

Minutes
Joint Board of Trustees & Planning Commission Meeting - REVISED
Town of Paonia, Colorado
July 18, 2024

RECORD OF PROCEEDINGS

Roll Call

PRESENT

Mayor Paige Smith
Mayor Pro-Tem John Valentine
Trustee Rick Stelter
Trustee Kathy Swartz
Trustee Bill Brunner
Trustee Walter Czech
Trustee Lucy Hunter
Planning Commission Chair Watson

Approval of Agenda

Trustee Stelter makes a motion, seconded by Trustee Hunter, for approval of the agenda.

Motion carries unanimously.

Actions & Presentations

Agenda Item #1: Discussion of the rules of procedure for the Planning Commission Including the Scheduling of Commission Meetings and Agenda Content. Clay Buchner, Town Attorney will be present to describe and explain statutorily prescribed procedures, processes and the relationship between the Planning Commission and the Board of Trustees. Clay will address questions from Trustees and Commissioners and discussion amongst all members will be encouraged.

Town Attorney Buchner speaks to, and presents, the Board of Trustees and The Planning Commission various procedures and processes for successful and meaningful boards and commissions.

Discussion of presented items proceeded between members of the Board of Trustees, Planning Commission, and Town Attorney Buchner included rules and procedures for a Planning Commission meeting, Board member roles & responsibilities, dynamics and collaboration, roles and transparency in decision making, legal implicants of Board actions and acting in/out scope of employment, potential liabilities, Board/Mayor/Staff powers & roles responsibilities, public hearings. They also discussed rules of evidence, highlighting the potential consequences of ex-parte communications.

Mayor Smith and Town Attorney Buchner suggest differing the rest of the presentation until after the Cirsa training scheduled for 7/29 & 7/30 as much of the same material will be discussed and presented in that training.

Town Attorney Buchner is asked to remain for the Comprehensive Plan discussion to advise them if there are any issues in terms of ethics and conflicts of interest.

Agenda Item #2: Presentation of the Final Draft of the Comprehensive (Master) Plan The Board of Trustees and Planning Commission discuss having to send the plan to the Planning Commission for their comments. The discussion included grant deadlines for completing the grant-funded project and repercussions for the Town. Concerns about the Planning Commission's overruling public comment and work already done were

discussed. The Board of Trustees and the Planning Commission must approve the master plan together.

Commissioner Brunner indicates that the Planning Commission should review the document presented amongst themselves at a meeting prior to comment due date, suggesting July 22nd.

Trustee Hunter makes a motion, seconded by Mayor Pro-Tem Valentine, that all comments should be received no later than noon on August 2, and we set a joint meeting of the Planning Commission and Board of Trustees for September 4.

Motion carries, with Trustee Brunner voting against.

Mayor Smith restates the dates of August 2, for the comments to be submitted to staff, and the updated draft will be presented September 4 at a joint meeting of the Planning Commissions and the Trustees. Final draft date yet to be finalized, but possibly September 24. Planning Commission meeting set for July 22nd.

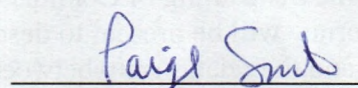
Agenda Item #3: Determination of Process and Timeline for Adoption
Planning Commission Members and the Board of Trustees are to get comments to Town Staff for compilation and inclusion in the document provided as an attachment. All comments should be received no later than Noon on August 2nd, 2024. Consultants will respond by end of business on August 16, 2024 on whether or not items were included or excluded. Public Hearing for Final Adoption of Comprehensive Plan TBD by Joint Meeting of the Planning Commission and Board of Trustees: Possible Date: September 4th, 2024.

Adjournment

Mayor Smith Adjourns the meeting at 9:27PM


Ruben Santiago, Deputy Clerk




Paige Smith, Mayor