

Town of Paonia
214 Grand Avenue
Friday, May 22, 2026 6:00 PM
Special Town Board Minutes

RECORD OF PROCEEDINGS

Mayor Smith calls the meeting the order at 6:00 PM.

A) Roll Call

Present:

Mayor Smith

Trustee Czech

Trustee Hunter

Trustee Fischer

Trustee Foster

Trustee Ostrander

Absent:

Mayor Pro-Tem Mejorado (excused)

B) Approval of Agenda

Trustee Hunter makes a motion to approve the agenda. Seconded by Trustee Fischer.

The motion carries unanimously.

C) Actions & Presentations

1) Discussion and Consideration of Hiring an Interim Administrator and the Process for Hiring a Full-Time Administrator

The Board discussed starting both an interim administrator search and a full-time administrator hiring process. Mayor Smith recommended hiring an interim for continuity during the transition, citing the current administrator's July 12 contract end date and the Town's active grants, loans, and infrastructure projects. The Board also discussed preparing a Request For Proposals (RFP) for an executive search firm, including timing, budget, Paid Time Off (PTO) payout, and separate processes for the interim and full-time positions.

Public Comment:

P. McCarthy comments on not rushing into a search firm; supported cost transparency, local talent, and resident involvement.

M. Bachran comments in support of hiring an interim and using a professional search process.

S. Kaldis comments on a thoughtful process with community involvement.

C. Patterson comments on the Board to slow down and review grant project status first.

Board discussion reiterated the need to hire an interim administrator promptly to maintain operations and manage active grant-funded projects. Clarification was made that the interim search would be handled informally through the Colorado City and County Management Association (CCMA) contacts, while the full-time administrator process would begin with staff preparing a Request for Proposal (RFP) for an executive search firm to bring back for Board review.

Trustee Hunter makes a motion to instruct staff to begin the process of searching for an interim Town Administrator. Seconded by Trustee Ostrander.



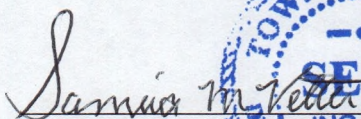
The motion carries unanimously.


Trustee Ostrander makes a motion to instruct staff to produce an RFP for an executive search firm for the administrator in a full-time position. Seconded by Trustee Hunter.

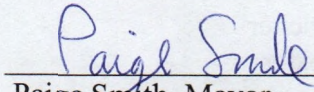
The motion carries unanimously.

D) Adjournment

Mayor Smith adjourns the meeting at 6:30 PM.


Samira M. Vetter, Town Clerk




Paige Smith, Mayor