall Toilet Repair	08/30/2025	86.50		10-41-22 REPAIRS & MAINTENANCE	09/30/2025
1213	Johnson Plumbing & Heating	2776	Town Hall Toilet Repair	08/30/2025	86.50		10-42-22 REPAIRS & MAINTENANCE	09/30/2025
Total Johnson Plumbing & Heating:					173.00			
Nazarenus Stack & Wombacher LLC								
1456	Nazarenus Stack & Wombacher L	7745	Water Attorney Services	09/02/2025	2,108.00		60-50-20 LEGAL, ENGINEERING & PR	09/30/2025
Total Nazarenus Stack & Wombacher LLC:					2,108.00			
Norris, Mary								
991	Norris, Mary	NORRIS-09-20	WATER NORRIS RETIREMENT	09/02/2025	560.00		60-50-44 NORRIS RETIREMENT	09/30/2025
991	Norris, Mary	NORRIS-09-20	WASTE WATER NORRIS RETIR	09/02/2025	560.00		70-51-44 NORRIS RETIREMENT	09/30/2025
Total Norris, Mary:					1,120.00			
Phonz +								
499	Phonz +	18976	IT Support	09/01/2025	668.94		10-41-20 LEGAL, ENGINEERING & PR	09/30/2025
499	Phonz +	18976	IT Support	09/01/2025	668.95		10-42-20 LEGAL, ENGINEERING & PR	09/30/2025
499	Phonz +	18976	IT Support	09/01/2025	668.95		70-51-20 LEGAL, ENGINEERING & PR	09/30/2025
499	Phonz +	18976	IT Support	09/01/2025	668.95		80-52-20 LEGAL, ENGINEERING & PR	09/30/2025
499	Phonz +	18976	IT Support	09/01/2025	668.95		60-50-20 LEGAL, ENGINEERING & PR	09/30/2025
Total Phonz +:					3,344.74			
PROFESSIONAL MANAGEMENT SOLUTIONS								
1325	PROFESSIONAL MANAGEMENT	85115	ADMIN - FINANCIAL CONSULTI	08/27/2025	576.09		10-41-20 LEGAL, ENGINEERING & PR	09/30/2025
1325	PROFESSIONAL MANAGEMENT	85115	PD - FINANCIAL CONSULTING	08/27/2025	576.09		10-42-20 LEGAL, ENGINEERING & PR	09/30/2025
1325	PROFESSIONAL MANAGEMENT	85115	WATER - FINANCIAL CONSULTI	08/27/2025	1,152.19		60-50-20 LEGAL, ENGINEERING & PR	09/30/2025
1325	PROFESSIONAL MANAGEMENT	85115	WW - FINANCIAL CONSULTING	08/27/2025	1,152.19		70-51-20 LEGAL, ENGINEERING & PR	09/30/2025
1325	PROFESSIONAL MANAGEMENT	85115	SANITATION - FINANCIAL CONS	08/27/2025	1,152.19		80-52-20 LEGAL, ENGINEERING & PR	09/30/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total PROFESSIONAL MANAGEMENT SOLUTIONS:					4,608.75			
SGM, INC.								
1335	SGM, INC.	2013-471.013-	2MG Tank ReCoating Engineering	08/26/2025	2,857.50		60-50-72 CAP OUTLAY-Water Tank Reli	09/30/2025
1335	SGM, INC.	2013-471.014-	5th & Grand Engineering	08/26/2025	3,251.00		10-45-72 CAP OUTLAY-5th ST REALIG	09/30/2025
Total SGM, INC.:					6,108.50			
THE HARTFORD								
1404	THE HARTFORD	857909586970	insurance	09/01/2025	292.07		10-0226 THE HARTFORD	09/30/2025
Total THE HARTFORD:					292.07			
UNCC								
161	UNCC	225081108	WATER RTL Transmissions	08/31/2025	21.01		70-51-20 LEGAL, ENGINEERING & PR	09/30/2025
161	UNCC	225081108	WW RTL Transmissions	08/31/2025	21.01		60-50-20 LEGAL, ENGINEERING & PR	09/30/2025
161	UNCC	92945	WATER RTL Transmissions	07/31/2025	17.14		70-51-20 LEGAL, ENGINEERING & PR	09/30/2025
161	UNCC	92945	WW RTL Transmissions	07/31/2025	17.13		60-50-20 LEGAL, ENGINEERING & PR	09/30/2025
Total UNCC:					76.29			
Wilmore & Company Inc								
177	Wilmore & Company Inc	12477	Western Loop Easements	08/20/2025	312.50		60-50-73 CAP OUTLAY-West Loop Impr	09/30/2025
Total Wilmore & Company Inc:					312.50			
Grand Totals:					64,011.65			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
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Board Meeting Date: _____

Town Administrator: _____

Finance Committee/Mayor: _____

Finance Committee/Trustee: _____

Trustees: _____

Date Reviewed: _____



3rd Quarter 2025 Town Administrator's Report



ADA Transition
Plan Update & Next
Steps



5th and Grand
Avenue
Realignment
Project

Water Capital
Improvement
Plan Phase 1

Hydrogeological
Study Update

ADA Transition Plan Update & Next Steps

Data Collection on Public Rights of Way is Complete, In-depth Review Forthcoming

General Information

The Town of Paonia is actively advancing its Americans with Disabilities Act (ADA) Transition Plan through our selected consultant, Mile High Accessibility Consultants (MHAC). This federally mandated effort, originally required under the ADA of 1990, focuses on identifying and addressing barriers to accessibility across Town facilities, programs, and public rights-of-way (PROW).

MHAC's work includes both physical site evaluations and a comprehensive self-evaluation of Town policies, procedures, and services.

Consultant Selection and Cost Review

The Town received proposals from several qualified firms before selecting MHAC based on both cost-efficiency and scope of services. Below is a summary of the proposals received:

Consultant	Proposal Range
MHAC (Selected)	\$33,500
Vitruvian	\$95,840 – \$105,340
Altura	\$110,056 – \$126,781
RICK	\$90,368
Bureau Veritas	\$63,108.50 + \$700 per mile
Matrix	\$44,800
Benesch	\$70,415

MHAC stood out not only for offering the lowest cost proposal but also for incorporating innovative technology into the project, allowing for a significantly more efficient data collection process. The Town was able to undertake this long-overdue federal requirement at a fraction of the cost originally anticipated.

Public Right-of-Way (PROW) Data Collection

In partnership with Daxbot, MHAC deployed autonomous sidewalk-assessment robots to collect high-precision data on June 17–18. These robots captured measurements of:

- Sidewalk cross and running slopes
- Surface tripping hazards
- Curb ramp compliance
- Pedestrian crossings and signals
- Accessible on-street parking locations
- Obstructions within the PROW

This robotic method simulates the experience of a wheelchair user and uses engineering-grade sensors including inclinometers and downward-facing laser rangefinders. The collected data is integrated directly into ArcGIS, allowing for advanced spatial analysis and infrastructure planning.

Note on Delay:

The robots experienced an unanticipated delay due to SIM card compatibility and weak cellular service in Paonia. While data collection was originally expected to take two days, Daxbot extended their presence to complete the full scope of work and conduct additional quality assurance. No additional cost was incurred by the Town due to the delay.

Facility Evaluations Completed

MHAC also conducted on-site accessibility evaluations of the following Town-owned facilities and public spaces:

- Town Hall
- Fire Station
- Teen Center
- Schoolhouse
- Public Works Facility
- Ambulance Facility
- Airport
- Town Park
- Apple Valley Park
- Poulos Park
- River Park
- Both Public Parking Locations

ADA Transition Plan Update & Next Steps

Facility and Public Right-of-Way Evaluations Completed; Draft Policies Developed; Draft Report Development Underway

General Information

The Town of Paonia continues advancing its federally required Americans with Disabilities Act (ADA) Transition Plan. Partnering with Mile High Accessibility Consultants (MHAC), the Town has now completed facility and public right-of-way evaluations and advanced to policy development. Together, these efforts form the backbone of a comprehensive ADA Self-Evaluation and Transition Plan, required under ADA Title II.

Facility and PROW Findings

Public Rights-of-Way:

Robotic assessment covered 6.85 miles of sidewalks and 116 curb ramps, identifying priority hazards such as excessive slopes, surface damage, and missing detectable warnings. Deficiencies have been scored for phased remediation, beginning with panels that present the highest safety risks

Facilities & Parks:

Evaluations identified critical accessibility barriers, such as lack of ADA parking at Town Park and Apple Valley Park, slope and surfacing issues at Town Hall, and steep or obstructed entrances at facilities like the Teen Center, and Schoolhouse Museum. Lower-priority issues were also documented in employee-only facilities (Public Works and Ambulance) where accommodations will be made if requested.

Draft ADA Policy Framework

MHAC has prepared a comprehensive set of draft policies and notices to bring Paonia into compliance with ADA Title II requirements.

These include:

General Program Access Policy: Ensures that no qualified individual with a disability is excluded from services,

programs, or activities, and prohibits unequal benefits or opportunities.

Equal Employment Policy: Establishes nondiscrimination in recruitment, hiring, promotions, compensation, training, and all other terms of employment, including provisions for reasonable accommodations.

Effective Communication Policy: Requires auxiliary aids and services (such as interpreters, captioning, accessible electronic materials, and assistive technologies) to ensure communication with people with disabilities is equally effective.

Reasonable Modification Policy: Commits the Town to modifying policies and practices unless doing so would fundamentally alter the nature of a service or create undue burden.

Nondiscriminatory Eligibility Criteria Policy: Prohibits eligibility rules that screen out individuals with disabilities unless based on legitimate safety requirements.

Emergency Management Plan Development Policy: Requires disability considerations in all aspects of emergency planning, including evacuation, sheltering, communication, and recovery. Establishes a voluntary registry for residents requiring special assistance during emergencies.

Contracting Policy: Ensures procurement and licensing do not perpetuate discrimination against individuals with disabilities.

Designation of ADA Coordinator: Formally designates the Town Administrator & Treasurer as ADA Coordinator, responsible for compliance oversight and complaint investigation.

Grievance Procedure: Provides a clear, accessible process for residents to submit complaints of discrimination, with defined timelines for resolution and appeal.

Public Notice: Notifies the public of Paonia's ADA obligations, rights, and contact information for requesting accommodations

Next Steps

MHAC will compile the facility and PROW findings into the **Draft ADA Transition Plan and Self-Evaluation Report**.

The draft policy suite will be reviewed by staff and the Board for formal adoption.

A **public engagement process** will follow, including surveys, community meetings, and targeted outreach to individuals with disabilities and advocacy groups.

Final adoption of the ADA Transition Plan is expected after community input, positioning the Town to implement prioritized facility upgrades, policy enforcement, and ongoing compliance.

This quarter's work represents a major step forward. With physical evaluations complete and draft ADA policies in place, Paonia is well-positioned to finalize a Transition Plan that reduces legal risk, advances equity, and ensures accessibility across all facilities, services, and programs.



	Facility/Area	Deficiencies	Priority	Estimated Remediation
1	<u>Public Rights-of-Way</u> (Sidewalks & Curb Ramps)	6.85 miles of sidewalks and 116 curb ramps evaluated; 1,684 ft of sidewalks below compliance; ramps with slope, width, and detectable warning deficiencies	Phased (High to Low)	Phase 1: 0-12 months; Phase 2: 12-36 months; Phase 3: 36-60 months
2	<u>Town Hall</u>	Accessible parking undersized; missing 'Van Accessible' signage; gravel route from parking; vertical level changes at walkway	High (signage), Moderate (route)	Signage: by 2026; Route & surface: by 2028
3	<u>Town Park</u>	No ADA parking; cracked/uneven walkways; excessive slopes; missing signage; playground and seating barriers	High	By 2026
4	<u>Apple Valley Park</u>	No ADA parking; loose gravel walkways; benches lack accessible routes; restroom access issues	High (parking), Important (routes, benches)	Parking by 2026; Routes & benches by 2027
5	<u>Poulos Park</u>	Obstructed sidewalks from shrubs/trees; bike racks and dispensers in clear space	High	By 2026
6	<u>Teen Center</u>	Threshold exceeds ADA max; route slope from parking exceeds 5%; interior restrooms noncompliant	High (entrance), Important (routes)	By 2026-2027
7	<u>Schoolhouse Museum</u>	No accessible parking; ramp slope exceeds 8.3%; vertical transitions over 1 inch	High (parking, hazards), Moderate (ramp)	Parking/hazards by 2026; ramp by 2028
8	<u>Public Works Facility</u>	No ADA parking; restroom too narrow; barriers in employee-only space	Low (employee-only)	If accommodation requested
9	<u>Ambulance Service Facility</u>	No ADA parking; restroom lavatory and toilet noncompliant; employee-only space	Low (employee-only)	If accommodation requested
10	<u>Public Parking Lots</u> (EV Station, Main St)	No ADA parking provided; requires van-accessible stalls with pavement	Important	By 2027

1 Summary of Deficiencies at PROW

5th and Grand Avenue Realignment Project

Safe Pathways for Paonia – Full Depth Construction & Dig Once Principal for Utilities

Project Overview

The 5th Street and Grand Avenue Realignment remains the Town’s highest-priority safety and mobility project. Following the award of a federal BUILD grant in July 2025, the Town adjusted its consultant procurement strategy to ensure compliance with federal funding requirements. While SGM was originally identified to provide construction management directly, the Town is now issuing a formal **Request for Qualifications (RFQ 2025-08)** for Construction Management, Materials Testing, and Owner’s Assurance (CM/MT/OA) services, SGM is expected to submit a proposal for the RFQ.

Federal & State Funding Secured

\$1,884,901 BUILD Grant (USDOT, via Congressional Directed Spending, with advocacy by Senators Bennet, Hickenlooper, and Congressman Hurd), with support from CDOT’s Executive Director Shoshana Lew. The Town secured the grant as a direct recipient, meaning that there is no pass-through from state agencies, instead funding is received directly from FHWA.

\$1,913,599 in CDOT grants, including Revitalizing Main Streets (\$1,040,774 including match) and Safe Routes to School (\$872,825).

Combined, the Town has secured **over \$3.7 million in funding**, covering the entire estimated project cost of \$3,094,558!

Right-of-Way & Easements

As of August 2025, all right-of-way acquisitions and temporary construction easements have been completed and certified, clearing the way for CDOT’s issuance of a Notice to Proceed.

RFQ for Consultant Services

The newly issued **RFQ 2025-08 CM/MT (OA)** seeks a qualified consultant to act as the Town’s on-site representative during construction. The selected firm will:

- Provide construction management oversight, including contractor compliance, traffic control, safety, and environmental adherence.
- Conduct quality assurance materials testing for soils, asphalt, aggregates, and concrete using CDOT-certified labs and staff.
- Verify compliance with federal and state requirements, including Buy America/Build America (BABA), Davis-Bacon prevailing wage, Certified Test Reports (CTR), and Certificates of Compliance (COC).
- Support the Town in pay applications, RFIs, change order review, and progress reporting.
- Serve as the Town’s liaison with CDOT, the contractor, local businesses, schools, and emergency services

RFQ 2025-08 CM/MT (OA) Timeline

- Questions due: October 10, 2025
- Addendum issued: October 17, 2025
- Proposals due: November 14, 2025 (Noon)
- Shortlist notification: November 19, 2025
- Interviews (if required): November 20–24, 2025
- Selection and Board recommendation: November 25, 2025
- Contract award: January 13, 2026
- Notice to Proceed: Anticipated April 1, 2026

Construction Cost Estimate

The August 2025 Engineer's Opinion of Probable Cost (EOPC) identified a **\$3.09 million total cost**. Major categories include surfacing (\$532,500), drainage (\$403,500), waterline replacement (\$340,500), and construction management/inspection (\$384,058).

Construction Timeline

Bid advertisement: Fall 2025

Preliminary demolition/staging: Late 2025, weather permitting

Full construction: Spring 2026 – substantial completion by November 1, 2026

The transition from sole-source use of SGM to an open qualifications-based RFQ process ensures the Town's eligibility to use federal BUILD funds for consultant services. This adjustment reflects best practices in public procurement and strengthens the Town's compliance position while maintaining the project's schedule. With funding secured, ROW cleared, and bidding documents advancing, the 5th & Grand Avenue Realignment is entering its final pre-construction phase. When CDOT gives the Town a Notice to Proceed, the Town will publish another RFP to procure the contractor to perform the actual construction work. This will ensure that the Town is first on the list for contractor's during next year's construction season.

Funding Summary

Source	Amount
USDOT BUILD Grant	\$1,884,901
CDOT Revitalizing Main Streets (RMS)	\$1,040,774 (incl. local match)
CDOT Safe Routes to School (SRTS)	\$872,825
Town Local Match	\$30,182
Total Funding Secured	\$3,828,682

Right-of-Way (ROW) Status

All permanent and temporary construction easements have been acquired and certified with CDOT (August 2025). No relocations were required. The project is cleared for Notice to Proceed.

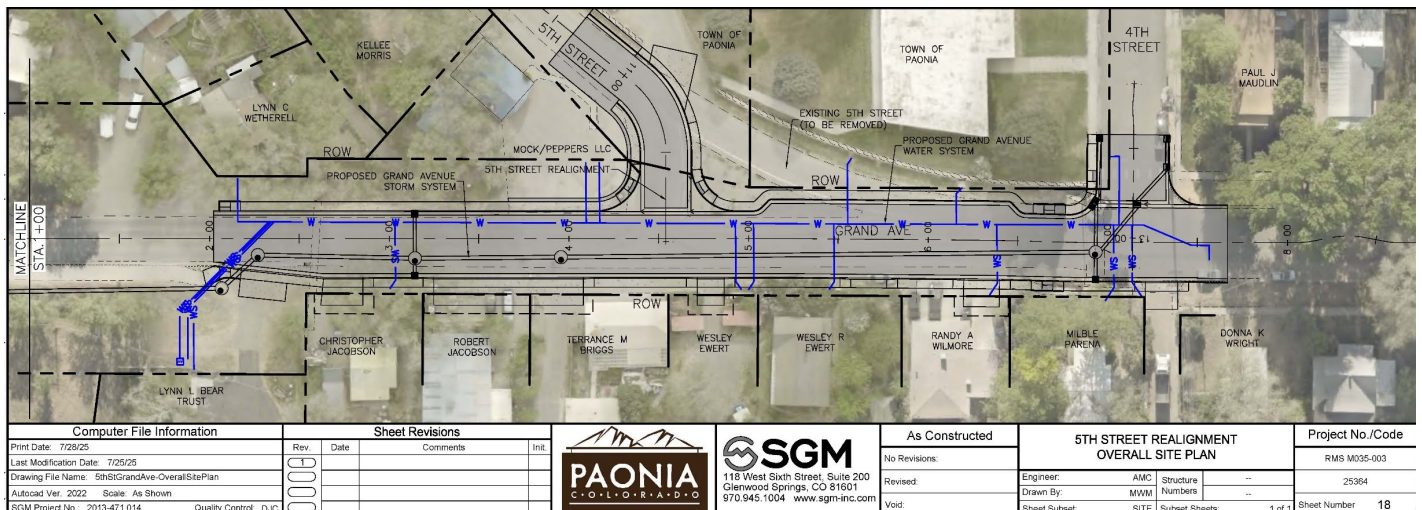
RFQ 2025-08 – Consultant Procurement Timeline

Milestone	Date
Questions Due	October 10, 2025
Addendum Issued	October 17, 2025
Proposals Due	November 14, 2025
Shortlist Notification	November 19, 2025
Interviews (if required)	November 20–24, 2025
Selection & Board Recommendation	November 25, 2025
Contract Award	January 13, 2026
Notice to Proceed	April 1, 2026 (anticipated)

Construction Timeline

Milestone	Date
Bid Advertisement	Fall 2025
Preliminary Demolition & Staging	Late 2025 (weather permitting)
Full Construction Start	Spring 2026
Substantial Completion	November 1, 2026

2 Visual of Project Summaries



3 5th & Grand Realignment Drawing

Water Capital Improvement Plan: Phase I

2MG Tank Relining, Western Loop Replacement, and Raw Water Metering

Project Overview

Phase One of the Water CIP continues to advance through its three major components: (1) the 2-million-gallon (2MG) tank rehabilitation, (2) the Western Loop 8-inch water main replacement, and (3) the Raw Water Metering project. Key milestones were achieved this quarter with environmental clearance, contract execution, and the advancement of both design and bidding documents.

2MG Water Tank Relining Project

Site Work & Temporary Tank: Earthworx has completed all civil site work, including the tank pad. Viaflex dba Colorado Lining International has installed the temporary tank, and Roop Excavating performed the final grading and connection work.

Environmental Clearance: The Town received a Finding of No Significant Impact (FNSI) from CDPHE's State Revolving Fund (SRF) Program, effective September 2025, confirming NEPA compliance and allowing full progression of federally funded work.

Rehabilitation Contract: On September 4, 2025, the Town issued a Notice to Proceed to Markley's Precision Company (MPC) for the 2MG Tank Relining Project. MPC has 180 days for Substantial Completion and 210 days for Final Completion, putting rehabilitation work on track through early 2026.

Scope of Work: MPC's contract includes lead abatement, interior and exterior coating replacement, paraffin wax removal, and structural safety upgrades. All work is subject to Davis-Bacon wages, DBE goals, and SRF compliance.

Western Loop Replacement Project

Design Status: RESPEC completed the 100% Drawings and Project Manual for the Western Loop Replacement in August 2025.

Scope of Work: The project replaces aging 8-inch steel water mains with PVC/HDPE pipe, installs new PRV and air-vac vaults, replaces service lines and meters, and uses trenchless methods in sensitive areas. The design also includes hydrants, thrust blocks, erosion controls, and traffic control plans.

Bidding & Funding: The project is being bid under SRF requirements, including DBE participation, bid bonds, and Davis-Bacon wage compliance. The Town anticipates advertising for bid in late 2025, with construction in 2026.

Raw Water Metering Project

Design Status: RESPEC finalized the 100% Drawings and Project Manual for the Raw Water Monitoring Improvements in August 2025.

Scope of Work: Installation of four new remote metering sites at German Creek Springs / Lakefork 80:20 box, the WTP pressure break box, Old Original / Reynolds Spring confluence, and (as an alternate) Lakefork Spring. Each site will include new Badger flow meters, temperature sensors, solar-powered telemetry, and Campbell data loggers.

Bidding: Bid documents are prepared for release later in 2025, with construction scheduled in 2026 alongside the Western Loop Replacement.

Funding Update

Loans & Grants: Phase I continues to be supported by the \$9.66M financing package from CWRPDA and \$1.96M in EIAF grant funding.

Disbursements: Recent reimbursements under EIAF Grant #9721 included payments to Viaflex and Roop Excavating (August 2025). Prior reimbursements in January–March 2025 covered Earthworx's civil site work.

Compliance: All disbursements are consistent with SRF and grant requirements, including DBE participation and environmental clearance.



Next Steps

1. Begin active relining work on the 2MG tank under MPC's contract.
2. Release bid advertisements for the Western Loop and Raw Water Metering projects (Fall 2025).
3. Coordinate community communications regarding potential temporary water restrictions during rehabilitation.
4. Continue compliance reporting under SRF and EIAF grant requirements.

With the FNSI issued, contracts executed, and 100% designs complete, Phase I of the Water CIP is ready to transition into its construction phase, ensuring both immediate rehabilitation of critical assets and long-term modernization of Paonia's water infrastructure.

Funding Summary

Source	Amount
CWRPDA Leveraged Loan (3.53%)	\$3,664,396
CWRPDA Direct Loan (1.5% w/ \$3M forgiveness)	\$6,000,000
EIAF Grant Funding	\$1,956,000
Total Funding Secured	\$11,620,396

2MG Tank Relining Project

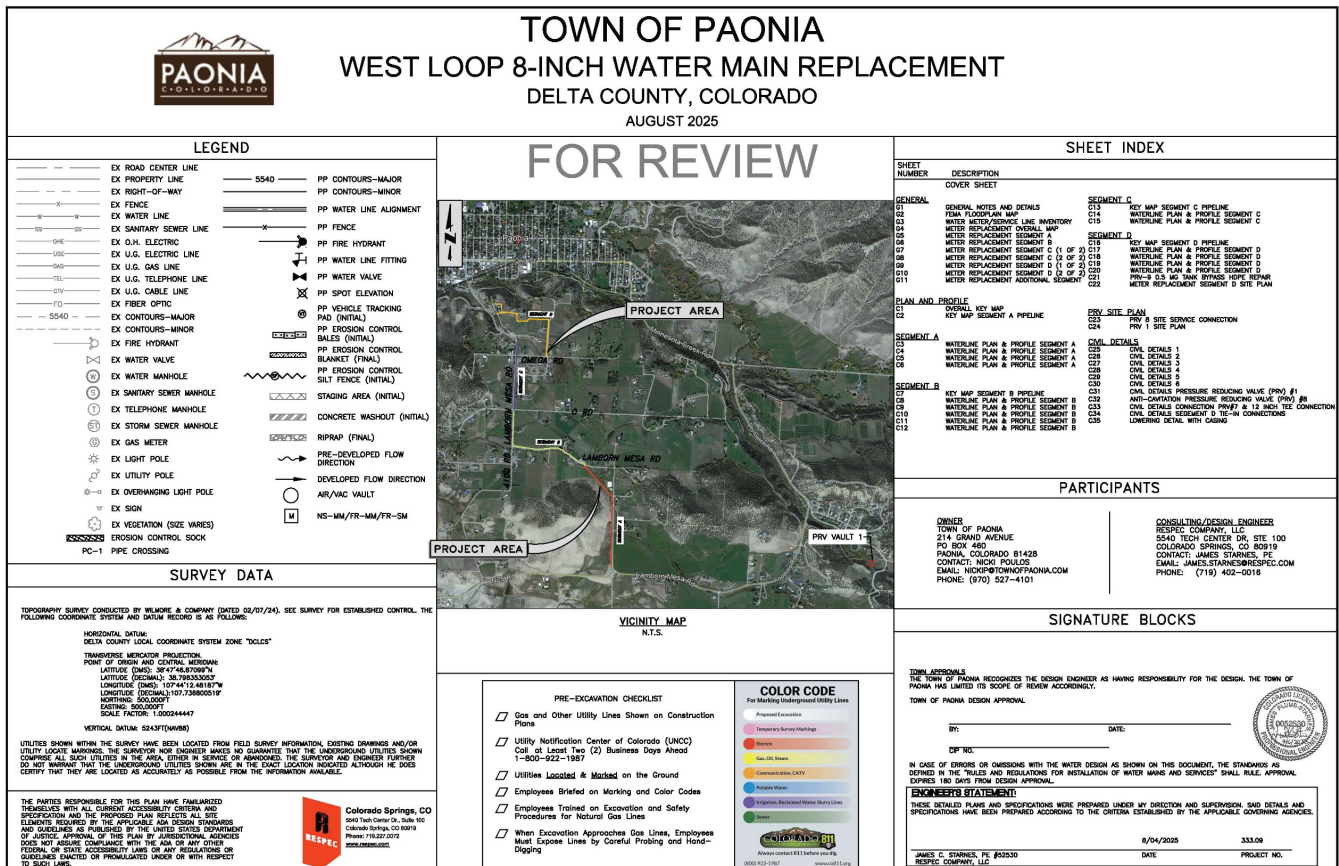
Milestone	Date/Status
Civil Site Work (Earthwork)	Complete – Spring 2025
Temporary Tank (Vialflex/Roop)	Installed – August 2025
Environmental Clearance (FNSI)	Effective September 2025
Rehabilitation Contract (MPC)	Notice to Proceed issued Sept 4, 2025
Substantial Completion	180 days (March 2026)
Final Completion	210 days (April 2026)

Western Loop Replacement Project

Milestone	Date/Status
100% Design Complete	August 2025
Bid Advertisement	Fall 2025 (anticipated)
Construction Start	2026 (seasonal scheduling)

Raw Water Metering Project

Milestone	Date/Status
100% Design Complete	August 2025
Bid Advertisement	Fall 2025 (anticipated)
Construction Start	2026 (coordinated with Western Loop)



Hydrogeological Study

Phase I Field Work Completed and

Project Overview

The Hydrogeological Study, funded by the Colorado Water Conservation Board's Water Supply Reserve Fund (WSRF) and supplemented by the Colorado River Water Conservation District's Community Funding Partnership, has now completed its first season of active fieldwork. Wright Water Engineers (WWE) is serving as lead consultant, with RESPEC providing technical support and Hemlock Consulting contracted for vegetation clearing and access improvements.

Field Implementation

Hemlock Brush Clearing: Hemlock Consulting completed brush clearing for survey access between May 29 and June 1, 2025, in accordance with U.S. Forest Service (USFS) restrictions (no removal of live trees >4 inches DBH, limited hand tools only).

2DR Resistivity Surveys: WWE performed two-dimensional resistivity (2DR) geophysical transects across the German Creek, Old Original, Reynolds, and Lake Fork spring complexes between July 22–25, 2025. These surveys are critical to mapping subsurface fracture zones, aquifer geometry, and recharge pathways.

Spring Monitoring: Nine priority springs remain instrumented with pressure transducers, providing continuous flow and temperature data to support the development of a hydrologic budget model.

Technical Findings & Expanded Scope

Spring Documentation: WWE has now mapped and documented spring boxes that had not been verified since the 1970s, integrating them into GIS mapping.

Flow Anomalies: Significant bypass flows were observed outside of collection systems, requiring new monitoring methods.

Water Rights Review: WWE reconciled physical conditions with Paonia's decreed 9.9 cfs spring rights, determining ~5.4 cfs is reliably divertible.

Hydrologic Budget: Development of a mass balance model is underway, combining transducer data and geophysical findings to establish spring yield capacity.

Budget Adjustment: WWE requested an additional \$42,800 (\$35,000 in labor and \$7,800 for survey equipment shipping and materials) to account for unforeseen scope expansion.

Environmental & Regulatory Compliance

USFS Nominal Effects (2024): Confirmed non-invasive geophysics and brush clearing pose no significant environmental impacts.

USBOR Categorical Exclusion (2025): Cleared geophysical survey and vegetation clearing activities under NEPA requirements.

Agency Coordination: WWE supported Town participation in the Wildfire Ready Action Plan (WRAP) while safeguarding sensitive water supply data.

Next Steps

1. Complete interpretation of 2DR resistivity survey data.
2. Continue spring flow monitoring through Winter 2025 low-flow conditions.
3. Deliver preliminary Hydrologic Budget findings to the Board in early 2026.
4. Draft the Hydrogeological Study Report, including recommendations for Phase II CIP investments in spring rehabilitation and protection.

With brush clearing completed, and geophysical field surveys completed, the Hydrogeological Study has transitioned fully into the analysis phase. Paonia is now on track to receive the most detailed evaluation of its spring system in over three decades, establishing the foundation for long-term raw water resiliency.


 Grantee & Project Name: **Town of Paonia Water Tank Relining**

EIAF #

9721

Reimbursement Request #

2

	Payee (Contractor/Firm/Staff Position, etc.) / For Which Payment Was Made	To	Invoice Number	Invoice Date	Grantee Check Number	Date of Grantee Check	Total Invoice Amount	Payment made for (Budget Line Item # Below)	Amount to be Paid with State EIAF Grant Funds	Amount to be Paid with Grantee Matching Funds
1	Viaflex (Colorado Lining International)		60001621	8.12.2025	51983	8.29.2025	\$ 250,873.00	1	\$ 125,436.50	\$ 125,436.50
2	Roop Excavating		R25-100	8.7.2025	51987	8.27.2025	\$ 2,420.00	1	\$ 1,210.00	\$ 1,210.00
3										
4										
5										
6										
7										
8										
9										
10										
							\$ 253,293.00	TOTALS:	\$ 126,646.50	\$ 126,646.50

PROJECT EXPENSE SUMMARY (Total to Date)

	A	B	C	D	E	F
EIAF Contract Expense Line Item Description (FROM State Contract EXHIBIT B - Scope of Project - 6.2 Project Budget)	TOTAL Budget Line Item Amount (FROM State Contract - Exhibit B - 6.2 Project Budget)	Total EIAF Funds Expended To Date, including this Request	Total Grantee Funds Expended To Date, including this Request	Total In-Kind Funds Expended To Date, including this Request	Total Funds Expended (B plus C plus D)	Budgeted Funds Remaining (A minus E)
1 Construction/Improvement of Public Facilities	\$1,912,000.00	\$ 296,684.03	\$ 296,684.06		\$ 593,368.09	\$ 1,318,631.91
2						
3						
4						
TOTALS:	\$1,912,000.00	\$ 296,684.03	\$ 296,684.06		\$ 593,368.09	\$ 1,318,631.91

By signing below, I certify to the best of my knowledge the data in this report is correct and all expenditures were made in accordance with the grant contract agreements.

 (Contract Responsible Administrator or Chief Elected Official Signature)

 Stefen A.B. Wynn
 Typed Name of Signator

9/3/2025

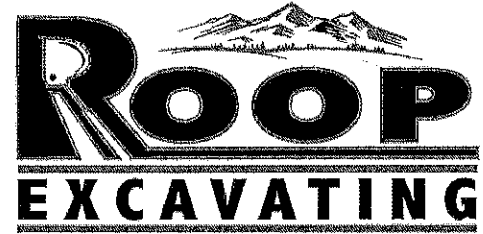
DATE

 Town Administrator & Treasurer
 Title

INVOICE

Roop Excavating LLC
PO Box 655
Paonia, CO 81428-0655

roopexcavating@hotmail.com
+1 (970) 234-0897



Bill to
Stefan Wynn
Town of Paonia
PO Box 460
Paonia, CO 81428 USA

Ship to
Stefan Wynn
Town of Paonia
PO Box 460
Paonia, CO 81428 USA

Invoice details

Invoice no.: R25-100
Terms: Net 30
Invoice date: 08/07/2025
Due date: 09/06/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.	07/17/2025	Skid Steer Mobilization Fee	2 Mil Gallon Water Tank	1	\$200.00	\$200.00
2.	07/17/2025	Skid Steer		4	\$120.00	\$480.00
3.	07/25/2025	Dump Truck	Crusher Fines	5	\$120.00	\$600.00
4.	07/25/2025	Skid Steer	Spread Crusher Fines	2.5	\$120.00	\$300.00
5.	07/28/2025	Dump Truck	Crusher Fines	4	\$120.00	\$480.00
6.	07/28/2025	Skid Steer	Spread crusher fines	3	\$120.00	\$360.00
Total						\$2,420.00

Thank you for choosing Roop Excavating LLC! We do accept checks or cash payments. Payments received after 30 days will be subject to a 1% finance charge.

BILL PAYMENT AUTHORIZED

Board Rep. _____

Town Manager _____

Dept./Code _____

60-50-73

Temp
tank
base

Vendor Inquiry - Checks
Vendor: 931 Roop Excavating LLC
Check: 51978

9/3/2025
Page: 1

Sequence Number	Check Issue Date	Type	Remittance	Invoice Number	Invoice Sequen	Invoice Date	Amount	GL Period	Updat ed	Discount Taken	Discount Lost
1	08/27/2025	Calculated	Vendor Address	R25-100	1	08/07/2025	2,420.00	08/25	Yes	.00	.00

Colorado Lining International

A Viaflex COMPANY

INVOICE

Invoice: 60001621

Date: 8/12/25

Billed To: Town of Paonia
214 Grand Ave
Paonia, CO 81428

Due Date: 9/12/2025

Project: Paonia Hydrostor Tank
Paonia, CO

Description	Quantity	Price	Amount
Prefabricated Hydrastor Bladder System	1.00 \$	53,000.00 \$	53,000.00
Structures, Piping, Transducer Float, and Water Removal System	1.00 \$	55,000.00 \$	55,000.00
Tank Crew Mobilization & Assembly	1.00 \$	47,300.00 \$	47,300.00
Mobilization of Hydrastor Installation Crew	1.00 \$	15,000.00 \$	15,000.00
Hydrastor Installation	1.00 \$	67,843.00 \$	67,843.00
Freight for Liner Modifications (Change Order 001)	1.00 \$	1,680.00 \$	1,680.00
Labor for Liner Modifications (Change Order 001)	1.00 \$	3,250.00 \$	3,250.00
Snorkel Lift For Installation (Change Order 001)	1.00 \$	1,300.00 \$	1,300.00
Additional Installation Labor (Change Order 001)	1.00 \$	6,500.00 \$	6,500.00

BILL PAYMENT AUTHORIZED

Board Rep. _____

Town Manager *[Signature]*

Dept./Code *600-50-73 NP*

72 SW

Partially
**GRANT
FUNDED**

Make Checks payable to Viaflex

Mail Payments to: PO Box 856314, Minneapolis, MN 55485-6314

Sales Tax:	\$	-
Retention:		
Invoice Total:	\$	250,873.00

Check Number	Check Issue	GL Period	Type	Amount	Invoice	Invoice Date	Discount Taken	Discount Lost
51965	08/29/2025	08/25	Void	250,873.00	60001621	08/12/2025	.00	.00
51983	08/29/2025	08/25	Calculated	250,873.00	60001621A	08/12/2025	.00	.00

ACCOUNT	DESCRIPTION	September 2nd 2025	
		ACTUAL	
UBB Accounts			
		CURRENT BALANCES	
x3637	Pooled Cash - 4.00% Interest Rate	\$	3,130,928.43
x0857	Conservation Trust Fund - 0.1% Interest Rate	\$	31,017.88
x3858	Grant Pass Through - 0.00% Interest Rate (May Close Account)	\$	25,025.00
x0571	Internal Grants - 0.00% Interest Rate (Needed to Receive Grants from State)	\$	40,912.00
x0733	Operating (Main Account) - 0.00% Interest Rate	\$	551,006.26
x3629	Payroll - 0.00% Interest Rate	\$	4,863.92
x2318	WWTP - 0.15% Interest Rate (Debt Reserves)	\$	58,829.49
	Subgroup : Total UBB Accounts	\$	3,842,582.98
ColoTrust Investment Accounts			
x8001	General Fund - 4.3671% 30-Day Yield	\$	619,633.29
x8002	Sewer Restricted - 4.3671% 30-Day Yield	\$	617,409.41
x8003	Debt Reserve - 4.3671% 30-Day Yield	\$	124,405.59
x8004	Bridge Reserve - 4.3671% 30-Day Yield	\$	685,172.02
x8005	Water - 4.3671% 30-Day Yield	\$	513,705.31
	Subgroup : ColoTrust Investment Accounts	\$	2,560,325.62
		TOTAL BANK ACCOUNTS	\$3,842,582.98
		TOTAL INVESTMENT ACCOUNTS	\$2,560,325.62
Last Month Total All Accounts: \$6,150,231.56			
		TOTAL CURRENT BALANCE ALL ACCOUNTS	\$6,402,908.60

Grant Description	Granting Agency	Total Award	Date Awarded	Amount Rec'd.	Contract Expiration	Revenue Account	Expenditure Account	Consultant/ Contractor	Total Contract Price	Remaining Balance of Grant
EIAF - A00278 Paonia Code Revision	DOLA	\$ 25,000.00	11/27/2023	\$ 9,801.85	11/27/2024	10-35-20	10-41-75	Sustainable Futures	\$ 38,000.00	\$ 15,198.15
EIAF-25-039 (Tier II) - 25039 Paonia Westernloop Water Main Replacement	DOLA	\$ 1,000,000.00	3/18/2025	\$ -	3/18/2026	30-36-30	60-50-70	TBD	TBD	\$ 1,000,000.00
EIAF (Tier II) - 9721 Paonia Water Tank Relining	DOLA	\$ 956,000.00	4/3/2024	\$ 170,037.53	10/31/2025	60-36-30	60-50-70	Earthworx for Sitework - viaflex for Temp. tank - MPC for Relining	TBD	\$ 785,962.47
SAFE PATHWAYS FOR PAONIA - 5TH AND GRAND REALIGNMENT										
RMS - M035-003 (25364) Safe Pathways for Paonia (5th & Grand)	CDOT	\$ 1,040,774.00	10/20/2023	\$ -	8/27/2033	10-35-20	10-45-70	TBD	TBD	\$ 1,040,774.00
SRTS -	CDOT	\$ 872,825.00	4/16/2025	\$ -	TBD	10-35-20	10-45-70	TBD	TBD	\$ 872,825.00
BUILD Grant	FHWA	\$ 1,884,901.00	7/15/2025	\$ -	TBD	10-35-20	10-45-70	TBD	TBD	\$ 1,884,901.00
HYDROGEOLOGICAL STUDY										
CFP - 2023-19 Paonia Hydrogeological Study	Col. River Water Conservation District	\$ 25,000.00	5/30/2023	\$ 12,500.00	6/1/2026	60-36-30	60-50-75	Wright Water Engineering		\$ 12,500.00
(CWCB) WSRF Grant - POGG1 2024-2691 Hydrogeological Study of Paonia Spring Complexes	Col. Water Conservation Board	\$ 147,973.00	11/27/2023	\$ 73,022.10	11/27/2028	60-36-30	60-50-70	Wright Water Engineering		\$ 74,950.90
	CWCB Task 1	Engineering & Data Review	\$ 50,570.00	\$ 27,687.70						
	CWCB Task 2	Subsurface	\$ 97,403.00	\$ 45,334.40						
	CWCB Task 3	Metering	\$ -	\$ -						
				\$ 85,522.10		60-36-30	60-50-70	Wright Water	\$ 240,774.00	\$ 87,450.90
GRANT14002201 - Funding Opportunity No. R23AS00109 - Water SMART Planning & Project Design Grant - Paonia, "Watershed and Water System Strategy Plans for Resiliency in the Face of Change"	RFQ Currently Published 8.28.2025									
	Bureau of Reclamation	\$ 250,000.00	4/23/2024	\$ -	TBD	60-36-30	60-50-70	TBD	TBD	\$ 250,000.00
SS4A - Safe Streets for All - Supplemental Planning and Demonstration Grant	USDOT (FHWA)	\$ 293,974.00	6/18/2024	\$ -	TBD	10-35-20	10-45-20	RFQ Published 8.28.2025	TBD	\$ 293,974.00
Total Grant Funding								\$ 5,623,622.00		
Total Received								\$ 350,883.58	Remaining Grant Balance	\$ 5,272,738.42

SUMMARY OF REVENUES AND EXPENDITURES
MONTHLY FUND BALANCE
FOR THE 2025 FISCAL YEAR
(Unaudited)

GENERAL FUND

	January	February	March	April	May	June	July	August	September	October	November	December
Beginning Unrestricted and Unassigned Fund Balance												
FY-2024 Audit Ending Dec. 31	\$ 752,493											
Revenues												
Taxes	\$ 66,465.97	\$ 71,289.84	\$ 267,260.16	\$ 345,484.17	\$ 456,557.14	\$ 522,562.74	\$ 558,425.99	\$ 644,148.76	\$ -	\$ -	\$ -	\$ -
Licenses, Permits & Fees	2,287.00	9,238.50	12,224.85	13,793.85	18,165.72	19,880.72	21,100.22	26,187.22	-	-	-	-
Intergovernmental	5,148.02	5,148.02	17,706.48	25,086.80	31,962.56	39,031.95	40,672.73	42,634.12	-	-	-	-
Fines & Forfeitures	21,787.16	23,966.16	67,789.56	88,060.72	110,587.47	133,484.96	156,786.61	158,197.94	-	-	-	-
Miscellaneous	16,977.15	39,196.01	70,595.39	90,149.98	119,928.00	133,947.26	147,631.86	250,895.76	-	-	-	-
Expenditures												
Administration	\$ (24,176.78)	\$ (46,634.42)	\$ (71,267.74)	\$ (98,881.17)	\$ (116,747.58)	\$ (132,951.00)	\$ (155,734.36)	\$ (171,563.40)	\$ -	\$ -	\$ -	\$ -
Public Safety (Police)	(106,428.37)	(134,262.29)	(182,647.70)	(278,433.44)	(342,402.91)	(416,596.46)	(472,471.12)	(545,366.13)	-	-	-	-
Building	(54.20)	(1,845.64)	(3,248.59)	(13,951.17)	(13,965.12)	(14,495.83)	(19,150.70)	(24,435.55)	-	-	-	-
Streets	(17,622.71)	(28,635.58)	(45,866.35)	(64,083.92)	(75,353.60)	(91,322.09)	(127,482.07)	(139,734.68)	-	-	-	-
Parks	(9,974.64)	(19,500.02)	(41,279.53)	(62,397.81)	(97,054.78)	(112,855.43)	(126,290.37)	(136,835.93)	-	-	-	-
Total General Fund Balance	\$ 706,901.60	\$ 670,453.58	\$ 843,759.53	\$ 797,321.01	\$ 844,169.90	\$ 833,179.82	\$ 775,981.79	\$ 856,621.11	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance												
Conservation Trust Fund												
FY-2024 Audit Ending Dec. 31	\$ 39,033.00				\$ 123,623.00				\$ 1,032,032.00			
YTD Revenue	\$ 4,264.92				\$ 20,255.10				\$ 47,965.00			
Total Fund Balance	\$ 43,297.92				\$ 143,878.10				\$ 1,079,997.00			
Beginning Fund Balance												
Sidewalk Fund												
FY-2024 Audit Ending Dec. 31												
YTD Revenue												
Total Fund Balance												
Beginning Fund Balance												
Street Fund												
FY-2024 Audit Ending Dec. 31												
YTD Revenue												
Total Fund Balance												
Restricted Fund Balance												
Emergencies (TABOR) & Bridge Reserve												
FY-2024 Audit Ending Dec. 31												\$298,217.00
YTD Revenue												\$ -
Total Fund Balance												\$298,217.00

Enterprise Funds

	January	February	March	April	May	June	July	August	September	October	November	December
WATER												
Beginning Unrestricted and Unassigned Fund Balance												
FY-2024 Audit Ending Dec. 31	\$ 1,591,224											
Water Revenues												
Charges for Service	\$ 102,575.87	\$ 213,566.95	\$ 297,662.54	\$ 397,383.90	\$ 512,907.71	\$ 628,263.59	\$ 771,102.24	\$ 904,229.26	\$ -	\$ -	\$ -	\$ -
Interest	-	-	-	-	-	-	-	-	-	-	-	-
Sales of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Loan and Grant Funds	12,500.00	12,500.00	12,500.00	-	410,037.53	410,037.53	470,037.53	470,037.53	-	-	-	-
Water Expenditures												
Personnel	\$ (47,746.47)	\$ (62,576.65)	\$ (93,950.68)	\$ (143,027.01)	\$ (167,929.09)	\$ (199,888.48)	\$ (228,599.43)	\$ (258,487.61)	\$ -	\$ -	\$ -	\$ -
Operating	(12,465.92)	(30,657.38)	(155,704.80)	(213,382.90)	(230,739.33)	(245,992.22)	(405,660.42)	(417,564.49)	-	-	-	-
Capital Outlays	(47,966.50)	(220,402.71)	(357,945.69)	(378,636.93)	(394,104.65)	(487,792.01)	(509,470.16)	(799,587.80)	-	-	-	-
Total Water Fund	\$ 1,598,120.98	\$ 1,503,654.21	\$ 1,293,785.37	\$ 1,253,561.06	\$ 1,721,396.17	\$ 1,695,852.41	\$ 1,688,633.76	\$ 1,489,850.89	\$ -	\$ -	\$ -	\$ -

	January	February	March	April	May	June	July	August	September	October	November	December
WASTE WATER (SEWER)												
Beginning Unrestricted and Unassigned Fund Balance FY-2024 Audit Ending Dec. 31	\$ 412,810		Beginning Restricted and Assigned Fund Balance FY-2024 Audit Ending Dec. 31		\$ 720,281							
Waste Water Revenues												
Charges for Service	\$ 65,409.43	\$ 130,972.78	\$ 196,547.50	\$ 262,372.77	\$ 327,948.84	\$ 393,200.00	\$ 458,718.04	\$ 524,094.51	\$ -	\$ -	\$ -	\$ -
Interest	2,775.97	2,775.97	7,991.85	10,633.94	13,360.61	13,360.61	16,004.29	18,750.36	-	-	-	-
Loan and Grant Funds	-	-	-	-	-	-	-	-	-	-	-	-
Waste Water Expenditures												
Personnel	\$ (45,718.69)	\$ (60,527.35)	\$ (91,851.24)	\$ (140,844.28)	\$ (165,703.21)	\$ (195,084.95)	\$ (223,537.55)	\$ (253,370.94)	\$ -	\$ -	\$ -	\$ -
Operating	(12,338.18)	(25,715.78)	(41,771.40)	(102,999.04)	(114,592.32)	(137,670.91)	(152,383.58)	(164,981.29)	-	-	-	-
Capital Outlays	(743.81)	(875.25)	(974.68)	(1,092.92)	(779.61)	(60,345.61)	(60,381.60)	(115,753.60)	-	-	-	-
Total Wastewater Fund	\$ 422,194.72	\$ 459,440.37	\$ 482,752.03	\$ 440,880.47	\$ 473,044.31	\$ 426,269.14	\$ 451,229.60	\$ 421,549.04	\$ -	\$ -	\$ -	\$ -

	January	February	March	April	May	June	July	August	September	October	November	December
SANITATION (GARBAGE)												
Beginning Unrestricted and Unassigned Fund Balance FY-2024 Audit Ending Dec. 31	\$ 258,695											
Sanitation Revenues												
Charges for Service	\$ 26,731.55	\$ 53,402.62	\$ 80,147.88	\$ 106,719.57	\$ 133,109.82	\$ 160,301.75	\$ 187,557.30	\$ 218,580.95	\$ -	\$ -	\$ -	\$ -
Sanitation Expenditures												
Personnel	\$ (24,991.07)	\$ (34,238.98)	\$ (52,917.09)	\$ (82,957.40)	\$ (99,197.98)	\$ (118,130.95)	\$ (138,309.20)	\$ (158,670.32)	\$ -	\$ -	\$ -	\$ -
Operating	(6,920.99)	(14,507.41)	(22,837.27)	(33,455.99)	(46,026.73)	(56,776.27)	(67,665.20)	(76,364.90)	-	-	-	-
Capital Outlays	-	(99.44)	(8,259.33)	(8,377.58)	(8,064.26)	(8,064.26)	(8,100.25)	(8,100.25)	-	-	-	-
Total Sanitation Fund	\$ 253,514.49	\$ 263,251.79	\$ 254,829.19	\$ 240,623.60	\$ 238,515.85	\$ 236,025.27	\$ 232,177.65	\$ 234,140.48	\$ -	\$ -	\$ -	\$ -

	January	February	March	April	May	June	July	August	September	October	November	December
Sales Tax Capital Improvement Fund												
Beginning Restricted and Assigned Fund Balance FY-2024 Audit Ending Dec. 31	\$ 847,008	(\$60,192 committed to the Airport CIP)										
1% Sales Tax												
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 191,686.58	\$ -	\$ -	\$ -	\$ -
CIP Expenditures												
Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Sales Tax CIP Fund	\$ 847,008.00	\$ 847,008.00	\$ 847,008.00	\$ 847,008.00	\$ 847,008.00	\$ 847,008.00	\$ 847,008.00	\$ 1,038,694.58	\$ -	\$ -	\$ -	\$ -

Total All Bank Accounts
\$ 6,402,908.60

Total All Fund Balances
\$ 6,326,527.12

Variance
Positive (Negative) \$ 76,381.48 *

*Variance may be related to unbooked revenue between what's hit the bank accounts and what's been recorded in Journals and the General Ledger

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	AUGUST 31ST ACTUAL	% R
General Fund				
10-31-01	PROPERTY TAXES	\$ 160,000.00	\$ 148,889.95	93%
10-31-02	S.O. AUTO TAXES	\$ 21,000.00	\$ 13,683.54	65%
10-31-03	SALES TAX - TOWN	\$ 530,000.00	\$ 325,488.99	61%
10-31-04	SALES TAX - COUNTY	\$ 130,000.00	\$ 108,922.82	84%
10-31-05	SALES TAX - STATE MARIJUANA	\$ 25,000.00	\$ 4,006.47	16%
10-31-06	CIGARETTE TAX	\$ 1,500.00	\$ 578.90	39%
10-31-07	FRANCHISE TAX	\$ 60,000.00	\$ 42,472.80	71%
10-31-08	PENALTY & INTEREST	\$ 500.00	\$ 105.29	21%
10-31-09	DELINQUENT TAX	\$ -	\$ -	
10-31-10	ABATEMENTS	\$ -	\$ -	
10-31-11 (22-31-06)	MARIJUANA OCCUPATIONAL TAX (Transaction Fee)	\$ 100,000.00	\$ 47,965.00	48%
50-31-03	SALES TAX - CAPITAL IMPROVEMENT (RESTRICTED)	\$ -	\$ 191,686.58	
	Subgroup : TAXES	\$ 1,028,000.00	\$ 883,800.34	86%
General Fund				
10-32-01	LIQUOR LICENSES	\$ 4,500.00	\$ 4,675.00	104%
10-32-02	MISCELLANEOUS PERMITS	\$ 10,000.00	\$ 5,720.00	57%
10-32-03	BUILDING PERMITS	\$ 45,000.00	\$ 11,532.22	26%
10-32-04	SPECIAL REVIEWS	\$ 4,500.00	\$ 500.00	11%
10-32-05	ZONING VERIFICATION & ADMINISTRATIVE REVIEWS	\$ 500.00	\$ 650.00	130%
10-32-06	VIN INSPECTIONS	\$ 1,500.00	\$ 1,110.00	74%
10-32-07	PRE-APPLICATION MEETINGS	\$ 1,000.00	\$ -	0%
10-32-08	SHORT TERM RENTAL LICENSES	\$ 9,000.00	\$ -	0%
10-32-09 (26-30-01)	SIDEWALK FEE	\$ 30,000.00	\$ 20,255.10	68%
10-32-10	MARIJUANA LICENSING FEE	\$ 4,500.00	\$ 2,000.00	44%
	Subgroup : LICENSES, PERMITS & FEES	\$ 110,500.00	\$ 46,442.32	42%
General Fund				
10-33-01	HIGHWAY USER TAX	\$ 46,950.00	\$ 32,534.70	69%
10-33-02	MOTOR VEHICLE - \$1.50	\$ 1,500.00	\$ 867.58	58%
10-33-03	MOTOR VEHICLE - \$2.50	\$ 3,500.00	\$ 2,072.87	59%
10-33-07	SEVERANCE TAX	\$ 5,000.00	\$ -	0%
10-33-08	MINERAL LEASING	\$ 10,000.00	\$ -	0%
10-33-09 (40-38-01)	CONSERVATION TRUST FUND	\$ 3,500.00	\$ 4,264.92	122%
10-33-10	ROAD & BRIDGE	\$ 7,500.00	\$ 7,158.97	95%
	Subgroup : INTERGOVERNMENTAL REVENUES	\$ 77,950.00	\$ 46,899.04	60%
General Fund				
10-34-01	COURT FINES	\$ 1,000.00	\$ 697.50	70%
10-34-02	POLICE FINES	\$ 7,500.00	\$ 7,345.00	98%
10-34-03	MISCELLANEOUS FINES - BONDS	\$ 100.00	\$ 220.00	220%
10-34-04	OTHER AGENCY CONTRIBUTIONS - PD (B2B COUNTY)	\$ 200,000.00	\$ 149,455.44	75%
10-34-05	DOG TAGS	\$ 400.00	\$ 480.00	120%
10-34-06	CODE ENFORCEMENT VIOLATIONS	\$ 2,500.00	\$ -	0%
10-34-10	LAW ENFORCEMENT COST ALLOCATION	\$ -	\$ -	
10-34-50	PD GRANT	\$ -	\$ -	0%
	Subgroup : FINES AND FORFEITURES	\$ 211,500.00	\$ 158,197.94	75%

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	AUGUST 31ST ACTUAL	% R
General Fund				
10-35-01	RENTS & ROYALTIES	\$ 8,500.00	\$ 29,302.23	345%
10-35-02	MOTOR FUEL TAX REFUNDS	\$ -	\$ -	
10-35-04	INTEREST INCOME	\$ 145,000.00	\$ 108,469.09	75%
10-35-05	LATE CHARGES	\$ 5,000.00	\$ 3,596.66	72%
10-35-06	OTHER INCOME	\$ 1,000.00	\$ 5,746.62	575%
10-35-07	INSURANCE PROCEEDS	\$ -	\$ 1,185.81	
10-35-09	PARK DONATIONS	\$ -	\$ -	
10-35-10	OTHER AGENCY CONTRIBUTIONS	\$ -	\$ -	
10-35-13	BRIDGE RESERVE	\$ -	\$ -	
10-35-15	REFUND OF EXPENDITURES	\$ 1,000.00	\$ 6,876.93	688%
10-35-16	RESTITUTION	\$ 5,200.00	\$ 5,109.55	98%
10-35-18	SALES OF ASSETS	\$ 32,000.00	\$ 84,478.25	264%
10-35-20	GRANT REVENUE	\$ 1,260,592.00	\$ 6,130.62	0%
	Subgroup : MISCELLANEOUS REVENUES	\$ 1,458,292.00	\$ 250,895.76	17%
General Fund				
10-39-99	TRANSFER REVENUE	\$ 2,022,258.00	\$ -	
	Subgroup : TRANSFERS	\$ 2,022,258.00	\$ -	
General Fund				
	TOTAL GENERAL FUND REVENUES	\$ 4,908,500.00	\$ 1,313,750.38	27%
General Fund				
	NET SURPLUS (DEFICIT) - General Fund	\$ -	\$ 295,814.69	

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	AUGUST 31ST ACTUAL
ADMINISTRATION	PERSONNEL SERVICES		
10-41-01	MAYOR & TRUSTEES	\$ 2,400.00	\$ 2,100.00
10-41-02	TOWN ADMINISTRATOR/CONTRACT LABOR	\$ 39,000.00	\$ 20,431.17
10-41-03	SALARIES & WAGES	\$ 75,000.00	\$ 45,570.98
10-41-04	EMPLOYER FICA	\$ 7,500.00	\$ 4,714.75
10-41-05	EMPLOYER MEDICARE	\$ 1,800.00	\$ 1,102.62
10-41-06	UNEMPLOYMENT TAX	\$ 400.00	\$ 173.99
10-41-07	INSURANCE BENEFITS	\$ 26,000.00	\$ 15,210.83
10-41-08	RETIREMENT BENEFITS	\$ 5,500.00	\$ 2,940.60
10-41-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
10-41-10	WORKMEN'S COMPENSATION	\$ 1,500.00	\$ 726.30
10-41-13	OVERTIME	\$ 2,900.00	\$ 1,669.07
	Subgroup : Personnel Services	\$ 162,500.00	\$ 94,640.31
		Percent Realized	58%
ADMINISTRATION	OPERATING		
10-41-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 1,651.45
10-41-16	OPERATING SUPPLIES*	\$ 2,900.00	\$ 165.69
10-41-17	POSTAGE*	\$ 1,100.00	\$ 800.30
10-41-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES*	\$ 56,000.00	\$ 28,146.24
10-41-21	AUDIT & BUDGET EXPENSE	\$ 5,500.00	\$ 1,300.00
10-41-22	REPAIRS & MAINTENANCE	\$ 1,500.00	\$ 403.91
10-41-23	VEHICLE EXPENSE	\$ 2,000.00	\$ 103.53
10-41-25	TOWN HALL EXPENSE	\$ 6,000.00	\$ 703.06
10-41-26	TRAVEL, MEETINGS, & TRAININGS	\$ 10,000.00	\$ 5,241.08
10-41-27	INSURANCE & BONDS	\$ 10,000.00	\$ 6,446.99
10-41-28	UTILITIES	\$ 5,000.00	\$ 2,207.56
10-41-29	TELEPHONE & INTERNET	\$ 2,500.00	\$ 1,347.86
10-41-30	PUBLISHING ADS	\$ 2,000.00	\$ 300.49
10-41-31	DUES & SUBSCRIPTIONS	\$ 35,000.00	\$ 9,066.47
10-41-33	DATA PROCESSING	\$ 8,000.00	\$ 1,998.66
10-41-40	MISCELLANEOUS	\$ 4,500.00	\$ 40.87
10-41-43	CULTURAL EVENTS*	\$ 400.00	\$ -
10-41-44	HUMAN SERVICES*	\$ 7,100.00	\$ 7,100.00
10-41-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 161,500.00	\$ 67,024.16
		Percent Realized	42%
ADMINISTRATION	CAPITAL OUTLAY & TRANSFERS		
10-41-73	BUILDING IMPROVEMENTS	\$ 18,000.00	\$ -
10-41-74	MACHINERY & EQUIPMENT	\$ 18,000.00	\$ 1,743.66
10-41-75	GRANT PROJECTS	\$ -	\$ -
10-41-90	TREASURER'S FEE*	\$ 11,100.00	\$ 8,155.27
10-41-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 47,100.00	\$ 9,898.93
		Percent Realized	46%
		TOTAL \$ 371,100.00	\$ 171,563.40
*Transfers between line items within this fund (total budget for Admin. Reduced by \$10,000 & transferred to PD)		Percent Realized	46%

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	AUGUST 31ST ACTUAL
LAW ENFORCEMENT	PERSONNEL SERVICES		
10-42-02	CONTRACT LABOR (JUDGE)	\$ 6,600.00	\$ 4,400.00
10-42-03	SALARIES & WAGES	\$ 465,000.00	\$ 311,583.19
10-42-04	EMPLOYER FICA*	\$ 10,000.00	\$ 2,496.35
10-42-05	EMPLOYER MEDICARE	\$ 7,500.00	\$ 4,495.43
10-42-06	UNEMPLOYMENT TAX	\$ 1,100.00	\$ 641.96
10-42-07	INSURANCE BENEFITS	\$ 75,000.00	\$ 53,322.99
10-42-08	RETIREMENT BENEFITS	\$ 12,000.00	\$ 7,147.58
10-42-09	LIFE/DISABILITY INSURANCE	\$ 1,500.00	\$ -
10-42-10	WORKMEN'S COMPENSATION	\$ 14,400.00	\$ 8,911.34
10-42-11	FPPA PENSION	\$ 44,000.00	\$ 28,606.15
10-42-12	FPPA D&D*	\$ 14,500.00	\$ 10,693.27
10-42-13	OVERTIME	\$ 20,000.00	\$ 7,208.20
	Subgroup : Personnel Services	\$ 671,600.00	\$ 439,506.46
		Percent Realized	65%
LAW ENFORCEMENT	OPERATING		
10-42-15	OFFICE SUPPLIES*	\$ 1,000.00	\$ 703.86
10-42-16	OPERATING SUPPLIES	\$ 7,500.00	\$ 2,410.38
10-42-17	POSTAGE	\$ 500.00	\$ 236.13
10-42-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES*	\$ 6,500.00	\$ 5,898.06
10-42-22	REPAIRS & MAINTENANCE	\$ 1,500.00	\$ 613.66
10-42-23	VEHICLE EXPENSE	\$ 23,500.00	\$ 9,109.39
10-42-26	TRAVEL, MEETINGS, & TRAININGS	\$ 5,000.00	\$ 1,783.71
10-42-27	INSURANCE & BONDS	\$ 56,000.00	\$ 41,664.78
10-42-28	UTILITIES	\$ 2,500.00	\$ 1,644.41
10-42-29	TELEPHONE & INTERNET*	\$ 4,500.00	\$ 3,460.82
10-42-30	PUBLISHING ADS*	\$ 100.00	\$ 38.62
10-42-31	DUES & SUBSCRIPTIONS	\$ 7,000.00	\$ 4,696.67
10-42-33	DATA PROCESSING*	\$ 2,400.00	\$ 1,357.76
10-42-42	CONTRACT SERVICES*	\$ 30,000.00	\$ 29,904.78
10-42-44	HUMAN SERVICES	\$ 2,000.00	\$ 827.25
	Subgroup : Operating Expenditures	\$ 150,000.00	\$ 104,350.28
		Percent Realized	70%
LAW ENFORCEMENT	CAPITAL OUTLAY & TRANSFERS		
10-42-73	BUILDING IMPROVEMENTS	\$ 7,000.00	\$ 250.00
10-42-74	MACHINERY & EQUIPMENT	\$ 30,475.00	\$ 1,259.39
	Subgroup : CAPITAL OUTLAY	\$ 37,475.00	\$ 1,509.39
		Percent Realized	63%
		TOTAL \$ 859,075.00	\$ 545,366.13
		Percent Realized	63%

*Transfers between line items
within this fund (received \$10,000 from Admin. for Contract Svcs. Shortfall from Motorola)

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	AUGUST 31ST ACTUAL
BUILDING	PERSONNEL SERVICES		
10-43-01	MAYOR & TRUSTEES	\$ -	\$ -
10-43-02	CONTRACT LABOR	\$ -	\$ -
10-43-03	SALARIES & WAGES	\$ -	\$ -
10-43-04	EMPLOYER FICA	\$ -	\$ -
10-43-05	EMPLOYER MEDICARE	\$ -	\$ -
10-43-06	UNEMPLOYMENT TAX	\$ -	\$ -
10-43-07	INSURANCE BENEFITS	\$ -	\$ -
10-43-08	RETIREMENT BENEFITS	\$ -	\$ -
10-43-09	LIFE/DISABILITY INSURANCE	\$ -	\$ -
10-43-10	WORKMEN'S COMPENSATION	\$ -	\$ -
10-43-13	OVERTIME	\$ -	\$ -
	Subgroup : Personnel Services	\$ -	\$ -
		Percent Realized	0%
BUILDING	OPERATING		
10-43-15	OFFICE SUPPLIES*	\$ 75.00	\$ 53.50
10-43-16	OPERATING SUPPLIES	\$ -	\$ -
10-43-17	POSTAGE	\$ -	\$ -
10-43-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES*	\$ 44,000.00	\$ 23,560.00
10-43-22	REPAIRS & MAINTENANCE	\$ -	\$ -
10-43-23	VEHICLE EXPENSE	\$ -	\$ -
10-43-26	TRAVEL, MEETINGS & TRAININGS*	\$ 75.00	\$ 69.00
10-43-27	INSURANCE & BONDS	\$ -	\$ -
10-43-28	UTILITIES	\$ -	\$ -
10-43-29	TELEPHONE & INTERNET	\$ -	\$ -
10-43-30	PUBLISHING ADS*	\$ 100.00	\$ 96.52
10-43-31	DUES & SUBSCRIPTIONS*	\$ 700.00	\$ 643.53
10-43-33	DATA PROCESSING	\$ -	\$ -
10-43-40	MISCELLANEOUS	\$ -	\$ -
10-43-43	CULTURAL EVENTS	\$ -	\$ -
10-43-44	HUMAN SERVICES	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 44,950.00	\$ 24,422.55
		Percent Realized	54%
BUILDING	CAPITAL OUTLAY & TRANSFERS		
10-43-73	BUILDING IMPROVEMENTS	\$ 5,000.00	\$ -
10-43-74	MACHINERY & EQUIPMENT	\$ 50.00	\$ 13.00
	Subgroup : CAPITAL OUTLAY	\$ 5,050.00	\$ 13.00
		Percent Realized	49%
TOTAL		\$ 50,000.00	\$ 24,435.55
		Percent Realized	49%

*Transfers between line items within this fund

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	AUGUST 31ST ACTUAL
STREETS	PERSONNEL SERVICES		
10-45-02	CONTRACT LABOR	\$ -	\$ -
10-45-03	SALARIES & WAGES*	\$ 93,500.00	\$ 49,924.61
10-45-04	EMPLOYER FICA	\$ 6,500.00	\$ 3,048.98
10-45-05	EMPLOYER MEDICARE	\$ 1,500.00	\$ 713.08
10-45-06	UNEMPLOYMENT TAX	\$ 300.00	\$ 98.34
10-45-07	INSURANCE BENEFITS	\$ 19,500.00	\$ 7,947.02
10-45-08	RETIREMENT BENEFITS	\$ 5,500.00	\$ 1,993.69
10-45-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
10-45-10	WORKMEN'S COMPENSATION	\$ 5,500.00	\$ 4,754.40
10-45-13	OVERTIME	\$ 3,500.00	\$ 742.82
	Subgroup : Personnel Services	\$ 136,300.00	\$ 69,222.94
		Percent Realized	51%
STREETS	OPERATING		
10-45-15	OFFICE SUPPLIES*	\$ 700.00	\$ 209.29
10-45-16	OPERATING SUPPLIES	\$ 4,500.00	\$ 4,433.12
10-45-17	POSTAGE	\$ -	\$ -
10-45-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 25,000.00	\$ 12,845.71
10-45-21	AUDIT & BUDGET EXPENSE	\$ 1,500.00	\$ -
10-45-22	REPAIRS & MAINTENANCE	\$ 15,000.00	\$ 9,606.60
10-45-23	VEHICLE EXPENSE*	\$ 7,000.00	\$ 5,661.09
10-45-24	RENTALS	\$ -	\$ -
10-45-25	SHOP EXPENSE*	\$ 10,000.00	\$ 8,225.01
10-45-26	TRAVEL, MEETINGS & TRAININGS	\$ 1,500.00	\$ 100.99
10-45-27	INSURANCE & BONDS	\$ 3,800.00	\$ 1,289.45
10-45-28	UTILITIES	\$ 15,000.00	\$ 6,132.41
10-45-29	TELEPHONE & INTERNET	\$ 1,500.00	\$ 720.82
10-45-30	PUBLISHING ADS	\$ 500.00	\$ -
10-45-31	DUES & SUBSCRIPTIONS	\$ 3,500.00	\$ 671.21
10-45-33	DATA PROCESSING	\$ 1,250.00	\$ -
10-45-40	MISCELLANEOUS	\$ 1,000.00	\$ -
10-45-42	SNOW REMOVAL	\$ 15,000.00	\$ 122.07
10-45-43	CULTURAL EVENTS	\$ -	\$ -
10-45-44	HUMAN SERVICES	\$ -	\$ -
10-45-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 106,750.00	\$ 50,017.77
		Percent Realized	47%
STREETS	CAPITAL OUTLAY & TRANSFERS		
10-45-70	CAPITAL OUTLAY	\$ -	\$ -
10-45-72	CAPITAL OUTLAY 5TH ST REALIGNMENT	\$ 2,827,675.00	\$ 13,848.58
10-45-73	BUILDING IMPROVEMENTS*	\$ 500.00	\$ 131.92
10-45-74	MACHINERY & EQUIPMENT	\$ 20,000.00	\$ 6,513.47
10-45-75	GRANT PROJECTS	\$ 325,000.00	\$ -
10-45-90	TREASURER'S FEE	\$ -	\$ -
10-45-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 3,173,175.00	\$ 20,493.97
		Percent Realized	4%
TOTAL		\$ 3,416,225.00	\$ 139,734.68
		Percent Realized	4%

*Transfers between line items within this fund

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	AUGUST 31ST ACTUAL
PARKS	PERSONNEL SERVICES		
10-46-02	CONTRACT LABOR	\$ -	\$ -
10-46-03	SALARIES & WAGES*	\$ 59,200.00	\$ 37,807.67
10-46-04	EMPLOYER FICA	\$ 5,500.00	\$ 2,302.87
10-46-05	EMPLOYER MEDICARE	\$ 1,500.00	\$ 538.57
10-46-06	UNEMPLOYMENT TAX	\$ 200.00	\$ 74.28
10-46-07	INSURANCE BENEFITS	\$ 16,500.00	\$ 6,017.92
10-46-08	RETIREMENT BENEFITS	\$ 4,800.00	\$ 1,379.67
10-46-09	LIFE/DISABILITY INSURANCE	\$ 400.00	\$ -
10-46-10	WORKMEN'S COMPENSATION	\$ 3,000.00	\$ 2,231.32
10-46-13	OVERTIME	\$ 3,000.00	\$ 638.77
	Subgroup : Personnel Services	\$ 94,100.00	\$ 50,991.07
		Percent Realized	54%
PARKS	OPERATING		
10-46-15	OFFICE SUPPLIES	\$ 200.00	\$ 94.11
10-46-16	OPERATING SUPPLIES	\$ 4,500.00	\$ 2,534.74
10-46-17	POSTAGE	\$ 100.00	\$ -
10-46-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES*	\$ 2,000.00	\$ 1,230.00
10-46-21	AUDIT & BUDGET EXPENSE	\$ 2,500.00	\$ -
10-46-22	REPAIRS & MAINTENANCE*	\$ 34,000.00	\$ 31,921.81
10-46-23	VEHICLE EXPENSE	\$ 4,500.00	\$ 3,880.51
10-46-24	RENTALS	\$ 3,000.00	\$ 85.00
10-46-25	SHOP EXPENSE*	\$ 2,400.00	\$ 2,053.73
10-46-26	TRAVEL, MEETINGS & TRAININGS	\$ 500.00	\$ 101.00
10-46-27	INSURANCE & BONDS	\$ 6,500.00	\$ 1,922.57
10-46-28	UTILITIES	\$ 7,500.00	\$ 4,461.84
10-46-29	TELEPHONE & INTERNET*	\$ 1,500.00	\$ 749.56
10-46-30	PUBLISHING ADS	\$ -	\$ -
10-46-31	DUES & SUBSCRIPTIONS	\$ 3,000.00	\$ 1,660.75
10-46-32	FEES & PERMITS	\$ 500.00	\$ -
10-46-33	DATA PROCESSING	\$ -	\$ -
10-46-40	MISCELLANEOUS	\$ 1,500.00	\$ -
10-46-42	CONTRACT SERVICES*	\$ 1,000.00	\$ 500.00
10-46-43	CULTURAL EVENTS	\$ -	\$ -
10-46-44	HUMAN SERVICES*	\$ 500.00	\$ 500.00
10-46-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 75,700.00	\$ 51,695.62
		Percent Realized	68%
PARKS	CAPITAL OUTLAY & TRANSFERS		
10-46-70	CAPITAL OUTLAY	\$ -	\$ -
10-46-73	BUILDING IMPROVEMENTS*	\$ 34,000.00	\$ 33,384.52
10-46-74	MACHINERY & EQUIPMENT*	\$ 5,800.00	\$ 764.72
10-46-75	GRANT PROJECTS	\$ 2,500.00	\$ -
10-46-90	TREASURER'S FEE	\$ -	\$ -
10-46-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 42,300.00	\$ 34,149.24
		Percent Realized	81%
TOTAL		\$ 212,100.00	\$ 136,835.93
		Percent Realized	65%
*Transfers between line items within this fund			

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	AUGUST 31ST ACTUAL
WATER			
<i>* Revenue is dependent upon utility rate increases</i>			
WATER UTILITY REVENUE			
60-36-01*	WATER CHARGES	\$ 905,000.00	\$ 616,244.21
60-36-02*	WATER CHARGES - USAGE	\$ 368,000.00	\$ 239,468.14
60-36-03	SALES & SERVICES	\$ 500.00	\$ 515.00
60-36-04	STANDBY TAP FEES	\$ 55,000.00	\$ 34,246.75
60-36-05	BULK WATER	\$ 15,000.00	\$ 8,768.22
60-36-06	RECONNECT FEES & PENALTIES	\$ -	\$ -
60-36-07	WATER TAPS	\$ -	\$ -
60-36-08	TAPS FEES ASSIGNED FOR STORAGE	\$ -	\$ -
60-36-09	START/STOP SERVICE FEES	\$ 5,500.00	\$ 3,950.00
60-36-10	INTEREST	\$ 12,500.00	\$ -
60-36-12	RENTS	\$ 1,000.00	\$ 500.00
60-36-13	MISCELLANEOUS REVENUE	\$ 500.00	\$ 536.94
60-36-15	SALE/DISPOSAL OF ASSETS	\$ 2,500.00	\$ -
60-36-20	PASS THROUGH FUNDS	\$ -	\$ -
60-36-21	DOLA PASS THROUGH REVENUE	\$ -	\$ -
60-36-22	WPA PASS THROUGH REVENUE	\$ -	\$ -
60-36-23	DWRF GRANT (PRINCIPAL LOAN FORGIVENESS)	\$ -	\$ -
60-36-24	DOLA URS PASS THROUGH REVENUE	\$ -	\$ -
60-36-25	LOAN FUNDS	\$ 5,000,000.00	\$ -
60-36-28	WATERSMART GRANT REVENUE	\$ 250,000.00	\$ -
60-36-30	GRANT FUNDS	\$ 1,002,500.00	\$ 470,037.53
60-36-31	CAPITAL CONTRIBUTIONS	\$ -	\$ -
	Subgroup : Total Revenue¹	\$ 7,618,000.00	\$ 1,374,266.79
		Percent Realized	18%
WATER			
<i>¹ Budget Revenues differ from 20-year cashflow analysis, budget is in whole numbers, cashflow is to the penny</i>			
WATER UTILITY PERSONNEL SERVICES			
60-50-02	TRUSTEE/ADMIN SALARIES	\$ 40,500.00	\$ 30,353.73
60-50-03	SALARIES & WAGES	\$ 262,000.00	\$ 162,274.22
60-50-04	EMPLOYER FICA	\$ 20,000.00	\$ 11,719.40
60-50-05	EMPLOYER MEDICARE	\$ 4,750.00	\$ 2,740.85
60-50-06	UNEMPLOYMENT TAX	\$ 700.00	\$ 378.05
60-50-07	INSURANCE BENEFITS	\$ 60,000.00	\$ 35,371.12
60-50-08	RETIREMENT BENEFITS	\$ 15,500.00	\$ 8,628.30
60-50-09	LIFE/DISABILITY INSURANCE	\$ 1,000.00	\$ -
60-50-10	WORKMEN'S COMPENSATION	\$ 5,750.00	\$ 1,440.56
60-50-13	OVERTIME	\$ 15,000.00	\$ 5,581.38
	Subgroup : Personnel Services	\$ 425,200.00	\$ 258,487.61
		Percent Realized	61%
WATER			
WATER UTILITY OPERATING EXPENSES			
60-50-14	CHEMICALS	\$ 25,000.00	\$ 6,622.58
60-50-15	OFFICE SUPPLIES	\$ 2,500.00	\$ 1,741.96
60-50-16	OPERATING SUPPLIES	\$ 20,000.00	\$ 3,754.06
60-50-17	POSTAGE	\$ 4,000.00	\$ 2,069.38
60-50-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES*	\$ 272,000.00	\$ 63,069.91
60-50-21	AUDIT & BUDGET EXPENSE	\$ 15,000.00	\$ 2,900.00
60-50-22	REPAIRS & MAINTENANCE	\$ 50,000.00	\$ 7,382.17
60-50-23	VEHICLE EXPENSE*	\$ 10,000.00	\$ 7,609.87
60-50-24	RENTALS	\$ 1,500.00	\$ 844.50
60-50-25	SHOP EXPENSE	\$ 6,500.00	\$ 1,459.94
60-50-26	TRAVEL, MEETINGS & TRAININGS	\$ 3,000.00	\$ 1,535.82
60-50-27	INSURANCE & BONDS	\$ 17,000.00	\$ 14,367.53
60-50-28	UTILITIES	\$ 27,000.00	\$ 13,519.56
60-50-29	TELEPHONE & INTERNET	\$ 8,000.00	\$ 4,835.84

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	AUGUST 31ST ACTUAL
WATER			
WATER UTILITY OPERATING EXPENSES			
60-50-30	PUBLISHING ADS	\$ 1,000.00	\$ 199.82
60-50-31	DUES & SUBSCRIPTIONS	\$ 21,500.00	\$ 10,143.58
60-50-32	FEES & PERMITS	\$ 2,500.00	\$ 277.08
60-50-33	DATA PROCESSING	\$ 10,500.00	\$ 2,715.50
60-50-40	MISCELLANEOUS*	\$ 11,000.00	\$ 11,000.00
60-50-41	WRITEOFF - UNCOLLECTABLE*	\$ 1,500.00	\$ 1,044.99
60-50-42	CONTRACT SERVICES	\$ 15,000.00	\$ 2,675.48
60-50-44	NORRIS RETIREMENT	\$ 7,500.00	\$ 4,480.00
60-50-50	WATER POWER AUTHORITY LOAN*	\$ 220,000.00	\$ 209,928.30
60-50-51	DRINKING WATER REVOLVING FUND	\$ -	\$ -
60-50-52	FCNB INTERIM FINANCING	\$ -	\$ -
60-50-54	DEBT SERVICE	\$ -	\$ -
60-50-55	LOAN PRINCIPAL*	\$ 38,500.00	\$ 38,291.51
60-50-56	LOAN INTEREST	\$ 25,000.00	\$ 11,717.69
60-50-60	WATER STORAGE EXPENDITURE	\$ -	\$ -
	Subgroup : Water Operating Expenditures	815,500.00	\$ 417,564.49
		Percent Realized	51%
WATER			
WATER UTILITY CAPITAL OUTLAY & TRANSFERS			
60-50-69	RAW WATER METERING	\$ 150,000.00	\$ 39,228.08
60-50-70	CAPITAL OUTLAY	\$ 111,000.00	\$ -
60-50-71	PASS THROUGH ACCOUNT	\$ -	\$ -
60-50-72	WATER TANK RELINNING	\$ 1,883,000.00	\$ 709,604.25
60-50-73	WEST LOOP IMPROVEMENT PROJECT	\$ 3,000,000.00	\$ 47,197.82
60-50-74	WATERSMART GRANT	\$ 335,000.00	\$ 2,587.00
60-50-75	GRANT PROJECTS	\$ 100,000.00	\$ -
60-50-76	BUILDING IMPROVEMENTS*	\$ 500.00	\$ 190.85
60-50-77	MACHINERY & EQUIPMENT	\$ 20,000.00	\$ 779.80
60-50-99	TRANSFERS	\$ -	\$ -
	Subgroup : Water Capital Outlay & Transfers	\$ 5,599,500.00	\$ 799,587.80
		Percent Realized	14%
WATER			
WATER UTILITY DEPRECIATION			
60-59-99	DEPRECIATION	\$ 7,000.00	\$ -
	Subgroup : Water Depreciation	\$ 7,000.00	\$ -
		Percent Realized	0%
WATER FUND			
TOTAL REVENUES	\$	7,618,000.00	\$1,374,266.79
TOTAL EXPENDITURES	\$	6,847,200.00	\$1,475,639.90
		Percent Realized	22%
	NET INCOME (LOSS) - Water Utility	\$ 770,800.00	\$ (101,373.11)

*Transfers between line items within this fund

ACCOUNT	DESCRIPTION	ADOPTED 25 BUDGET	FY	AUGUST 31ST ACTUAL
WASTEWATER				
WASTEWATER UTILITY REVENUE				
70-37-01	SEWER BASE CHARGE	\$ 785,000.00	\$	523,815.04
70-37-04	SEWER TAPS	\$ 5,000.00	\$	-
70-37-05	SEWER RENTAL PROPERTY	\$ -	\$	-
70-37-07	SALES & SERVICE	\$ -	\$	-
70-37-08	PASS THROUGH FUNDS	\$ -	\$	-
70-37-09	INTEREST INCOME	\$ 25,000.00	\$	18,750.36
70-37-10	WWTP PAYBACK FUND	\$ -	\$	-
70-37-11	WWTP PAYBACK INTEREST	\$ -	\$	-
70-37-12	RENTS	\$ -	\$	-
70-37-13	GRANT REVENUE	\$ 10,000.00	\$	-
70-37-14	MISCELLANEOUS REVENUE	\$ 5,500.00	\$	279.47
	Subgroup : Total Revenue	\$ 830,500.00	\$	542,844.87
		Percent Realized		65%
WASTEWATER				
WASTEWATER UTILITY PERSONNEL SERVICES				
70-51-02	TRUSTEE/ADMIN SALARIES	\$ 40,500.00	\$	30,353.73
70-51-03	SALARIES & WAGES	\$ 256,000.00	\$	158,795.09
70-51-04	EMPLOYER FICA	\$ 20,000.00	\$	11,500.89
70-51-05	EMPLOYER MEDICARE	\$ 4,500.00	\$	2,689.71
70-51-06	UNEMPLOYMENT TAX	\$ 750.00	\$	371.01
70-51-07	INSURANCE BENEFITS	\$ 58,000.00	\$	34,567.50
70-51-08	RETIREMENT BENEFITS	\$ 15,500.00	\$	8,451.11
70-51-09	LIFE/DISABILITY INSURANCE	\$ 1,000.00	\$	-
70-51-10	WORKMEN'S COMPENSATION	\$ 5,500.00	\$	1,234.40
70-51-11	OVERTIME	\$ 15,000.00	\$	5,407.50
	Subgroup : Personnel Services	\$ 416,750.00	\$	253,370.94
		Percent Realized		61%
WASTEWATER				
WASTEWATER UTILITY OPERATING EXPENSES				
70-51-15	OFFICE SUPPLIES	\$ 1,000.00	\$	470.95
70-51-16	OPERATING SUPPLIES	\$ 12,000.00	\$	10,686.00
70-51-17	POSTAGE	\$ 4,000.00	\$	1,916.46
70-51-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 57,500.00	\$	35,088.18
70-51-21	AUDIT & BUDGET EXPENSE	\$ 15,000.00	\$	2,900.00
70-51-22	REPAIRS & MAINTENANCE	\$ 44,500.00	\$	4,005.39
70-51-23	VEHICLE EXPENSE*	\$ 6,500.00	\$	7,609.94
70-51-24	RENTALS*	\$ 1,500.00	\$	3,729.21
70-51-25	SHOP EXPENSE	\$ 5,500.00	\$	1,414.80
70-51-26	TRAVEL, MEETINGS & TRAININGS	\$ 2,000.00	\$	1,119.45
70-51-27	INSURANCE & BONDS*	\$ 7,500.00	\$	10,350.09
70-51-28	UTILITIES	\$ 40,000.00	\$	21,561.15
70-51-29	TELEPHONE & INTERNET	\$ 10,000.00	\$	2,134.06
70-51-30	PUBLISHING ADS	\$ 500.00	\$	38.61
70-51-31	DUES & SUBSCRIPTIONS	\$ 15,750.00	\$	8,568.38
70-51-32	FEES & PERMITS	\$ 3,500.00	\$	1,230.41
70-51-33	DATA PROCESSING	\$ 5,500.00	\$	2,715.00
70-51-40	MISCELLANEOUS	\$ 5,000.00	\$	5,000.00
70-51-41	WRITEOFF - UNCOLLECTABLE*	\$ -	\$	125.71
70-51-42	CONTRACT SERVICES	\$ 8,000.00	\$	1,500.00
70-51-43	GAUGING STATION	\$ 7,000.00	\$	-
70-51-44	NORRIS RETIREMENT	\$ 6,500.00	\$	4,480.00
70-51-50	DOLA PRINCIPAL & INTEREST	\$ -	\$	-
70-51-51	RURAL DEVELOPMENT PRINCIPAL & INTEREST	\$ 100,000.00	\$	38,337.50
70-51-52	WWTP PAYBACK FUND EXPENDITURES	\$ -	\$	-
70-51-53	ISSUANCE COSTS	\$ -	\$	-
70-51-54	DEBT RESERVE	\$ 24,000.00	\$	-
	Subgroup : Operating Expenses	\$ 382,750.00	\$	164,981.29
		Percent Realized		43%

ACCOUNT	DESCRIPTION	ADOPTED FY-25 BUDGET	AUGUST 31ST ACTUAL
WASTEWATER			
WASTEWATER UTILITY CAPITAL OUTLAY & TRANSFERS			
70-51-70	CAPITAL OUTLAY	\$ 5,500.00	\$ -
70-51-71	PASS THROUGH FUNDS	\$ -	\$ -
70-51-72	ASSET REPLACEMENT RESERVE	\$ -	\$ -
70-51-73	PASS THROUGH OPERATING	\$ -	\$ 32.00
70-51-75	GRANT PROJECTS	\$ 10,000.00	\$ -
70-51-76	BUILDING IMPROVEMENTS	\$ -	\$ 3.80
70-51-77	MACHINERY & EQUIPMENT*	\$ -	\$ 115,717.80
70-51-99	TRANSFERS	\$ -	\$ -
	Subgroup : Wastewater Capital Outlay & Transfers	\$ 15,500.00	\$ 115,753.60
		Percent Realized	747%
WASTEWATER			
WASTEWATER UTILITY DEPRECIATION			
70-59-99	DEPRECIATION	\$ 150.00	\$ -
	Subgroup : Wastewater Depreciation	\$ 150.00	\$ -
WASTEWATER FUND			
TOTAL REVENUES	\$	830,500.00	\$542,844.87
TOTAL EXPENDITURES	\$	815,150.00	\$534,105.83
		Percent Realized	66%
	NET INCOME (LOSS) - Wastewater Utility	\$ 15,350.00	\$ 8,739.04

ACCOUNT	DESCRIPTION	ADOPTED FY-25 BUDGET	AUGUST 31ST ACTUAL
SANITATION			
SANITATION REVENUE			
80-30-02	TRASH CHARGES**	\$ 320,000.00	\$ 217,298.53
80-30-03	BULK TRASH CHARGE	\$ 2,500.00	\$ 1,282.42
80-30-04	TIRE PICK UP	\$ -	\$ -
	Subgroup : Total Revenue	\$ 322,500.00	\$ 218,580.95
<i>**Rate Increase effective for September Bill</i>		Percent Realized	68%
SANITATION			
SANITATION PERSONNEL SERVICES			
80-52-02	CONTRACT/ADMIN SALARIES*	\$ 9,000.00	\$ 4,196.20
80-52-03	SALARIES & WAGES*	\$ 139,000.00	\$ 115,001.25
80-52-04	EMPLOYER FICA	\$ 9,500.00	\$ 7,248.82
80-52-05	EMPLOYER MEDICARE	\$ 2,500.00	\$ 1,695.29
80-52-06	UNEMPLOYMENT TAX	\$ 400.00	\$ 233.83
80-52-07	INSURANCE BENEFITS*	\$ 30,500.00	\$ 19,768.32
80-52-08	RETIREMENT BENEFITS	\$ 7,500.00	\$ 4,836.85
80-52-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
80-52-10	WORKMEN'S COMPENSATION	\$ 5,500.00	\$ 2,871.08
80-52-11	OVERTIME	\$ 5,000.00	\$ 2,818.68
	Subgroup : Personnel Services	\$ 209,400.00	\$ 158,670.32
		Percent Realized	76%
SANITATION			
SANITATION OPERATING EXPENSES			
80-52-15	OFFICE SUPPLIES	\$ 500.00	\$ 339.05
80-52-16	OPERATING SUPPLIES	\$ 1,000.00	\$ 797.33
80-52-17	POSTAGE	\$ 2,000.00	\$ 1,639.48
80-52-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 12,000.00	\$ 9,313.52
80-52-21	AUDIT & BUDGET EXPENSE*	\$ 5,000.00	\$ 2,900.00
80-52-22	REPAIRS & MAINTENANCE*	\$ 3,000.00	\$ 2,999.72
80-52-23	VEHICLE EXPENSE	\$ 13,500.00	\$ 10,776.15
80-52-24	RENTALS	\$ 500.00	\$ 32.00
80-52-25	SHOP EXPENSE	\$ 2,500.00	\$ 1,529.61
80-52-26	TRAVEL, MEETINGS & TRAININGS	\$ 2,000.00	\$ 1,279.44
80-52-27	INSURANCE & BONDS*	\$ 9,500.00	\$ 9,299.95
80-52-28	UTILITIES	\$ 2,000.00	\$ 1,216.05
80-52-29	TELEPHONE & INTERNET	\$ 2,200.00	\$ 1,794.64
80-52-30	PUBLISHING ADS	\$ 500.00	\$ 38.60
80-52-31	DUES & SUBSCRIPTIONS	\$ 7,800.00	\$ 6,654.98
80-52-32	FEES & PERMITS	\$ 500.00	\$ -
80-52-33	DATA PROCESSING*	\$ 4,100.00	\$ 2,715.48
80-52-40	MISCELLANEOUS	\$ 500.00	\$ -
80-52-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ -
80-52-42	LANDFILL FEES	\$ 39,000.00	\$ 23,038.90
80-52-43	CLEAN UP DAYS	\$ -	\$ -
	Subgroup : Operating Expenses	\$ 108,100.00	\$ 76,364.90
		Percent Realized	71%
SANITATION			
SANITATION CAPITAL OUTLAY & TRANSFERS			
80-52-70	CAPITAL OUTLAY	\$ -	\$ 28.26
80-52-71	PASS THROUGH FUNDS	\$ -	\$ -
80-52-75	GRANT PROJECTS	\$ -	\$ -
80-52-76	BUILDING IMPROVEMENTS	\$ -	\$ 3.80
80-52-77	MACHINERY & EQUIPMENT*	\$ 2,400.00	\$ 8,068.19
80-52-99	TRANSFERS	\$ -	\$ -
	Subgroup : Sanitation Capital Outlay & Transfers	\$ 2,400.00	\$ 8,100.25
		Percent Realized	
SANITATION			
SANITATION DEPRECIATION			
80-59-99	DEPRECIATION	\$ -	\$ -
	Subgroup : Sanitation Depreciation	\$ -	\$ -
		Percent Realized	
SANITATION FUND			
TOTAL REVENUES	\$	322,500.00	\$218,580.95
TOTAL EXPENDITURES	\$	319,900.00	\$243,135.47
		Percent Realized	76%
NET INCOME (LOSS) - Sanitation Utility			\$ (24,554.52)

*Transfers between line items within this fund (May need a budget amendment closer to the end of the year due to Machinery & Equipment)

ACCOUNT	DESCRIPTION	ADOPTED FY-25 BUDGET	JULY 31ST ACTUAL
NFV AIRPORT			
NFV AIRPORT REVENUE			
50-31-06	AIRPORT REVENUE	\$ 7,650.00	\$ 3,187.50
50-31-15	TRANSFER FROM GENERAL FUND RESERVE	\$ 72,350.00	\$ -
50-31-16	CAPITAL IMPROVEMENT FUND - AIRPORT GRANTS	\$ -	\$ -
	Subgroup : Total Revenue	\$ 80,000.00	\$ 3,187.50
Percent Realized			4%
NFV AIRPORT			
NFV AIRPORT CAPITAL OUTLAY & TRANSFERS			
50-32-70	CAPITAL OUTLAY	\$ 80,000.00	\$ -
50-52-71	PASS THROUGH FUNDS	\$ -	\$ -
50-52-75	GRANT PROJECTS	\$ -	\$ -
50-52-76	BUILDING IMPROVEMENTS	\$ -	\$ -
50-52-77	MACHINERY & EQUIPMENT	\$ -	\$ -
50-52-99	TRANSFERS	\$ -	\$ -
	Subgroup : NFV Capital Outlay & Transfers	\$ 80,000.00	\$ -
Percent Realized			0%
NFV AIRPORT			
NFV AIRPORT DEPRECIATION			
50-59-99	DEPRECIATION	\$ -	\$ -
	Subgroup : NFV Depreciation	\$ -	\$ -
Percent Realized			0%
NFV AIRPORT			
TOTAL REVENUES	\$ 80,000.00		\$3,187.50
TOTAL EXPENDITURES	\$ 80,000.00		\$0.00
Percent Realized			0%
NET INCOME (LOSS) - NFV CAPITAL IMPROVEMENT FUND			\$3,187.50



Paonia Police Department

DEPARTMENT BRIEFING: SUMMARY OF PROGRESS

08/01/2025

JULY 2025

The department responded to 100 calls for service in the month of July. This is nearly identical to the 101 calls for service we had in July of 2024. July is traditionally a month where the department reduces training and focuses on increased patrol shifts due to the number of events and visitors in town.

July of 2025 consisted of Cherry Day's festivities, Big B's summer concert, and the Top O' The Rockies BMW Rally. These events occurred consecutively and occupied three of the four weekends in July.

2025 also saw an increase in calls for service at Town Park with twelve reported this year and only one in 2024. Not all incidents were criminal in nature with lost/found property calls and parking issues occurring as well.

Several incidents occurred outside of the festival/event time frames and reflect an increased usage of the park facilities in general. Officers are reporting an increase in the number of park users, particularly in the skate park, football field and playground areas.

Paonia Police Department

Law Incident Table, by Date and Time

Date Occurred: 08/01/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:03:11	LOST/FOUND PROP	GRAND AVE, Paonia, CO	PPD	PPD	
11:58:43	Information	300 BLOCK OF 2ND STREET, Paonia, CO	PPD	PPD	
20:34:13	ALARM	ORCHARD AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 3					

Date Occurred: 08/02/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:27:55	Traffic Stop	PAONIA AVE, Paonia, CO	PPD	PPD	CIT
21:24:53	Information	GRAND AV Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 08/04/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:50:53	TRESPASS	2ND ST , Paonia, CO	PPD	PPD	VW
14:57:15	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
21:35:58	Noise Complaint	4th St, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 3					

Date Occurred: 08/05/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
21:00:21	Traffic Stop	100 Block 3rd St., Paonia, CO	PPD	PPD	VW
Total Incidents for this Date: 1					

Date Occurred: 08/06/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:38:01	Parking Problem	50 Block 2nd St., Paonia, CO	PPD	PPD	WW
19:57:55	Information	NIAGARA AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 08/07/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:26:52	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
10:07:56	Traffic Stop	SAMUEL WADE RD & PRICE RD, Paonia, CO	PPD		

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:54:36	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT
17:35:32	Traffic Stop	NORTH FORK AVE, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 4

Date Occurred: 08/08/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
06:22:06	SUSPICIOUS	ORCHARD AVE, Paonia, CO	PPD	PPD	UTL
11:33:42	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
11:48:47	WELFARE CHECK	GRAND AVE, Paonia, CO	PPD	PPD	
15:21:32	AGENCY ASSIST	ALDER DR, Paonia, CO	PPD	PPD	AA
17:42:28	Traffic Stop	PAONIA AVE, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 5

Date Occurred: 08/09/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:37:49	AGENCY ASSIST	SAMUEL WADE RD, Paonia, CO	PPD	DIST3	AA
17:07:50	LOST/FOUND PROP	SAMUEL WADE RD, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 08/10/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
19:22:21	Information	2ND ST, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 08/11/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:11:59	TOBACCO PROBLEM	GRAND AVE, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 1

Date Occurred: 08/12/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:49:13	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
13:19:58	Parking Problem	2ND ST & GRAND AVE, Paonia, CO	PPD	PPD	WW
16:22:40	CITIZEN ASSIST	MAIN AVE, Paonia, CO	PPD	PPD	WW
20:34:41	Traffic Stop	200 Block 3rd St., Paonia, CO	PPD	PPD	VW

Total Incidents for this Date: 4

Date Occurred: 08/13/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:35:51	SUSPICIOUS	4th ST, Paonia, CO	PPD	PPD	VW
21:14:14	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	DIST3	VW
22:23:57	CRIM MISCHIEF	4th ST, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 3					

Date Occurred: 08/14/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:15:51	Information	GRAND AVE, Paonia, CO	PPD	PPD	
14:44:59	TRESPASS	2ND ST, Paonia, CO	PPD	PPD	VW
Total Incidents for this Date: 2					

Date Occurred: 08/15/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:19:59	KIDNAPPING	GRAND AVE, Paonia, CO	PPD	PPD	
10:00:49	Parking Problem	GRAND AVE Paonia, CO	PPD	PPD	WW
16:44:10	Code Enforce	2ND ST, Paonia, CO	PPD	PPD	WW
18:35:36	Traffic Stop	4TH ST & ORCHARD AVE, Paonia, CO	PPD	PPD	CIT
21:51:58	AGENCY ASSIST	HIGHWAY 133, Paonia, CO	PPD	DIST3	AA
Total Incidents for this Date: 5					

Date Occurred: 08/16/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:57:55	Traffic Stop	2ND ST & NIAGARA AVE, Paonia, CO	PPD	PPD	CIT
21:07:07	AGENCY ASSIST	BETHLEHEM RD, Paonia, CO	PPD	DIST3	AA
Total Incidents for this Date: 2					

Date Occurred: 08/17/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:12:08	Traffic Stop	300 Block Grand Ave., Paonia, CO	PPD	PPD	VW
Total Incidents for this Date: 1					

Date Occurred: 08/18/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:44:52	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
15:39:14	FRAUD	GRAND AVE, Paonia, CO	PPD	PPD	
19:55:19	Parking Problem	300 Block 3rd St., Paonia, CO	PPD	PPD	WW

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
20:03:56	RESTR/PROT ORDR	4th ST, Paonia, CO	PPD	PPD	A
Total Incidents for this Date: 4					

Date Occurred: 08/19/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:37:40	Information	ORCHARD AVE, Paonia, CO	PPD	PPD	
18:02:35	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
20:58:17	Parking Problem	50 Block of 2nd St., Paonia, CO	PPD	PPD	WW
21:10:00	Parking Problem	100 Block North Fork Ave., Paonia, CO	PPD	PPD	WW
Total Incidents for this Date: 4					

Date Occurred: 08/20/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:56:20	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
12:19:03	Code Enforce	OAK AVE, Paonia, CO	PPD	PPD	VW
12:26:20	Code Enforce	POPLAR AVE, Paonia, CO	PPD	PPD	VW
16:10:54	FIREWORKS	200 Block Box Elder Ave., Paonia, CO	PPD	PPD	VW
17:22:17	ANIMAL CONTROL	PAN AMERICAN AVE, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 5

Date Occurred: 08/21/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:08:43	AGENCY ASSIST	2ND ST, Paonia, CO	PPD	PPD	AA
22:09:15	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 08/22/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:39:06	THEFT	4th ST, Paonia, CO	PPD	PPD	
12:09:21	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
12:39:29	TRESPASS	MAIN AVE, Paonia, CO	PPD	PPD	
15:14:05	Medical/transfe	NORTH FORK AVE, Paonia, CO	PPD	PPD	
16:52:27	Information	RIO GRANDE AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 5

Date Occurred: 08/23/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:43:48	CITIZEN ASSIST	2ND ST, Paonia, CO	PPD	PPD	
11:22:56	CITIZEN ASSIST	PAN AMERICAN AVE, Paonia, CO	PPD	PPD	
12:24:30	CITIZEN ASSIST	2ND ST, Paonia, CO	PPD	PPD	
22:25:10	AGENCY ASSIST	HIGHWAY 133, Paonia, CO	PPD	DIST3	
Total Incidents for this Date: 4					

Date Occurred: 08/24/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:45:16	AGENCY ASSIST	GERMAN CREEK DR, Paonia, CO	PPD	DIST3	AA
18:09:59	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 08/25/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:50:00	LOST/FOUND PROP	BOX ELDER AVE, Paonia, CO	PPD	PPD	
15:20:50	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
21:26:32	Parking Problem	100 Block of Main Ave., Paonia, CO	PPD	PPD	
Total Incidents for this Date: 3					

Date Occurred: 08/26/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:30:00	LOST/FOUND PROP	GRAND AVE, Paonia, CO	PPD	PPD	
19:36:19	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 08/27/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:46:23	Traffic Stop	2ND ST & ONARGA AVE, Paonia, CO	PPD	PPD	CIT
11:36:56	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
13:14:31	Code Enforce	GRAND AVE, Paonia, CO	PPD	PPD	
14:37:45	WELFARE CHECK	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
18:47:21	Code Enforce	3RD ST, Paonia, CO	PPD	PPD	WW
Total Incidents for this Date: 5					

Date Occurred: 08/28/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:06:07	CRIM MISCHIEF	3RD STREET, Paonia, CO	PPD	PPD	
14:18:10	ANIMAL CONTROL	BOX ELDER AVE, Paonia, CO	PPD	PPD	
15:45:59	SUSPICIOUS	4th ST, Paonia, CO	PPD	PPD	
18:53:42	CIVIL PROBLEM	NORTH FORK AVE, Paonia, CO		PPD	
Total Incidents for this Date: 4					

Date Occurred: 08/29/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:44:10	SUSPICIOUS	COLORADO AVE, Paonia, CO	PPD	PPD	
15:36:51	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
15:49:29	LOST/FOUND PROP	GRAND AVE;, Paonia, CO	PPD	PPD	
17:37:21	CRIM MISCHIEF	MAIN AVE & 3RD ST, Paonia, CO	PPD	PPD	CIT
Total Incidents for this Date: 4					

Date Occurred: 08/30/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:40:25	ANIMAL CONTROL	PAN AMERICAN AVE & CEDAR DR, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Total reported: 86

A-1, AA-6, CIT-8, UTL-1, VW-12, WW-9

A=ARREST

AA= AGENCY ASSIST

CIT=CITATION

UTL= UNABLE TO LOCATE

VW=VERBAL WARNING

WW=WRITEN WARNING

Report Includes:

All dates between `00:00:01 08/01/25` and `00:00:01 08/31/25`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities

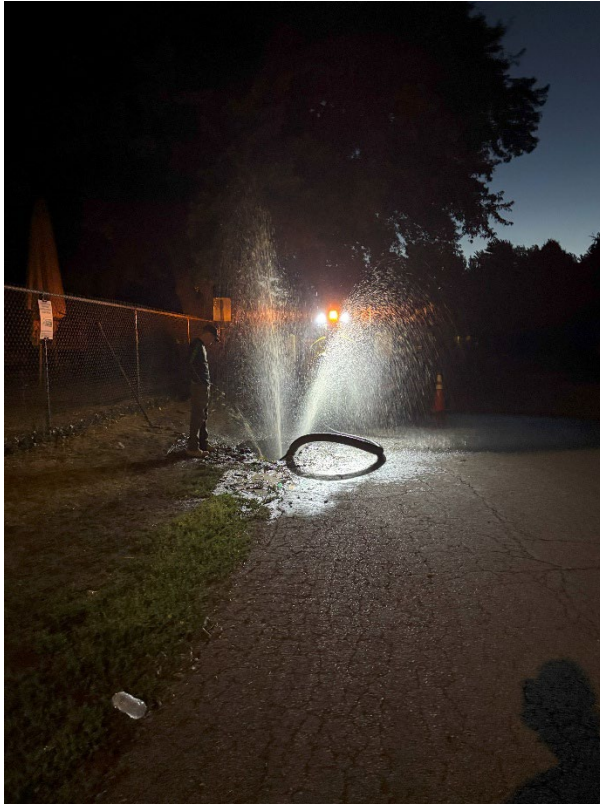
August 2025

Water:

Stewart ditch



3 water breaks – Roeber, Alder and 5th



Parks:

Cut way back on watering due to the ditch issue. Why the grass is not as full and green

Fence repair



Streets:

Continued curb painting

Alley Trimming



Paonia Public Works Monthly Report



Trash:

New ordinance

PAONIA
C.O.L.O.R.A.D.O

GARBAGE SERVICE UPDATES

Rate Changes: Effective for September Bill

- Single, 33-Gal. Can: \$28/Month (was \$25) **
- 2-3, 33-Gal. Cans: \$35/Month (was \$30)
- 4-5, 33-Gal. Cans: \$53/Month (was \$45)
- Add'l Cans above svc. level: \$30/month/can
- 2-Yard Dumpster: \$70/Month (was \$60)
- 3-Yard Dumpster: \$85/Month (was \$70)

****Single Cans Require Signed Agreement & Town Issued Sticker**

PAONIA
C.O.L.O.R.A.D.O

No Sticker? No Problem. Town Staff are verifying your service level and placing it for you, nothing is required of you!

YARD WASTE COLLECTION CHANGES IN EFFECT

- Must be in Certified Compostable Bags, or Clearly Labeled Reusable Containers
- Limited to 3 Cubic Yards (approx. 21 compostable bags)
- Branches no longer than 4 ft. in length & 4 in. Diameter
- Not Allowed: Non-compostable Plastic Bags; dirt; cactus; glass; stumps; branches over 4 in. diameter; treated lumber; construction material; animal waste

EXAMPLE OF PRE-PURCHASED STICKER for Bulk, Excessive & Oversized Items

Bulk, Excessive & Oversized Items:

PRE-PURCHASED STICKER NOW REQUIRED

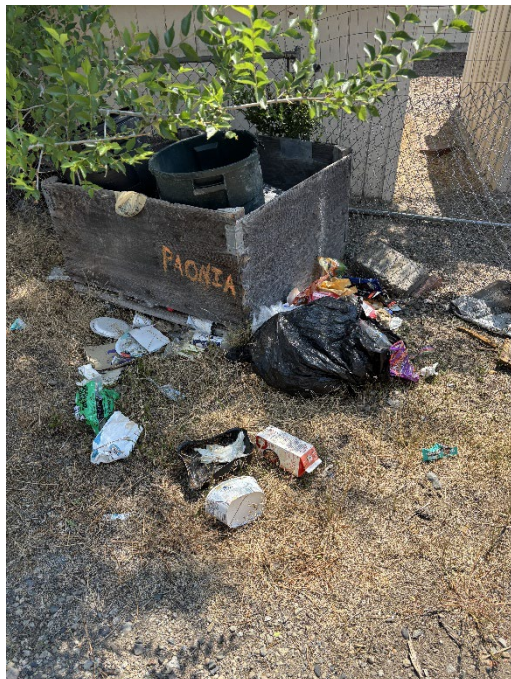
- Small Appliances (Toaster, Blender, etc.): \$20/ea.
- Large Appliances (Washer, Dryer, etc.): \$60/ea.
- Furniture (Any Type): \$50/ea.
- Mattresses & Box Springs (Any Size): \$50/ea.

Not Accepted:

Hazardous materials found in refrigerators, electronics, air conditioners, etc. are not accepted for collection

For Questions: Call (970) 527-4101 | Email: Paonia@TownofPaonia.com
Visit: townofpaonia.colorado.gov

Issues:





Other;

Rotary Club Presentation

Derek signed up for Water Academy

**TOWN OF PAONIA, COLORADO
RESOLUTION NO. 23-2025**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
PAONIA, COLORADO, DECLARING A VACANCY ON THE BOARD OF
TRUSTEES**

WHEREAS, the Town of Paonia (the “Town”) is a statutory town in Delta County, Colorado;

WHEREAS, with respect to a vacancy on the Board of Trustees, C.R.S. § 31-4-303 provides in part:

The board of trustees has the power, by appointment, to fill all vacancies in the board or any other office, and the person so appointed shall hold his office until the next regular election and until his successor is elected and has complied with section 31-4-401. The board also has the power to fill a vacancy in the board or in any other elective office of the town by ordering an election to fill the vacancy until the next regular election and until a successor has been elected and has complied with section 31-4-401. If a vacancy in the board or in such other elective office is not filled by appointment or an election is not ordered within sixty days after the vacancy occurs, the board shall order an election, subject to the municipal election code, to be held as soon as practicable to fill the vacancy until the next regular election and until a successor has been elected and has complied with section 31-4-401....

(emphasis added);

WHEREAS, Section 2-2-10(e) of the Town of Paonia Municipal Code (the “Code”) provides, in part, that “The Board of Trustees shall have power, by appointment, to fill all vacancies in the Board of Trustees or in any other elected office, and the person so appointed shall hold office until the next regular election and until his or her successor is elected and qualified”;

WHEREAS, on August 27, 2025, Trustee John Valentine resigned in writing to the Mayor and Town Clerk due to plans to move out of the town limits of Paonia, Colorado;

WHEREAS, accordingly, the Board of Trustees wishes to declare a vacancy on the Board of Trustees, as set forth herein.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF PAONIA, COLORADO:**

1. Recitals. The foregoing recitals are incorporated herein as findings of the Board of Trustees.

2. Board of Trustees Vacancy. As a result of Trustee Valentine resigning his appointed Trustee position, the Board of Trustees hereby declares a vacancy on the Board of Trustees effective as of the date of approval of this Resolution.
3. Filling of Vacancy. It is the Board's intention that such vacancy be filled by appointment not later than 35 days from the approval of this Resolution – that is, not later than October 14, 2025; however, the Board shall have until the statutory deadline to make such appointment, at the Board's discretion. The Board will order a special election to fill the vacancy within the statutory timeframe of 60 days from the effective date of this Resolution if the Board does not fill the vacancy by appointment prior to that time.
4. Term. The term of the vacant Trustee position is to and through April of 2026.
5. Information. Information on when and how qualified residents may seek appointments to the Board will be posted on the Town's website, on the Town's Facebook page, in the Delta County Independent, in the Town Clerk's office, and on the bulletin board at Town Hall.

APPROVED AND ADOPTED this 9th day of September, 2025, by the Board of Trustees, Town of Paonia.

TOWN OF PAONIA, COLORADO

Paige Smith, Mayor

ATTEST:

Samira M. Vetter, Town Clerk

Approved as to form and contents:

Clay Buchner, Town Attorney



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consideration of Appointments to the Zoning Board of Adjustments
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	September 9, 2025
BACKGROUND:	There are 3 seats available on the Zoning Board of Adjustments due to expiring terms. The Town thanks Zuzana Tauvinkl for her service on the Board and wishes her the best of luck in her new adventure! Gia Fanelli wishes to serve again and I have attached her application below, though I am unsure if she will be able to attend tonight's meeting. Dale Duesterbeck would also like to reapply to the position and is planning on attending the meeting but I don't have a new application from him yet, since he was travelling but hope to have it by the meeting time.
BUDGET:	N/A
RECOMMENDATION:	To have the Board of Trustees make an appointment or appointments to the Zoning Board of Adjustments at their discretion.
ATTACHMENT:	Board and Committee Application_ Fanelli



Town of Paonia

Application to Serve on a Board, Commission, or Committee

Thank you for your interest in serving the Town of Paonia. Our boards, commissions, and committees play a vital role in shaping the future of our community. Please complete this application and return it to the Town Clerk's Office. If you need assistance, contact:

Samira Vetter – Town Clerk

Phone: (970) 527-4101

Email: samirav@townofpaonia.com

Section 1 – Applicant Information

Full Name: *Dea Panelli*

Phone: [REDACTED]

Mailing Address: [REDACTED] 2nd St

City / State / ZIP: *Paonia Co 81420*

Email Address: [REDACTED]@gmail.com Preferred Contact Method: *txt*

Section 2 – Board or Committee of Interest

Board/Commission/Committee:

Previously served?

If yes, list:

Board of Appeals

Section 3 – Qualifications & Background

Relevant experience:

Reason for applying: *on board now*

Additional comments:

Section 4 – Residency & Eligibility

Resident of Paonia? *yes* Employed by Town? *no* Conflicts?

If yes to conflicts, explain:

Section 5 – Certification

I certify that the above is true and complete. I understand this application is a public record under the Colorado Open Records Act, Title 24, Article 72 of the Colorado Revised Statutes.

Signature:

Dea Panelli

Date:

8/10/25



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consideration of Stewart Ditch Request for Repairs at Pan American
SUBMITTED BY:	Stefen Wynn, Town Administrator & Treasurer
DATE:	9.5.2025
BACKGROUND:	On August 20, 2025, representatives of the Town of Paonia met with Stewart Ditch and Reservoir Company to review the condition of the culvert located beneath Pan American Avenue. The discussion was constructive and affirmed both parties' recognition that the structure serves as a dual-purpose facility. The culvert supports the safe function of a dedicated public roadway under the Town's jurisdiction while also serving as a critical conveyance for irrigation water delivery. Following the meeting, I issued written correspondence to Stewart Ditch noting that Pan American Avenue is a public roadway accepted by the Town through the dedication of the Pan American Homeowners Association. While the Town has clear responsibility for the roadway and its appurtenances, the culvert is also integral to ditch operations. Therefore, both the Town and Stewart Ditch are co-beneficiaries of the structure, and responsibility for ensuring its continued function is necessarily shared. The Town's legal counsel is preparing further analysis under Colorado law, including C.R.S. § 43-5-305 and related provisions governing ditch crossings. Until that analysis is finalized, the Town requested that Stewart Ditch delay any purchase of materials or engagement of contractors. Despite this request, Stewart Ditch has not provided the Town with cost information for the proposed repair nor any additional communication since our meeting and subsequent correspondence. The Town remains committed to pursuing a collaborative solution. It is the Town's intent to work with Stewart Ditch on a cost-sharing approach that results in the replacement of the existing culvert with precast concrete vaults rather than corrugated steel. The use of precast concrete will provide a safer, stronger, and longer-lasting crossing than corrugated metal pipe, benefitting both roadway users and irrigation operations.
BUDGET:	To Be Determined - Will need to be engineered and follow normal Town procurement methods.
RECOMMENDATION:	NO ACTION TO BE TAKEN: Staff recommends that the Board of Trustees direct staff to continue coordination with Stewart Ditch and Reservoir Company, seek a cost-sharing agreement, and pursue a repair solution using precast concrete vaults that reflects the joint responsibility for the Pan American Avenue crossing.
ATTACHMENT:	



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consideration of Peak Water Services Quote
SUBMITTED BY:	Stefen Wynn, Town Administrator & Treasurer
DATE:	9.5.2025
BACKGROUND:	The Town of Paonia has received a proposal from Peak Water Services, LLC for an annual operations and maintenance agreement covering the Water Treatment Plant (WTP) vertical inline pumps. The agreement provides quarterly preventative maintenance services for seven process pumps (four 10HP vertical inline pumps and three 15HP vertical inline pumps). Tasks include electrical checks, motor maintenance, and pump component inspections in accordance with manufacturer guidelines. Although the agreement amount is within the Town Administrator's annual approval authority, this item is being presented to the Board of Trustees because the contract is designed as a multi-year agreement with automatic annual renewal provisions. Considering the cumulative effect of the agreement, it falls outside the scope of my independent approval authority and is therefore being presented for Board review and authorization. The agreement cost totals \$9,296 annually, billed quarterly, inclusive of all travel and labor. The contract excludes repair or replacement materials beyond routine preventative maintenance, which would require separate written authorization from the Town. Peak Water Services has also provided discounted labor rates for any additional work outside of the agreement.
BUDGET:	60-50-20 Water Utility - Legal, Engineering and Professional Services. Adjusted Budget \$272,000 with \$63,069.91 expended and an available balance of: \$208,930.09
RECOMMENDATION:	RECOMMENDED MOTION: I move to approve the Water Treatment Plant Quarterly Service Agreement with Peak Water Services.
ATTACHMENT:	Attachment A: Town of Paonia WTP - Quarterly Service 2025.pdf



WTP Vertical Inline Pump MAINTENANCE AGREEMENT

Date: 8/18/2025

Owner: Town of Paonia

Owner Mailing Address: PO Box 460, Paonia, CO 81428

Physical Address: Please fill out the attached new customer information sheet.

Owner / Rep / Operator phone number: TBD

It is our pleasure to offer you this proposal for annual operations and maintenance agreement for your system described below. PWS service technicians will service your equipment in accordance with manufacturer guidelines. Please find and review the details of this contract below.

The total annual price for the services detailed below is \$9,296.00.

As a contract customer, the Town of Paonia, will receive a discount for any labor that may be rendered outside the contract scope of work. The current contract rates for these services are attached. The standard labor rates are subject to review and rate changes as the market fluctuates. PWS typically sends two technicians for each service.

This contract does not include any repair or replacement materials. Any materials that may be required for repairs beyond this contract scope are to be pre-approved before services may be rendered. PWS will send either a quote or time and materials estimate, PWS will require written consent before any repairs or replacements will be completed.

This contract will automatically renew on an annual basis. The contract may be terminated by either party with thirty (30) days' notice to the other party.

Peak Water Services will bill quarterly and billing will start at the execution of the contract. Peak water services will follow a calendar billing and scheduling model, irrespective of initial contract date.

This contract includes all travel and labor costs for the visits. Any signed quote or time and materials work for a separate scope of work will be considered additional and not a part of this contract. PWS reserves the right to increase contract pricing with 30 days advance notice of any contract rate changes. PWS may stop work on contract and withhold delivery of services until the Town of Paonia obligations then due and owing to PWS are paid in full.

List of Equipment

- Water Treatment Process Pumps - (7)
 - (4) 10HP vertical inline pumps
 - (3) 15HP vertical inline pumps
-

Tasks to be completed **Quarterly:**

Pump Preventative Maintenance

- Electrical Checks
 - Check Voltage from each Leg to Neutral
 - Check Current on system
 - Ensure Current on all motors are within 15% of Full Load Amperage
 - Check resistance on each motor
 - Maintain Motor
 - Check bearings for ease of movement- Smooth and clear of debris
 - Grease bearings (grease included)
 - Check Pump
 - Visually inspect pump components
-

Additional Contract Note:

- Any work or equipment outside the tasks and scope of this contract will be billed additionally
-

If you have questions or need clarification regarding any of these items please do not hesitate to contact PWS at (406) 813-7035. Please sign below signifying your acceptance of this proposal, complete the attached customer information sheet and return both items to Peak Water Services, LLC via one of the channels below:

Email: contracts@peakwaterservices.com

Fax : (406) 586-1710

Address: 81 Gold Miner Lane Unit A Belgrade, MT 59714

Responsible party or authorized representative

Date

Peak Water Services, LLC

Date

Town of Paonia – Quarterly Service 2025



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
MAYOR REPORT**

AGENDA ITEM:	Consideration of Adjusting the Street Closure Fee Schedule to Accommodate Block Parties Held in Alleys
SUBMITTED BY:	Mayor Smith
DATE:	September 9, 2025
BACKGROUND:	At the August 12, 2025 Board of Trustees Meeting during discussion of Action Item#10 “Modifying Chapter 11 Art. 1 Sec. 80 Street Closure permit. Adding block parties,” Trustee Heck asked if there could be a lessor fee associated with a block party held in an alley. Ordinance 25-07 which was approved by the Trustees on August 12th does provide for a block party to be held in an alley – 11-1-80-(q) Block Parties. (2) A block party may be held on a public street or alley within a residential zoning district, provided the location is not part of the Town’s designated truck route. Block parties may also be permitted within public alleyways, subject to the same review and safety requirements as residential streets. The current fee schedule for a Street Closure adopted as part Resolution 15-2025 requires: \$50 Application Fee; and \$25 per Hour of Street Closure for Special Events. \$100 Refundable Deposit for Cleaning & Material Fees for 4 hours or less; \$250 Refundable Deposit for Cleaning & Material Fees for 4 hours or more. Setup and Breakdown for events that have street closures are not included in the calculation of fees so long as the entirety of the street closure stays under 10 hours.
BUDGET:	Reduction in fee would equate to a reduction of fees entered into the general fund
RECOMMENDATION:	Discuss the reduction in fee for a block party held in an alley. If needed, make a motion to ask staff to create a draft fee schedule resolution proposing an alternative fee for closure of an alleyway for presentation at the next Board of Trustees meeting
ATTACHMENTS:	none