



Town of Paonia
214 Grand Avenue
Tuesday, June 9, 2026 6:30 PM
Town Board Agenda

<https://us02web.zoom.us/j/86894721220>

Meeting ID: 868 9472 1220

Public Participation: Please raise your hand and wait to be recognized by the Mayor, come to the podium and state your name and whether you live in town or out of town. Time limit is 3 minutes, one time per item, there are instructions at the podium for the timer light. Please direct all comments to the Mayor. No responses will be made by staff or Board during the meeting.

Please be respectful and help to maintain decorum by not engaging in derogatory and/or demeaning statements or public displays.

- A) Roll Call
- B) Approval of Agenda
- C) Announcements
 - 1) There is an open seat for a community member on the Planning Commission for a two-year term. You must live in town to be eligible to serve. The Planning Commission meets once a month on the first Monday at 6 pm. Please turn in your application to the Town Clerk by June 17, 2026.
 - 2) There is an open seat for a community member on the Zoning Board of Adjustments (ZBA) for a three-year term. You do not have to live in town to be eligible to serve. The ZBA only meets when there is business to put before it. Please turn in your application to the Town Clerk by June 17, 2026.
- D) Public Comment
 - Any topic not included under Actions & Presentations; 3-minute time limit.
- E) Consent Agenda
 - 1) May 12, 2026 Regular Meeting Minutes
May 22, 2026 Special Meeting Minutes
May 26, 2026 Regular Meeting Minutes
 - 2) License Renewals:
Special Event Liquor License for Cherry Days and Top 'O the Rockies BMW Rally
 - 3) June 9, 2026 Disbursements
- F) Staff Reports
 - 1) Town Administrator/Treasurer
 - 2) Police Chief
 - 3) Public Works

G) Actions & Presentations

Public comments must be related to the agenda item, 3-minute time limit.

- 1) Consideration of Approving a Proposal for RFP 26-02 Raw Water Monitoring - *Town Staff*
- 2) Consideration of Alternative Camera Systems - *Town Staff*
- 3) Consideration of Approving Resolution 26-07: Declaring a Vacancy on the Board of Trustees - *Town Clerk Vetter*
- 4) Selection of a Mayor Pro-Tem - *Town Clerk Vetter*
- 5) Consideration of Approval of Resolution 08-26: Authorized Signatories - *Town Clerk Vetter*
- 6) Consideration of Approval for RFP 26-03 for an Executive Search Firm - *Mayor Smith*
- 7) Appointing a Trustee to the Ad Hoc Short-Term Rental Committee - *Town Clerk Vetter*
- 8) Consideration of USGS Agreement 26REJFACO111 - *Operator Redden*

H) Mayor & Trustee Reports

- 1) Ad Hoc Short Term Rentals Committee

I) Adjournment

As Adopted by:
Town of Paonia, Colorado
Resolution No. 2017-10 – Amended May 22, 2018

I. Rules of Procedure

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion,

asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. Consent Agenda

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the

Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. Executive Session

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. Subject to Amendment

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

Town of Paonia
214 Grand Avenue
Tuesday, May 12, 2026 6:30 PM
Town Board Meeting Minutes

RECORD OF PROCEEDINGS

Mayor Smith calls the meeting to order at 6:30 PM.

A) Roll Call

Present:

Mayor Smith
Trustee Czech
Trustee Fischer
Trustee Foster
Trustee Hunter
Trustee Ostrander

Absent:

Mayor Pro-Tem Meorado

B) Approval of Agenda

Mayor Smith notes that the April 14, 2026 meeting minutes were not included in the packet and should be removed from the Consent Agenda.

Trustee Hunter makes a motion to approve the Agenda with the removal of the April 14, 2026 meeting minutes. Seconded by Trustee Fischer.

The motion carries unanimously.

C) Announcements

Mayor Smith proclaimed May 10–16, 2026, as National Police Week in Paonia, honoring fallen law enforcement officers and recognizing the service of Paonia’s Police Department. Chief Laiminger thanked his officers, which included Sergeant Henderson, School Resource Officer Heiniger, Police Officer Bardessona, Police Officer Sanchez, Police Officer Seeley, and Police Officer White.

D) Public Comment

L. Livingston – comments on Western Loop Replacement Project property.
P. Erickson – comments on tree trimming and climbing wall in Smith Center.
C. Patterson – comments on fence quote included in the packet.
P. McCarthy – comments on lack of board response.
B. Brunner – comments on appointment of officers.
S. Patterson – comments on broken water fountain at Town hall.

E) Consent Agenda

Trustee Czech makes a motion to approve the Consent Agenda. Seconded by Trustee Fischer.

The motion carries unanimously.

F) Staff Reports

1) Town Administrator/Treasurer

Ashley Rodarte, Payroll and Accounting Specialist, presented the budget-to-actuals report on behalf of the Town Administrator/Treasurer, noting the report remains a work in progress pending final accounting and audit adjustments. She reviewed fund balances, investments, grants, revenues, and expenditures, stated no major concerns were identified, and noted some line items may still require updates or correction.

2) Police Chief

Police Chief Laiminger reported completion of the department's annual CIRSA audit, participation in local safety and community events, and assistance with traffic safety planning efforts. He also reminded the public to drive cautiously during increased summer pedestrian and bicycle activity.

3) Public Works Director

The Public Works report was included in the packet; however, no Public Works personnel were available to present or answer questions, so it was carried forward to the next agenda.

G) Actions & Presentations

1) Discussion of an alternate system and discuss termination of the Verkata contract

The Board discussed replacing the Verkata system with a simpler closed-loop camera system focused on critical Town infrastructure. Trustees raised concerns regarding cloud storage, data access, contract documentation, and the need for a formal camera-use policy, while also discussing temporary camera coverage at key facilities pending review of alternatives.

Public Comment:

P. McCarthy – comments on Verkata contract and investigation.

S. Kaldis – comments on terminating the Verkata contract.

M. Krieger – comments on review of camera system.

E. Brown – comments on public trust.

B. Brunner – comments on public access to camera feeds.

E. Short – comments on terminating contract with Verkata.

M. Dawn – comments on terminating Verkata contract in favor of closed-loop system.

S. Patterson – comments on Town attorney review of contract.

Paige (?) – comments against Verkata contract, removal of cameras, and financial costs.

C. Patterson – comments on creation of citizen committee.

Board discussion focused on how to transition away from the Verkada system without creating security gaps at critical infrastructure sites, including consideration of temporary simplified cameras and limiting interim access to Police and Public Works staff.

Trustee Ostrander makes a motion to ask the staff to work with Istonish to determine a very simple system like Corey used previously for the areas of bulk water fill station, equipment barn, water treatment plant, the sewer, the vault and front office. And when we have that, as soon as we know when they can be installed, we terminate the contract with Verkata.

The motion dies for lack of a second.

Trustee Ostrander makes a motion to install simple, no audio, just visual cameras the bulk of water station, water treatment plant, sewer plant, front office, and vault. To work with Istonish, to produce alternatives that need to be installed and done within 30 days so we can terminate the Verkata contract once we know that that's done. Seconded by Trustee Hunter.

During Board discussion, concerns were raised of a gap in security coverage if no new system is in place by the end of the 30-day period.

Trustee Ostrander amends her second motion to direct staff to work with Istonish to come up with a list of viable alternatives as discussed to the next meeting, such that we may make a decision within 30 days and terminate the Verkata contract in 30 days. Seconded by Trustee Hunter.

The amended motion carries unanimously.

Trustee Hunter calls to question the second motion.

The second motion carries unanimous.

Trustee Hunter makes a motion that in the interim, operations of the remaining Verkata cameras should only be accessed by the Police Department and Public Works staff. Seconded by Trustee Ostrander.

The motion carries unanimously.

Trustee Hunter makes a motion to instruct staff to physically remove all the currently disabled cameras by no later than close of business next Tuesday, the 19th of May. Seconded by Trustee Foster.

The motion carries unanimously.

2) Discussion and Review of Security Camera Ordinance — Tabled *from April 28, 2026 Meeting*

The Board agreed that the proposed security camera ordinance needed further public discussion and should be addressed through a work session rather than acted on that evening.

Public Comment:

P. McCarthy - comments in support of tabling discussion.

B. Brunner - comments on policy and legislative issues for voters.

M. Krieger - comments on stronger public involvement.

S. Kaldis - comments in support of work session.

E. Brown - comments on prematurity of ordinance.

E. Short - comments on community input on camera decisions.

Trustee Hunter makes a motion to instruct staff to start a doodle poll and schedule a work session for discussion of the camera ordinance. Seconded by Trustee Ostrander.

The motion carries unanimously.

3) Consideration of giving the Planning Commission Authority to look at Chapter 16, Article 6, for review and revision.

The Board discussed referring Chapter 16, Article 6, related to parking requirements, to the Planning Commission for review and possible revision. Discussion noted that portions of the code may be outdated, unclear, or contradictory, including references to a suspended parking fund and unclear parking requirements tied to special use review.

Public Comment:

P. McCarthy - comments in support of Planning Commission review.

S. Kaldis - comments in support of a broader review of parking requirements in commercial zones.

B. Brunner - comments in support of Planning Commission review.

After public comments, the Board briefly clarified with Town Attorney Buchner that it could request the Planning Commission review the parking code.

Trustee Foster makes a motion to request that the Planning Commission look at Chapter 16, Article 6, for review and revision. Seconded by Trustee Hunter.

The motion carries unanimously.

4) Consideration of approving the Smith Center repairs for up to \$50,000 for mold remediation, electrical and a general contractor.

Utility & Permits Coordinator Bachran presented the staff report and provided background on issues found. The Board discussed needed repairs at the Smith

Center, including mold, electrical, and building issues, and considered authorizing staff to move forward with remediation work while acknowledging costs could increase as additional issues were identified.

Trustee Hunter makes a motion to extend the meeting to 9:45 PM. Seconded by Trustee Fischer.

The motion carries unanimously.

The Board continued discussing Smith Center repairs, including remediation work, contractor coordination, potential additional repair costs, and prioritizing health and safety issues while stabilizing the building.

Trustee Fischer makes a motion to extend the meeting until 10:00 PM. Seconded by Trustee Ostrander.

The motion carries unanimously.

Trustee Fischer makes a motion to approve the Smith Center repairs for up to \$50,000 for mold remediation, electrical, and a general contractor. And for Trustee Fisher to work with Daoine Bachran on getting contractors together and going through the bids. Seconded by Trustee Czech.

The motion carries unanimously.

5) Consideration of Change Orders #4 & #5 from KLM

Town Administrator Wynn presented the staff report and explained the reasons for the two change orders.

The Board discussion on Change Orders #4 and #5 from KLM focused on additional engineering and construction administration costs tied to the water tank project. Staff explained the project had extended beyond the original timeline and that KLM continued providing inspection and oversight services necessary to complete the work.

Trustee Czech makes a motion to extend the meeting until 10:15 PM. Seconded by Trustee Ostrander.

The motion carries unanimously.

Continued Board discussion focused on delays, remaining project tasks, uncertainty in final completion timing, and the need to authorize additional funding so the project could continue through final inspection and closeout.

Public Comment

P. McCarthy comments on bid process.

Trustee Ostrander makes a motion that we have a work session that's for the board to hear from the contractors on work to perform to date from Respec, Wright Water, and

SGM. Seconded by Trustee Foster.

The motion carries unanimously.

Trustee Fischer makes a motion to approve KLM Change orders #4 and #5 for mobilization and final inspection services associated with the 2 million gallon tank rehabilitation project and authorization for the Mayor to execute the agreements. Seconded by Trustee Czech.

The motion carries unanimously.

H) Mayor & Trustee Reports

1) Ad Hoc Short Term Rentals Committee

Trustee Fischer provided an update on the Ad Hoc Short Term Rentals Committee that included discussed potential STR regulation updates, enforcement, and neighborhood impacts, along with continued committee review and future recommendations to the Board.

I) Adjournment

Mayor Smith adjourns the meeting at 10:09 PM

Samira M. Vetter, Town Clerk

Paige Smith, Mayor

Town of Paonia
214 Grand Avenue
Friday, May 22, 2026 6:00 PM
Special Town Board Minutes

RECORD OF PROCEEDINGS

Mayor Smith calls the meeting the order at 6:00 PM.

A) Roll Call

Present:

Mayor Smith
Trustee Czech
Trustee Hunter
Trustee Fischer
Trustee Foster
Trustee Ostrander

Absent:

Mayor Pro-Tem Mejorado (excused)

B) Approval of Agenda

Trustee Hunter makes a motion to approve the agenda. Seconded by Trustee Fischer.

The motion carries unanimously.

C) Actions & Presentations

1) Discussion and Consideration of Hiring an Interim Administrator and the Process for Hiring a Full-Time Administrator

The Board discussed starting both an interim administrator search and a full-time administrator hiring process. Mayor Smith recommended hiring an interim for continuity during the transition, citing the current administrator's July 12 contract end date and the Town's active grants, loans, and infrastructure projects. The Board also discussed preparing a Request For Proposals (RFP) for an executive search firm, including timing, budget, Paid Time Off (PTO) payout, and separate processes for the interim and full-time positions.

Public Comment:

P. McCarthy comments on not rushing into a search firm; supported cost transparency, local talent, and resident involvement.

M. Bachran comments in support of hiring an interim and using a professional search process.

S. Kaldis comments on a thoughtful process with community involvement.

C. Patterson comments on the Board to slow down and review grant project status first.

Board discussion reiterated the need to hire an interim administrator promptly to maintain operations and manage active grant-funded projects. Clarification was made that the interim search would be handled informally through the Colorado City and County Management Association (CCMA) contacts, while the full-time administrator process would begin with staff preparing a Request for Proposal (RFP) for an executive search firm to bring back for Board review.

Trustee Hunter makes a motion to instruct staff to begin the process of searching for an interim Town Administrator. Seconded by Trustee Ostrander.

The motion carries unanimously.

Trustee Ostrander makes a motion to instruct staff to produce an RFP for an executive search firm for the administrator in a full-time position. Seconded by Trustee Hunter.

The motion carries unanimously.

D) Adjournment

Mayor Smith adjourns the meeting at 6:30 PM.

Samira M. Vetter, Town Clerk

Paige Smith, Mayor

Town of Paonia
214 Grand Avenue
Tuesday, May 26, 2026 6:30 PM
Town Board Meeting Minutes

RECORD OF PROCEEDINGS

Mayor Smith calls the meeting to order at 6:30 PM.

A) Roll Call

Present:

Mayor Smith

Trustee Czech

Trustee Hunter

Trustee Fischer

Trustee Foster

Trustee Ostrander

B) Approval of Agenda

Mayor Smith noted that, before approval of the agenda, the Special Event Liquor License for the Top O' the Rockies BMW Rally should be tabled to the next meeting because additional work was still needed and no supporting information was included in the packet.

Trustee Fisher makes a motion to approve the agenda. Seconded by Trustee Ostrander.

The motion carries unanimously.

C) Announcements

The Mayor announced that Mayor Pro-Tem Majorado had resigned from the Board, and that a resolution affirming the resignation would be on the next agenda. She also announced open community member seats on the Planning Commission and the Zoning Board of Adjustment, with applications due to the Town Clerk by June 3, 2026, and encouraged residents to apply because both boards need citizen participation.

D) Public Comment

M. Brezonick comments on basement flooding and lack of staff response.

M. Bachran comments in support of outgoing Town Administrator.

E) Consent Agenda

Trustee Czech makes a motion to approve the Consent Agenda. Seconded by Trustee Ostrander.

The motion carries unanimously.

F) Staff Reports

1) Town Administrator/Treasurer

- a) Demonstration of Communication with the Town with TextMyGov and Comment Card on the Website

Deputy Clerk Santiago presented an overview of Town communication options, including direct email, website forms, and TextMyGov. He explained how messages are routed through shared staff mailboxes, tracked, forwarded to the appropriate department, and retained. The Board discussed improving public visibility of these tools, promoting TextMyGov sign-ups, and making website contact and agenda-request forms easier to find.

Utility and Permit Coordinator Bachran provided an update to the Board on the Smith Center repairs that are moving forward, with mold remediation started, no asbestos found, electrical work estimated, and contractor bids being sought. Current committed or anticipated costs total about \$31,920, and the work is expected to stay within the \$50,000 budget, with completion targeted by the end of June.

G) Actions & Presentations

- 1) Presentation - Update on the Gunnison Outdoor Resources Protection (GORP) Act, Western Slope Conservation Center (WSCC) — *Melissa Newell*

Melissa Newell of Western Slope Conservation Center (WSCC) presented an update on the Gunnison Outdoor Resources Protection Act (GORP) Act, describing it as bipartisan public lands legislation to permanently protect Gunnison Basin lands, including Delta County watershed, recreation, grazing, and wildlife areas. She noted the GORP Act has been introduced in Congress, has local and bipartisan support, and that WSCC is continuing outreach to build momentum and maintain community support.

Public Comment:

M. Durlin comments on number of bills awaiting approval.

No action was taken as this was a presentation only.

- 2) Presentation: Comprehensive Safety Action Plan (CSAP) update from Consor Engineering- *Jenny Godwin*

Jenny Godwin of Consor Engineering presented the Board an update on the Comprehensive Safety Action Plan (CSAP).

The Board briefly asked about crash-data details, including whether a recent fatality and animal-related crashes were included, and noted community concerns about safe pathways from the comprehensive plan. Mayor Smith also asked that the public input survey be coordinated with existing Town outreach tools, such as the website, TextMyGov, and SurveyMonkey, to maximize participation.

No action was taken as this was a presentation only.

3) Consideration of Resolution 26-05 Appointment of Officers — *Town Clerk Vetter*

Town Clerk Vetter explained that the resolution had been revised to remove the Town Administrator appointment, but still needed to appoint the Town Treasurer, Town Clerk, Municipal Court Judge, and Town Attorney.

Judge Julie Hoffman introduced herself, reviewed her service as Town Judge since July 2020, expressed willingness to continue serving, and noted that Municipal Court is held the first Thursday of each month at 3:00 p.m.

Mayor Smith recommended appointing Stephen Wynn as Treasurer through July 12, citing continuity during the ongoing audit and the recommendation that the Administrator and Treasurer roles remain aligned. Trustees discussed wanting more clarity on future options, while agreeing Wynn was the practical choice for the current transition period.

Public Comment:

M. Bachran comments in support of the Town Administrator also serving as Treasurer to avoid duplication, cost, and oversight issues.

M. Brezonick comments in appreciation of Public Works & Town response to gas leak and sidewalk work on Third Street.

After public comments, Mayor Smith clarified that the Treasurer line in the resolution would list Stephen Wynn with a finite appointment through July 12, 2026.

Trustee Czech makes a motion to adopt Resolution 26-05 with the Town Treasurer being Stephen Wynn until July 12, 2026, and the Town Clerk being Samira Vetter, Municipal Court Judge Julie Hoffman, and Town Attorney Clay Buckner. Seconded by Trustee Fischer.

The motion carries unanimously.

4) Update on Potential Alternative Security Cameras - *Town Staff*

Staff updated the Board that camera alternatives were still being researched.

The Board discussed whether to temporarily keep Verkada cameras only at critical infrastructure sites to avoid a security gap while balancing privacy, public trust, and

replacement timing.

Public Comment:

E. Short comments on public support in taking time to find appropriate alternatives.

S. Patterson comments on using local talent for an inexpensive, closed-circuit camera system.

P. McCarthy comments on keeping Verkada cameras on would damage public trust.

Paonia Water Operator Jordan Redden clarified that unauthorized access to water and wastewater facilities is a serious issue and that cameras help protect critical infrastructure and public health.

M. Bachran comments in support of keeping cameras as a short-term stopgap.

The Board agreed not to vote that night and to bring the Verkada/security camera issue back on June 9 with more information on replacement options.

5) Consideration of USGS Agreement 26REJFACO111 - *Operator Redden*

Town Water Operator Redden explained that staff could not confirm a clear need for the USGS monitoring station, noting it did not appear required for the Town's discharge permit or water administration needs.

M. Bachran comments on need for paying for full year when data is only useful for spring runoff/flooding information.

The Board questioned the station's purpose, location, cost, and whether the agreement amount sent to the Town may have been incorrect.

The Board decided to table the USGS agreement and have staff gather more information, including whether the agreement/billing matched the correct gaging station and cost.

6) Consideration of Approval for Public Works to Purchase New Lawnmowing Equipment - *Public Works Supervisor Byrge*

Public Works Supervisor Byrge explained that the current mower is aging, frequently breaking down, and becoming a safety and maintenance issue.

The Board compared mower options, cost, budget impacts, and whether staff could seek a better price before purchase.

Trustee Ostrander makes a motion to approve the Grasshopper contract and ask staff to see if they can give us anything better for a deal. Then, regardless of what they say, approve the amount for the Grasshopper, not to exceed the proposal presented, and cost. Seconded by Trustee Czech.

The motion carries unanimously.

7) Consideration of Approval of Purchase and Install of Two Dead End Signs —
Public Works Supervisor Byrge

Public Works Supervisor Byrge explained that two residents had requested dead-end signs, but staff brought the issue to the Board because approving individual requests could create a broader precedent.

Trustee Foster makes a motion to extend the meeting to 9:40 PM. Seconded by Trustee Fischer.

The motion carries unanimously.

Board discussion included whether signs were needed town-wide, the potential cost of signs, posts, and hardware.

Trustee Ostrander makes a motion to deny these two requests, but to direct staff of both Public Works and PD to come back with a set of criteria that would warrant a dead end sign and potential areas of priority, should they exist, so that a formal process can be created for request of dead end signs. Seconded by Trustee Fischer.

The motion carries unanimously.

8) Consideration and Discussion of Adding Two Standing Work Sessions a Month for Information on Town Projects and Upcoming Agenda Items. - *Town Clerk Vetter*

Town Clerk Vetter discussed adding regular work sessions to help trustees get background information, ask questions more informally, reduce lengthy regular meeting discussions, and that they would be public, recorded, and held only as needed.

Trustee Ostrander makes a motion to set standing work sessions on the first and third Tuesdays at 6:30 PM. Seconded by Trustee Fischer.

The motion carries unanimously.

H) Mayor & Trustee Reports

1) Ad Hoc Short Term Rentals Committee

No update provided.

I) Adjournment

Mayor Smith adjourns the meeting at 9:37 PM.

DRAFT



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consent Agenda: Special Event Liquor Licenses for Paonia Cherry Days and BMW Rally
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	June 9, 2026
BACKGROUND:	<p>All fees have been paid, and the applications have been reviewed by the Clerk's Office, Public Works, and the Police Department. No objections to the issuance of the Special Event Liquor Licenses have been made for July 3, 4, 23, 24, and 25, 2026.</p> <p>All legal requirements have been met, including posting notice, providing maps with liquor boundaries, and submitting an alcohol mitigation plan. The alcohol mitigation plan approved for Paonia Cherry Days will also be followed for the BMW Rally.</p> <p>For Paonia Cherry Days, the playground is excluded from the Special Event Liquor License area shown on the map. Wristbands will be used, and volunteers will be stationed at park barriers to prevent alcohol from leaving the licensed premises.</p> <p>For the BMW Rally, the Beer and Wine Garden is shown on the map with a bold black outline. The Beer and Wine Garden will be fenced and marked with signage to prevent attendees from leaving that area with purchased alcohol. The remainder of the park, excluding the playground, will be covered by an on-premises permit issued by the Police Department for alcohol possession and consumption.</p>
BUDGET:	\$250 to account 10-32-01 Liquor Licenses.
RECOMMENDATION :	Approve the Special Event Liquor Licenses for Paonia Cherry Days and the BMW Rally as part of the Consent Agenda.
ATTACHMENT:	<p>Special Event Liquor License Application Poster Notices IMG 1,2,3 Public Works Approval Police Department Approval</p>

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be Nonprofit and One of the Following (See back for details.)

- | | | |
|------------------------------------|--|--|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge Or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Of A National Organization Or Society | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB	DO NOT WRITE IN THIS SPACE
Type of Special Event Applicant is Applying for:	Liquor Permit Number
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$50.00 Per Day	
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate <i>Paonia Cherry Days</i>	State Sales Tax Number (Required) <i>32934720</i>
---	--

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <i>P.O. Box 1703 Paonia, CO 81428</i>	3. Address of Place to Have Special Event (include street, city/town and ZIP) <i>Paonia Town Park</i>
--	--

Name	Date of Birth	Home Address (Street, City, State, ZIP)	Phone Number
4. Pres./Sec'y of Org. or Political Candidate <i>Robert E. Bushta</i>		<i>Dak Ave; Paonia CO 81428</i>	
5. Event Manager <i>- some -</i>			

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS? _____	7. Is premises now licensed under state liquor or beer code? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____
---	--

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit				
Date <i>7/3/26</i>	Date <i>7/4/26</i>	Date <i>7/23/26</i>	Date <i>7/24/26</i>	Date <i>7/25/26</i>
Hours From <i>10 a.m.</i>	Hours From <i>10 a.m.</i>	Hours From <i>12 p.m.</i>	Hours From <i>12 p.m.</i>	Hours From <i>12 p.m.</i>
To <i>10 p.m.</i>	To <i>10 p.m.</i>	To <i>12 a.m.</i>	To <i>12 a.m.</i>	To <i>12 a.m.</i>

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature	Title <i>President, Paonia Cherry Days</i>	Date <i>5/20/26</i>
-----------	--	---------------------

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
Signature	Title	Date

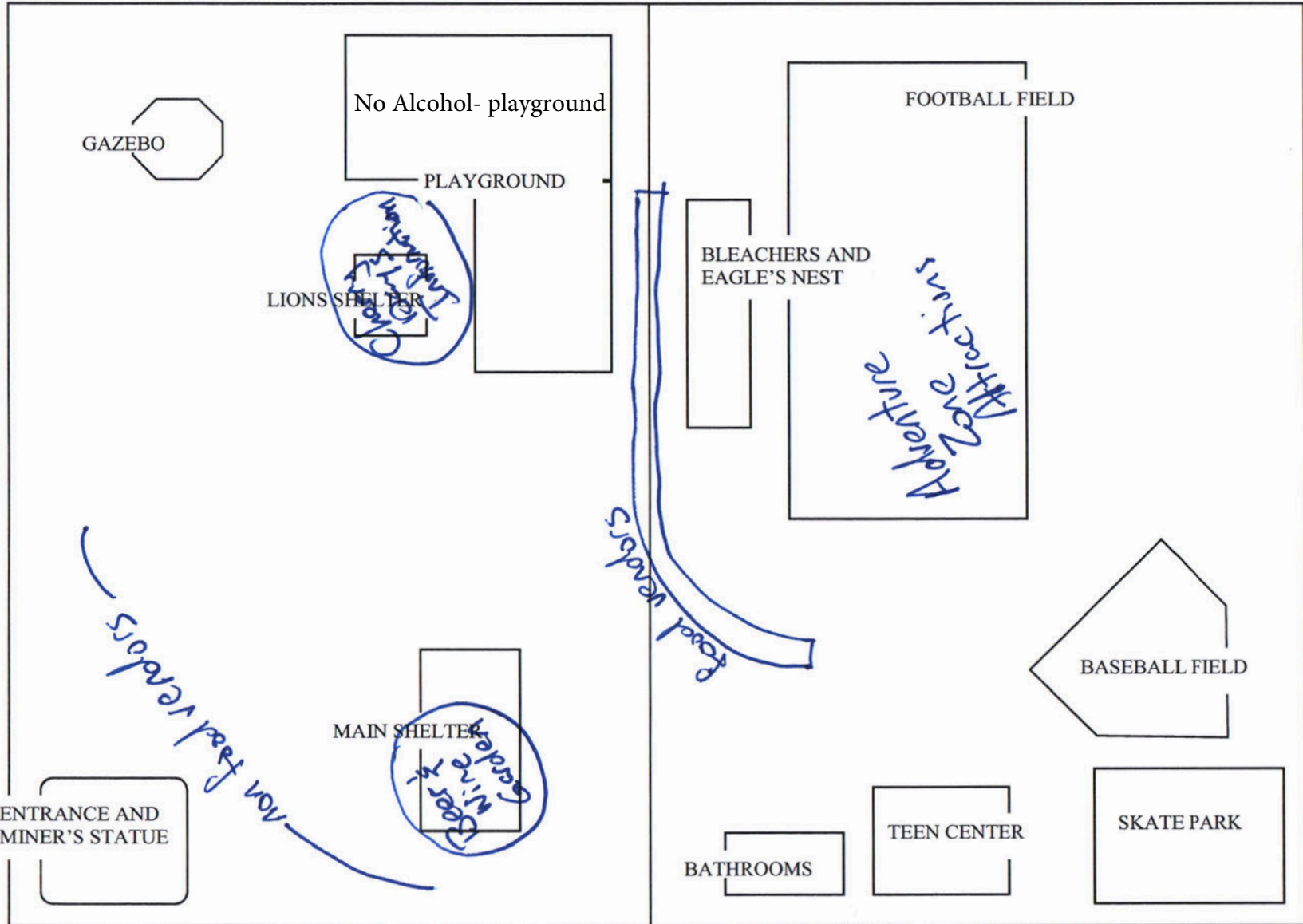
DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$.

(Instructions on Reverse Side)

TOWN PARK MAP

FIFTH STREET



NORTH FORK AVENUE

FOURTH STREET

Pocahontas Cherry Days July 3-4, 2026

TOWN PARK MAP

- = water
- x = electrical boxes
- = outlets

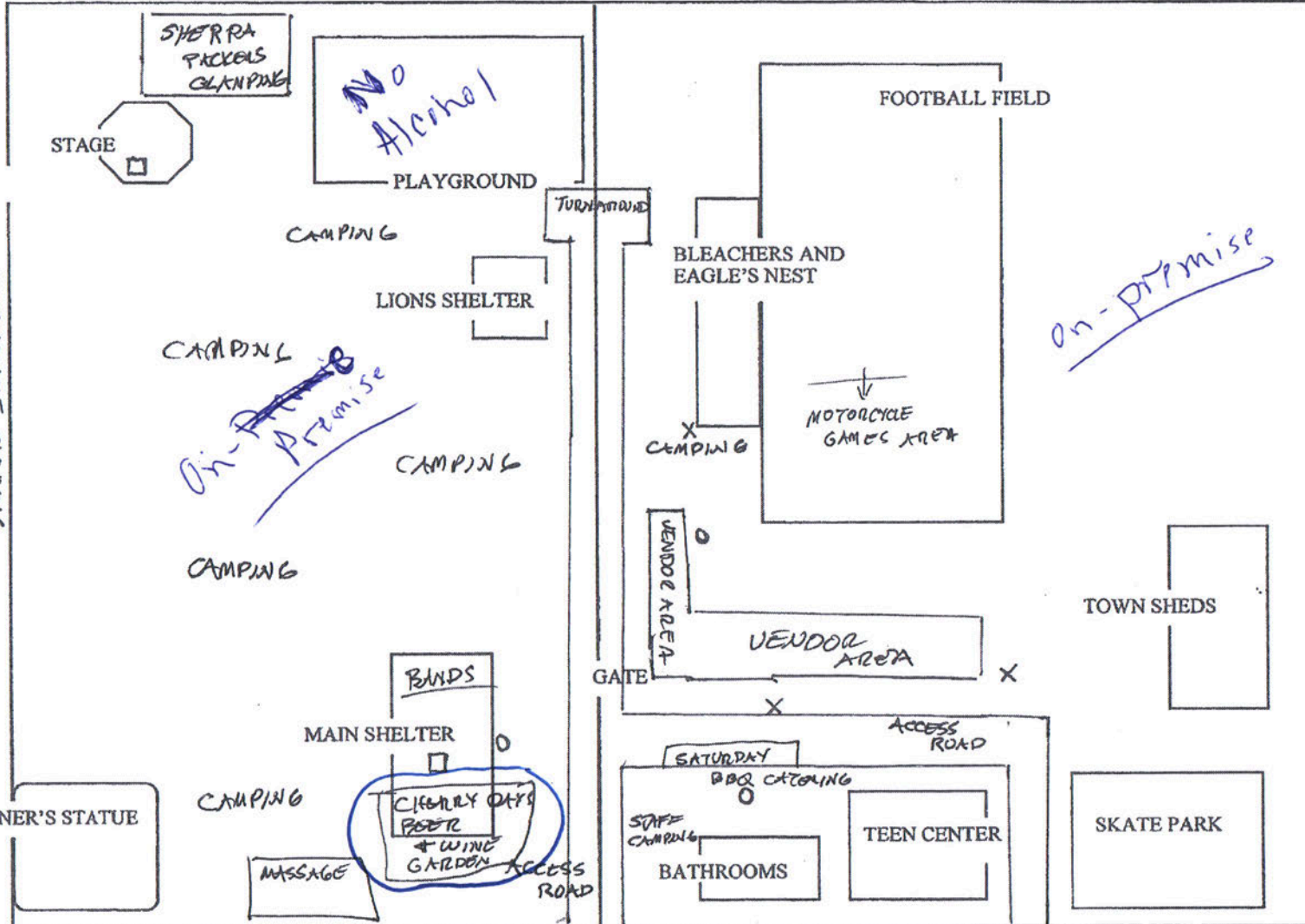
FIFTH STREET

BMW Rally July 23-25, 2026

GATE

NORTH FORK AVENUE

MOTORCYCLE CAMPING THIS SIDE



On-Premise

MOTORCYCLE PARKING THIS SIDE

FOURTH STREET

MOTORCYCLE PARKING



Paonia Cherry Days

P.O. Box 1703
Paonia, CO 8148
paoniacherrydays.com

Town of Paonia Special Event Application Informational Attachment

Alcohol Mitigation Plan: Paonia Cherry Days will offer beer and wine in the town park during Cherry Days, July 3-4, 2026. The alcohol will be served and must be consumed within the park limits (less the children's playground). Cherry Days will provide barrier security for the park. Attendees will have their identification checked and a wristband applied once they are verified to be 21 or over. Servers will be educated in the serving of alcohol to prevent over consumption.

Medical Plan: The North Fork Ambulance Association has traditionally had a presence during Cherry Days, with water, a first aid tent, and an ambulance in the park. Cherry Days committee members will be instructed to call 911 if there is any doubt. Minor injuries will be treated by NFAA or in the Smith Center by first aid qualified committee members.

Parking Plan: Paonia Cherry Days will offer a minimum of eight designated Handicap Parking spaces for attendees. Four at the east entrance to the town park and four on 5th Street parallel to the park, starting at the corner of North Fork Ave. These have been coordinated with PPD. All other festival attendees will be able to park on a first come, first served basis around the perimeter of the park and on adjacent side streets. We request 12 of the town's traffic barriers be left on the east side of the Smith Center. Barriers will be used to limit traffic within the park during the festival (particularly on the 4th). Overflow parking is available at the Elementary School to the west and the Church of Jesus Christ of Latter-Day Saints to the northeast.

Traffic Control Plan: As submitted with the parade and street closure application, we requested the parade route be closed July 4th, from 9-11AM. All other traffic control included with the parking plan

Safety Plan: The volunteer coordinators of Paonia Cherry Days have made every conscious effort to produce a festival with safety in mind for all attendees regardless of age. Paonia Cherry Days will be insured through Mountain West Insurance, with the Town of Paonia named as an additional insured. The policy has been requested, and a Certificate of Insurance will be provided once the policy is finalized.

Security Mitigation Plan: Paonia Cherry Days contracted with High Mesa Security Services to provide two park security guards the evenings of Thursday, July 2 and Friday, July 3. Security is scheduled from 8 PM until 8 AM on Thursday and 10 PM to 8 AM on Friday. Any additional law enforcement presence provided by PPD would be greatly appreciated.

Sanitation Plan: Cherry Days will porta-potties contracted through Bruin Waste Management, two roll off trash bins contracted through Robert's Enterprises, and have hired Icon Pro Cleaners to keep the town bathrooms stocked and cleaned, as well as the waste and recycling in the park picked up and disposed of or turned over properly. We will coordinate with the Western Slope Conservation Center to borrow their recycling lids and stakes, and with PPW to borrow the plastic trash cans for use in the park.

For further information, please contact: Bob Bushta 970-424-6369.

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Paonia Cherry Days

is a

Nonprofit Corporation

formed or registered on 04/15/2014 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20141239543 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 05/15/2026 that have been posted, and by documents delivered to this office electronically through 05/20/2026 @ 08:28:24 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 05/20/2026 @ 08:28:24 in accordance with applicable law. This certificate is assigned Confirmation Number 18581120 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz-CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

NOTICE

PURSUANT TO THE LIQUOR LAWS
OF COLORADO

Cherry Days

HAS REQUESTED THE LICENSING
OFFICIALS OF Town of Paonia
TO Grant a Special Event Liquor license
LICENSE AT: Paonia Town Park

HEARING ON APPLICATION TO BE HELD AT:

Paonia Town Hall
214 Grand Ave
Paonia, CO 81428

TIME AND DATE: June 9, 2026 @ 6:30 PM
DATE OF APPLICATION: May 21, 2026
BY ORDER OF: The Town Clerk

OFFICERS: Local Licensing Authority //
AKA: The Paonia Board of Trustees //

ADDRESS OF THE PLACE AT WHICH PETITIONS OR REMONSTRANCES MAY BE FILED



NOTICE

PURSUANT TO THE LIQUOR LAWS
OF COLORADO

TOP 'O The Rodies
BMW RALLY

HAS REQUESTED THE LICENSING
OFFICIALS OF Town of Paonia
TO Grant a Special Event Liquor license
LICENSE AT: Paonia Town Park

HEARING ON APPLICATION TO BE HELD AT:

Paonia Town Hall
214 Grand Ave.
Paonia, CO 81428

TIME AND DATE: May 26, 2026 @ 6:30 pm

DATE OF APPLICATION: May 21, 2026

BY ORDER OF: The Town Clerk

OFFICERS: Local Licensing Authority

AKA: The Paonia Board of Trustees

ADDRESS OF THE PLACE AT WHICH PETITIONS OR REMONSTRANCES MAY BE FILED

COLORADO
Department of Revenue



NOTICE
PURSUANT TO THE LEGISLATIVE LAWS OF COLORADO
HAS REQUESTED THE LICENSING OFFICIALS OF TO BE HEARD AT: LICENSE AT:
HEARING ON APPLICATION TO BE HELD AT:
TIME AND DATE:
DATE OF APPLICATION: 20
BY ORDER OF OFFICIALS:

NOTICE
PURSUANT TO THE LEGISLATIVE LAWS OF COLORADO
HAS REQUESTED THE LICENSING OFFICIALS OF TO BE HEARD AT: LICENSE AT:
HEARING ON APPLICATION TO BE HELD AT:
TIME AND DATE:
DATE OF APPLICATION: 20
BY ORDER OF OFFICIALS:

Re: Cherry Days and BMW Rally Liquor Permit

From Rodney Byrge <rodneyb_pw@townofpaonia.com>

Date Thu 5/28/2026 9:55 AM

To Samira Vetter <SamiraV@townofpaonia.com>; Matt Laiminger <mlaimingerppd@townofpaonia.com>

No objection from public works

Rodney Byrge
Public works supervisor
Paonia public works
(970) 575-1577

From: Samira Vetter <SamiraV@townofpaonia.com>

Sent: Thursday, May 28, 2026 9:06:45 AM

To: Matt Laiminger <mlaimingerppd@townofpaonia.com>; Rodney Byrge <rodneyb_pw@townofpaonia.com>

Subject: Cherry Days and BMW Rally Liquor Permit

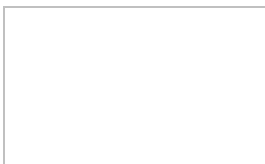
Here is the applications and maps for the Cherry Days and BMW Rally beer garden. Any objections?

Matt- the on premise permit will cover where the Beer Garden is not.

Thanks!

Best,

Samira



Samira M. Vetter, CMC

Paonia Town Clerk/Human

Resources

P : (970) 527-4101

M: (970) 742-4658

E : SamiraV@TownofPaonia.com

214 Grand Ave.

PO Box 460

Paonia, CO 81428

<https://townofpaonia.colorado.gov>

“The measure of who we are is what we do with what we have.” – **Vince Lombardi**

Sender and receiver should be mindful that all my incoming and outgoing emails may be subject to the Colorado Open Records Act, § 24-72-100.1, et seq.

Re: Cherry Days and BMW Rally Liquor Permit

From Matt Laiminger <mlaimingerppd@townofpaonia.com>

Date Wed 6/3/2026 8:05 AM

To Samira Vetter <SamiraV@townofpaonia.com>

Sam,

PD has no objections and thanks for the updated maps.



Matthew Laiminger
Chief of Police
Town of Paonia
214 Grand Ave.
Paonia, CO 81428
(970) 527-4822

From: Samira Vetter <SamiraV@townofpaonia.com>

Sent: Thursday, May 28, 2026 9:06 AM

To: Matt Laiminger <mlaimingerppd@townofpaonia.com>; Rodney Byrge <rodneyb_pw@townofpaonia.com>

Subject: Cherry Days and BMW Rally Liquor Permit

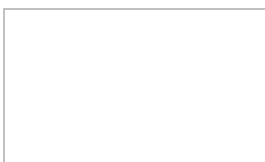
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Samira M. Vetter, CMC

Paonia Town Clerk/Human

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02 SMLV

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
4 Rivers Equipment LLC								
1939483								
1438	4 Rivers Equipment LLC	1939483	Maintenance	05/27/2026	60.59		10-45-22 REPAIRS & MAINTENANCE	06/30/2026
1438	4 Rivers Equipment LLC	1939483	Maintenance	05/27/2026	60.58		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
1438	4 Rivers Equipment LLC	1939483	Maintenance	05/27/2026	60.58		60-50-22 REPAIRS & MAINTENANCE	06/30/2026
1438	4 Rivers Equipment LLC	1939483	Maintenance	05/27/2026	60.58		70-51-22 REPAIRS & MAINTENANCE	06/30/2026
1438	4 Rivers Equipment LLC	1939483	Maintenance	05/27/2026	60.58		80-52-22 REPAIRS & MAINTENANCE	06/30/2026
Total 1939483:					302.91	✓		
Total 4 Rivers Equipment LLC:					302.91			
Active Peace LLC								
STR MAY 2026								
1513	Active Peace LLC	STR MAY 2026	Prof Serv	05/27/2026	315.00		10-41-20 LEGAL, ENGINEERING & PR	06/30/2026
Total STR MAY 2026:					315.00			
Total Active Peace LLC:					315.00	✓		
ADP, INC								
721634822								
1352	ADP, INC	721634822	PROF SERV	05/29/2026	17.07		10-41-20 LEGAL, ENGINEERING & PR	06/30/2026
1352	ADP, INC	721634822	PROF SERV	05/29/2026	17.07		10-42-20 LEGAL, ENGINEERING & PR	06/30/2026
1352	ADP, INC	721634822	PROF SERV	05/29/2026	17.07		60-50-20 LEGAL, ENGINEERING & PR	06/30/2026
1352	ADP, INC	721634822	PROF SERV	05/29/2026	17.07		70-51-20 LEGAL, ENGINEERING & PR	06/30/2026
1352	ADP, INC	721634822	PROF SERV	05/29/2026	17.07		80-52-20 LEGAL, ENGINEERING & PR	06/30/2026
Total 721634822:					85.35	~		
722062374								
1352	ADP, INC	722062374	PROF SERV	05/29/2026	32.89		10-41-20 LEGAL, ENGINEERING & PR	06/30/2026
1352	ADP, INC	722062374	PROF SERV	05/29/2026	32.89		10-42-20 LEGAL, ENGINEERING & PR	06/30/2026
1352	ADP, INC	722062374	PROF SERV	05/29/2026	32.89		60-50-20 LEGAL, ENGINEERING & PR	06/30/2026
1352	ADP, INC	722062374	PROF SERV	05/29/2026	32.89		70-51-20 LEGAL, ENGINEERING & PR	06/30/2026
1352	ADP, INC	722062374	PROF SERV	05/29/2026	32.89		80-52-20 LEGAL, ENGINEERING & PR	06/30/2026
Total 722062374:					164.45	✓		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total ADP, INC:					<u>249.80</u>			
AMAZON BUSINESS								
16V3-KLJ7-VVKW								
1341	AMAZON BUSINESS	16V3-KLJ7-VV	OFFICE SUPPLIES	06/01/2026	238.37		10-41-15 OFFICE SUPPLIES	06/30/2026
1341	AMAZON BUSINESS	16V3-KLJ7-VV	OPERATING SUPPLIES	06/01/2026	37.38		10-41-16 OPERATING SUPPLIES	06/30/2026
1341	AMAZON BUSINESS	16V3-KLJ7-VV	TOWN HALL EXPENSES	06/01/2026	175.89		10-41-25 TOWN HALL EXPENSE	06/30/2026
1341	AMAZON BUSINESS	16V3-KLJ7-VV	EQUIPMENT	06/01/2026	809.09		10-41-74 MACHINERY & EQUIPMENT	06/30/2026
Total 16V3-KLJ7-VVKW:					<u>1,260.73</u>	-		
1K13-CYYN-W7VR								
1341	AMAZON BUSINESS	1K13-CYYN-W	UNIFORMS	06/01/2026	56.90		10-42-19 UNIFORMS	06/30/2026
Total 1K13-CYYN-W7VR:					<u>56.90</u>	✓		
Total AMAZON BUSINESS:					<u>1,317.63</u>			
Archuleta, Benny								
ARCH5-2026								
1245	Archuleta, Benny	ARCH5-2026	PROF SERV	06/01/2026	750.00		60-50-20 LEGAL, ENGINEERING & PR	06/30/2026
1245	Archuleta, Benny	ARCH5-2026	PROF SERV	06/01/2026	750.00		70-51-20 LEGAL, ENGINEERING & PR	06/30/2026
Total ARCH5-2026:					<u>1,500.00</u>			
Total Archuleta, Benny:					<u>1,500.00</u>	✓		
AXON Enterprise Inc								
INUS445955								
1021	AXON Enterprise Inc	INUS445955	CONTRACT	05/15/2026	7,791.48		10-42-42 CONTRACT SERVICES	06/30/2026
Total INUS445955:					<u>7,791.48</u>			
Total AXON Enterprise Inc:					<u>7,791.48</u>	✓		
Badger Meter, Inc.								
80236658								
654	Badger Meter, Inc.	80236658	Water Metering	05/28/2026	81.12		60-50-31 DUES & SUBSCRIPTIONS	06/30/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total 80236658:					<u>81.12</u>			
Total Badger Meter, Inc.:					<u>81.12</u>	✓		
Black Hills Energy								
3283030966								
987	Black Hills Energy	3283030966	UTILITIES	06/01/2026	6.56		10-45-28 UTILITIES	06/30/2026
987	Black Hills Energy	3283030966	UTILITIES	06/01/2026	6.55		60-50-28 UTILITIES	06/30/2026
987	Black Hills Energy	3283030966	UTILITIES	06/01/2026	6.55		70-51-28 UTILITIES	06/30/2026
987	Black Hills Energy	3283030966	UTILITIES	06/01/2026	6.55		80-52-28 UTILITIES	06/30/2026
Total 3283030966:					<u>26.21</u>	✓		
4637243833								
987	Black Hills Energy	4637243833	UTILITIES	06/01/2026	39.38		60-50-28 UTILITIES	06/30/2026
Total 4637243833:					<u>39.38</u>	✓		
525398564								
987	Black Hills Energy	525398564	UTILITIES	06/01/2026	33.85		10-41-28 UTILITIES	06/30/2026
987	Black Hills Energy	525398564	UTILITIES	06/01/2026	33.85		10-42-28 UTILITIES	06/30/2026
Total 525398564:					<u>67.70</u>	✓		
6947664373								
987	Black Hills Energy	6947664373	UTILITIES	06/01/2026	55.08		10-45-28 UTILITIES	06/30/2026
987	Black Hills Energy	6947664373	UTILITIES	06/01/2026	55.07		60-50-28 UTILITIES	06/30/2026
987	Black Hills Energy	6947664373	UTILITIES	06/01/2026	55.07		70-51-28 UTILITIES	06/30/2026
987	Black Hills Energy	6947664373	UTILITIES	06/01/2026	55.07		80-52-28 UTILITIES	06/30/2026
Total 6947664373:					<u>220.29</u>	✓		
8329133365								
987	Black Hills Energy	8329133365	UTILITIES	06/01/2026	31.79	✓	10-46-28 UTILITIES	06/30/2026
Total 8329133365:					<u>31.79</u>			
Total Black Hills Energy:					<u>385.37</u>			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Brimar Industries								
1769794								
1517	Brimar Industries	1769794	MAINTENANCE	06/01/2026	3,227.39		10-45-22 REPAIRS & MAINTENANCE	06/30/2026
Total 1769794:					3,227.39			
Total Brimar Industries:					3,227.39			
Bruin Waste								
2087411								
1307	Bruin Waste	2087411	OPERATING SUPPLIES	05/27/2026	99.75		60-50-16 OPERATING SUPPLIES	06/30/2026
Total 2087411:					99.75			
Total Bruin Waste:					99.75			
Caselle, Inc								
INV-20421								
21	Caselle, Inc	INV-20421	ADMIN - CASELLE SUPPORT	06/03/2026	4,239.51		10-41-33 DATA PROCESSING	06/30/2026
21	Caselle, Inc	INV-20421	PD - CASELLE SUPPORT	06/03/2026	4,239.51		10-42-33 Data Processing	06/30/2026
21	Caselle, Inc	INV-20421	WATER - CASELLE SUPPORT	06/03/2026	8,479.02		60-50-33 DATA PROCESSING	06/30/2026
21	Caselle, Inc	INV-20421	WW - CASELLE SUPPORT	06/03/2026	8,479.02		70-51-33 DATA PROCESSING	06/30/2026
21	Caselle, Inc	INV-20421	SANITATION - CASELLE SUPPO	06/03/2026	8,479.02		80-52-33 DATA PROCESSING	06/30/2026
Total INV-20421:					33,916.08			
Total Caselle, Inc:					33,916.08			
CEBT								
2026-06								
1320	CEBT	2026-06	Health Insurance	06/01/2026	31,301.00		10-0223 HEALTH/LIFE INSURANCE	06/30/2026
Total 2026-06:					31,301.00			
Total CEBT:					31,301.00			
City Of Grand Junction								
105564								
673	City Of Grand Junction	105564	PROF SERV	05/11/2026	138.00		70-51-20 LEGAL, ENGINEERING & PR	06/30/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total 105564:					138.00			
Total City Of Grand Junction:					138.00			
Clayton M. Buchner Attorney at Law, LLC								
0935								
1392	Clayton M. Buchner Attorney at La	0935	PROF SERV	06/01/2026	824.40		10-41-20 LEGAL, ENGINEERING & PR	06/30/2026
1392	Clayton M. Buchner Attorney at La	0935	PROF SERV	06/01/2026	1,202.40		10-42-20 LEGAL, ENGINEERING & PR	06/30/2026
1392	Clayton M. Buchner Attorney at La	0935	PROF SERV	06/01/2026	824.40		60-50-20 LEGAL, ENGINEERING & PR	06/30/2026
1392	Clayton M. Buchner Attorney at La	0935	PROF SERV	06/01/2026	824.40		70-51-20 LEGAL, ENGINEERING & PR	06/30/2026
1392	Clayton M. Buchner Attorney at La	0935	PROF SERV	06/01/2026	824.40		80-52-20 LEGAL, ENGINEERING & PR	06/30/2026
Total 0935:					4,500.00			
Total Clayton M. Buchner Attorney at Law, LLC:					4,500.00			
Daoine Bachran								
MAY 2026 MILEAGE REIMBURSEMENT								
1516	Daoine Bachran	MAY 2026 MIL	TRAINING	05/27/2026	71.05		10-41-26 TRAVEL, MEETINGS & TRAI	06/30/2026
Total MAY 2026 MILEAGE REIMBURSEMENT:					71.05			
Total Daoine Bachran:					71.05			
Delta County Independent								
8DFD59D8-0137								
1183	Delta County Independent	8DFD59D8-013	PUBLICATION	05/20/2026	3.87		10-41-30 PUBLISHING & ADS	06/30/2026
1183	Delta County Independent	8DFD59D8-013	PUBLICATION	05/20/2026	3.87		60-50-30 PUBLISHING & ADS	06/30/2026
1183	Delta County Independent	8DFD59D8-013	PUBLICATION	05/20/2026	3.87		70-51-30 PUBLISHING & ADS	06/30/2026
1183	Delta County Independent	8DFD59D8-013	PUBLICATION	05/20/2026	3.87		80-52-30 PUBLISHING & ADS	06/30/2026
Total 8DFD59D8-0137:					15.48			
Total Delta County Independent:					15.48			
Delta County Landfill								
LANDFILL MAY 2026								
56	Delta County Landfill	LANDFILL MAY	Landfill Fee	06/01/2026	3,636.00		80-52-42 LANDFILL FEES	06/30/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total LANDFILL MAY 2026:					<u>3,636.00</u>			
Total Delta County Landfill:					<u>3,636.00</u>	✓		
Delta Montrose Electric Assn.								
20886100 MAY 2026								
43	Delta Montrose Electric Assn.	20886100 MAY	Utilities	06/01/2026	4,215.34		70-51-28 UTILITIES	06/30/2026
Total 20886100 MAY 2026:					<u>4,215.34</u>	✓		
3180027604 MAY 2026								
43	Delta Montrose Electric Assn.	3180027604 M	Utilities	06/01/2026	16.90		10-45-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	3180027604 M	Utilities	06/01/2026	16.90		60-50-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	3180027604 M	Utilities	06/01/2026	16.90		70-51-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	3180027604 M	Utilities	06/01/2026	16.89		80-52-28 UTILITIES	06/30/2026
Total 3180027604 MAY 2026:					<u>67.59</u>	✓		
40 MAY 2026								
43	Delta Montrose Electric Assn.	40 MAY 2026	Utilities	06/01/2026	1,411.52		60-50-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	40 MAY 2026	Utilities	06/01/2026	40.88		10-46-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	40 MAY 2026	Utilities	06/01/2026	78.78		60-50-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	40 MAY 2026	Utilities	06/01/2026	45.46		60-50-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	40 MAY 2026	Utilities	06/01/2026	185.48		10-41-28 UTILITIES	06/30/2026
Total 40 MAY 2026:					<u>1,762.12</u>	✓		
41 MAY 2026								
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	33.00		10-46-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	45.21		10-46-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	39.74		10-46-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	33.00		10-46-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	47.94		10-46-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	106.00		10-46-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	33.00		10-46-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	35.02		10-45-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	35.02		60-50-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	35.02		70-51-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	35.02		80-52-28 UTILITIES	06/30/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	768.00		10-45-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	121.20		10-41-28 UTILITIES	06/30/2026
43	Delta Montrose Electric Assn.	41 MAY 2026	Utilities	06/01/2026	121.19		10-42-28 UTILITIES	06/30/2026
Total 41 MAY 2026:					1,488.36			
Total Delta Montrose Electric Assn.:					7,533.41			

Dependable Lumber, Inc.

MAY 2026 STATEMENT

46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	8.79		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	30.18		70-51-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	60.97		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	72.46		10-45-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	9.99		60-50-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	9.99		70-51-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	12.99		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	11.16		10-45-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	11.16		10-46-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	11.16		80-52-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	18.98		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	1.99		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	5.58		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	8.17		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	6.38		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	18.90		10-45-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	76.36		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	35.74		10-45-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	7.49		10-45-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	2.92		10-45-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	1.99		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	25.16		10-45-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	15.92		80-52-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	31.84		80-52-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	24.56		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	CAPITAL OUTLAY	06/01/2026	68.92		10-45-70 CAPITAL OUTLAY	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	CAPITAL OUTLAY	06/01/2026	13.58		10-45-70 CAPITAL OUTLAY	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	49.98		60-50-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	13.77		60-50-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	CAPITAL OUTLAY	06/01/2026	35.97		10-45-70 CAPITAL OUTLAY	06/30/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	2.78		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	CAPITAL OUTLAY	06/01/2026	14.49		10-45-70 CAPITAL OUTLAY	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	4.58		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	.67		10-46-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	4.58		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	11.08		60-50-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	56.98		10-45-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	SHOP	06/01/2026	1.78		10-45-25 SHOP EXPENSE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	SHOP	06/01/2026	1.78		10-46-25 SHOP EXPENSE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	SHOP	06/01/2026	1.78		60-50-25 SHOP EXPENSE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	SHOP	06/01/2026	1.77		70-51-25 SHOP EXPENSE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	SHOP	06/01/2026	1.77		80-52-25 SHOP EXPENSE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	42.23		10-45-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	MAINT	06/01/2026	32.99		10-45-22 REPAIRS & MAINTENANCE	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	3.10		10-45-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	3.10		10-46-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	3.10		60-50-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	3.09		70-51-16 OPERATING SUPPLIES	06/30/2026
46	Dependable Lumber, Inc.	MAY 2026 STA	OPERATING	06/01/2026	3.09		80-52-16 OPERATING SUPPLIES	06/30/2026
Total MAY 2026 STATEMENT:					897.79			
Total Dependable Lumber, Inc.:					897.79			
Elevate Fiber								
1198710 MAY 2026								
986	Elevate Fiber	1198710 MAY	Internet	06/01/2026	10.00		10-45-29 TELEPHONE & INTERNET	06/30/2026
986	Elevate Fiber	1198710 MAY	Internet	06/01/2026	10.00		10-46-29 TELEPHONE & INTERNET	06/30/2026
986	Elevate Fiber	1198710 MAY	Internet	06/01/2026	19.99		60-50-29 TELEPHONE & INTERNET	06/30/2026
986	Elevate Fiber	1198710 MAY	Internet	06/01/2026	19.98		70-51-29 TELEPHONE & INTERNET	06/30/2026
986	Elevate Fiber	1198710 MAY	Internet	06/01/2026	19.98		80-52-29 TELEPHONE & INTERNET	06/30/2026
Total 1198710 MAY 2026:					79.95			
1277710								
986	Elevate Fiber	1277710	Internet	06/01/2026	79.95		70-51-29 TELEPHONE & INTERNET	06/30/2026
Total 1277710:					79.95			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
271710 MAY 2026								
986	Elevate Fiber	271710 MAY 2	Internet	06/01/2026	129.94		60-50-29 TELEPHONE & INTERNET	06/30/2026
Total 271710 MAY 2026:					129.94	✓		
3080095001 MAY 2026								
986	Elevate Fiber	3080095001 M	Internet	06/01/2026	155.19		60-50-29 TELEPHONE & INTERNET	06/30/2026
Total 3080095001 MAY 2026:					155.19	✓		
60000275								
986	Elevate Fiber	60000275	Internet	06/01/2026	51.00		60-50-29 TELEPHONE & INTERNET	06/30/2026
Total 60000275:					51.00			
66210 MAY 2026								
986	Elevate Fiber	66210 MAY 20	Internet	06/01/2026	40.00		10-41-29 TELEPHONE & INTERNET	06/30/2026
986	Elevate Fiber	66210 MAY 20	Internet	06/01/2026	40.00		10-42-29 TELEPHONE & INTERNET	06/30/2026
986	Elevate Fiber	66210 MAY 20	Internet	06/01/2026	79.99		60-50-29 TELEPHONE & INTERNET	06/30/2026
986	Elevate Fiber	66210 MAY 20	Internet	06/01/2026	79.98		70-51-29 TELEPHONE & INTERNET	06/30/2026
986	Elevate Fiber	66210 MAY 20	Internet	06/01/2026	79.98		80-52-29 TELEPHONE & INTERNET	06/30/2026
Total 66210 MAY 2026:					319.95	✓		
Total Elevate Fiber:					815.98			
Empower Trust Company LLC								
5.29.2026 PAYROLL								
1190	Empower Trust Company LLC	5.29.2026 PAY	Retirement Plan PPE	05/29/2026	3,711.13	✓	10-0220 RETIREMENT PLAN	06/30/2026
Total 5.29.2026 PAYROLL:					3,711.13			
Total Empower Trust Company LLC:					3,711.13	✓		
Fire & Police Pension Assn.								
5.29.2026 PAYROLL								
63	Fire & Police Pension Assn.	5.29.2026 PAY	Payroll Ending	05/29/2026	4,874.01		10-0219 FPPA	06/30/2026
Total 5.29.2026 PAYROLL:					4,874.01	✓		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total Fire & Police Pension Assn.:					4,874.01			
HINKLE & COMPANY, PC								
19547								
1370	HINKLE & COMPANY, PC	19547	AUDIT	05/15/2026	2,000.00		10-41-21 AUDIT & BUDGET EXPENSE	06/30/2026
1370	HINKLE & COMPANY, PC	19547	AUDIT	05/15/2026	1,750.00		10-45-21 AUDIT & BUDGET EXPENSE	06/30/2026
1370	HINKLE & COMPANY, PC	19547	AUDIT	05/15/2026	1,250.00		10-46-21 AUDIT & BUDGET EXPENSE	06/30/2026
1370	HINKLE & COMPANY, PC	19547	AUDIT	05/15/2026	2,000.00		60-50-21 AUDIT & BUDGET EXPENSE	06/30/2026
1370	HINKLE & COMPANY, PC	19547	AUDIT	05/15/2026	2,000.00		70-51-21 AUDIT & BUDGET EXPENSE	06/30/2026
1370	HINKLE & COMPANY, PC	19547	AUDIT	05/15/2026	1,000.00		80-52-21 AUDIT & BUDGET EXPENSE	06/30/2026
Total 19547:					10,000.00			
Total HINKLE & COMPANY, PC:					10,000.00	✓		
Ira Houseweart Metalworks, LLC								
1539 FINAL PAYMENT								
719	Ira Houseweart Metalworks, LLC	1539 FINAL PA	GRANT PROJECT	06/01/2026	3,750.00		10-41-75 GRANT PROJECTS	06/30/2026
Total 1539 FINAL PAYMENT:					3,750.00			
Total Ira Houseweart Metalworks, LLC:					3,750.00	✓		
Istonish, Inc.								
INV-1292								
1482	Istonish, Inc.	INV-1292	PROF SERV	05/31/2026	1,316.84		10-41-20 LEGAL, ENGINEERING & PR	06/30/2026
1482	Istonish, Inc.	INV-1292	PROF SERV	05/31/2026	1,316.84		10-42-20 LEGAL, ENGINEERING & PR	06/30/2026
1482	Istonish, Inc.	INV-1292	PROF SERV	05/31/2026	1,316.84		60-50-20 LEGAL, ENGINEERING & PR	06/30/2026
1482	Istonish, Inc.	INV-1292	PROF SERV	05/31/2026	1,316.84		70-51-20 LEGAL, ENGINEERING & PR	06/30/2026
1482	Istonish, Inc.	INV-1292	PROF SERV	05/31/2026	1,316.84		80-52-20 LEGAL, ENGINEERING & PR	06/30/2026
Total INV-1292:					6,584.20			
Total Istonish, Inc.:					6,584.20	✓		
Mesa County Public Health Regional Lab								
18141								
763	Mesa County Public Health Regio	18141	PROF SERV	06/03/2026	30.00		60-50-20 LEGAL, ENGINEERING & PR	06/30/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total 18141:					<u>30.00</u>	✓		
18173								
763	Mesa County Public Health Regio	18173	PROF SERV	06/03/2026	<u>30.00</u>	✓	60-50-20 LEGAL, ENGINEERING & PR	<u>06/30/2026</u>
Total 18173:					<u>30.00</u>			
Total Mesa County Public Health Regional Lab:					<u>60.00</u>			
NAPA - Paonia Auto Parts								
MAY 2026 STATEMENT								
122	NAPA - Paonia Auto Parts	MAY 2026 STA	VEHICLE	06/01/2026	28.30		10-41-23 VEHICLE EXPENSE	06/30/2026
122	NAPA - Paonia Auto Parts	MAY 2026 STA	VEHICLE	06/01/2026	146.98		10-42-23 VEHICLE EXPENSE	06/30/2026
122	NAPA - Paonia Auto Parts	MAY 2026 STA	MAINT	06/01/2026	168.66		10-45-22 REPAIRS & MAINTENANCE	06/30/2026
122	NAPA - Paonia Auto Parts	MAY 2026 STA	VEHICLE	06/01/2026	28.29		60-50-23 VEHICLE EXPENSE	06/30/2026
122	NAPA - Paonia Auto Parts	MAY 2026 STA	VEHICLE	06/01/2026	28.28		70-51-23 VEHICLE EXPENSE	06/30/2026
122	NAPA - Paonia Auto Parts	MAY 2026 STA	VEHICLE	06/01/2026	28.28		80-52-23 VEHICLE EXPENSE	06/30/2026
Total MAY 2026 STATEMENT:					<u>428.79</u>	✓		
Total NAPA - Paonia Auto Parts:					<u>428.79</u>			
Nazarenus Stack & Wombacher LLC								
8898								
1456	Nazarenus Stack & Wombacher L	8898	PROF SERV	06/01/2026	<u>510.00</u>		60-50-20 LEGAL, ENGINEERING & PR	<u>06/30/2026</u>
Total 8898:					<u>510.00</u>	✓		
8899								
1456	Nazarenus Stack & Wombacher L	8899	PROF SERV	06/01/2026	<u>8,514.00</u>		60-50-20 LEGAL, ENGINEERING & PR	<u>06/30/2026</u>
Total 8899:					<u>8,514.00</u>	✓		
Total Nazarenus Stack & Wombacher LLC:					<u>9,024.00</u>			
New Focus HR								
4657								
1463	New Focus HR	4657	PROF SERV	05/27/2026	21.87		10-41-20 LEGAL, ENGINEERING & PR	06/30/2026
1463	New Focus HR	4657	PROF SERV	05/27/2026	21.88		60-50-20 LEGAL, ENGINEERING & PR	06/30/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
1463	New Focus HR	4657	PROF SERV	05/27/2026	21.88		70-51-20 LEGAL, ENGINEERING & PR	06/30/2026
1463	New Focus HR	4657	PROF SERV	05/27/2026	21.87		80-52-20 LEGAL, ENGINEERING & PR	06/30/2026
Total 4657:					87.50	✓		
Total New Focus HR:					87.50			
Norris, Mary								
NORRIS-06-2026								
991	Norris, Mary	NORRIS-06-20	WATER NORRIS RETIREMENT	06/01/2026	560.00		60-50-44 NORRIS RETIREMENT	06/30/2026
991	Norris, Mary	NORRIS-06-20	WASTE WATER NORRIS RETIR	06/01/2026	560.00		70-51-44 NORRIS RETIREMENT	06/30/2026
Total NORRIS-06-2026:					1,120.00			
Total Norris, Mary:					1,120.00	✓		
North Fork Service (Reedy's)								
APRIL 2026 PW								
141	North Fork Service (Reedy's)	APRIL 2026 P	VEHICLE	06/01/2026	441.36		10-45-23 VEHICLE EXPENSE	06/30/2026
141	North Fork Service (Reedy's)	APRIL 2026 P	VEHICLE	06/01/2026	441.36		10-46-23 VEHICLE EXPENSE	06/30/2026
141	North Fork Service (Reedy's)	APRIL 2026 P	VEHICLE	06/01/2026	441.36		60-50-23 VEHICLE EXPENSE	06/30/2026
141	North Fork Service (Reedy's)	APRIL 2026 P	VEHICLE	06/01/2026	441.35		70-51-23 VEHICLE EXPENSE	06/30/2026
141	North Fork Service (Reedy's)	APRIL 2026 P	VEHICLE	06/01/2026	441.35		80-52-23 VEHICLE EXPENSE	06/30/2026
141	North Fork Service (Reedy's)	APRIL 2026 P	VEHICLE	06/01/2026	56.00		10-42-23 VEHICLE EXPENSE	06/30/2026
Total APRIL 2026 PW:					2,262.78			
Total North Fork Service (Reedy's):					2,262.78	✓		
Pan American Homeowners Assn.								
ANNUAL DUES 2026								
552	Pan American Homeowners Assn.	ANNUAL DUE	DUES	06/01/2026	200.00		10-46-31 DUES & SUBSCRIPTIONS	06/30/2026
Total ANNUAL DUES 2026:					200.00			
Total Pan American Homeowners Assn.:					200.00			
Paonia Farm & Home Supply Inc								
MAY 2026 STATEMENT								
125	Paonia Farm & Home Supply Inc	MAY 2026 STA	MAINTENANCE	06/01/2026	14.96		10-46-22 REPAIRS & MAINTENANCE	06/30/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
125	Paonia Farm & Home Supply Inc	MAY 2026 STA	MAINTENANCE	06/01/2026	2.99		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
125	Paonia Farm & Home Supply Inc	MAY 2026 STA	MAINTENANCE	06/01/2026	13.98		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
125	Paonia Farm & Home Supply Inc	MAY 2026 STA	OPERATING SUPPLIES	06/01/2026	.39		10-45-16 OPERATING SUPPLIES	06/30/2026
125	Paonia Farm & Home Supply Inc	MAY 2026 STA	OPERATING SUPPLIES	06/01/2026	.39		10-46-16 OPERATING SUPPLIES	06/30/2026
125	Paonia Farm & Home Supply Inc	MAY 2026 STA	OPERATING SUPPLIES	06/01/2026	.39		60-50-16 OPERATING SUPPLIES	06/30/2026
125	Paonia Farm & Home Supply Inc	MAY 2026 STA	OPERATING SUPPLIES	06/01/2026	.39		70-51-16 OPERATING SUPPLIES	06/30/2026
125	Paonia Farm & Home Supply Inc	MAY 2026 STA	OPERATING SUPPLIES	06/01/2026	.39		80-52-16 OPERATING SUPPLIES	06/30/2026
125	Paonia Farm & Home Supply Inc	MAY 2026 STA	MAINTENANCE	06/01/2026	9.08		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
125	Paonia Farm & Home Supply Inc	MAY 2026 STA	OPERATING SUPPLIES	06/01/2026	10.99		60-50-16 OPERATING SUPPLIES	06/30/2026
125	Paonia Farm & Home Supply Inc	MAY 2026 STA	MAINTENANCE	06/01/2026	23.12		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
125	Paonia Farm & Home Supply Inc	MAY 2026 STA	EQUIPMENT	06/01/2026	25.99		10-41-74 MACHINERY & EQUIPMENT	06/30/2026
Total MAY 2026 STATEMENT:					103.06	✓		
Total Paonia Farm & Home Supply Inc:					103.06			
PROFESSIONAL MANAGEMENT SOLUTIONS								
85245								
1325	PROFESSIONAL MANAGEMENT	85245	PROF SERV	05/27/2026	300.00		10-41-20 LEGAL, ENGINEERING & PR	06/30/2026
1325	PROFESSIONAL MANAGEMENT	85245	PROF SERV	05/27/2026	300.00		10-42-20 LEGAL, ENGINEERING & PR	06/30/2026
1325	PROFESSIONAL MANAGEMENT	85245	PROF SERV	05/27/2026	600.00		60-50-20 LEGAL, ENGINEERING & PR	06/30/2026
1325	PROFESSIONAL MANAGEMENT	85245	PROF SERV	05/27/2026	600.00		70-51-20 LEGAL, ENGINEERING & PR	06/30/2026
1325	PROFESSIONAL MANAGEMENT	85245	PROF SERV	05/27/2026	600.00		80-52-20 LEGAL, ENGINEERING & PR	06/30/2026
1325	PROFESSIONAL MANAGEMENT	85245	AUDIT	05/27/2026	930.00		10-41-21 AUDIT & BUDGET EXPENSE	06/30/2026
1325	PROFESSIONAL MANAGEMENT	85245	AUDIT	05/27/2026	930.00		10-45-21 AUDIT & BUDGET EXPENSE	06/30/2026
1325	PROFESSIONAL MANAGEMENT	85245	AUDIT	05/27/2026	930.00		10-46-21 AUDIT & BUDGET EXPENSE	06/30/2026
1325	PROFESSIONAL MANAGEMENT	85245	AUDIT	05/27/2026	930.00		60-50-21 AUDIT & BUDGET EXPENSE	06/30/2026
1325	PROFESSIONAL MANAGEMENT	85245	AUDIT	05/27/2026	930.00		70-51-21 AUDIT & BUDGET EXPENSE	06/30/2026
1325	PROFESSIONAL MANAGEMENT	85245	AUDIT	05/27/2026	930.00		80-52-21 AUDIT & BUDGET EXPENSE	06/30/2026
Total 85245:					7,980.00			
Total PROFESSIONAL MANAGEMENT SOLUTIONS:					7,980.00	✓		
SGM, INC.								
2016-471.013 - 43								
1335	SGM, INC.	2016-471.013 -	TANK RELINING	05/26/2026	2,352.50		60-50-72 CAP OUTLAY-Water Tank Reli	06/30/2026
Total 2016-471.013 - 43:					2,352.50	✓		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total SGM, INC.:					2,352.50			
Shums Coda Associates								
20484								
1170	Shums Coda Associates	20484	PROF SERV	06/03/2026	1,560.00		10-43-20 LEGAL, ENGINEERING & PR	06/30/2026
Total 20484:					1,560.00			
Total Shums Coda Associates:					1,560.00	✓		
The UPS Store #5734								
1Z1W8V571597441449								
1256	The UPS Store #5734	1Z1W8V57159	POSTAGE	06/01/2026	192.34		60-50-17 POSTAGE	06/30/2026
Total 1Z1W8V571597441449:					192.34			
Total The UPS Store #5734:					192.34	✓		
T-MOBILE								
MAY 2026 STATEMENT								
1374	T-MOBILE	MAY 2026 STA	TMobile Services Admin	06/01/2026	194.83		10-41-29 TELEPHONE & INTERNET	06/30/2026
1374	T-MOBILE	MAY 2026 STA	TMobile Services PD	06/01/2026	504.26		10-42-29 TELEPHONE & INTERNET	06/30/2026
1374	T-MOBILE	MAY 2026 STA	TMobile Services Streets	06/01/2026	57.30		10-45-29 TELEPHONE & INTERNET	06/30/2026
1374	T-MOBILE	MAY 2026 STA	TMobile Services Parks	06/01/2026	57.30		10-46-29 TELEPHONE & INTERNET	06/30/2026
1374	T-MOBILE	MAY 2026 STA	TMobile Services Water	06/01/2026	137.53		60-50-29 TELEPHONE & INTERNET	06/30/2026
1374	T-MOBILE	MAY 2026 STA	TMobile Services WasteWater	06/01/2026	57.30		70-51-29 TELEPHONE & INTERNET	06/30/2026
1374	T-MOBILE	MAY 2026 STA	TMobile Services Sanitation	06/01/2026	137.53		80-52-29 TELEPHONE & INTERNET	06/30/2026
Total MAY 2026 STATEMENT:					1,146.05	✓		
Total T-MOBILE:					1,146.05			
ULINE								
208436337								
1351	ULINE	208436337	OPERATING	05/22/2026	55.50		10-41-16 OPERATING SUPPLIES	06/30/2026
Total 208436337:					55.50			
Total ULINE:					55.50	✓		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
United Companies Inc								
880027700								
162	United Companies Inc	880027700	Maint	05/27/2026	1,358.20		10-45-22 REPAIRS & MAINTENANCE	06/30/2026
Total 880027700:					1,358.20	✓		
880028154								
162	United Companies Inc	880028154	CAPITAL OUTLAY	05/28/2026	1,943.48		10-45-70 CAPITAL OUTLAY	06/30/2026
Total 880028154:					1,943.48			
Total United Companies Inc:					3,301.68	✓		
United Merchants Bank								
MAY 2026 STATEMENT								
1371	United Merchants Bank	MAY 2026 STA	POSTAGE	06/01/2026	256.16		10-41-17 POSTAGE	06/30/2026
1371	United Merchants Bank	MAY 2026 STA	TRAINING	06/01/2026	1,350.00		10-41-26 TRAVEL, MEETINGS & TRAI	06/30/2026
1371	United Merchants Bank	MAY 2026 STA	GRANT PROJECT	06/01/2026	63.90		10-41-75 GRANT PROJECTS	06/30/2026
1371	United Merchants Bank	MAY 2026 STA	OPERATING	06/01/2026	71.40		10-42-16 OPERATING SUPPLIES	06/30/2026
1371	United Merchants Bank	MAY 2026 STA	POSTAGE	06/01/2026	44.80		10-42-17 POSTAGE	06/30/2026
1371	United Merchants Bank	MAY 2026 STA	MAINTENANCE	06/01/2026	65.99		10-42-22 REPAIRS & MAINTENANCE	06/30/2026
1371	United Merchants Bank	MAY 2026 STA	VEHICLE	06/01/2026	41.20		10-45-23 VEHICLE EXPENSE	06/30/2026
1371	United Merchants Bank	MAY 2026 STA	MAINTENANCE	06/01/2026	382.70		10-46-22 REPAIRS & MAINTENANCE	06/30/2026
1371	United Merchants Bank	MAY 2026 STA	BUILDING IMPROVEMENTS	06/01/2026	9,692.41		10-46-73 BUILDING IMPROVEMENTS	06/30/2026
1371	United Merchants Bank	MAY 2026 STA	POSTAGE	06/01/2026	95.10		60-50-17 POSTAGE	06/30/2026
Total MAY 2026 STATEMENT:					12,063.66			
Total United Merchants Bank:					12,063.66	✓		
UTILITY NOTIFICATION CENTER OF COLORADO								
226051293								
1360	UTILITY NOTIFICATION CENTE	226051293	PROF SERV	05/31/2026	19.48		60-50-20 LEGAL, ENGINEERING & PR	06/30/2026
1360	UTILITY NOTIFICATION CENTE	226051293	PROF SERV	05/31/2026	19.48		70-51-20 LEGAL, ENGINEERING & PR	06/30/2026
Total 226051293:					38.96			
Total UTILITY NOTIFICATION CENTER OF COLORADO:					38.96	✓		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Viaflex								
60001770								
1466	Viaflex	60001770	TANK RELINING	05/05/2026	11,250.00		60-50-72 CAP OUTLAY-Water Tank Reli	06/30/2026
Total 60001770:					11,250.00			
Total Viaflex:					11,250.00			
Xpress Bill Pay								
INV-SPR036802								
1436	Xpress Bill Pay	INV-SPR03680	FEES	05/31/2026	52.08		60-50-32 FEES & PERMITS	06/30/2026
1436	Xpress Bill Pay	INV-SPR03680	FEES	05/31/2026	52.08		70-51-32 FEES & PERMITS	06/30/2026
1436	Xpress Bill Pay	INV-SPR03680	FEES	05/31/2026	52.08		80-52-32 FEE & PERMITS	06/30/2026
Total INV-SPR036802:					156.24			
Total Xpress Bill Pay:					156.24			
Grand Totals:					180,397.64			

958.06 payroll reimbursement/accrued wages
 113.31 Payroll reimbursement/accrued wages
 125.72 Payroll reimbursement/accrued wages
 159.16 payroll reimbursement/accrued wages
 141.84 payroll reimbursement/accrued wages
\$ 181,895.73

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
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Board Meeting Date: _____

Town Administrator: _____

Finance Committee/Mayor: _____

Finance Committee/Trustee: _____

Trustees: _____

Date Reviewed: _____



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	June 9, 2026 Disbursements
SUBMITTED BY:	Ashley Rodarte, Payroll and Accounting Specialist
DATE:	6.5.2026
BACKGROUND:	While reviewing the disbursements with the Finance Committee, it was brought to my attention that the invoice for ServPro in the May 2026 credit card statement from United Business Bank didn't match the charge that was assessed in the statement. I contacted ServPro by phone and spoke with Shannon. I inquired if there was an invoice or receipt that would reflect the difference. Though checking the difference it was determined that it was the 3% credit card use fee that was charged to the card for the payment. I was told that they would forward me the receipt through email. I anticipated that I would receive it before the end of the work day for the packet.
BUDGET:	This transaction was for the mold mitigation that be accomplished at the Ellen Hanson Smith Center. The credit card use fee was for \$282.30. This amount is already factored into the disbursements report.
RECOMMENDATION:	The invoice can be reconciled if received before the Board of Trustees meeting, thus approving the invoice. If the invoice is not received before the meeting the invoice for United Business Bank can be withheld for payment until the receipt is obtained.
ATTACHMENT:	

ACCOUNT	DESCRIPTION	JUNE 5TH ACTUAL
UBB Accounts		
		CURRENT BALANCES
x3637	Pooled Cash - 4.00% Interest Rate	\$ 3,407,681.17
x0857	Conservation Trust Fund - 0.1% Interest Rate	\$ 20,375.30
x3858	Grant Pass Through - 0.00% Interest Rate (May Close Account)	\$ 25,025.00
x0571	Internal Grants - 0.00% Interest Rate (Needed to Receive Grants from State)	\$ 40,912.00
x0733	Operating (Main Account) - 0.00% Interest Rate	\$ 279,288.21
x3629	Payroll - 0.00% Interest Rate	\$ 7,190.43
	Subgroup : Total UBB Accounts	\$ 3,780,472.11
ColoTrust Investment Accounts		
x8001	General Fund - 4.0855% 30-Day Yield	\$ 568,662.69
	<i>\$69,500 is the TABOR reserve required by state statute</i>	\$ 69,500.00
x8002	Sewer Restricted - 4.0855% 30-Day Yield	\$ 594,600.08
	<i>\$100,750 must be maintained in Reserve for 2020 Revenue Refunding Bonds</i>	\$ 100,750.00
x8003	Debt Reserve - 4.0855% 30-Day Yield	\$ 128,125.74
x8004	Bridge Reserve - 4.0855% 30-Day Yield	\$ 705,661.24
x8005	Water - 4.0855% 30-Day Yield	\$ 529,067.04
	Subgroup : ColoTrust Investment Accounts	\$ 2,696,366.79
TOTAL BANK ACCOUNTS		\$3,780,472.11
TOTAL INVESTMENT ACCOUNTS		\$2,696,366.79
Last Month Total All Accounts: \$6,427,295.00		
TOTAL CURRENT BALANCE ALL ACCOUNTS		\$6,476,838.90

Grant Description	Granting Agency	Total Award	Date Awarded	Amount Rec'd.	Contract Expiration	Revenue Account	Expenditure Account	Consultant/ Contractor	Total Contract Price	Remaining Balance of Grant	
EIAF - A00278 Paonia Code Revision	DOLA	\$ 25,000.00	11/27/2023	\$ 15,291.85	1/31/2027	10-35-20	10-41-75	Sustainable Futures	\$ 38,000.00	\$ 9,708.15	
EIAF-25-039 (Tier II) - 25039 Paonia Westernloop Water Main Replacement	DOLA	\$ 1,000,000.00	3/18/2025	\$ -	5/31/2028	30-36-30	60-50-70	TBD	TBD	\$ 1,000,000.00	
HPLN-H25017 - Town of Paonia Housing Needs Assessment SB Update	DOLA	\$ 7,500.00	8/26/2025	\$ -	1/31/2027	10-35-20	10-41-75	Urban Rural Continuum	TBD	\$ 7,500.00	
EIAF (Tier II) - 9721 Paonia Water Tank Relining	DOLA	\$ 956,000.00	4/3/2024	\$ 584,350.77	10/31/2026	60-36-30	60-50-70	Earthworx for Sitework - viaflex for Temp. tank - MPC for Relining	TBD	\$ 371,649.23	
SAFE PATHWAYS FOR PAONIA - 5TH AND GRAND REALIGNMENT											
RMS - M035-003 (25364) Safe Pathways for Paonia (5th & Grand)	CDOT	\$ 1,040,774.00	10/20/2023	\$ -	8/27/2033	10-35-20	10-45-70	TBD	TBD	\$ 1,040,774.00	
SRTS -	CDOT	\$ 872,825.00	4/16/2025	\$ -	TBD	10-35-20	10-45-70	TBD	TBD	\$ 872,825.00	
BUILD Grant	FHWA	\$ 1,884,901.00	7/15/2025	\$ -	TBD	10-35-20	10-45-70	TBD	TBD	\$ 1,884,901.00	
HYDROGEOLOGICAL STUDY											
CFP - 2023-19 Paonia Hydrogeological Study	Col. River Water Conservation District	\$ 25,000.00	5/30/2023	\$ 25,000.00	6/1/2026	60-36-30	60-50-75	Wright Water Engineering		\$ 0.00	
(CWCB) WSRF Grant - POGG1 2024-2691 Hydrogeological Study of Paonia Spring Complexes	Col. Water Conservation Board	\$ 147,973.00	11/27/2023	\$ 147,973.00	11/27/2028	60-36-30	60-50-70	Wright Water Engineering		\$ 0.00	
<i>Strikeouts indicate that the grant has been exhausted and closed out.</i>	CWCB Task 1	Engineering & Data Review	\$ 50,570.00	\$ 50,570.00							
	CWCB Task 2	Subsurface Investigation	\$ 97,403.00	\$ 97,403.00							
	CWCB Task 3	Metering	\$ -	\$ -							
				\$ 172,973.00		60-36-30	60-50-70	Wright Water Engineering	\$ 240,774.00	\$ 0.00	
GRANT14002201 - Funding Opportunity No. R23AS00109 - Water SMART Planning & Project Design Grant - Paonia, "Watershed and Water System Strategy Plans for Resiliency in the Face of Change"											
	Bureau of Reclamation	\$ 250,000.00	4/23/2024	\$ -	TBD	60-36-30	60-50-70	Wright Water Engineering	TBD	\$ 250,000.00	
GRANT14331251 - Funding Opportunity No. R24AS00059 - WaterSMART Small-scale efficiency projects for FY-2024/2025											
SS4A - Safe Streets for All - Supplemental Planning and Demonstration Grant	USDOT (FHWA)	\$ 293,974.00	6/18/2024	\$ -	TBD	10-35-20	10-45-20	Consor Engineering	TBD	\$ 293,974.00	
									Total Grant Funding	\$ 6,619,947.00	
									Total Received	\$ 945,588.62	Remaining Grant Balance \$ 5,674,358.38

ACCOUNT	DESCRIPTION	ADOPTED FY-2026 BUDGET	MAY 31ST ACTUAL	
General Fund Revenues				
10-31-01	PROPERTY TAXES	\$ 160,000.00	\$ 81,605.39	51.00%
10-31-02	S.O. AUTO TAXES	\$ 20,200.00	\$ 7,355.58	36.41%
10-31-03	SALES TAX - TOWN	\$ 575,000.00	\$ 169,642.54	29.50%
10-31-04	SALES TAX - COUNTY** Reclassified to 10-33-05	\$ 150,000.00	\$ -	
10-31-05	SALES TAX - STATE MARIJUANA	\$ 5,000.00	\$ 4,256.25	85.13%
10-31-06	CIGARETTE TAX	\$ 800.00	\$ 309.15	38.64%
10-31-07	FRANCHISE TAX	\$ 55,000.00	\$ 29,367.44	53.40%
10-31-08	PENALTY & INTEREST	\$ 500.00	\$ 6.75	1.35%
10-31-09	DELINQUENT TAX	\$ -	\$ -	
10-31-10	ABATEMENTS	\$ -	\$ -	
10-31-11	MARIJUANA OCCUPATIONAL TAX (Transaction Fee)	\$ 65,000.00	\$ 24,910.00	38.32%
	Subgroup : TAXES	\$ 1,031,500.00	\$ 317,453.10	30.78%
General Fund Revenues				
10-32-01	LIQUOR LICENSES	\$ 5,500.00	\$ 3,221.25	58.57%
10-32-02	MISCELLANEOUS PERMITS	\$ 5,500.00	\$ 1,405.00	25.55%
10-32-03	BUILDING PERMITS	\$ 42,250.00	\$ 10,083.50	23.87%
10-32-04	SPECIAL REVIEWS	\$ 1,000.00	\$ 500.00	50.00%
10-32-05	ZONING VERIFICATION & ADMINISTRATIVE REVIEWS	\$ 700.00	\$ 600.00	85.71%
10-32-06	VIN INSPECTIONS	\$ 1,300.00	\$ 438.00	33.69%
10-32-07	PRE-APPLICATION MEETINGS	\$ 500.00	\$ -	0.00%
10-32-08	SHORT-TERM RENTAL LICENSES	\$ -	\$ -	
10-32-09	SPECIAL EVENT PERMIT FEES	\$ 2,200.00	\$ -	0.00%
10-32-10	MARIJUANA LICENSING FEE	\$ 3,300.00	\$ 2,375.00	71.97%
	Subgroup : LICENSES, PERMITS & FEES	\$ 62,250.00	\$ 18,622.75	29.92%
General Fund Revenues				
10-33-01	HIGHWAY USER TAX	\$ 52,000.00	\$ 18,372.60	35.33%
10-33-02	MOTOR VEHICLE - \$1.50	\$ 1,500.00	\$ 463.61	30.91%
10-33-03	MOTOR VEHICLE - \$2.50	\$ 3,500.00	\$ 1,156.86	33.05%
10-33-05	DELTA COUNTY SHARED SALES TAX	\$ 150,000.00	\$ 61,577.88	41.05%
10-33-07	SEVERANCE TAX	\$ 3,500.00	\$ -	0.00%
10-33-08	MINERAL LEASING	\$ 8,500.00	\$ -	0.00%
10-33-10	ROAD & BRIDGE	\$ 7,000.00	\$ 3,432.41	49.03%
	Subgroup : INTERGOVERNMENTAL REVENUES	\$ 226,000.00	\$ 85,003.36	37.61%
General Fund Revenues				
10-34-01	COURT FINES	\$ 1,000.00	\$ 546.91	54.69%
10-34-02	POLICE FINES	\$ 8,500.00	\$ 6,216.00	73.13%
10-34-03	MISCELLANEOUS FINES - BONDS	\$ 500.00	\$ 1,902.75	380.55%
10-34-04	BACK THE BADGE (0.8% SALES TAX)	\$ 255,000.00	\$ 86,175.33	33.79%
10-34-05	DOG TAGS	\$ 500.00	\$ 170.00	34.00%
10-34-06	CODE ENFORCEMENT VIOLATIONS	\$ 1,500.00	\$ -	0.00%
10-34-10	LAW ENFORCEMENT COST ALLOCATION	\$ -	\$ -	
10-34-50	PD GRANT	\$ -	\$ -	
	Subgroup : FINES AND FORFEITURES	\$ 267,000.00	\$ 95,010.99	35.58%

ACCOUNT	DESCRIPTION	ADOPTED FY-2026 BUDGET	MAY 31ST ACTUAL	
General Fund Revenues				
10-35-01	RENTS & ROYALTIES	\$ 30,000.00	\$ 18,247.38	60.82%
10-35-02	MOTOR FUEL TAX REFUNDS	\$ -	\$ -	
10-35-04	INTEREST INCOME	\$ 156,000.00	\$ 62,403.47	40.00%
10-35-05	LATE CHARGES	\$ 4,750.00	\$ 2,431.39	51.19%
10-35-06	OTHER INCOME	\$ 1,250.00	\$ 8,067.66	645.41%
10-35-07	INSURANCE PROCEEDS	\$ -	\$ -	
10-35-09	PARK DONATIONS	\$ -	\$ -	
10-35-10	OTHER AGENCY CONTRIBUTIONS	\$ 500.00	\$ -	0.00%
10-35-13	BRIDGE RESERVE	\$ -	\$ -	
10-35-15	REFUND OF EXPENDITURES	\$ 7,500.00	\$ 8,878.33	118.38%
10-35-16	RESTITUTION	\$ 5,500.00	\$ 3,920.66	71.28%
10-35-18	SALES OF ASSETS	\$ 20,500.00	\$ -	0.00%
	Subgroup : MISCELLANEOUS REVENUES	\$ 226,000.00	\$ 103,948.89	46.00%
General Fund Revenues				
10-39-99	TRANSFER REVENUE	\$ -	\$ 30,182.67	
	Subgroup : TRANSFERS	\$ -	\$ 30,182.67	
General Fund Revenues				
	TOTAL GENERAL FUND REVENUES	\$ 1,812,750.00	\$ 650,221.76	35.87%
General Fund Revenues				
	TOTAL GENERAL FUND EXPENDITURES	\$ (1,764,575.00)	\$ -	
	NET SURPLUS (LOSS) - General Fund	\$ 48,175.00	\$ 650,221.76	
	UNRESTRICTED FUND BALANCE BEGINNING	\$ 813,338.00	\$ 813,338.00	
	UNRESTRICTED FUND BALANCE ENDING	\$ 861,513.00	\$ 1,463,559.76	

ACCOUNT	DESCRIPTION	ADOPTED FY-2026 BUDGET	MAY 31ST ACTUAL
CIP REVENUE			
22-31-06	MARIJUANA OCCUPATIONAL TAX (Transaction Fee)	\$ -	\$ -
26-30-01	SIDEWALK FEE	\$ 26,500.00	\$ 12,643.44
40-38-01	CONSERVATION TRUST FUND	\$ 5,500.00	\$ 2,730.69
50-31-03	SALES TAX - CIP	\$ 260,000.00	\$ 84,808.52
10-35-20	GRANT REVENUE	\$ 311,474.00	\$ 12,500.00
10-35-20	GRANT REVENUE - 5TH & GRAND	\$ 3,156,804.00	\$ -
10-35-13	BRIDGE RESERVE	\$ 6,500.00	\$ -
	Subgroup : General Fund CIP	\$ 277,500.00	\$ 97,308.52
	Subgroup : Street Fund CIP	\$ 293,974.00	\$ -
	Subgroup : Street Fund CIP - 5th & Grand	\$ 3,156,804.00	\$ -
	Subgroup : Sidewalk Fund CIP	\$ 26,500.00	\$ 12,643.44
	Subgroup : Conservation Trust Fund	\$ 5,500.00	\$ 2,730.69
	Total All Funds	\$ 3,760,278.00	\$ 112,682.65
CIP EXPENDITURES			
10-41-73			
10-41-74	CAPITAL OUTLAY EXPENSES ADMINISTRATION	\$ (93,000.00)	\$ (13,104.52)
10-41-75			
10-41-78			
10-42-73			
10-42-74	CAPITAL OUTLAY EXPENSES LAW ENFORCEMENT	\$ (85,600.00)	\$ (1,708.06)
10-43-73			
10-43-74	CAPITAL OUTLAY EXPENSES BUILDING	\$ -	\$ -
10-45-70			
10-45-71			
10-45-73			
10-45-74	CAPITAL OUTLAY EXPENSES PW-STREETS	\$ (471,986.00)	\$ (147,411.78)
10-45-75			
10-45-90			
10-45-99			
10-45-72	CAPITAL OUTLAY EXPENSES PW -STREETS 5TH & GRAND	\$ (3,200,000.00)	\$ -
10-46-70			
10-46-71			
10-46-73			
10-46-74	CAPITAL OUTLAY EXPENSES PW - PARKS	\$ (85,500.00)	\$ (7,024.63)
10-46-75			
10-46-90			
10-46-99			
26-45-70	CAPITAL OUTLAY EXPENSES - SIDEWALKS	\$ (85,000.00)	\$ (2.61)
40-46-20	CAPITAL OUTLAY EXPENSES PW - CONSERVATION TRUST	\$ -	\$ -
24-45-70	CAPITAL OUTLAY EXPENSES - BRIDGE RESERVE	\$ (500,000.00)	\$ -
	Subgroup : CIP EXPENDITURES - GENERAL FUND CIP	\$ (264,100.00)	\$ (21,837.21)
	Subgroup : CIP EXPENDITURES - STREET FUND CIP	\$ (471,986.00)	\$ (147,411.78)
	Subgroup : CIP EXPENDITURES - STREET FUND CIP - 5TH & GRAND	\$ (3,200,000.00)	\$ -
	Subgroup : CIP EXPENDITURES - SIDEWALK FUND CIP	\$ (85,000.00)	\$ (2.61)
	Subgroup : CIP EXPENDITURES - CONSERVATION TRUST CIP	\$ -	\$ -
	Subgroup : CIP EXPENDITURES - BRIDGE RESERVE	\$ (500,000.00)	\$ -

ACCOUNT	DESCRIPTION	ADOPTED FY-2026 BUDGET	MAY 31ST ACTUAL
CIP TOTALS			
	NET SURPLUS (LOSS) - GENERAL FUND CIP	\$ 13,400.00	\$ 75,471.31
	RESTRICTED FUND BALANCE BEGINNING - GENERAL FUND CIP	\$ 513,186.00	\$ 513,186.00
	RESTRICTED FUND BALANCE ENDING - GENERAL FUND CIP	\$ 526,586.00	\$ 588,657.31
	NET SURPLUS (LOSS) - STREET FUND CIP	\$ (221,208.00)	\$ (147,411.78)
	RESTRICTED FUND BALANCE BEGINNING - STREET FUND CIP	\$ 913,032.00	\$ 913,032.00
	RESTRICTED FUND BALANCE ENDING - STREET FUND CIP	\$ 691,824.00	\$ 765,620.22
	NET SURPLUS (LOSS) - SIDEWALK FUND CIP	\$ (58,500.00)	\$ 12,640.83
	RESTRICTED FUND BALANCE BEGINNING - SIDEWALK FUND CIP	\$ 150,623.00	\$ 150,623.00
	RESTRICTED FUND BALANCE ENDING - SIDEWALK FUND CIP	\$ 92,123.00	\$ 163,263.83
	NET SURPLUS (LOSS) - CONSERVATION TRUST CIP	\$ 5,500.00	\$ 2,730.69
	RESTRICTED FUND BALANCE BEGINNING - CONSERVATION TRUST CIP	\$ 8,797.00	\$ 8,797.00
	RESTRICTED FUND BALANCE ENDING - CONSERVATION TRUST CIP	\$ 14,297.00	\$ 11,527.69
	NET SURPLUS (LOSS) - BRIDGE RESERVE	\$ (493,500.00)	\$ -
	RESTRICTED FUND BALANCE BEGINNING - BRIDGE RESERVE	\$ 671,000.00	\$ 671,000.00
	RESTRICTED FUND BALANCE ENDING - BRIDGE RESERVE	\$ 177,500.00	\$ 671,000.00

ACCOUNT	DESCRIPTION	ADOPTED FY-2026 BUDGET	MAY 31ST ACTUAL	
ADMINISTRATION	PERSONNEL SERVICES			
10-41-01	MAYOR & TRUSTEES	\$ 2,400.00	\$ 3,500.00	145.83%
10-41-02	TOWN ADMINISTRATOR/CONTRACT LABOR	\$ 33,000.00	\$ 11,051.46	33.49%
10-41-03	SALARIES & WAGES	\$ 93,500.00	\$ 32,166.93	34.40%
10-41-04	EMPLOYER FICA	\$ 8,300.00	\$ 2,498.69	30.10%
10-41-05	EMPLOYER MEDICARE	\$ 2,050.00	\$ 633.32	30.89%
10-41-06	UNEMPLOYMENT TAX	\$ 300.00	\$ 80.93	26.98%
10-41-07	INSURANCE BENEFITS	\$ 32,000.00	\$ 9,642.53	30.13%
10-41-08	RETIREMENT BENEFITS	\$ 6,250.00	\$ 1,454.68	23.27%
10-41-09	LIFE/DISABILITY INSURANCE	\$ 325.00	\$ -	0.00%
10-41-10	WORKMEN'S COMPENSATION	\$ 1,575.00	\$ 406.83	25.83%
10-41-13	OVERTIME	\$ 3,800.00	\$ 1,866.62	49.12%
	Subgroup : Personnel Services	\$ 183,500.00	\$ 63,301.99	34.50%
ADMINISTRATION	OPERATING			
10-41-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 1,079.14	53.96%
10-41-16	OPERATING SUPPLIES	\$ 2,900.00	\$ 1,278.10	44.07%
10-41-17	POSTAGE	\$ 1,100.00	\$ 955.78	86.89%
10-41-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 50,000.00	\$ 19,602.78	39.21%
10-41-21	AUDIT & BUDGET EXPENSE	\$ 7,000.00	\$ -	0.00%
10-41-22	REPAIRS & MAINTENANCE	\$ 1,000.00	\$ 133.20	13.32%
10-41-23	VEHICLE EXPENSE	\$ 750.00	\$ 58.06	7.74%
10-41-25	TOWN HALL EXPENSE	\$ 3,600.00	\$ 369.95	10.28%
10-41-26	TRAVEL, MEETINGS, & TRAININGS	\$ 7,500.00	\$ 2,179.60	29.06%
10-41-27	INSURANCE & BONDS	\$ 10,000.00	\$ 5,353.25	53.53%
10-41-28	UTILITIES	\$ 5,000.00	\$ 1,700.63	34.01%
10-41-29	TELEPHONE & INTERNET	\$ 2,800.00	\$ 1,295.35	46.26%
10-41-30	PUBLISHING ADS	\$ 2,400.00	\$ 75.60	3.15%
10-41-31	DUES & SUBSCRIPTIONS	\$ 37,700.00	\$ 3,353.67	8.90%
10-41-33	DATA PROCESSING	\$ 8,500.00	\$ 1,769.50	20.82%
10-41-40	MISCELLANEOUS	\$ 1,000.00	\$ 801.62	80.16%
10-41-43	CULTURAL EVENTS	\$ 500.00	\$ -	0.00%
10-41-44	HUMAN SERVICES	\$ 7,500.00	\$ 8,100.00	108.00%
10-41-45	BUILDING INSPECTOR	\$ -	\$ -	
10-41-90	TREASURER'S FEE	\$ 14,300.00	\$ 4,616.21	32.28%
	Subgroup : Operating Expenditures	\$ 165,550.00	\$ 52,722.44	31.85%
	GENERAL FUND TOTAL	\$ 349,050.00	\$ 116,024.43	33.24%
ADMINISTRATION	CAPITAL OUTLAY & TRANSFERS			
10-41-73	BUILDING IMPROVEMENTS	\$ 50,000.00	\$ 1,034.20	2.07%
10-41-74	MACHINERY & EQUIPMENT	\$ 14,500.00	\$ 4,792.65	33.05%
10-41-75	GRANT PROJECTS	\$ 8,500.00	\$ 7,277.67	85.62%
10-41-78	GRANT PROJECT - CODE REVISION	\$ 20,000.00	\$ -	0.00%
10-41-99	TRANSFERS	\$ -	\$ -	
	SUBGROUP : SALES TAX CIP TOTAL	\$ 93,000.00	\$ 13,104.52	14.09%

ACCOUNT	DESCRIPTION	ADOPTED FY-2026 BUDGET	MAY 31ST ACTUAL	
LAW ENFORCEMENT PERSONNEL SERVICES				
10-42-02	CONTRACT LABOR (JUDGE)	\$ 7,500.00	\$ 2,750.00	36.67%
10-42-03	SALARIES & WAGES	\$ 520,000.00	\$ 187,024.25	35.97%
10-42-04	EMPLOYER FICA	\$ 35,750.00	\$ 1,419.56	3.97%
10-42-05	EMPLOYER MEDICARE	\$ 8,400.00	\$ 2,614.86	31.13%
10-42-06	UNEMPLOYMENT TAX	\$ 1,150.00	\$ 329.03	28.61%
10-42-07	INSURANCE BENEFITS	\$ 107,000.00	\$ 35,523.23	33.20%
10-42-08	RETIREMENT BENEFITS	\$ 12,500.00	\$ 3,746.68	29.97%
10-42-09	LIFE/DISABILITY INSURANCE	\$ 1,300.00	\$ -	0.00%
10-42-10	WORKMEN'S COMPENSATION	\$ 16,050.00	\$ 5,228.88	32.58%
10-42-11	FPPA PENSION	\$ 49,000.00	\$ 17,761.90	36.25%
10-42-12	FPPA D&D	\$ 17,500.00	\$ 6,391.87	36.52%
10-42-13	OVERTIME & ON-CALL	\$ 20,150.00	\$ 4,058.59	20.14%
	Subgroup : Personnel Services	\$ 796,300.00	\$ 266,848.85	33.51%
LAW ENFORCEMENT OPERATING				
10-42-15	OFFICE SUPPLIES	\$ 1,250.00	\$ 217.59	17.41%
10-42-16	OPERATING SUPPLIES	\$ 3,750.00	\$ 1,896.60	50.58%
10-42-17	POSTAGE	\$ 500.00	\$ 178.64	35.73%
10-42-19	UNIFORMS	\$ 10,000.00	\$ 3,427.21	34.27%
10-42-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 15,000.00	\$ 11,875.72	79.17%
10-42-22	REPAIRS & MAINTENANCE	\$ 1,500.00	\$ 672.82	44.85%
10-42-23	VEHICLE EXPENSE	\$ 18,000.00	\$ 6,411.00	35.62%
10-42-26	TRAVEL, MEETINGS, & TRAININGS	\$ 3,500.00	\$ 1,009.98	28.86%
10-42-27	INSURANCE & BONDS	\$ 60,500.00	\$ 27,647.47	45.70%
10-42-28	UTILITIES	\$ 2,800.00	\$ 1,054.22	37.65%
10-42-29	TELEPHONE & INTERNET	\$ 6,000.00	\$ 3,071.50	51.19%
10-42-30	PUBLISHING ADS	\$ -	\$ -	
10-42-31	DUES & SUBSCRIPTIONS	\$ 7,500.00	\$ 1,327.15	17.70%
10-42-33	DATA PROCESSING	\$ 3,500.00	\$ 1,769.50	50.56%
10-42-42	CONTRACT SERVICES	\$ 22,000.00	\$ 16,228.85	73.77%
10-42-44	HUMAN SERVICES	\$ 2,000.00	\$ 400.00	20.00%
	Subgroup : Operating Expenditures	\$ 157,800.00	\$ 77,188.25	48.92%
	GENERAL FUND TOTAL	\$ 954,100.00	\$ 344,037.10	36.06%
LAW ENFORCEMENT CAPITAL OUTLAY & TRANSFERS				
10-42-73	BUILDING IMPROVEMENTS	\$ 15,000.00	\$ 30.68	0.20%
10-42-74	MACHINERY & EQUIPMENT	\$ 70,600.00	\$ 1,677.38	2.38%
	SUBGROUP : SALES TAX CIP TOTAL	\$ 85,600.00	\$ 1,708.06	2.00%

ACCOUNT	DESCRIPTION	ADOPTED BUDGET FY-2026	MAY 31ST ACTUAL	
BUILDING	PERSONNEL SERVICES			
10-43-01	MAYOR & TRUSTEES	\$ -	\$ -	
10-43-02	CONTRACT LABOR	\$ -	\$ -	
10-43-03	SALARIES & WAGES	\$ -	\$ -	
10-43-04	EMPLOYER FICA	\$ -	\$ -	
10-43-05	EMPLOYER MEDICARE	\$ -	\$ -	
10-43-06	UNEMPLOYMENT TAX	\$ -	\$ -	
10-43-07	INSURANCE BENEFITS	\$ -	\$ -	
10-43-08	RETIREMENT BENEFITS	\$ -	\$ -	
10-43-09	LIFE/DISABILITY INSURANCE	\$ -	\$ -	
10-43-10	WORKMEN'S COMPENSATION	\$ -	\$ -	
10-43-13	OVERTIME	\$ -	\$ -	
	Subgroup : Personnel Services	\$ -	\$ -	
BUILDING	OPERATING			
10-43-15	OFFICE SUPPLIES	\$ -	\$ -	
10-43-16	OPERATING SUPPLIES	\$ -	\$ 11.46	
10-43-17	POSTAGE	\$ -	\$ -	
10-43-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 42,250.00	\$ 4,900.00	11.60%
10-43-22	REPAIRS & MAINTENANCE	\$ -	\$ -	
10-43-23	VEHICLE EXPENSE	\$ -	\$ -	
10-43-26	TRAVEL & MEETINGS	\$ -	\$ -	
10-43-27	INSURANCE & BONDS	\$ -	\$ -	
10-43-28	UTILITIES	\$ -	\$ -	
10-43-29	TELEPHONE & INTERNET	\$ -	\$ -	
10-43-30	PUBLISHING ADS	\$ -	\$ -	
10-43-31	DUES & SUBSCRIPTIONS	\$ -	\$ -	
10-43-33	DATA PROCESSING	\$ -	\$ -	
10-43-40	MISCELLANEOUS	\$ -	\$ -	
10-43-43	CULTURAL EVENTS	\$ -	\$ -	
10-43-44	HUMAN SERVICES	\$ -	\$ -	
	Subgroup : Operating Expenditures	\$ 42,250.00	\$ 4,911.46	11.62%
	GENERAL FUND TOTAL	\$ 42,250.00	\$ 4,911.46	11.62%
BUILDING	CAPITAL OUTLAY & TRANSFERS			
10-43-73	BUILDING IMPROVEMENTS	\$ -	\$ -	
10-43-74	MACHINERY & EQUIPMENT	\$ -	\$ -	
	SUBGROUP : SALES TAX CIP TOTAL	\$ -	\$ -	

ACCOUNT	DESCRIPTION	ADOPTED FY-2026 BUDGET	MAY 31ST ACTUAL	
STREETS	PERSONNEL SERVICES			
10-45-02	CONTRACT LABOR	\$ -	\$ -	
10-45-03	SALARIES & WAGES	\$ 100,000.00	\$ 35,571.10	35.57%
10-45-04	EMPLOYER FICA	\$ 6,600.00	\$ 2,239.00	33.92%
10-45-05	EMPLOYER MEDICARE	\$ 1,550.00	\$ 523.62	33.78%
10-45-06	UNEMPLOYMENT TAX	\$ 225.00	\$ 66.07	29.36%
10-45-07	INSURANCE BENEFITS	\$ 19,000.00	\$ 5,616.95	29.56%
10-45-08	RETIREMENT BENEFITS	\$ 4,975.00	\$ 1,455.18	29.25%
10-45-09	LIFE/DISABILITY INSURANCE	\$ 325.00	\$ -	0.00%
10-45-10	WORKMEN'S COMPENSATION	\$ 5,100.00	\$ 3,018.78	59.19%
10-45-13	OVERTIME	\$ 3,400.00	\$ 1,299.35	38.22%
	Subgroup : Personnel Services	\$ 141,175.00	\$ 49,790.05	35.27%
STREETS	OPERATING			
10-45-15	OFFICE SUPPLIES	\$ 500.00	\$ 273.45	54.69%
10-45-16	OPERATING SUPPLIES	\$ 7,000.00	\$ 3,329.93	47.57%
10-45-17	POSTAGE	\$ -	\$ -	
10-45-19	UNIFORMS	\$ 2,000.00	\$ 1,026.00	51.30%
10-45-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 20,000.00	\$ 5,003.97	25.02%
10-45-21	AUDIT & BUDGET EXPENSE	\$ 3,500.00	\$ -	0.00%
10-45-22	REPAIRS & MAINTENANCE	\$ 11,000.00	\$ 1,291.69	11.74%
10-45-23	VEHICLE EXPENSE	\$ 8,000.00	\$ 3,175.36	39.69%
10-45-24	RENTALS	\$ -	\$ -	
10-45-25	SHOP EXPENSE	\$ 9,000.00	\$ 403.67	4.49%
10-45-26	TRAVEL, MEETINGS & TRAININGS	\$ 1,500.00	\$ -	0.00%
10-45-27	INSURANCE & BONDS	\$ 4,500.00	\$ 6,543.47	145.41%
10-45-28	UTILITIES	\$ 12,250.00	\$ 4,271.85	34.87%
10-45-29	TELEPHONE & INTERNET	\$ 1,550.00	\$ 370.86	23.93%
10-45-30	PUBLISHING ADS	\$ 100.00	\$ -	0.00%
10-45-31	DUES & SUBSCRIPTIONS	\$ 1,100.00	\$ 11.66	1.06%
10-45-32	FEES & PERMITS	\$ 2,500.00	\$ -	0.00%
10-45-33	DATA PROCESSING	\$ -	\$ -	
10-45-40	MISCELLANEOUS	\$ 500.00	\$ -	0.00%
10-45-42	SNOW REMOVAL	\$ 18,000.00	\$ 2,326.76	12.93%
10-45-43	CULTURAL EVENTS	\$ -	\$ -	
10-45-44	HUMAN SERVICES	\$ -	\$ -	
10-45-45	BUILDING INSPECTOR	\$ -	\$ -	
	Subgroup : Operating Expenditures	\$ 103,000.00	\$ 28,028.67	27.21%
	GENERAL FUND TOTAL	\$ 244,175.00	\$ 77,818.72	31.87%
STREETS	CAPITAL OUTLAY & TRANSFERS			
10-45-70	CAPITAL OUTLAY	\$ 29,000.00	\$ 130,834.86	451.15%
10-45-71	RIGHT OF WAY MAINTENANCE	\$ 25,000.00	\$ -	0.00%
10-45-72	5TH STREET REALIGNMENT	\$ 3,200,000.00	\$ -	0.00%
10-45-73	BUILDING IMPROVEMENTS	\$ 5,500.00	\$ -	0.00%
10-45-74	MACHINERY & EQUIPMENT	\$ 45,000.00	\$ 1,327.14	2.95%
10-45-75	GRANT PROJECTS	\$ 367,486.00	\$ 15,249.78	4.15%
10-45-90	TREASURER'S FEE	\$ -	\$ -	
10-45-99	TRANSFERS	\$ -	\$ -	
24-45-70	CAPITAL OUTLAY - BRIDGE RESERVE	\$ 500,000.00	\$ -	0.00%
26-45-70	CAPITAL OUTLAY - SIDEWALKS	\$ 85,000.00	\$ 2.61	0.00%
	SUBGROUP : SALES TAX CIP TOTAL	\$ 4,256,986.00	\$ 147,414.39	3.46%

ACCOUNT	DESCRIPTION	ADOPTED FY-2026 BUDGET	MAY 31ST ACTUAL	
PARKS	PERSONNEL SERVICES			
10-46-02	CONTRACT LABOR (SEASONAL EMPLOYEES)	\$ 26,000.00	\$ -	0.00%
10-46-03	SALARIES & WAGES	\$ 60,000.00	\$ 21,593.25	35.99%
10-46-04	EMPLOYER FICA	\$ 5,500.00	\$ 1,350.15	24.55%
10-46-05	EMPLOYER MEDICARE	\$ 1,300.00	\$ 315.76	24.29%
10-46-06	UNEMPLOYMENT TAX	\$ 200.00	\$ 40.17	20.09%
10-46-07	INSURANCE BENEFITS	\$ 12,000.00	\$ 2,930.65	24.42%
10-46-08	RETIREMENT BENEFITS	\$ 3,200.00	\$ 755.78	23.62%
10-46-09	LIFE/DISABILITY INSURANCE	\$ 200.00	\$ -	0.00%
10-46-10	WORKMEN'S COMPENSATION	\$ 2,900.00	\$ 1,060.30	36.56%
10-46-13	OVERTIME	\$ 2,200.00	\$ 675.59	30.71%
	Subgroup : Personnel Services	\$ 113,500.00	\$ 28,721.65	25.31%
PARKS	OPERATING			
10-46-15	OFFICE SUPPLIES	\$ 200.00	\$ -	0.00%
10-46-16	OPERATING SUPPLIES	\$ 5,900.00	\$ 1,148.45	19.47%
10-46-17	POSTAGE	\$ -	\$ -	
10-46-19	UNIFORMS	\$ 2,000.00	\$ 1,026.00	51.30%
10-46-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 2,000.00	\$ 507.00	25.35%
10-46-21	AUDIT & BUDGET EXPENSE	\$ 4,800.00	\$ -	0.00%
10-46-22	REPAIRS & MAINTENANCE	\$ 18,000.00	\$ 344.62	1.91%
10-46-23	VEHICLE EXPENSE	\$ 5,250.00	\$ 2,788.48	53.11%
10-46-24	RENTALS	\$ 500.00	\$ -	0.00%
10-46-25	SHOP EXPENSE	\$ 100.00	\$ 245.87	245.87%
10-46-26	TRAVEL, MEETINGS & TRAININGS	\$ 500.00	\$ -	0.00%
10-46-27	INSURANCE & BONDS	\$ 6,500.00	\$ 2,500.09	38.46%
10-46-28	UTILITIES	\$ 7,750.00	\$ 4,364.35	56.31%
10-46-29	TELEPHONE & INTERNET	\$ 2,000.00	\$ 370.86	18.54%
10-46-30	PUBLISHING ADS	\$ -	\$ -	
10-46-31	DUES & SUBSCRIPTIONS	\$ 3,000.00	\$ 1,972.45	65.75%
10-46-32	FEES & PERMITS	\$ -	\$ -	
10-46-33	DATA PROCESSING	\$ -	\$ -	
10-46-40	MISCELLANEOUS	\$ 500.00	\$ -	0.00%
10-46-42	CONTRACT SERVICES	\$ 2,500.00	\$ -	0.00%
10-46-43	CULTURAL EVENTS	\$ -	\$ -	
10-46-44	HUMAN SERVICES	\$ -	\$ -	
10-46-45	BUILDING INSPECTOR	\$ -	\$ -	
	Subgroup : Operating Expenditures	\$ 61,500.00	\$ 15,268.17	24.83%
	GENERAL FUND TOTAL	\$ 175,000.00	\$ 43,989.82	25.14%
PARKS	CAPITAL OUTLAY & TRANSFERS			
10-46-70	CAPITAL OUTLAY	\$ 20,000.00	\$ 972.49	4.86%
10-46-71	RIGHT OF WAY MAINTENANCE	\$ 15,000.00	\$ -	0.00%
10-46-73	BUILDING IMPROVEMENTS	\$ 7,500.00	\$ 4,725.00	63.00%
10-46-74	MACHINERY & EQUIPMENT	\$ 43,000.00	\$ 1,327.14	3.09%
10-46-75	GRANT PROJECTS	\$ -	\$ -	
10-46-90	TREASURER'S FEE	\$ -	\$ -	
10-46-99	TRANSFERS	\$ -	\$ -	
40-46-20	CONSERVATION TRUST FUND EXPENDITURES	\$ -	\$ -	
	SUBGROUP : SALES TAX CIP TOTAL	\$ 85,500.00	\$ 7,024.63	8.22%

ACCOUNT	DESCRIPTION	ADOPTED FY-2026 BUDGET	MAY 31ST ACTUAL	
WATER				
<i>* Revenue is dependent upon utility rate increases</i>				
WATER UTILITY REVENUE				
60-36-01 [†]	WATER CHARGES	\$ 962,000.00	\$ 396,514.19	41.22%
60-36-02 [†]	WATER CHARGES - USAGE	\$ 380,000.00	\$ 99,484.83	26.18%
60-36-03	SALES & SERVICES	\$ 1,000.00	\$ 1,805.25	180.53%
60-36-04	STANDBY TAP FEES	\$ 49,000.00	\$ 22,851.50	46.64%
60-36-05	BULK WATER	\$ 12,000.00	\$ 4,495.00	37.46%
60-36-06	RECONNECT FEES & PENALTIES	\$ -	\$ -	
60-36-07	WATER TAPS	\$ -	\$ -	
60-36-08	TAPS FEES ASSIGNED FOR STORAGE	\$ -	\$ -	
60-36-09	PENALTIES	\$ 6,000.00	\$ 1,302.59	21.71%
60-36-10	INTEREST	\$ -	\$ -	
60-36-12	RENTS	\$ 1,000.00	\$ -	0.00%
60-36-13	MISCELLANEOUS REVENUE	\$ 1,000.00	\$ 45.24	4.52%
60-36-15	SALE/DISPOSAL OF ASSETS	\$ -	\$ -	
60-36-16	PARTS, REPAIR AND SERVICE	\$ -	\$ 655.25	
60-36-20	PASS THROUGH FUNDS	\$ -	\$ -	
60-36-21	DOLA PASS THROUGH REVENUE	\$ -	\$ -	
60-36-22	WPA PASS THROUGH REVENUE	\$ -	\$ -	
60-36-23	DWRF GRANT (PRINCIPAL LOAN FORGIVENESS)	\$ -	\$ -	
60-36-24	DOLA URS PASS THROUGH REVENUE	\$ -	\$ -	
60-36-25	LOAN FUNDS	\$ 5,257,000.00	\$ 372,424.03	7.08%
60-36-28	WATERSMART GRANT REVENUE	\$ 250,000.00	\$ -	0.00%
60-36-30	GRANT FUNDS	\$ 1,352,000.00	\$ 50,612.20	3.74%
60-36-31	CAPITAL CONTRIBUTIONS	\$ -	\$ -	
	Subgroup : Total Revenue¹	\$ 8,271,000.00	\$ 950,190.08	11.49%

WATER				
WATER UTILITY PERSONNEL SERVICES				
60-50-02	TRUSTEE/ADMIN SALARIES	\$ 48,600.00	\$ 15,472.08	31.84%
60-50-03	SALARIES & WAGES	\$ 289,000.00	\$ 105,894.35	36.64%
60-50-04	EMPLOYER FICA	\$ 22,000.00	\$ 7,679.48	34.91%
60-50-05	EMPLOYER MEDICARE	\$ 5,200.00	\$ 1,796.01	34.54%
60-50-06	UNEMPLOYMENT TAX	\$ 750.00	\$ 223.99	29.87%
60-50-07	INSURANCE BENEFITS	\$ 70,500.00	\$ 22,810.95	32.36%
60-50-08	RETIREMENT BENEFITS	\$ 18,000.00	\$ 4,831.63	26.84%
60-50-09	LIFE/DISABILITY INSURANCE	\$ 900.00	\$ -	0.00%
60-50-10	WORKMEN'S COMPENSATION	\$ 6,500.00	\$ 1,737.33	26.73%
60-50-13	OVERTIME & ON-CALL	\$ 31,000.00	\$ 5,407.26	17.44%
	Subgroup : Personnel Services	\$ 492,450.00	\$ 165,853.08	33.68%

WATER				
WATER UTILITY OPERATING EXPENSES				
60-50-14	CHEMICALS	\$ 15,000.00	\$ 1,029.80	6.87%
60-50-15	OFFICE SUPPLIES	\$ 4,500.00	\$ 903.84	20.09%
60-50-16	OPERATING SUPPLIES	\$ 15,000.00	\$ 4,561.58	30.41%
60-50-17	POSTAGE	\$ 4,500.00	\$ 1,145.68	25.46%
60-50-19	UNIFORMS	\$ 2,000.00	\$ 1,026.00	51.30%
60-50-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 175,000.00	\$ 42,843.08	24.48%
60-50-21	AUDIT & BUDGET EXPENSE	\$ 25,000.00	\$ -	0.00%
60-50-22	REPAIRS & MAINTENANCE	\$ 25,000.00	\$ 1,198.12	4.79%
60-50-23	VEHICLE EXPENSE	\$ 12,000.00	\$ 3,489.40	29.08%
60-50-24	RENTALS	\$ 2,000.00	\$ -	0.00%

ACCOUNT	DESCRIPTION	ADOPTED FY-2026 BUDGET	MAY 31ST ACTUAL	
WATER				
WATER UTILITY OPERATING EXPENSES				
60-50-25	SHOP EXPENSE	\$ 8,000.00	\$ 203.11	2.54%
60-50-26	TRAVEL, MEETINGS & TRAININGS	\$ 4,500.00	\$ 653.36	14.52%
60-50-27	INSURANCE & BONDS	\$ 21,500.00	\$ 8,991.74	41.82%
60-50-28	UTILITIES	\$ 28,000.00	\$ 7,464.81	26.66%
60-50-29	TELEPHONE & INTERNET	\$ 8,000.00	\$ 2,271.90	28.40%
60-50-30	PUBLISHING ADS	\$ 500.00	\$ -	0.00%
60-50-31	DUES & SUBSCRIPTIONS	\$ 20,500.00	\$ 5,247.74	25.60%
60-50-32	FEES & PERMITS	\$ 4,000.00	\$ 822.61	20.57%
60-50-33	DATA PROCESSING	\$ 7,500.00	\$ 3,539.00	47.19%
60-50-40	MISCELLANEOUS	\$ 1,000.00	\$ 351.25	35.13%
60-50-41	WRITEOFF - UNCOLLECTABLE	\$ 1,500.00	\$ -	0.00%
60-50-42	CONTRACT SERVICES	\$ 7,000.00	\$ 1,095.00	15.64%
60-50-44	NORRIS RETIREMENT	\$ 7,500.00	\$ 2,800.00	37.33%
60-50-50	CWRPDA PRINCIPAL	\$ 615,000.00	\$ 279,474.42	45.44%
60-50-51	CWRPDA INTEREST	\$ -	\$ 22,125.91	
60-50-52	WPA LOAN PRINCIPAL	\$ -	\$ -	
60-50-53	WPA LOAN INTEREST	\$ -	\$ -	
60-50-54	DEBT SERVICE	\$ -	\$ -	
60-50-55	LOAN PRINCIPAL	\$ 72,500.00	\$ 10,981.19	15.15%
60-50-56	LOAN INTEREST	\$ 42,000.00	\$ 38,615.51	91.94%
60-50-57	INTEREST ON LEASE	\$ -	\$ -	
60-50-60	WATER STORAGE EXPENDITURE	\$ -	\$ -	
	Subgroup : Water Operating Expenditures	\$ 1,129,000.00	\$ 440,835.05	39.05%

WATER				
WATER UTILITY CAPITAL OUTLAY & TRANSFERS				
60-50-69	RAW WATER METERING	\$ 250,000.00	\$ 867.50	0.35%
60-50-70	CAPITAL OUTLAY	\$ 300,000.00	\$ 3,921.58	1.31%
60-50-71	PASS THROUGH ACCOUNT	\$ -	\$ -	
60-50-72	WATER TANK RELINING	\$ 1,200,000.00	\$ 358,425.46	29.87%
60-50-73	WEST LOOP IMPROVEMENT PROJECT	\$ 4,320,000.00	\$ 11,696.25	0.27%
60-50-74	WATERSMART GRANT	\$ 425,000.00	\$ 24,296.23	5.72%
60-50-75	GRANT PROJECTS	\$ 50,000.00	\$ -	0.00%
60-50-76	BUILDING IMPROVEMENTS	\$ 164,000.00	\$ 1,034.20	0.63%
60-50-77	MACHINERY & EQUIPMENT	\$ 150,000.00	\$ 3,334.65	2.22%
60-50-99	TRANSFERS	\$ -	\$ -	
	Subgroup : Water Capital Outlay & Transfers	\$ 6,859,000.00	\$ 403,575.87	5.88%

WATER				
WATER UTILITY DEPRECIATION				
60-59-99	DEPRECIATION	\$ -	\$ -	
	Subgroup : Water Depreciation	\$ -	\$ -	

WATER FUND				
TOTAL REVENUES		\$ 8,271,000.00	\$ 950,190.08	11.49%
TOTAL EXPENDITURES		\$ (8,480,450.00)	\$ (1,010,264.00)	11.91%
	NET INCOME (LOSS) - Water Utility	\$ (209,450.00)	\$ (60,073.92)	
	UNRESTRICTED FUND BALANCE STARTING	\$ 1,594,094.00	\$ 1,594,094.00	
	UNRESTRICTED FUND BALANCE ENDING	\$ 1,384,644.00	\$ 1,534,020.08	

ACCOUNT	DESCRIPTION	ADOPTED FY-26 BUDGET	MAY 31ST ACTUAL	
WASTEWATER				
WASTEWATER UTILITY REVENUE				
70-37-01	SEWER BASE CHARGE	\$ 782,000.00	\$ 327,381.95	41.86%
70-37-04	SEWER TAPS	\$ -	\$ -	
70-37-05	SEWER RENTAL PROPERTY	\$ -	\$ -	
70-37-07	SALES & SERVICE	\$ -	\$ -	
70-37-08	PASS THROUGH FUNDS	\$ -	\$ -	
70-37-09	INTEREST INCOME	\$ 30,000.00	\$ 9,861.20	32.87%
70-37-10	WWTP PAYBACK FUND	\$ -	\$ -	
70-37-11	WWTP PAYBACK INTEREST	\$ -	\$ -	
70-37-12	RENTS	\$ -	\$ -	
70-37-13	GRANT REVENUE	\$ 5,000.00	\$ -	0.00%
70-37-14	MISCELLANEOUS REVENUE	\$ -	\$ -	
	Subgroup : Total Revenue	\$ 817,000.00	\$ 337,243.15	41.28%
WASTEWATER				
WASTEWATER UTILITY PERSONNEL SERVICES				
70-51-02	TRUSTEE/ADMIN SALARIES	\$ 48,600.00	\$ 15,472.08	31.84%
70-51-03	SALARIES & WAGES	\$ 287,000.00	\$ 102,495.06	35.71%
70-51-04	EMPLOYER FICA	\$ 22,000.00	\$ 7,472.68	33.97%
70-51-05	EMPLOYER MEDICARE	\$ 5,100.00	\$ 1,747.66	34.27%
70-51-06	UNEMPLOYMENT TAX	\$ 700.00	\$ 217.36	31.05%
70-51-07	INSURANCE BENEFITS	\$ 70,000.00	\$ 22,785.78	32.55%
70-51-08	RETIREMENT BENEFITS	\$ 17,700.00	\$ 4,671.74	26.39%
70-51-09	LIFE/DISABILITY INSURANCE	\$ 850.00	\$ -	0.00%
70-51-10	WORKMEN'S COMPENSATION	\$ 5,900.00	\$ 1,427.06	24.19%
70-51-11	OVERTIME & ON-CALL	\$ 17,300.00	\$ 5,418.05	31.32%
	Subgroup : Personnel Services	\$ 475,150.00	\$ 161,707.47	34.03%
WASTEWATER				
WASTEWATER UTILITY OPERATING EXPENSES				
70-51-14	CHEMICALS	\$ 15,500.00	\$ 2,388.12	15.41%
70-51-15	OFFICE SUPPLIES	\$ 1,000.00	\$ 903.84	90.38%
70-51-16	OPERATING SUPPLIES	\$ 5,000.00	\$ 1,956.94	39.14%
70-51-17	POSTAGE	\$ 3,500.00	\$ 949.78	27.14%
70-51-19	UNIFORMS	\$ 2,000.00	\$ 1,026.00	51.30%
70-51-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 65,000.00	\$ 20,263.77	31.18%
70-51-21	AUDIT & BUDGET EXPENSE	\$ 11,000.00	\$ -	0.00%
70-51-22	REPAIRS & MAINTENANCE	\$ 25,000.00	\$ -	0.00%
70-51-23	VEHICLE EXPENSE	\$ 11,000.00	\$ 3,489.35	31.72%
70-51-24	RENTALS	\$ 2,500.00	\$ -	0.00%
70-51-25	SHOP EXPENSE	\$ 2,500.00	\$ 203.11	8.12%
70-51-26	TRAVEL, MEETINGS & TRAININGS	\$ 3,000.00	\$ 353.37	11.78%
70-51-27	INSURANCE & BONDS	\$ 15,500.00	\$ 8,983.62	57.96%
70-51-28	UTILITIES	\$ 45,000.00	\$ 18,108.04	40.24%
70-51-29	TELEPHONE & INTERNET	\$ 3,750.00	\$ 1,050.50	28.01%
70-51-30	PUBLISHING ADS	\$ 150.00	\$ -	0.00%
70-51-31	DUES & SUBSCRIPTIONS	\$ 18,000.00	\$ 3,060.85	17.00%

ACCOUNT	DESCRIPTION	ADOPTED FY-26 BUDGET	MAY 31ST ACTUAL	
WASTEWATER				
WASTEWATER UTILITY OPERATING EXPENSES				
70-51-32	FEES & PERMITS	\$ 3,600.00	\$ 1,320.78	36.69%
70-51-33	DATA PROCESSING	\$ 7,500.00	\$ 3,539.00	47.19%
70-51-40	MISCELLANEOUS	\$ 5,000.00	\$ 286.71	5.73%
70-51-41	WRITEOFF - UNCOLLECTABLE	\$ 500.00	\$ -	0.00%
70-51-42	CONTRACT SERVICES	\$ 5,000.00	\$ -	0.00%
70-51-43	GAUGING STATION	\$ 5,000.00	\$ -	0.00%
70-51-44	NORRIS RETIREMENT	\$ 7,500.00	\$ 2,800.00	37.33%
70-51-50	DOLA PRINCIPAL & INTEREST	\$ -	\$ -	
70-51-51	RURAL DEVELOPMENT PRINCIPAL & INTEREST	\$ 78,000.00	\$ 37,925.00	48.62%
70-51-52	WWTP PAYBACK FUND EXPENDITURES	\$ -	\$ -	
70-51-53	ISSUANCE COSTS	\$ -	\$ -	
70-51-54	DEBT RESERVE	\$ -	\$ -	
	Subgroup : Operating Expenses	\$ 341,500.00	\$ 108,608.78	31.80%
WASTEWATER				
WASTEWATER UTILITY CAPITAL OUTLAY & TRANSFERS				
70-51-70	CAPITAL OUTLAY	\$ 15,000.00	\$ 753.69	5.02%
70-51-71	PASS THROUGH FUNDS	\$ -	\$ -	
70-51-72	ASSET REPLACEMENT RESERVE	\$ -	\$ -	
70-51-73	PASS THROUGH OPERATING	\$ -	\$ -	
70-51-74	SEWER LINE IMPROVEMENTS	\$ 12,000.00	\$ 1,327.14	11.06%
70-51-75	GRANT PROJECTS	\$ 5,000.00	\$ -	0.00%
70-51-76	BUILDING IMPROVEMENTS	\$ 7,500.00	\$ 1,046.70	13.96%
70-51-77	MACHINERY & EQUIPMENT	\$ 22,350.00	\$ 2,007.50	8.98%
70-51-99	TRANSFERS	\$ -	\$ -	
	Subgroup : Wastewater Capital Outlay & Transfers	\$ 61,850.00	\$ 5,135.03	8.30%
WASTEWATER				
WASTEWATER UTILITY DEPRECIATION				
70-59-99	DEPRECIATION	\$ -	\$ -	
	Subgroup : Wastewater Depreciation	\$ -	\$ -	
WASTEWATER FUND				
TOTAL REVENUES		\$ 817,000.00	\$ 337,243.15	41.28%
TOTAL EXPENDITURES		\$ (878,500.00)	\$ (275,451.28)	31.35%
NET INCOME (LOSS) - Wastewater Utility		\$ (61,500.00)	\$ 61,791.87	
UNRESTRICTED FUND BALANCE STARTING		\$ 437,370.00	\$ 437,370.00	
UNRESTRICTED FUND BALANCE ENDING		\$ 375,870.00	\$ 499,161.87	

ACCOUNT	DESCRIPTION	ADOPTED FY-26 BUDGET	MAY 31ST ACTUAL	
SANITATION				
SANITATION REVENUE				
80-30-02	TRASH CHARGES	\$ 375,000.00	\$ 153,256.17	40.87%
80-30-03	BULK TRASH CHARGE	\$ 3,500.00	\$ 304.00	8.69%
80-30-04	TIRE PICK UP	\$ -	\$ -	
80-30-05	TRANSFER REVENUE	\$ -	\$ -	
	Subgroup : Total Revenue	\$ 378,500.00	\$ 153,560.17	40.57%
SANITATION				
SANITATION PERSONNEL SERVICES				
80-52-02	CONTRACT/ADMIN SALARIES	\$ 9,400.00	\$ 2,336.31	24.85%
80-52-03	SALARIES & WAGES	\$ 143,000.00	\$ 48,975.32	34.25%
80-52-04	EMPLOYER FICA	\$ 9,500.00	\$ 3,260.32	34.32%
80-52-05	EMPLOYER MEDICARE	\$ 2,250.00	\$ 762.49	33.89%
80-52-06	UNEMPLOYMENT TAX	\$ 350.00	\$ 95.81	27.37%
80-52-07	INSURANCE BENEFITS	\$ 32,500.00	\$ 7,626.16	23.47%
80-52-08	RETIREMENT BENEFITS	\$ 7,750.00	\$ 1,514.24	19.54%
80-52-09	LIFE/DISABILITY INSURANCE	\$ 450.00	\$ -	0.00%
80-52-10	WORKMEN'S COMPENSATION	\$ 4,800.00	\$ 2,419.10	50.40%
80-52-11	OVERTIME & ON-CALL	\$ 6,500.00	\$ 2,232.42	34.34%
	Subgroup : Personnel Services	\$ 216,500.00	\$ 69,222.17	31.97%
SANITATION				
SANITATION OPERATING EXPENSES				
80-52-15	OFFICE SUPPLIES	\$ 1,000.00	\$ 14.40	1.44%
80-52-16	OPERATING SUPPLIES	\$ 1,500.00	\$ 675.05	45.00%
80-52-17	POSTAGE	\$ 2,600.00	\$ 949.81	36.53%
80-52-19	UNIFORMS	\$ 2,000.00	\$ 1,026.00	51.30%
80-52-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 20,000.00	\$ 12,992.14	64.96%
80-52-21	AUDIT & BUDGET EXPENSE	\$ 4,800.00	\$ -	0.00%
80-52-22	REPAIRS & MAINTENANCE	\$ 7,500.00	\$ 85.56	1.14%
80-52-23	VEHICLE EXPENSE	\$ 20,000.00	\$ 7,289.16	36.45%
80-52-24	RENTALS	\$ -	\$ -	
80-52-25	SHOP EXPENSE	\$ 3,000.00	\$ 156.63	5.22%
80-52-26	TRAVEL, MEETINGS & TRAININGS	\$ 3,000.00	\$ 226.37	7.55%
80-52-27	INSURANCE & BONDS	\$ 11,000.00	\$ 7,725.59	70.23%
80-52-28	UTILITIES	\$ 2,500.00	\$ 1,275.67	51.03%
80-52-29	TELEPHONE & INTERNET	\$ 3,500.00	\$ 1,193.88	34.11%
80-52-30	PUBLISHING ADS	\$ 200.00	\$ -	0.00%
80-52-31	DUES & SUBSCRIPTIONS	\$ 11,500.00	\$ 1,231.05	10.70%
80-52-32	FEES & PERMITS	\$ -	\$ 209.13	
80-52-33	DATA PROCESSING	\$ 7,500.00	\$ 3,539.00	47.19%
80-52-40	MISCELLANEOUS	\$ -	\$ 2,877.58	
80-52-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ -	
80-52-42	LANDFILL FEES	\$ 51,400.00	\$ 12,381.75	24.09%
80-52-43	CLEAN UP DAYS	\$ -	\$ -	
	Subgroup : Operating Expenses	\$ 153,000.00	\$ 53,848.77	35.20%

ACCOUNT	DESCRIPTION	ADOPTED FY-26 BUDGET	MAY 31ST ACTUAL	
SANITATION				
SANITATION CAPITAL OUTLAY & TRANSFERS				
80-52-70	CAPITAL OUTLAY	\$ 50,000.00	\$ 44,483.80	88.97%
80-52-71	PASS THROUGH FUNDS	\$ -	\$ -	
80-52-75	GRANT PROJECTS	\$ -	\$ -	
80-52-76	BUILDING IMPROVEMENTS	\$ 2,500.00	\$ 621.69	24.87%
80-52-77	MACHINERY & EQUIPMENT	\$ 20,500.00	\$ 3,185.88	15.54%
80-52-99	TRANSFERS	\$ -	\$ -	
	Subgroup : Sanitation Capital Outlay & Transfers	\$ 73,000.00	\$ 48,291.37	66.15%
SANITATION				
SANITATION DEPRECIATION				
80-59-99	DEPRECIATION			
	Subgroup : Sanitation Depreciation	\$ -	\$ -	
SANITATION FUND				
TOTAL REVENUES		\$ 378,500.00	\$ 153,560.17	40.57%
TOTAL EXPENDITURES		\$ 442,500.00	\$ 171,362.31	38.73%
NET INCOME (LOSS) - Sanitation Utility		\$ (64,000.00)	\$ (17,802.14)	27.82%
UNRESTRICTED FUND BALANCE STARTING		\$ 234,560.00	\$ 234,560.00	
UNRESTRICTED FUND BALANCE ENDING		\$ 170,560.00	\$ 216,757.86	

ACCOUNT	DESCRIPTION	ADOPTED FY-26 BUDGET
NFV AIRPORT		
	NFV AIRPORT REVENUE	
50-31-06	AIRPORT REVENUE	\$ 7,650.00
50-31-15	TRANSFER FROM GENERAL FUND	\$ -
50-31-16	CAPITAL IMPROVEMENT FUND - AIRPORT GRANTS	\$ -
	Subgroup : Total Revenue	\$ 7,650.00
NFV AIRPORT		
	NFV AIRPORT CAPITAL OUTLAY & TRANSFERS	
50-32-70	CAPITAL OUTLAY	\$ 75,000.00
	Subgroup : NFV Capital Outlay & Transfers	\$ 75,000.00
NFV AIRPORT		
	NFV AIRPORT DEPRECIATION	
80-59-99	DEPRECIATION	\$ -
	Subgroup : NFV Depreciation	\$ -
NFV AIRPORT		
TOTAL REVENUES		\$ 7,650.00
TOTAL EXPENDITURES		\$ (75,000.00)
NET INCOME (LOSS) - NFV CAPITAL IMPROVEMENT FUND		\$ (67,350.00)
	UNRESTRICTED FUND BALANCE BEGINNING	\$ 67,842.00
	UNRESTRICTED FUND BALANCE ENDING	\$ 492.00



Paonia Police Department

DEPARTMENT BRIEFING: SUMMARY OF PROGRESS

06/01/2026

- The department completed POST-required *Drivers Training* and *Arrest Control Training*, two of the three core perishable skills areas required by the state. Thank you to Paonia K-8 and the Paonia Airport staff for providing the facilities.
- Technician Katzer secured a .gov domain for the Town of Paonia. The Cybersecurity and Infrastructure Security Agency (CISA) strongly recommends .gov domains for federal, state, territorial, local, and tribal governments.
- The department completed in-house TASER training led by Sergeant Henderson, a certified TASER instructor. Annual TASER training will continue alongside de-escalation and crisis intervention training, as these topics complement one another.
- Officer Bradley White has successfully completed his approximately 16-week field training program and is now serving as a patrol officer for the department.

Paonia Police Department

Law Incident Table, by Date and Time

Date Occurred: 05/03/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
22:46:34	SUSPICIOUS	3RD ST, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 05/04/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
06:35:21	SUSPICIOUS	MAIN AVE, Paonia, CO	PPD	PPD	
19:30:50	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 2

Date Occurred: 05/05/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:37:39	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 05/06/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
04:54:47	CRIM MISCHIEF	2ND ST, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 05/07/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:07:46	Utility Problem	3RD ST, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 05/08/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:40:31	TRESPASS	GRAND AVE , Paonia, CO	PPD	PPD	
12:26:31	Traffic Stop	1ST ST & NIAGARA AVE, Paonia, CO	PPD	PPD	CIT
13:58:18	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD		
14:02:21	Information	GRAND AVE; PAONIA POLICE, Paonia, CO	PPD	PPD	CIT

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:56:13	ANIMAL CONTROL	GRAND AVE & 1ST ST, Paonia, CO	PPD	PPD	
20:39:56	SUSPICIOUS	3RD ST, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 6

Date Occurred: 05/10/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:54:29	ASSAULT	ORCHARD AVE & 2ND ST, Paonia, CO	PPD		
20:05:51	M-1 HOLD	CEDAR DR, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 05/11/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
05:27:44	SUSPICIOUS	CLARK AVE, Paonia, CO	PPD	PPD	
10:29:19	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
17:04:12	LOST/FOUND PROP	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 05/12/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:09:57	AGENCY ASSIST	1ST ST & GRAND AVE, Paonia, CO	PPD	PPD	
17:09:10	DUI	300 BLOCK GRAND AVE, Paonia, CO	PPD	PPD	A
17:37:40	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
18:15:56	SUSPICIOUS	4th STREET, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 4

Date Occurred: 05/13/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:11:07	FRAUD	BOX ELDER AVE, Paonia, CO	PPD	PPD	
13:54:22	Traffic Stop	WEST 4TH ST., Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 2

Date Occurred: 05/14/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:14:31	TrafficAccident	2ND STREET, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 1

Date Occurred: 05/15/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:30:25	AGENCY ASSIST	N 4TH ST, Hotchkiss, CO	PPD	HPD	AA
15:11:53	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
15:49:52	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
17:35:11	TrafficAccident	GRAND AVE, Paonia, CO	PPD	PPD	
19:26:37	Traffic Stop	2ND ST & NIAGARA AVE, Paonia, CO	PPD	PPD	CIT
Total Incidents for this Date: 5					

Date Occurred: 05/16/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
06:40:04	TRESPASS	OAK AVE, Paonia, CO	PPD	PPD	VW
14:38:21	TrafficAccident	GRAND AVE, Paonia, CO	PPD	PPD	
16:15:20	TRESPASS	OAK AVE, Paonia, CO	PPD	PPD	
19:53:10	Ped Contact	2ND ST, Paonia, CO	PPD	PPD	
20:16:36	SUSPICIOUS	OAK AVE, Paonia, CO	PPD	PPD	
23:51:25	LOST/FOUND PROP	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 6

Date Occurred: 05/17/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
18:11:28	AGENCY ASSIST	N 4TH ST & E ORCHARD ST, Hotchkiss, CO	PPD		AA
19:34:46	Information	OAK AVE, Paonia, CO	PPD	PPD	
19:45:14	AGENCY ASSIST	N 4TH ST & E ORCHARD ST, Hotchkiss, CO	PPD		AA

Total Incidents for this Date: 3

Date Occurred: 05/18/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
18:37:08	SUSPICIOUS	VISTA DR, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 05/19/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:46:53	Parking Problem	GRAND AVE, Paonia, CO	PPD	PPD	
23:25:44	AGENCY ASSIST	2ND ST, Paonia, CO	PPD	PPD	AA

Total Incidents for this Date: 2

Date Occurred: 05/20/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:31:05	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
20:23:57	WILDLIFE	MINNESOTA AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 05/21/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:25:46	VIN INSPECTION	GRAND AVE,PAONIA POLICE, Paonia, CO	PPD	PPD	
19:02:00	VIN INSPECTION	MEADOWBROOK BLVD, Paonia, CO	PPD		
20:40:57	CIVIL PROBLEM	MAIN AVE, Paonia, CO	PPD	PPD	
20:48:36	Disturbance	NIAGARA AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 4					

Date Occurred: 05/23/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:02:22	SEX OFFENSE	DELTA AVE, Paonia, CO	PPD	PPD	
13:35:08	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 05/24/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
01:14:45	Medical/transfe	2ND ST, Paonia, CO	PPD	PPD	
10:34:44	TRESPASS	GRAND AVE, Paonia, CO	PPD	PPD	
14:32:24	DOMESTIC	MAIN AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 3					

Date Occurred: 05/26/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:20:28	Traffic Stop	1ST ST & NIAGARA AVE, Paonia, CO	PPD	PPD	CIT
17:28:30	DUI	O RD & MATHEWS LN, Paonia, CO	PPD	DIST3	CIT
18:18:18	SUICIDE/ATTEMPT	HIGHWAY 133, Somerset, CO	PPD	GSO	
19:02:31	TRESPASS	VISTA DR; CREEK VISTA , Paonia, CO	PPD	PPD	
19:14:13	Information	1625 MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 5					

Date Occurred: 05/27/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
21:56:46	BUSINESS CHECK	GRAND AVE,,Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 05/28/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:29:40	THEFT	PAONIA AVE, Paonia, CO	PPD	PPD	
09:41:05	BURGLARY	ORCHARD AVE, Paonia, CO	PPD	PPD	
21:53:17	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 05/30/26

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:27:30	CITIZEN ASSIST	DELTA AVE, Paonia, CO	PPD	PPD	
10:54:24	TrafficAccident	3RD ST & POPLAR AVE, Paonia, CO	PPD	PPD	CIT
14:29:35	AGENCY ASSIST	HIGHWAY 133, Paonia, CO	PPD	PPD	AA
15:07:48	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 4

Total reported: 65

A=1
 AA=5
 CIT=9
 VW=1

A - ARREST
 AA - AGENCY ASSIST
 CIT - CITATION
 VW - VERBAL WARNING

Report Includes:

All dates between `00:00:01 05/01/26` and `00:00:01 05/31/26`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consideration of Approving a Proposal for RFP 26-02 Raw Water Monitoring
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	June 9, 2026
BACKGROUND:	Due to a hitch in the process, staff requests that the Board table this item until a Special Meeting on June 16, 2026, either before or after the Board's standing work session that begins at 6:30 p.m.
BUDGET:	N/A
RECOMMENDATION:	I move to table consideration of approving a proposal for RFP 26-02 Raw Water Monitoring until a Special Meeting on June 16, 2026 at ____ p.m.
ATTACHMENT:	n/a

STAFF REPORT

Municipal Buildings Camera Options

To:	Mayor and Board of Trustees
From:	Town Staff
Date:	06/04/2026
Subject:	Exterior & Interior Security Camera Options for Municipal Buildings Monitoring

Background

Town staff has been reviewing options for exterior camera monitoring of municipal facilities. The purpose of this review is to identify available camera system options that could assist with exterior building monitoring, general site awareness, and after-hours visibility.

Staff had been working with IQ Wired for professional recommendations regarding appropriate camera system options. However, IQ Wired has not provided a response in time for inclusion with this meeting packet. As a result, staff is limited to presenting the information currently available.

The options reviewed at this time are based on:

- A camera system link submitted by a member of the public, Mr. Allen Brown;
- A system used personally by a Town employee;
- A system currently used by a local business.

Because these options were not provided through a completed professional vendor assessment, the information should be viewed as preliminary and for comparison purposes only.

Purpose of Review

The purpose of this staff report is not to make a final technical recommendation, but to provide the Board with a side-by-side overview of available options, including general features, estimated costs, and known security/privacy considerations.

The three systems reviewed are:

- Reolink Go PT S Lite + Reolink Solar Panel
- VicoHome 4CG6 Solar Cameras + 2CG6S Battery Cameras
- Camstar GW5091IP16-4T

General Comparison

Feature / Consideration	Reolink Go PT S Lite + Solar Panel	VicoHome 4CG6	Camstar GW5091IP16-4T
System Type	Single wireless cellular/battery camera with solar panel	Single wireless battery/solar smart camera	Multi-camera wired recorder-based system
Likely Use Case	Remote location where power or Wi-Fi is unavailable	Simple exterior monitoring with app-based alerts	Broader building exterior coverage
Power Source	Rechargeable battery supported by solar panel	Rechargeable battery supported by solar panel	Wired power/camera system
Internet / Connection	Cellular connection; likely requires data plan	App/Wi-Fi based, depending on exact model	Local recorder system; remote viewing may require internet
Recording Method	Local SD card and/or optional	Local SD card and/or cloud/app	Local hard-drive/NVR-style

Staff Report - Municipal Building Exterior Camera Options

Feature / Consideration	Reolink Go PT S Lite + Solar Panel	VicoHome 4CG6	Camstar GW5091IP16-4T
	cloud, depending on setup	storage, depending on setup	recording
Number of Cameras	One+ cameras	One+ cameras	Multi-camera system
Solar Dependency	Yes, unless battery is manually recharged	Yes, unless battery is manually recharged	No
Battery Maintenance	Yes	Yes	No
Cloud/App Dependency	Moderate	Moderate to high	Lower if configured for local recording only to internal HDD.
Installation Complexity	Low	Low	Moderate to high
Estimated Upfront Cost	Estimated total before tax/shipping: \$1,347.92.	Estimated total before tax/shipping: \$525.96.	Estimated cost for Public Works Camstar system: \$2,798.00 before Ethernet cabling, tax, shipping, and installation. Recommended planning estimate with Ethernet cabling allowance: \$3,098.00 , using a moderate cable allowance of \$300.00.
Estimated Ongoing Cost	Cellular data plan; possible cloud subscription; SD card replacement	Possible cloud subscription; SD card replacement	Hard drive maintenance/replacement; possible remote-access service
Municipal Records Handling	More difficult if cloud/app based; easier if local storage only	More difficult if cloud/app based	Potentially easier if footage remains on Town-controlled recorder
Security/Privacy Risk Level	Moderate	Moderate	Depends on configuration and vendor security; potentially lower cloud risk if local-only
Best Fit	Limited exterior monitoring in remote areas	Basic exterior awareness in low-risk areas	More complete exterior building monitoring

Security and Privacy Considerations

All three options involve some level of security, privacy, and public records consideration. Exterior camera monitoring at a municipal building is generally more manageable than interior monitoring, but there are still important concerns.

- Cameras should be aimed only at Town property, public entrances, parking areas, alleys, or other appropriate exterior locations.
- Cameras should not be aimed into neighboring homes, private yards, windows, or areas where individuals have a reasonable expectation of privacy.
- Audio recording should be disabled unless specifically reviewed and approved by the Town Attorney.
- Access should be limited to designated Town staff.
- Any app-based (not cloud-based) system should use a Town-controlled account, not an employee’s personal account.
- Strong passwords and two-factor authentication should be used where available.
- The Town should establish a written retention policy for video footage.
- The Town should consider how footage would be handled if requested through public records, subpoena, litigation hold, law enforcement request, personnel matter, or insurance claim.

Product Summaries

Reolink Go PT S Lite + Reolink Solar Panel

The Reolink option is a single wireless camera designed for remote locations. Its main advantage is that it can operate where power or Wi-Fi is not readily available. It uses a rechargeable battery, with the solar panel helping to maintain battery charge.

This option may be useful for isolated exterior areas, gates, utility sites, storage areas, or other locations where running power or network cable would be difficult. However, because it is a single app-connected camera, it may not be ideal as a primary municipal building security system.

Potential concerns include cellular data costs, account security, possible cloud storage, SD card management, and long-term records retention.

VicoHome 4CG6 + 2CG6S Battery Cameras

The VicoHome option appears to be a consumer-style smart camera system with app-based access and monitoring features. It may provide a simple monitoring option and may be relatively easy to install.

The main concerns are related to app/cloud dependency, user access control, possible subscription costs, and records management. If cloud storage is used, video may be stored outside of direct Town control. Staff would need to verify where video is stored, who can access it, how it can be exported, and whether audio can be disabled.

This option may be suitable for basic exterior awareness but would require additional review before being used for any official evidence, enforcement, or sensitive municipal purpose.

Camstar GW5091IP16-4T

The Camstar system appears to be a multi-camera wired recorder-based system. This makes it different from the Reolink and VicoHome options, which are single-camera solar/battery systems.

The Camstar system may be better suited for broader exterior building coverage because it appears to include multiple cameras and local recording. If configured properly, a local recorder may give the Town better control over footage, retention, and access than a cloud-based single-camera system.

Potential concerns include installation complexity, cabling, physical security of the recorder, vendor support, firmware updates, remote viewing security, and confirmation of whether any footage leaves the local recorder.

Conclusion

Due to the lack of a timely response from IQ Wired, staff is presenting only the camera system information currently available. The reviewed options include a system submitted by Mr. Allen Brown, a system used personally by a Town employee, and a system used by a local business.

The options differ significantly. The Reolink and VicoHome systems are single-camera solar/battery options that may be easier to install but rely more heavily on app-based access and battery/solar performance. The Camstar system appears to be a more traditional multi-camera recorder-based system, which may provide broader building coverage but would require more installation work.

No final recommendation is being made in this report. Staff is providing this information for Board discussion and direction.



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consideration of Resolution No. 26-07 Declaring a Vacancy on the Board of Trustees
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	June 9, 2026
BACKGROUND:	<p>Upon adoption of Resolution No. 26-07, the Town will advertise for applications and letters of interest from qualified citizens interested in serving on the Board of Trustees.</p> <p>Applications or letters of interest must be submitted no later than July 8, 2026, so that they may be included in the July 14, 2026 Board packet for review.</p> <p>The Board of Trustees will then have the opportunity to speak with interested citizens before appointing an applicant to the Board of Trustees. The appointed Trustee will serve the remainder of the term, through April 2028.</p>
BUDGET:	N/A
RECOMMENDATION:	Approve Resolution No. 26-07 Declaring a Vacancy on the Board of Trustees and authorize staff to advertise for applications and letters of interest to fill the vacancy.
ATTACHMENT:	Resolution No. 26-07 Declaring a Vacancy on the Board of Trustees

**TOWN OF PAONIA, COLORADO
RESOLUTION NO. 26-07**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
PAONIA, COLORADO, DECLARING A VACANCY ON THE BOARD OF
TRUSTEES**

WHEREAS, the Town of Paonia (the “Town”) is a statutory town in Delta County, Colorado;

WHEREAS, with respect to a vacancy on the Board of Trustees, C.R.S. § 31-4-303 provides in part:

The board of trustees has the power, by appointment, to fill all vacancies in the board or any other office, and the person so appointed shall hold his office until the next regular election and until his successor is elected and has complied with section 31-4-401. The board also has the power to fill a vacancy in the board or in any other elective office of the town by ordering an election to fill the vacancy until the next regular election and until a successor has been elected and has complied with section 31-4-401. If a vacancy in the board or in such other elective office is not filled by appointment or an election is not ordered within sixty days after the vacancy occurs, the board shall order an election, subject to the municipal election code, to be held as soon as practicable to fill the vacancy until the next regular election and until a successor has been elected and has complied with section 31-4-401....

(emphasis added):

WHEREAS, Section 2-2-10(e) of the Town of Paonia Municipal Code (the “Code”) provides, in part, that “The Board of Trustees shall have power, by appointment, to fill all vacancies in the Board of Trustees or in any other elected office, and the person so appointed shall hold office until the next regular election and until his or her successor is elected and qualified”;

WHEREAS, on May 22, 2026, Mayor Pro-Tem Hector Mejorado resigned in writing to the Board of Trustees and Town Clerk due to changes in availability;

WHEREAS, accordingly, the Board of Trustees wishes to declare a vacancy on the Board of Trustees, as set forth herein.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF PAONIA, COLORADO:**

1. **Recitals.** The foregoing recitals are incorporated herein as findings of the Board of Trustees.
2. **Board of Trustees Vacancy.** As a result of Mayor Pro-Tem Hector Mejorado resigning his elected Trustee position, the Board of Trustees hereby declares a vacancy on the Board of Trustees effective as of the date of approval of this Resolution.
3. **Filling of Vacancy.** It is the Board’s intention that such vacancy be filled by appointment not later than 35 days from the approval of this Resolution - that is, not later than July 14, 2026; however, the Board shall have until the statutory deadline to make such appointment, at the Board’s discretion. The Board will order a special election to fill the vacancy within the statutory

timeframe of 60 days from the effective date of this Resolution if the Board does not fill the vacancy by appointment prior to that time.

4. **Term.** The term of the vacant Trustee position is to and through April of 2028.

5. **Information.** Information on when and how qualified residents may seek appointments to the Board will be posted on the Town’s website, on the Town’s Facebook page, in the Town Clerk’s office, and on the bulletin board at Town Hall.

APPROVED AND ADOPTED this 9th day of June, 2026, by the Board of Trustees, Town of Paonia.

TOWN OF PAONIA, COLORADO

ATTEST:

Paige Smith, Mayor

Samira M. Vetter, Town Clerk



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Selection of a Mayor Pro-Tem
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	June 9, 2026
BACKGROUND:	<p>Paonia Municipal Code Sec. 2-2-30 explains the duties of the Mayor Pro-Tem. Since the Mayor Pro-Tem is also an authorized signer and part of financial internal controls, as well as continuation of operations, staff requests that the Board of Trustees choose a Mayor Pro-Tem this evening instead of waiting to select one after the vacancy on the Board is filled.</p> <p>This position is filled by the Board of Trustees from the Board of Trustees.</p> <p>Online Code found here: https://library.municode.com/co/paonia/codes/municipal_code</p>
BUDGET:	N/A
RECOMMENDATION:	Appoint a Mayor Pro-Tem from among the Board of Trustees.
ATTACHMENT:	Paonia Municipal Code Sec. 2-2-30



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING STAFF
REPORT**

AGENDA ITEM:	Consideration of Resolution No. 08-26 Authorized Signatories
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	June 9, 2026
BACKGROUND:	<p>Resolution No. 08-26 updates the Town's authorized signatories for applications for new bank accounts, credit accounts, or changes to existing bank and credit accounts.</p> <p>The update removes Hector Mejorado Jr. as Mayor Pro-Tem and leaves a blank placeholder for the Mayor Pro-Tem selected by the Board of Trustees.</p> <p>Maintaining current authorized signatories is an important part of the Town's financial internal controls and helps ensure continuation of operations for banking and credit account matters.</p>
BUDGET:	N/A
RECOMMENDATION :	Approve Resolution No. 08-26 Authorized Signatories with the Inclusion of _____ as Mayor Pro-Tem
ATTACHMENT:	Resolution No. 08-26 Authorized Signatories

**TOWN OF PAONIA, COLORADO
RESOLUTION NO. 08-26**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO
DESIGNATING AUTHORIZED SIGNATORIES ON APPLICATIONS FOR NEW OR CHANGES
TO BANK AND CREDIT ACCOUNTS**

WHEREAS, the Town Board believes it would be appropriate and in accordance with proper auditing, bookkeeping, and accounting standards for the purpose of maintaining best practices for municipal financial external controls to require a combination of staff and elected official signatures on all applications to set up new or make changes to bank and credit accounts; and

WHEREAS, on June 9, 2026, _____ was appointed Mayor Pro-Tem for the Paonia Board of Trustees.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Paonia, Colorado, that:

Section 1. All applications for bank accounts or credit accounts shall require the following signatures:

1. Stefen Wynn (Town Administrator) or Samira Vetter (Town Clerk);

AND

2. Paige Smith (Mayor) or _____ (Mayor Pro-Tem)

OR

3. Walter Czech (Finance Committee member)

Section 2. All such setting up new accounts or changes to accounts shall, henceforth require a combination of one of the persons listed in paragraph #1 and one of the persons listed in paragraph #2 or #3 above.

THIS RESOLUTION WAS READ, PASSED AND ADOPTED by the Board of Trustees of the Town of Paonia on this 9th day of June 2026.

ATTEST:

TOWN OF PAONIA, COLORADO

Samira M. Vetter, Town Clerk

Paige Smith, Mayor



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
MAYOR REPORT**

AGENDA ITEM:	Consideration of Approval for RFP 2026-03 for an Executive Search Firm
SUBMITTED BY:	Mayor Smith and staff
DATE:	June 9, 2026
BACKGROUND:	<p>At the May 22, 2026, Special meeting, the Board of Trustees voted unanimously for the creation of an RFP to obtain the services of an executive search firm to assist the Town in finding a suitable candidate for a full-time Town Administrator. The staff and I reviewed previously used Town RFPs and RFQs and examples of RFPs for Executive Search firms to create the attached draft RFP.</p> <p>The entire draft RFP is open for discussion. However, there are several important items that specifically require discussion –</p> <p>1) A “Hiring Committee” to facilitate easier Town implementation of the process and collaboration with the firm hired. If Trustees agree that a Committee should be formed, the Trustees will be asked to determine members of the Committee as part of the June 23 regular meeting agenda. As a place holder, the RFP is suggesting 2 Trustees and 2 staff under Scope of Services section 8.c.</p> <p>It’s important to understand that CO statute (CRS 24-72-204 (3)(a)(XI)) precludes all information (including names, applications, references etc.) associated with any application received from being a public record and therefore, the Committee cannot include community members. The only applications that ultimately become subject to public inspection are those associated with the “finalists” ultimately chosen for public interview, etc. as described in Scope of Services section 10.</p> <p>2) Dates included are proposed and also a point of discussion. They are based on the RFP being approved at this meeting. If not approved June 9, the dates will need to be pushed further into the future.</p>
BUDGET:	<p>Funding for an Executive Search firm will be spent from:</p> <p>(25%) Administration 10-41-17 Legal, engineering and professional services (35%) Water 60-50-20 Legal, engineering and professional services (35%) Wastewater 70-51-20 Legal, engineering and professional services (5%) Sanitation 80-52-20 Legal, engineering and professional services</p>

	Refer to the Budget to Actual updates provided in this June 9, 2026 Agenda Packet for amounts remaining in each fund category.
RECOMMENDATION:	Motion to approve the draft RFP including all agreed upon revisions
ATTACHMENT:	Draft RFP for Executive Search Services for the position of Town Administrator



TOWN OF PAONIA, COLORADO

DRAFT

REQUEST FOR PROPOSAL (RFP)

EXECUTIVE SEARCH SERVICES

FOR THE POSITION OF TOWN ADMINISTRATOR

RFP 2026 - 03

ISSUED - June 15, 2026

PROPOSAL DUE DATE - July 31, 2026

Request for Proposal (RFP) - Executive Search Services for the Position of Town Administrator

The Town of Paonia, Colorado (Town) is accepting proposals from executive firms (firms) experienced in Municipal Government recruitment to provide search services for the position of Town Administrator. This request is intended to gather multiple proposals to evaluate which firm best fits the needs of the Town, Mayor, Board of Trustees and community in the hiring of a Town Administrator.

THIS RFP IS NOT A COMPETITIVE BID BASED ON PRICE ONLY. The RFP allows the Town to select a service provider that best meets the needs of the Town, taking into consideration proper qualifications, price, products, and service capabilities, history of recruiting successful candidates and other factors relevant to the Town's policies, programs, administrative resources, and budget.

This RFP will be advertised on <https://www.bidnetdirect.com/>. Any modifications to this RFP or addenda pertaining to this RFP will be published on the above-mentioned web site, and all proposers are responsible for periodically checking this website for relevant updates prior to the submittal of a proposal.

COMMUNITY BACKGROUND

The Town is located on Colorado's Western Slope in the North Fork Valley in eastern Delta County and is situated on the North Fork of the Gunnison River. It is 230 miles southwest of Denver. Primary access is by Highway 133, which connects to I70 and US50. The Town encompasses 0.85 square miles and has a population of approximately 1,500. It's renowned for its high-quality fruit orchards, vineyards, and wineries and is the center of organic agriculture in Colorado and it's spectacular scenery. The North Fork Valley has been designated by the US government as an American Viticulture Area known as the West Elks. The economy also benefits from the one coal mining company that continues to operate in the valley.

Paonia is also recognized for its vibrant arts and creative sector. The Town is home to the North Fork Valley Creative Coalition, which manages Paonia's state-certified Creative District. This initiative has fostered a strong arts community and hosts recurring events such as Final Friday Frolics, the Mountain Harvest Festival, and the Holiday Art Fair. The Town also draws visitors to long-standing traditions including Cherry Days, Top 'O the Rockies BMW Rally, and Pickin' in the Park, reinforcing Paonia's identity as both an agricultural hub and a center of cultural vitality.

The Town provides a full range of public services, including a Police Department, Municipal Utilities (water, wastewater, and trash), Infrastructure (drainage, streets, public buildings, and sidewalks), and Recreational programs (parks and recreation activities). The Town has retained the general counsel contract services of Clayton Buchner.

The Town has a Mayor-Town Board form of government with a contract Town Administrator. There are six (6) Board of Trustee representatives. Each representative is elected to the Board for staggered four (4) year terms. The Mayor is elected for a four (4) year term. Every two (2) years, the Mayor's position (possibly) and at least three (3) Trustee positions are up for election. The Mayor and all Trustees are elected "at-large."

Town staff currently consists of 23 full-time, 1 part-time and 2 seasonal employees to manage the Town's day-to-day business. Town departments include administration, public works, and police. In addition to the Board of Trustees and the Mayor, there are currently three (3) volunteer boards: Planning Commission, combined Zoning Board of Adjustments/Building Code Board of Appeals, and the North Fork Valley Airport Advisory Committee.

SCOPE OF SERVICES

1. Conduct preliminary visit(s) to Paonia to meet with Town staff, Mayor and Board of Trustees to refine the job description including a proposed salary range and benefits to be offered, identify Town needs and goals to develop the candidate profile.
2. Organize and facilitate a meeting with community members, businesses and organizations to further identify needs and refine the candidate profile.
3. Create an agreed-upon candidate recruitment profile.
4. Create the position application
5. Create a recruitment brochure.
6. Develop the application process and timeline based on weekly milestones to be achieved
7. Utilize public and private sector networks and outreach platforms to advertise the position
8. Screening and Evaluation of applicants;
 - a. Evaluate qualifications
 - b. Conduct preliminary interviews
 - c. Present detailed candidate summaries from initial round of candidates to the Hiring Committee (2 Trustees and 2 staff) – including reference lists and screening results.
9. Selection Support
 - a. Assist the Hiring Committee, Mayor and other Town Trustees in interview planning, facilitation and adherence to CO candidate confidentiality statutes in order to narrow the pool of candidates to no more than three (3) finalists.
 - b. Provide interview questions and evaluation tools
 - c. Coordinate reference checks and background checks.
10. Assist the Hiring Committee, Mayor and other Town Trustees with a finalists meet and greet and interviews in open public session to include staff, community members, businesses, and organizations.
11. Assist with the selection of the successful candidate
12. Provide contract negotiation transition assistance to hire the selected Town Administrator candidate on or before **November 30, 2026.**

PROPOSAL REQUIREMENTS

Firms responding to this RFP must provide complete and comprehensive proposals that demonstrate the ability to perform the required tasks leading to the successful hiring of a Town Administrator.

Proposals shall be concise, well-organized, and include the following information:

1. Cover Letter & Submission Checklist

- Include the Proposer Submission Checklist (Attachment A of this RFP).
- Introduce the firm, identifying the principal contact person and the location of the office that will manage the project.
- Provide a brief statement of the firm's interest in and understanding of the project.

2. Firm Qualifications and Experience

- Describe the firm's history, size, organizational structure, and areas of expertise.
- Provide examples of at least five (5) successfully hired Town Administrators preferably within Colorado and especially rural communities.
- Provide at least (3) examples of brochures previously used that resulted in successful Town Administrator hiring
- Highlight experience providing services to small, statutory Towns.

3. Project Team

- Identify the proposed project manager, key staff, and technical personnel.
- Provide resumes that highlight relevant certifications, qualifications, and experience.
- Clearly indicate staff availability for this project and their role/responsibility.

4. Project Understanding, Cost and Approach

- Outline standard search methodology and explain how it will meet our Job Search Goals and comply with Colorado open meeting laws and candidate information confidentiality statutes.
- Proposed cost of services with description of fee structure/breakdown. Provide cost options if applicable.
- Demonstrate an understanding of Paonia's small size, while being responsible for providing potable water (from the west's most complicated raw water system), wastewater treatment and trash services to residents.
- Demonstrate understanding of Paonia's appeal to residents and visitors who enjoy the culture of organic agriculture, slow food movement, local wine, music, fine arts, performing arts and outdoor recreation.

5. Community Engagement and Equity

- Describe approach to organizing/utilizing initial community, business and other organizations input at start of the process and final public open session interviews of finalist candidates.
- Demonstrate understanding of employment laws as they apply to hiring.

6. Quality Assurance

- Identify internal quality control processes to ensure accuracy, timeliness, and completeness of deliverables.

7. Schedule and Availability

- Proposed weekly timeline for the process proposed including initial applications, screening of applicants, selection of finalists, and selection of Town Administrator by no later than November 30, 2026.
- Provide a staffing and availability plan that ensures timely completion of project milestones.

8. References

- Provide contact information for at least three (3) client references for similar work performed in Colorado within the past four (4) years.

9. Proof of Insurance

- Proof of insurance meeting minimum Town and FHWA requirements.

10. Other Required Information

- Any other information the responding firm deems relevant.

SUBMISSION INSTRUCTIONS AND DEADLINE

Firms interested in providing Executive Search Services for the Position of Town Administrator must submit their proposal in accordance with the requirements outlined in this RFP.

Submissions must be clearly titled and in the email subject line as:

RFP 2026-03 Executive Search Services [Insert Firm Name]

Proposals must be submitted electronically in PDF format by email to:

Paonia@TownofPaonia.com

AND

cc'd to: SamiraV@TownofPaonia.com

Deadline: July 31, 2026 12:00 P.M. (Noon), MT)

- Proposals submitted through bidnetdirect.com or any platform other than direct email will not be considered unless they are also sent to the email addresses above.
- Mailed or hand-delivered proposals will not be accepted.
- Proposals received after the deadline will be rejected.

The Town will not be bound by, nor responsible for, any explanations or interpretations of this RFP other than those provided in writing. No oral interpretations will be made to any consultant.

Any questions or requests for clarification must be submitted via email to **Paonia@TownofPaonia.com** and cc'd to Town Clerk **SamiraV@TownofPaonia.com**. All questions must be received no later than **July 20, 2026, at 4:00 P.M. (MT)**. Questions will be answered by publishing an addendum to **bidnetdirect.com**.

The Town reserves the right to request additional information or clarifications from proposers, and to allow corrections of errors or omissions. Submission of a proposal indicates acceptance by the proposer of all conditions contained in this RFP.

SELECTION PROCESS

The Town of Paonia will utilize a qualifications-based selection process.

Evaluation of Proposals

The Town may seek clarification of submitted proposals as deemed necessary. Proposals that do not meet the minimum qualification requirements may be deemed non-responsive.

Proposals will be evaluated by the Hiring Committee based on the criteria outlined in the Evaluation Criteria section of this RFP.

Shortlisting and Interviews

Based on initial evaluations, the Hiring Committee may create a shortlist of the most qualified firms.

Shortlisted firms may be invited to participate in interviews to further assess qualifications, proposed approach, and team capabilities.

Final Selection

Following evaluations and interviews (if conducted), the Hiring Committee will rank firms and make a recommendation to the Paonia Board of Trustees for award of contract. The Committee's recommendation will be based on the firm's overall qualifications, demonstrated experience, project understanding, engagement strategy, and ability to comply with state of Colorado requirements.

Negotiations will then be conducted with the highest-ranked firm to finalize scope, fees, and contract terms. If an agreement cannot be reached, the Town reserves the right to negotiate with the next highest-ranked firm.

Anticipated Schedule

The following schedule is provided as a general guideline and is subject to change at the Town's discretion:

- RFP issued: **June 15, 2026**
- Deadline for Questions: **July 20, 2026, at 4:00 P.M. (MT)**
- Proposals Due: **July 31, 2026, at 12:00 P.M. (Noon, MT)**
- Selection and Recommendation: **August 11, 2026, Board of Trustees Meeting**
- Contract Award: within 7-days of selection
- Notice to Proceed: within 5-Days after fully-executed contract award

PROPOSAL EVALUATION

All proposals will be reviewed and evaluated by the Hiring Committee. The Committee will independently assess and rank proposers in accordance with the evaluation criteria outlined below. Evaluation of proposals will be based solely on the judgment and discretion of the Hiring Committee.

During the evaluation process, all communications shall be directed exclusively to the Town Clerk. Proposers are prohibited from contacting or lobbying members of the Hiring Committee directly. Any attempt to do so may compromise the integrity of the selection process and may result in disqualification.

The Committee will evaluate only those proposals that meet the minimum qualification requirements set forth in this RFP. Proposals that appear unrealistic in terms of technical or

scheduling commitments may be deemed indicative of insufficient competence or a lack of understanding of the complexity and risks inherent in the Town's requirements.

At the Town's discretion, the evaluation process may include oral interviews with shortlisted proposers. If oral interviews are conducted, proposers will be notified in advance of the date, time, location, and any additional information that may be requested. In the event the Town receives three or fewer proposals, the Town reserves the right to forego oral interviews.

Evaluation Criteria:

Proposals will be evaluated according to the following criteria. Each criterion will be scored on a zero-to-five-point scale. Scores will then be weighted according to the assigned values to produce a total score. **The maximum possible score is 600 points.** Proposals with higher weighted totals will be considered more advantageous to the Town. See Attachment B for the example scorecard.

1. Firm Qualifications and Relevant Experience (25 points)

- Demonstrated experience in creating appropriately tailored candidate recruitment profiles
- Quality of examples of brochures provided and number of previously successful candidate hirings
- Experience with Colorado communities, with an emphasis on western slope communities

2. Project Team and Key Personnel (25 points)

- Qualifications, certifications, and experience of proposed project manager identified as the direct point of contact
- Qualifications, certifications, and experience of proposed key staff.
- Availability of identified personnel to perform services throughout the duration of the project

3. Project Understanding and Approach (25 points)

- Proposal clearly and thoroughly describes the full breadth of the steps included in the scope of service
- Clarity, feasibility, and proven effectiveness of the process proposed

4. Community Engagement and Equity (15 points)

- Demonstrated experience and success with engaging community members, businesses and organizations in an executive search
- Experience ensuring all applicable state and federal employment laws are employed throughout the search and hiring process

5. Quality Assurance and Compliance (15 points)

- Internal processes for ensuring accuracy
- Internal processes for ensuring adherence to timelines, and completeness of deliverables

6. References and Past Performance (15 points)

- Quality of references, successful hires and prior client satisfaction.
- History of successful hiring outcomes with small municipalities

GENERAL TERMS AND CONDITIONS

1. Town’s Rights

The Town reserves the right to conduct its own investigation in evaluating proposals and shall have sole discretion to accept or reject any or all submissions.

2. Ownership of Proposals

All proposals become the property of the Town upon receipt and will not be returned to the proposer, regardless of selection or rejection.

3. Public Disclosure

The Town operates in compliance with applicable public disclosure laws. Proprietary or confidential information should be clearly identified within the proposal and will be protected to the extent permitted by law.

4. Proposal Costs

All costs associated with the preparation and submission of a proposal, including participation in any meetings, interviews, or pre-proposal conferences, shall be borne solely by the proposer. The Town will not reimburse these expenses under any circumstances.

5. Conformance with RFP Requirements

Failure to comply with the instructions, requirements, and format outlined in this RFP, including responding to each item in the Proposal Requirements section, may result in disqualification. Proposals must include all information necessary for a complete evaluation.

6. Conflict of Interest

The successful proposer shall not permit any individual employed by the Town to benefit financially from an interest in the proposer’s firm, its affiliates, or any subcontractors engaged in the contract.

7. Basis for Selection

Final selection by the Board of Trustees will be based on the evaluation of the written proposal, reference responses, and any oral interviews conducted by the Hiring Committee.

8. Interpretations and Clarifications

The Town will not be bound by, nor responsible for, any explanations or interpretations of this RFP other than those provided in writing. No oral interpretations will be issued. Any questions or requests for clarification must be submitted by email to: Paonia@TownofPaonia.com and Town Clerk cc: SamiraV@townofpaonia.com. The Town reserves the right to request additional information or clarifications from proposers, and to allow correction of errors or omissions.

9. Reservation of Rights

The Town reserves the right to reject any or all proposals, to waive any informalities or irregularities, and to request new proposals if deemed in the best interest of the Town.

10. Acceptance of Conditions

Submission of a proposal constitutes acknowledgment and acceptance by the proposer of all terms, conditions, and requirements set forth in this RFP.

The accuracy of the proposal is the sole responsibility of the Proposer. No changes in the proposal shall be allowed after the submission deadline, except when the Proposer can show clear and convincing evidence that an unintentional factual mistake was made, including the nature of the mistake and the price actually intended. Alternate proposals will not be considered.

The Town reserves the right to accept or reject any and all responses and to waive any informalities or irregularities in said Responses. The Request for Proposals does not bind the Town to accept a proposal when, in the Town's sole discretion, the Town determines not to do so. Additionally, the Town reserves the right to modify the schedule as necessary and will notify those participating in the RFQ of the change in writing. The Town of Paonia is an equal opportunity employer.

TERMINATION OF CONTRACT

The Town may, by written notice to the successful Firm, terminate the contract if the Consultant has been found to have failed to perform in a manner satisfactory to the Town's specifications, including delivery as specified. The date of termination shall be stated in the notice. The Town shall be the sole judge of non-performance.

The Town may cancel the contract upon thirty (30) days' written notice for reasons other than cause. This may include the Town's inability to continue with the contract due to non-appropriation or a reduction of funding.

Attachment A

Proposer Submission Checklist

RFP 2026-03 Executive Search Services for the Position of Town Administrator

Town of Paonia, Colorado

The following checklist is provided to ensure that all required elements of the proposal are completed and included. Proposers must verify that their submission contains all items listed below. Failure to include any required item may result in rejection of the proposal as non-responsive.

- Cover Letter** Introduce the firm, identify the principal contact person, and state the office location managing the project.
- Completed Checklist** Attach this Proposer Submission Checklist (Attachment A).
- Firm Qualifications and Experience** Provide firm's history, size, organizational structure, and areas of expertise. Include names of 5 communities with successful Administrator hires and 3 examples of recruitment brochures
- Project Team** Identify project manager and key staff. Include resumes with relevant certifications, qualifications, experience, roles, and availability.
- Project Understanding Cost & Approach** Outline standard search methodology/procedures and explain how it will meet Town's job search needs and proposed cost of services with description of fee structure/breakdown
- Community Engagement & Equity** Describe approach to organizing initial community, business and other organizations input at start of the process and final public open session interviews of finalist candidates.
- Quality Assurance and Compliance** Identify internal quality control processes to ensure accuracy, timeliness, and completeness of deliverables.
- Schedule and Availability** Confirm ability to complete all Scope of Work steps in order for a contract with an Administrator to be executed by **November 30, 2026**.
- References** Provide contact information for at least three (3) client references for similar work performed in Colorado within the past four (4) years.
- Proof of Insurance** Submit documentation meeting minimum Town and FHWA requirements.
- Other Required Information** Include any additional information deemed relevant by the proposer.
- Electronic Submission** Submit as a single PDF, titled: "*RFQ 2026-03 Executive Search Services for the Position of Town Administrator [Insert Firm Name.]*"
- Deadline Confirmation** Submission must be received no later than **12:00 P.M. (Noon), Friday, July 31, 2026 (MT)** by email to **Paonia@TownofPaonia.com** and cc'd to Town Clerk **SamiraV@TownofPaonia.com**.

Attachment B

Evaluation Scorecard

Town of Paonia

RFP 2026-03 Executive Search Services for the Position of Town Administrator

Proposal Evaluation Scoring Sheet

Proposer Name: _____

Evaluator Name: _____

Date: _____

Each proposal will be scored on a 0–5 scale for each criterion:

- **0 = Does not meet requirements**
- **1 = Poor**
- **2 = Fair**
- **3 = Good**
- **4 = Very Good**
- **5 = Excellent**

Scores will then be weighted according to the assigned point values. The maximum possible score is 600 points.

Evaluation Criteria	Weight	Score (0–5)
1. Firm Qualifications and Relevant Experience	25	
<ul style="list-style-type: none">• Demonstrated experience in creating appropriately tailored candidate recruitment profiles• Quality of examples of brochures provided and number of previously successful candidate hirings• Experience with Colorado communities, with an emphasis on western slope communities		
2. Project Team and Key Personnel	25	
<ul style="list-style-type: none">• Qualifications, certifications, and experience of proposed project manager identified as the direct point of contact• Qualifications, certifications, and experience of proposed key staff.• Availability of identified personnel to perform services throughout the duration of the project		
3. Project Understanding and Approach	25	
<ul style="list-style-type: none">• Proposal clearly and thoroughly describes the full breadth of the steps included in the scope of service• Clarity, feasibility, and proven effectiveness of the process proposed		

Evaluation Criteria	Weight	Score (0-5)
4. Community Engagement and Equity	15	
<ul style="list-style-type: none">• Demonstrated experience and success with engaging community members, businesses and organizations in an executive search• Experience ensuring all applicable state and federal employment laws are employed throughout the search and hiring process		
5. Quality Assurance and Compliance	15	
<ul style="list-style-type: none">• Internal processes for ensuring accuracy• Internal processes for ensuring adherence to timelines, and completeness of deliverables		
6. References and Past Performance	15	
<ul style="list-style-type: none">• Quality of references, successful hires and prior client satisfaction.• History of successful hiring outcomes with small municipalities		

TOTAL SCORE (Maximum 600 points): _____



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Appointment of a Trustee to the Ad Hoc Short Term Rental Committee
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	June 9, 2026
BACKGROUND:	There is an opening on the Ad Hoc Short Term Rental Committee for a Trustee. The Committee meets on the 1st and 3rd Tuesdays from 5:00 p.m. to 6:30 p.m. and is intended to be a five-person committee consisting of two Trustees, two community members, and one staff member. The Committee is facilitated by Scott Brown.
BUDGET:	N/A
RECOMMENDATION :	Appoint a Trustee to serve on the Ad Hoc Short Term Rental Committee.
ATTACHMENT:	N/A



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	USGS Monitoring Station
SUBMITTED BY:	Jordan Redden
DATE:	06/05/2026
BACKGROUND:	<p>The USGS monitoring station is set up on the North Fork of the Gunnison River. The station collects data on flow in the river that is publicly available online. The Town enters an agreement with USGS each year for the months July- October. Upon looking into this agreement, I have been unable to find a reason the Town has a need for any of the data collected. The data collected is not used for our NPDES permit. I have found another document dated in 2002, which appears to be about old WWTF (Twin Lakes). I also have a pros/cons list made by a previous Public Works Director. Some of which indicates it could help with drought years and flooding.</p> <p>USGS confirmed that the pricing is correct and that the decision for how much of their part is paid was determined by congress.</p>
BUDGET:	
RECOMMENDATION:	The attached pros/cons sheet shows strong reasoning for continuing to enter into this agreement.

ATTACHMENT:	Cover letter, USGS agreement invoice
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United States Department of the Interior

U.S. GEOLOGICAL SURVEY
Colorado Water Science Center
P.O. Box 25046, MS-415
Denver, CO 80225

December 12, 2025

Mr. Stefen Wynn
Town Administrator & Treasurer
Town of Paonia
214 Grand Ave.
Paonia, Colorado 81428

Dear Mr. Wynn:

Enclosed is our standard joint-funding agreement 26REJFACO111 between the U.S. Geological Survey Colorado Water Science Center and Town of Paonia for negotiated deliverables (see table 1), during the period July 1, 2026 through October 31, 2026 in the amount of \$6,365 from your agency. U.S. Geological Survey contributions for this agreement are \$2,015 for a combined total of \$8,380. Please sign and return one fully-executed original to Meghan Patterson at mpatterson@usgs.gov or mail to the address above.

Table 1. 09134100 North Fork Gunnison River below Paonia, CO streamflow gaging station operations and maintenance, July through October 2026.

STATION NUMBER	STATION NAME	USGS OFFICE	PERIOD OF RECORD	USGS PRIORITY RANKING ¹	USGS MATCH RATE	2026 TOTAL COST	TOWN OF MINTURN FUNDS	USGS FUNDS
09134100	North Fork Gunnison River below Paonia, CO ^{1,2}	Grand Junction	2000 -	M	27.0%	\$ 8,380	\$ 6,365	\$ 2,015
PROGRAM TOTAL						\$8,380	\$6,365	\$2,015

¹Ranking categories are derived from the USGS Prioritization Plan for Cooperatively Funded Streamgages in Colorado.
High-ranked gage, USGS match 33.1%; Medium ranked gage, USGS match 27.0%; Low ranked gage, USGS match 4.2%; Very Low ranked gage, USGS match 0.0%.

² Seasonal sites incur a fee for opening and/or closing visits and administrative costs.

Please note that we have implemented the Prioritization Plan for Cooperatively Funded Streamgages in Colorado. In accordance with the Prioritization Plan, the ranking of the gage covered by this agreement is “Medium” and USGS matching funds have been applied accordingly.

Federal law requires that we have a signed agreement before we start or continue work. To assist us in complying with this policy, we request that you return the signed agreement by **June 1, 2026**. If, for any reason, the agreement cannot be signed and returned by the date shown above, please contact me at (970) 250-1542 or email bmoore@usgs.gov to make alternative arrangements.

This is a fixed cost agreement to be billed annually via Down Payment Request (automated Form DI-1040). Please allow 30-days from the end of the billing period for issuance of the bill. If you experience any problems with your invoice(s), please contact Meghan Patterson at (303) 236-1450 or mpatterson@usgs.gov.

The results of all work performed under this agreement will be available for publication by the U.S. Geological Survey. We look forward to continuing this and future cooperative efforts in these mutually beneficial water resources studies.

Sincerely,

Bryan G. Moore
Supervisory Hydrologic Technician
Western Colorado Office
USGS Colorado Water Science Center

Enclosure
26REJFACO111 (2)

Fixed Cost Agreement YES[X] NO[]

THIS AGREEMENT is entered into as of July 1, 2026, by the U.S. GEOLOGICAL SURVEY, Colorado Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Town of Paonia party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation for negotiated deliverables (see attached), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$2,015 by the party of the first part during the period July 1, 2026 to October 31, 2026
- (b) \$6,365 by the party of the second part during the period July 1, 2026 to October 31, 2026
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: \$0
Description of the USGS regional/national program: NA
- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www.usgs.gov/office-of-science-quality-and-integrity/fundamental-science-practices>).

9. Billing for this agreement will be rendered **semi-annually**. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 6000001053
Agreement #: 26REJFACO111
Project #: RE00GVW
TIN #: 98-0204600

USGS Technical Point of Contact

Name: Bryan Moore
Supervisory Hydrologic Technician
Address: 445 W. Gunnison Ave. Suite 130
Grand Junction, CO 81501-5720
Telephone: (n/a)
Fax: (n/a)
Email: bmoore@usgs.gov

Customer Technical Point of Contact

Name: Stefen Wynn
Town Administrator & Treasurer
Address: 214 Grand Ave.
Paonia, Colorado 81428
Telephone: (970) 527-4101
Fax: (970) 527-4102
Email: StefenW@townofpaonia.com

USGS Billing Point of Contact

Name: Meghan Patterson
Budget Analyst
Address: Box 25046 Denver Federal Center
Lakewood, CO 80225
Telephone: (720) 456-5081
Fax: (303) 236-4912
Email: mpatterson@usgs.gov

Customer Billing Point of Contact

Name: Stefen Wynn
Town Administrator & Treasurer
Address: 214 Grand Ave.
Paonia, Colorado 81428
Telephone: (970) 527-4101
Fax: (970) 527-4102
Email: StefenW@townofpaonia.com

U.S. Geological Survey
United States
Department of Interior

Town of Paonia

Signature

Signatures

By _____ Date: _____
Name: (Acting for) Matt Ely
Title: Director, COWSC

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:



United States Department of the Interior

U.S. GEOLOGICAL SURVEY
Colorado Water Science Center
P.O. Box 25046, MS-415
Denver, CO 80225

December 12, 2025

Mr. Stefen Wynn
Town Administrator & Treasurer
Town of Paonia
214 Grand Ave.
Paonia, Colorado 81428

Dear Mr. Wynn:

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High-ranked gage, USGS match 33.1%; Medium ranked gage, USGS match 27.0%; Low ranked gage, USGS match 4.2%; Very Low ranked gage, USGS match 0.0%.

² Seasonal sites incur a fee for opening and/or closing visits and administrative costs.

Please note that we have implemented the Prioritization Plan for Cooperatively Funded Streamgages in Colorado. In accordance with the Prioritization Plan, the ranking of the gage covered by this agreement is “Medium” and USGS matching funds have been applied accordingly.

Federal law requires that we have a signed agreement before we start or continue work. To assist us in complying with this policy, we request that you return the signed agreement by **June 1, 2026**. If, for any reason, the agreement cannot be signed and returned by the date shown above, please contact me at (970) 250-1542 or email bmoore@usgs.gov to make alternative arrangements.

This is a fixed cost agreement to be billed annually via Down Payment Request (automated Form DI-1040). Please allow 30-days from the end of the billing period for issuance of the bill. If you experience any problems with your invoice(s), please contact Meghan Patterson at (303) 236-1450 or mpatterson@usgs.gov.

The results of all work performed under this agreement will be available for publication by the U.S. Geological Survey. We look forward to continuing this and future cooperative efforts in these mutually beneficial water resources studies.

Sincerely,

Bryan G. Moore
Supervisory Hydrologic Technician
Western Colorado Office
USGS Colorado Water Science Center

Enclosure
26REJFACO111

Town Of Paonia

P.O. Box 460
Paonia, Colorado 81428-0460



Robert O. Johnson - Mayor

December 10, 2002

COPY

Tim Sarmo
Department of Local Affairs
State Services Building Room 409
222 South Sixth Street
Grand Junction CO 81501

Re: EIAF #3527 – Paonia Wastewater Loan/Grant

Dear Tim:

As you are no doubt aware, work on our new wastewater treatment plant has been delayed to the unforeseeable future.

We have, however, successfully completed the first phase of the project involving installation of the gauging station and cutting infiltration by one hundred thousand (100,000) gallons a day during the summer months. This has greatly improved our existing plant's performance.

At this time, we would like to request the above loan/grant contract be amended to reflect the expenditures apply to the study, flow gauge, and infiltration and inflow phase of the project that has been completed. This would allow us to close out this contract at this time.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "John Norris".

John Norris
Town Manager

JN/gbg



COPY

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USGS Stream Gage Funding – Pros and Cons for Municipalities

<i>Potential Benefits of Maintaining Funding</i>	<i>Potential Drawbacks or Reasons for Discontinuing Funding</i>
Flood Warning & Safety: Provides real-time river level monitoring and earlier warning during runoff or flood events.	Annual Cost: Municipal funding contributions may be difficult during tight budgets.
Long-Term Historical Data: Builds decades of flow records useful for engineering, planning, and trend analysis.	Perceived Low Usage: Staff or officials may feel the data is rarely referenced directly.
Supports Water Rights & Irrigation: Helps with diversion tracking, water administration, and drought management.	Shared Dependency: Towns may rely on nearby stations instead of funding a local gage.
Infrastructure Planning: Assists engineers with bridge, culvert, intake, and floodplain design.	Maintenance & Equipment Costs: Stations require calibration, repairs, and periodic upgrades.
Grant & Funding Support: Strengthens applications for FEMA, mitigation, and infrastructure grants.	Indirect Benefits: Some benefits are long-term or regional rather than immediately visible locally.
Environmental Monitoring: Helps track drought conditions, fisheries impacts, and watershed health.	Duplicate Coverage Concerns: Nearby monitoring locations can sometimes provide overlapping data.
Operational Awareness: Useful for water treatment, sediment monitoring, and seasonal runoff planning.	Data Interpretation Needs: Staff may require training or outside expertise to fully utilize the information.
Trusted Neutral Data: USGS data is publicly accessible and widely trusted by agencies and engineers.	Ongoing Commitment: Once discontinued, rebuilding a long-term historical record is impossible.