

Town of Paonia
214 Grand Avenue
Tuesday, September 9, 2025 6:30 PM
Town Board Minutes

Record of Proceedings

Mayor Smith calls the meeting to order at 6:30 PM.

Roll Call

Present:

Mayor Smith
Trustee Czech
Trustee Heck
Trustee Hunter
Trustee Stelter

Absent:

Mayor Pro-Tem Swartz

Approval of Agenda

Trustee Hunter makes a motion to approve the agenda. Seconded by Trustee Stelter.

The motion carries unanimously.

Announcements

- 1) PROCLAMATION - September is Suicide Prevention Awareness Month - Tri-County Health Network

Mayor Paige Smith reads the proclamation. Jamie, Coordinator for SPARK from the Tri-County Health Network, spoke via Zoom in support and thanked the Town for the proclamation.

- 2) The Town is accepting applications from in-town residents for an available seat on the Planning Commission. The Planning Commission meets on the first Monday of the month at 6 pm and is an advisory board to the Board of Trustees as well as a quasi-judicial body. Applications are due to the Town Clerk by September 17, 2025.

Mayor Smith announces that applications are open for Planning Commission (due September 17, 2025).

- 3) The Town is accepting applications for open seats on the Zoning Board of Adjustments. The ZBoA only meets when public hearings are scheduled for it and is a quasi-judicial board. You do not have to be an in-town resident to serve on this board. Applications are due to the Town Clerk by September 17, 2025.

Mayor Smith announces that applications are open for Zoning Board of Adjustments (due September 17, 2025).

Public Comment

No public comments were offered in person or on Zoom.

Consent Agenda

- a) August 26, 2025 Regular Meeting Minutes
- b) License Renewals:

- Blue Sage Center Liquor License Renewal
- c) SELL 25-06 - North Fork Valley Creative Coalition - Mountain Harvest Festival - Grand Avenue
- d) SELL 25-07 - North Fork Valley Creative Coalition - Mountain Harvest Festival - Town Park
- e) September 9, 2025 Disbursements

Trustee Lucy Hunter makes a motion to approve the consent agenda with the condition that SELL 25-06 requires an additional alcohol checkpoint. Second by Trustee Heck.

The motion carries unanimously.

Staff Reports

- Town Administrator
Town Administrator Wynn provided updates on ADA Transition Plan, Fifth & Grand realignment project, Water Capital Improvement Plan, hydrogeological study, grant funding, and fund balances.
- Police Chief
Police Chief reported on August activities, National Night Out, drone training, school safety coordination, and CIRSA legal update training.
- Public Works Director
Public Works Director reported on Stewart Mesa ditch collapse and temporary repairs, water leaks, reduced watering at parks, trash program updates, and alley maintenance.

Actions & Presentations

1. Consideration of Resolution 23-2025 Declaring a Vacancy on the Board of Trustees
The board discussed declaring a vacancy on the Board of Trustees because of Trustee Valentine's resignation due to moving aboard to complete the remainder of his seat's term.

Trustee Stelter makes a motion to approve Resolution 23-2025. Seconded by Trustee Hunter.

The motion carries unanimously.

2. Consideration of Appointments to the Zoning Board of Adjustments
The board discussed and considered applications for Zoning Board of Adjustments received from Dale Duesterbeck and Gia Fanelli. The appointments restore the board's quorum to conduct business.

Public Comment: Dale Duesterbeck spoke to the board of his reasoning for requesting reappointment.

Trustee Hunter makes a motion to accept Dale Duesterbeck and Gia Fanelli to the Zoning Board of Adjustments. Seconded by Trustee Stelter

The motion carries unanimously.

3. Consideration of Stewart Ditch Request for Repairs on Pan American Avenue
Discussion of collapsed culvert and temporary PVC repair. Trustees considered long-term solutions using precast concrete. Awaiting input and cost-sharing proposal from Stewart Ditch Company.

No formal action taken.

4. Consideration of Peak Water Services Quote

Town Administrator Wynn explains the agreement provides quarterly preventative maintenance and inspections for pumps at the water treatment plant. This ensures continued reliability of water operations during upcoming tank relining project.

Trustee Czech makes a motion to approve the water treatment plant quarterly service agreement with Peak Water Services. Seconded by Trustee Stelter.

The motion carries unanimously.

5. Consideration of Adjusting the Street Closure Fee Schedule to Accommodate Block Parties Held in Alleys

The Board discussed block party regulations, focusing on reducing barriers for neighborhood gatherings held in alleys. Trustees emphasized that insurance requirements—mandating event-specific coverage naming the Town of Paonia as additionally insured - would stay unchanged, as standard homeowners' policies often exclude such events. The Board also acknowledged the need for further research into affordable event insurance options but took no immediate action, directing staff to draft a revised fee resolution reflecting the approved change for future adoption.

Trustee Stelter makes a motion to waive the \$25 an hour fee for block parties that are held in the alley. Seconded by Trustee Heck.

Public Comment:

M. Durlin: Comments on Town not insuring the block parties and alleys as being a liability exposure.

Board Discussion; insurance risks & costs for the Town.

Voting Aye; Trustee Czech, Trustee Heck, Trustee Stelter

Voting Nay; Trustee Hunter

The motion carries.

Mayor & Trustee Reports

1. Ad Hoc Short Term Rentals Committee

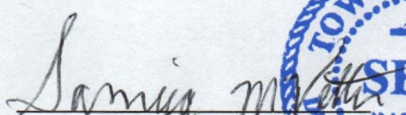
Town Administrator Wynn provides a brief update on the committee, webpage, and request for Board of Trustees standing agenda item.

Trustee Hunter makes a motion to add discussion of the STR Ad Hoc Committee and consideration of questions for the Board as a standing agenda item for the Board of Trustees meeting. Seconded by Trustee Stelter.

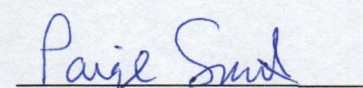
The motion carries unanimously.

Adjournment

Mayor Smith adjourns the meeting at 8:05 PM.


Samira M. Vetter, Town Clerk




Paige Smith, Mayor