



TOWN OF PAONIA
214 GRAND AVENUE
REGULAR TOWN BOARD MEETING AGENDA
TUESDAY, MARCH 11, 2025 6:30 PM
[HTTPS://US02WEB.ZOOM.US/J/82059982666](https://us02web.zoom.us/j/82059982666)
MEETING ID: 820 5998 2666

Public Participation: Must raise hand and be recognized by the Mayor, come to the podium and state your name and the street on which you live. Time limit is 3 minutes, one time per item. Direct all comments to the Mayor. No responses will be made by staff or Board during the meeting. No derogatory or demeaning statements or public displays. Please be respectful.

Roll Call

Approval of Agenda

Announcements

Appreciations - Trustee Swartz

1) The Town is accepting applications for the available seat on the Tree Board. The Tree Board meets at least once a month (3rd Tuesday at 5:15pm) and is an advisory board for the Board of Trustees and the Town Administrator. Applications and a letter of interest are due to the Town Clerk by March 25, 2025 at 12:30pm.

2) The Town is still seeking a new member to fill a seat on the Zoning Board of Adjustments. The ZBoA only meets when public hearings are scheduled for it. Applications and a letter of interest are due to the Town Clerk by March 25, 2025 at 12:30pm.

Public Comment

Any topic not included under Actions & Presentations; 3-minute time limit.

Consent Agenda

[February](#) 25 Regular Meeting Minutes

[Disbursements](#)

Staff Reports

[Town](#) Administrator

[Police](#) Chief

Actions & Presentations

Public comments must be related to the agenda item, 3-minute time limit.

Public Hearing

Consideration of granting a Hotel and Restaurant License, to Berg Harvest LLC dba Berg Harvest Mercantile for the restaurant premises located at 73 Samuel Wade Road, Paonia CO 81428, the managing members of which are Andrew and Lauren Thliveris.

Public Hearing

Consideration of an application to modify a Tavern License and add a sidewalk service area to Fiona's Bartique LLC dba Fiona's Bartique for the tavern premises located at 130 Grand Avenue, Paonia, CO 81428, whose managing owner is Rene Verduin.

[Item](#) #1- Consideration of Runway Repairs at North Fork Valley Airport.

[Item](#) #2- Consideration of Purchase of Four (4) Aerators for the Wastewater Lagoons.

[Item](#) #3: Consideration of Resolution 08-2025 Urging Voters to Vote "NO" on Paonia Ballot Issue 2B.

[Item](#) #4: Consideration of Resolution 09-2025 Urging Voters to Vote "Yes" on Paonia Ballot Issue 2C

[Item](#) #5: Consideration of Resolution 10-2025 Clarifying Water Standby Taps

[Item](#) #6: Consideration of Resolution 11-2025 Accepting the Town of Paonia's Public Records Policy.

Mayor & Trustee Reports

Adjournment

Minutes
Regular Town Board Meeting
Town of Paonia, Colorado
February 25, 2025

Meeting Video Link: <https://www.youtube.com/watch?v=asm6GnezTCA>

RECORD OF PROCEEDINGS

Mayor Smith calls the meeting to order at 6:30 pm.

Roll Call

PRESENT

Mayor Paige Smith

Mayor Pro-Tem Kathy Swartz

Trustee John Valentine (Zoom)

Trustee Rick Stelter

Trustee Walter Czech

Trustee Lucy Hunter

ABSENT

Trustee Mike Heck

Approval of Agenda

Trustee Stelter makes a motion, seconded by Trustee Hunter, to approve the agenda with the appreciations removed.

The motion carries unanimously.

Announcements

The Town is accepting applications for the available seat on the Tree Board. The Tree Board meets at least once a month and is an advisory board for the Board of Trustees and the Town Administrator. Applications and a letter of interest are due to the Town Clerk by March 5, 2025 at 12:30 PM.

The Town is still seeking a new member to fill a seat on the Zoning Board of Adjustments. The ZBoA only meets when public hearings are scheduled for it. Applications and a letter of interest are due to the Town Clerk by March 5, 2025 at 12:30 PM.

Mayor Smith gives highlights on Xpress Bill Pay.

Public Comment

J. Holvoet- Comments about water tap.

J. Yeamans- comments about Short Term Rentals

C. Dalrymple- comments about patriotism and Washington DC

Consent Agenda

Town Administrator Wynn speaks about the disbursements.

Trustee Hunter makes a motion, seconded by Trustee Stelter, to approve the consent agenda.

The motion carries unanimously.

Staff Reports

Departmental Scorecard

Actions & Presentations

Public comments must be related to the agenda item, 3-minute time limit.

Item #1 - Consideration of Amending the Contract with Wright Water Engineering for the Hydrogeological Study

Trustee Stelter makes a motion, seconded by Mayor Pro-Tem Swartz to amend the Wright Water Engineers, Inc contract to extend it through May 31, 2026.

The motion carries unanimously.

Item #2 - Consideration of Resolution 07-2025 Approving the Loan with Colorado Water Resources and Power Development Authority

Mayor Pro-Tem Swartz makes a motion, seconded by Trustee Hunter to approve Resolution 07-2025 Approving the Loan with Colorado Water Resources and Power Development Authority.

The motion carries unanimously.

Item #3 - Consideration of Appointments to Region 10 Board of Director's and the Gunnison Valley Transportation Planning Region (GVTPR)

Trustee Hunter makes a motion, seconded by Trustee Stelter, to appoint Mayor Smith to the Region 10 Board of Director's and to appoint Administrator Wynn to the GVTPR with Public Works Director Heiniger and Deputy Public Work's Director Gisoldi as alternates.

The motion carries unanimously.

Item #4 - Consideration of Asking One Delta County to Look into the Economic Impact of Staffing Shortages at National Parks and Specifically at the Impact to the Black Canyon of the Gunnison National Park.

Public Comment:

M. Bachran: comments on using our voice

Trustee Hunter makes a motion, seconded by Trustee Stelter, to send the letters, with edits and if One Delta County declines to send it, it will be sent on behalf of the Paonia Board of Trustees without having to come back to the Board again.

The motion carries unanimously.

Mayor & Trustee Reports

Adjournment

The meeting adjourns at 7:31 pm.

Samira M Vetter, Town Clerk

Paige Smith, Mayor

DRAFT

PSK

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
AB ELECTRIC LLC								
1357	AB ELECTRIC LLC	0889	Park Bathroom Update	02/27/2025	3,612.88		10-46-73 BUILDING IMPROVEMENTS	03/31/2025
Total AB ELECTRIC LLC:					3,612.88			
ADP, INC								
1352	ADP, INC	683693359	2024/Q4 Y/E Info - Tax Reporting,	02/19/2025	72.28		10-41-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683693359	2024/Q4 Y/E Info - Tax Reporting,	02/19/2025	72.28		10-42-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683693359	2024/Q4 Y/E Info - Tax Reporting,	02/19/2025	72.28		60-50-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683693359	2024/Q4 Y/E Info - Tax Reporting,	02/19/2025	72.28		70-51-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683693359	2024/Q4 Y/E Info - Tax Reporting,	02/19/2025	72.28		80-52-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683919333	Payroll Bundle	02/21/2025	35.80		10-41-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683919333	Payroll Bundle	02/21/2025	35.80		10-42-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683919333	Payroll Bundle	02/21/2025	35.80		60-50-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683919333	Payroll Bundle	02/21/2025	35.80		70-51-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683919333	Payroll Bundle	02/21/2025	35.80		80-52-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683919503	Workforce Now Essential Time &	02/21/2025	16.53		10-41-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683919503	Workforce Now Essential Time &	02/21/2025	16.53		10-42-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683919503	Workforce Now Essential Time &	02/21/2025	16.53		60-50-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683919503	Workforce Now Essential Time &	02/21/2025	16.53		70-51-20 LEGAL, ENGINEERING & PR	02/28/2025
1352	ADP, INC	683919503	Workforce Now Essential Time &	02/21/2025	16.53		80-52-20 LEGAL, ENGINEERING & PR	02/28/2025
Total ADP, INC:					623.05			
AFLAC								
749	AFLAC	131394	R. Byrge	03/03/2025	97.08		10-0225 AFLAC COVERAGE	03/31/2025
Total AFLAC:					97.08			
AMAZON BUSINESS								
1341	AMAZON BUSINESS	113X-JW4N-FV	Amazon Order	01/01/2025	58.47		10-41-15 OFFICE SUPPLIES	02/28/2025
1341	AMAZON BUSINESS	113X-JW4N-FV	Amazon Order	01/01/2025	388.73		10-42-15 OFFICE SUPPLIES	02/28/2025
1341	AMAZON BUSINESS	113X-JW4N-FV	Amazon Order	01/01/2025	149.80		10-42-16 OPERATING SUPPLIES	02/28/2025
1341	AMAZON BUSINESS	113X-JW4N-FV	Amazon Order	01/01/2025	6.40		10-45-15 OFFICE SUPPLIES	02/28/2025
1341	AMAZON BUSINESS	113X-JW4N-FV	Amazon Order	01/01/2025	265.73		10-45-22 REPAIRS & MAINTENANCE	02/28/2025
1341	AMAZON BUSINESS	113X-JW4N-FV	Amazon Order	01/01/2025	6.40		10-46-15 OFFICE SUPPLIES	02/28/2025
1341	AMAZON BUSINESS	113X-JW4N-FV	Amazon Order	01/01/2025	33.62		60-50-15 OFFICE SUPPLIES	02/28/2025
1341	AMAZON BUSINESS	113X-JW4N-FV	Amazon Order	01/01/2025	33.62		70-51-15 OFFICE SUPPLIES	02/28/2025
1341	AMAZON BUSINESS	113X-JW4N-FV	Amazon Order	01/01/2025	33.62		80-52-15 OFFICE SUPPLIES	02/28/2025
1341	AMAZON BUSINESS	11W3-CLVY-4X	AMAZON ORDER	03/01/2025	110.19		10-41-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	11W3-CLVY-4X	AMAZON ORDER	03/01/2025	188.98		10-46-73 BUILDING IMPROVEMENTS	03/31/2025
1341	AMAZON BUSINESS	11W3-CLVY-4X	AMAZON ORDER	03/01/2025	68.56		60-50-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	11W3-CLVY-4X	AMAZON ORDER	03/01/2025	46.57		70-51-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	11W3-CLVY-4X	AMAZON ORDER	03/01/2025	30.32		80-52-15 OFFICE SUPPLIES	03/31/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
1341	AMAZON BUSINESS	11W3-CLVY-4X	AMAZON ORDER	03/01/2025	125.02		10-42-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	11W3-CLVY-4X	AMAZON ORDER	03/01/2025	105.62		70-51-22 REPAIRS & MAINTENANCE	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	2.56		60-50-16 OPERATING SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	2.56		70-51-16 OPERATING SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	115.21		10-41-25 TOWN HALL EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	109.14		10-41-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	27.66		10-42-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	27.66		60-50-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	27.67		70-51-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	27.67		80-52-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	47.94		10-41-16 OPERATING SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	1.99		10-45-23 VEHICLE EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	2.00		10-46-23 VEHICLE EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	2.00		60-50-23 VEHICLE EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	2.00		70-51-23 VEHICLE EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	2.00		80-52-23 VEHICLE EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	27.60		80-52-16 OPERATING SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	27.60		70-51-16 OPERATING SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	27.60		60-50-16 OPERATING SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	27.58		10-45-16 OPERATING SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	27.59		10-46-16 OPERATING SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	16.27		10-46-25 SHOP EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	16.27		10-45-25 SHOP EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	16.29		60-50-25 SHOP EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	16.29		70-51-25 SHOP EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1MH9-1GNQ-J	Amazon Order	02/01/2025	16.29		80-52-25 SHOP EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	307.16		10-46-23 VEHICLE EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	307.16		10-45-23 VEHICLE EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	10.84		10-41-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	10.84		10-42-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	10.83		60-50-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	10.83		70-51-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	10.82		80-52-15 OFFICE SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	43.24		10-45-16 OPERATING SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	43.25		10-46-16 OPERATING SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	56.26		60-50-16 OPERATING SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	56.26		70-51-16 OPERATING SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	20.28		80-52-16 OPERATING SUPPLIES	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	699.49		70-51-23 VEHICLE EXPENSE	03/31/2025
1341	AMAZON BUSINESS	1XLY-61Y4-1W	AMAZON ORDER	03/01/2025	699.49		60-50-23 VEHICLE EXPENSE	03/31/2025
Total AMAZON BUSINESS:					4,555.84			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Archuleta, Benny								
1245	Archuleta, Benny	ARCH2-2025	Water Certification Requirements	03/01/2025	750.00	60-50-20	LEGAL, ENGINEERING & PR	03/31/2025
1245	Archuleta, Benny	ARCH2-2025	Water Certification Requirements	03/01/2025	750.00	70-51-20	LEGAL, ENGINEERING & PR	03/31/2025
Total Archuleta, Benny:					1,500.00			
Badger Meter, Inc.								
654	Badger Meter, Inc.	80186282	Water Metering	02/28/2025	80.48	60-50-42	CONTRACT SERVICES	03/31/2025
Total Badger Meter, Inc.:					80.48			
Black Hills Energy								
987	Black Hills Energy	1099404445	Gas Bill	02/19/2025	364.49	10-46-28	UTILITIES	02/28/2025
987	Black Hills Energy	1820117376	Gas Bill	02/19/2025	250.08	60-50-28	UTILITIES	02/28/2025
987	Black Hills Energy	2758697371	Gas Bill	02/19/2025	271.44	10-45-28	UTILITIES	02/28/2025
987	Black Hills Energy	2758697371	Gas Bill	02/19/2025	271.45	60-50-28	UTILITIES	02/28/2025
987	Black Hills Energy	2758697371	Gas Bill	02/19/2025	271.45	70-51-28	UTILITIES	02/28/2025
987	Black Hills Energy	2758697371	Gas Bill	02/19/2025	271.45	80-52-28	UTILITIES	02/28/2025
987	Black Hills Energy	7175892105	Gas Bill	02/19/2025	188.34	10-41-28	UTILITIES	02/28/2025
987	Black Hills Energy	7175892105	Gas Bill	02/19/2025	188.34	10-42-28	UTILITIES	02/28/2025
Total Black Hills Energy:					2,077.04			
Bolinger & Queen Inc								
14	Bolinger & Queen Inc	FEB 2025	Lamborn mesa water break	02/28/2025	781.80	60-50-22	REPAIRS & MAINTENANCE	03/31/2025
Total Bolinger & Queen Inc:					781.80			
CEBT								
1320	CEBT	2025-03	Insurance	03/01/2025	26,790.00	10-0223	HEALTH/LIFE INSURANCE	03/31/2025
Total CEBT:					26,790.00			
City Of Grand Junction								
673	City Of Grand Junction	2025-0007362	Lab Test	01/31/2025	138.00	60-50-20	LEGAL, ENGINEERING & PR	02/28/2025
Total City Of Grand Junction:					138.00			
Column Software PBC								
1183	Column Software PBC	FEB 2025	PN Fiona's / Berg Harvest	03/01/2025	32.76	10-41-30	PUBLISHING & ADS	03/31/2025
Total Column Software PBC:					32.76			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Consolidated Electrical Distributors Inc								
1318	Consolidated Electrical Distributor	4933-1173884	Water Plant External Lights	02/14/2025	189.19		60-50-76 BUILDING IMPROVEMENTS	02/28/2025
1318	Consolidated Electrical Distributor	4933-1173911	Water Plant Photo Cells	02/21/2025	88.28		60-50-22 REPAIRS & MAINTENANCE	02/28/2025
1318	Consolidated Electrical Distributor	4933-1174624	Light Compliance	02/21/2025	147.59		10-46-22 REPAIRS & MAINTENANCE	02/28/2025
1318	Consolidated Electrical Distributor	4933-1174624	Light Compliance	02/21/2025	147.59		10-45-22 REPAIRS & MAINTENANCE	02/28/2025
1318	Consolidated Electrical Distributor	4933-1174624	Light Compliance	02/21/2025	147.59		80-52-22 REPAIRS & MAINTENANCE	02/28/2025
1318	Consolidated Electrical Distributor	4933-1174624	Light Compliance	02/21/2025	147.60		60-50-22 REPAIRS & MAINTENANCE	02/28/2025
1318	Consolidated Electrical Distributor	4933-1174624	Light Compliance	02/21/2025	147.60		70-51-22 REPAIRS & MAINTENANCE	02/28/2025
Total Consolidated Electrical Distributors Inc:					995.44			
Cooleys Heating & Cooling Inc								
1282	Cooleys Heating & Cooling Inc	4317	Filters for Split Unit	02/13/2025	61.92		10-42-22 REPAIRS & MAINTENANCE	03/31/2025
Total Cooleys Heating & Cooling Inc:					61.92			
Delta County Landfill								
56	Delta County Landfill	FEB 2025	Landfill Fee	02/03/2025	2,369.50		80-52-42 LANDFILL FEES	03/31/2025
Total Delta County Landfill:					2,369.50			
Delta Montrose Electric Assn.								
43	Delta Montrose Electric Assn.	4293406	Electric Bill	02/04/2025	134.04		10-42-28 UTILITIES	02/28/2025
43	Delta Montrose Electric Assn.	4293406	Electric Bill	02/04/2025	134.04		10-41-28 UTILITIES	02/28/2025
43	Delta Montrose Electric Assn.	4293406	Electric Bill	02/04/2025	37.58		80-52-28 UTILITIES	02/28/2025
43	Delta Montrose Electric Assn.	4293406	Electric Bill	02/04/2025	729.74		10-45-28 UTILITIES	02/28/2025
43	Delta Montrose Electric Assn.	4293406	Electric Bill	02/04/2025	2,572.37		70-51-28 UTILITIES	02/28/2025
43	Delta Montrose Electric Assn.	4293406	Electric Bill	02/04/2025	426.28		10-46-28 UTILITIES	02/28/2025
43	Delta Montrose Electric Assn.	4293406	Electric Bill	02/04/2025	1,767.33		60-50-28 UTILITIES	02/28/2025
Total Delta Montrose Electric Assn.:					5,801.38			
Dependable Lumber, Inc.								
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	40.37		10-45-22 REPAIRS & MAINTENANCE	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	6.51		10-45-23 VEHICLE EXPENSE	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	41.95		10-45-25 SHOP EXPENSE	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	11.63		10-45-73 BUILDING IMPROVEMENTS	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	213.32		10-46-22 REPAIRS & MAINTENANCE	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	.52		10-46-23 VEHICLE EXPENSE	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	41.93		10-46-25 SHOP EXPENSE	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	8,989.50		10-46-73 BUILDING IMPROVEMENTS	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	26.48		60-50-16 OPERATING SUPPLIES	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	210.60		60-50-22 REPAIRS & MAINTENANCE	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	.76		60-50-23 VEHICLE EXPENSE	03/31/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	40.41		60-50-25 SHOP EXPENSE	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	17.86		60-50-76 BUILDING IMPROVEMENTS	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	21.29		70-51-22 REPAIRS & MAINTENANCE	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	.76		70-51-23 VEHICLE EXPENSE	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	41.07		70-51-25 SHOP EXPENSE	03/31/2025
46	Dependable Lumber, Inc.	STATEMENT F	Lumber Material	02/28/2025	40.38		80-52-25 SHOP EXPENSE	03/31/2025
Total Dependable Lumber, Inc.:					9,745.34			
EAGLE WASH								
1367	EAGLE WASH	1010	Car Wash Services	02/18/2025	16.06		10-45-23 VEHICLE EXPENSE	02/28/2025
1367	EAGLE WASH	1010	Car Wash Services	02/18/2025	16.06		10-46-23 VEHICLE EXPENSE	02/28/2025
1367	EAGLE WASH	1010	Car Wash Services	02/18/2025	16.06		80-52-23 VEHICLE EXPENSE	02/28/2025
1367	EAGLE WASH	1010	Car Wash Services	02/18/2025	16.06		60-50-23 VEHICLE EXPENSE	02/28/2025
1367	EAGLE WASH	1010	Car Wash Services	02/18/2025	16.06		70-51-23 VEHICLE EXPENSE	02/28/2025
1367	EAGLE WASH	1010	Car Wash Services	02/18/2025	23.77		10-42-23 VEHICLE EXPENSE	02/28/2025
Total EAGLE WASH:					104.07			
Earthworx Excavation, LLC								
1431	Earthworx Excavation, LLC	PAY APP NO 3	2MG Tank Rehabilitation	02/25/2025	61,474.75		60-50-72 CAP OUTLAY-Water Tank Reli	03/31/2025
Total Earthworx Excavation, LLC:					61,474.75			
Elevate Fiber								
986	Elevate Fiber	4293404	Internet	02/24/2025	40.00		10-41-29 TELEPHONE & INTERNET	02/28/2025
986	Elevate Fiber	4293404	Internet	02/24/2025	40.00		10-42-29 TELEPHONE & INTERNET	02/28/2025
986	Elevate Fiber	4293404	Internet	02/24/2025	229.92		60-50-29 TELEPHONE & INTERNET	02/28/2025
986	Elevate Fiber	4293404	Internet	02/24/2025	179.91		70-51-29 TELEPHONE & INTERNET	02/28/2025
986	Elevate Fiber	4293404	Internet	02/24/2025	99.96		80-52-29 TELEPHONE & INTERNET	02/28/2025
986	Elevate Fiber	4293404	Internet	02/24/2025	10.00		10-45-29 TELEPHONE & INTERNET	02/28/2025
986	Elevate Fiber	4293404	Internet	02/24/2025	10.00		10-46-29 TELEPHONE & INTERNET	02/28/2025
Total Elevate Fiber:					609.79			
ENVIRO-CHEM ANALYTICAL INC								
1221	ENVIRO-CHEM ANALYTICAL INC	14171049	NO2, NO3, Se, PD	02/19/2025	65.30		70-51-20 LEGAL, ENGINEERING & PR	03/31/2025
Total ENVIRO-CHEM ANALYTICAL INC:					65.30			
Flowpoint Environmental Systems Inc.								
1172	Flowpoint Environmental Systems	SU10407	Annual Renewal Fee for Software	03/03/2025	1,095.00		60-50-42 CONTRACT SERVICES	03/31/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total Flowpoint Environmental Systems Inc.:					1,095.00			
Lasting Impressions								
98	Lasting Impressions	29492	Name Plates - K. Swartz & N. Gis	02/10/2025	24.00		10-41-15 OFFICE SUPPLIES	02/28/2025
98	Lasting Impressions	29516	Public Work Vests	02/17/2025	27.00		10-45-16 OPERATING SUPPLIES	02/28/2025
98	Lasting Impressions	29516	Public Work Vests	02/17/2025	27.00		10-46-16 OPERATING SUPPLIES	02/28/2025
98	Lasting Impressions	29516	Public Work Vests	02/17/2025	27.00		80-52-16 OPERATING SUPPLIES	02/28/2025
98	Lasting Impressions	29516	Public Work Vests	02/17/2025	27.00		60-50-16 OPERATING SUPPLIES	02/28/2025
98	Lasting Impressions	29516	Public Work Vests	02/17/2025	27.00		70-51-16 OPERATING SUPPLIES	02/28/2025
Total Lasting Impressions:					159.00			
Lopez, Nicholas								
1441	Lopez, Nicholas	REFUND FEB	Refund Feb 2025	01/14/2025	25.00		10-34-01 COURT FINES	03/31/2025
Total Lopez, Nicholas:					25.00			
Mail Services, LLC.								
645	Mail Services, LLC.	1974415	First Class Postcard Postage	02/17/2025	193.23		60-50-17 POSTAGE	02/28/2025
645	Mail Services, LLC.	1974415	First Class Postcard Postage	02/17/2025	193.23		70-51-17 POSTAGE	02/28/2025
645	Mail Services, LLC.	1974415	First Class Postcard Postage	02/17/2025	193.24		80-52-17 POSTAGE	02/28/2025
Total Mail Services, LLC.:					579.70			
NAPA - Paonia Auto Parts								
122	NAPA - Paonia Auto Parts	FEB 2025	Auto Parts	02/28/2025	83.84		10-45-23 VEHICLE EXPENSE	03/31/2025
122	NAPA - Paonia Auto Parts	FEB 2025	Auto Parts	02/28/2025	65.45		10-46-23 VEHICLE EXPENSE	03/31/2025
122	NAPA - Paonia Auto Parts	FEB 2025	Auto Parts	02/28/2025	44.85		60-50-22 REPAIRS & MAINTENANCE	03/31/2025
122	NAPA - Paonia Auto Parts	FEB 2025	Auto Parts	02/28/2025	60.63		60-50-23 VEHICLE EXPENSE	03/31/2025
122	NAPA - Paonia Auto Parts	FEB 2025	Auto Parts	02/28/2025	44.85		70-51-22 REPAIRS & MAINTENANCE	03/31/2025
122	NAPA - Paonia Auto Parts	FEB 2025	Auto Parts	02/28/2025	60.63		70-51-23 VEHICLE EXPENSE	03/31/2025
122	NAPA - Paonia Auto Parts	FEB 2025	Auto Parts	02/28/2025	3.27		80-52-23 VEHICLE EXPENSE	03/31/2025
Total NAPA - Paonia Auto Parts:					363.52			
Norris, Mary								
991	Norris, Mary	NORRIS-03-20	Pension Payments	03/03/2025	560.00		60-50-44 NORRIS RETIREMENT	03/31/2025
991	Norris, Mary	NORRIS-03-20	Pension Payments	03/03/2025	560.00		70-51-44 NORRIS RETIREMENT	03/31/2025
Total Norris, Mary:					1,120.00			
Paonia Senior Citizens, Inc.								
615	Paonia Senior Citizens, Inc.	GRANT 2025	2025 Grant	02/25/2025	3,000.00		10-41-44 HUMAN SERVICES	03/31/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total Paonia Senior Citizens, Inc.:					3,000.00			
Phonz +								
499	Phonz +	18134	IT Support	03/01/2025	653.78		10-41-31 DUES & SUBSCRIPTIONS	03/31/2025
499	Phonz +	18134	IT Support	03/01/2025	653.77		10-42-31 DUES & SUBSCRIPTIONS	03/31/2025
499	Phonz +	18134	IT Support	03/01/2025	653.77		60-50-31 DUES & SUBSCRIPTIONS	03/31/2025
499	Phonz +	18134	IT Support	03/01/2025	653.77		70-51-31 DUES & SUBSCRIPTIONS	03/31/2025
499	Phonz +	18134	IT Support	03/01/2025	653.77		80-62-31 DUES & SUBSCRIPTIONS	03/31/2025
Total Phonz +:					3,268.86			
PROFESSIONAL MANAGEMENT SOLUTIONS								
1325	PROFESSIONAL MANAGEMENT	85038	Financial Consulting Jan 2025	02/28/2025	300.00		10-41-20 LEGAL, ENGINEERING & PR	03/31/2025
1325	PROFESSIONAL MANAGEMENT	85038	Financial Consulting Jan 2025	02/28/2025	300.00		10-42-20 LEGAL, ENGINEERING & PR	03/31/2025
1325	PROFESSIONAL MANAGEMENT	85038	Financial Consulting Jan 2025	02/28/2025	600.00		60-50-20 LEGAL, ENGINEERING & PR	03/31/2025
1325	PROFESSIONAL MANAGEMENT	85038	Financial Consulting Jan 2025	02/28/2025	600.00		70-51-20 LEGAL, ENGINEERING & PR	03/31/2025
1325	PROFESSIONAL MANAGEMENT	85038	Financial Consulting Jan 2025	02/28/2025	600.00		80-52-20 LEGAL, ENGINEERING & PR	03/31/2025
Total PROFESSIONAL MANAGEMENT SOLUTIONS:					2,400.00			
Rose, Clinton A								
1442	Rose, Clinton A	REIMBURSEM	Reimbursement Feb 2025	02/25/2025	22.62		10-46-16 OPERATING SUPPLIES	03/31/2025
1442	Rose, Clinton A	REIMBURSEM	Reimbursement Feb 2025	02/25/2025	22.62		10-45-16 OPERATING SUPPLIES	03/31/2025
1442	Rose, Clinton A	REIMBURSEM	Reimbursement Feb 2025	02/25/2025	22.62		80-52-16 OPERATING SUPPLIES	03/31/2025
1442	Rose, Clinton A	REIMBURSEM	Reimbursement Feb 2025	02/25/2025	22.62		60-50-16 OPERATING SUPPLIES	03/31/2025
1442	Rose, Clinton A	REIMBURSEM	Reimbursement Feb 2025	02/25/2025	22.61		70-51-16 OPERATING SUPPLIES	03/31/2025
Total Rose, Clinton A:					113.09			
SGM, INC.								
1335	SGM, INC.	2013-471.013	Engineer Labor	02/25/2025	6,047.50		60-50-72 CAP OUTLAY-Water Tank Reli	03/31/2025
1335	SGM, INC.	2013-471.014-	Engineer/Land Surveyor Labor	02/25/2025	2,339.50		10-45-72 CAP OUTLAY-5th ST REALIG	03/31/2025
Total SGM, INC.:					8,387.00			
TDS Telecom								
156	TDS Telecom	2025-2-10	Internet & Communication	02/10/2025	230.25		60-50-29 TELEPHONE & INTERNET	02/28/2025
Total TDS Telecom:					230.25			
THE HARTFORD								
1404	THE HARTFORD	857904702814	Insurance Supplemental Life	03/01/2025	280.42		10-0226 THE HARTFORD	03/31/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total THE HARTFORD:					280.42			
T-MOBILE								
1374	T-MOBILE	DUE 2025-3-22	Cell Phones	02/22/2025	456.86	10-42-29	TELEPHONE & INTERNET	03/31/2025
1374	T-MOBILE	DUE 2025-3-22	Cell Phones	02/22/2025	171.56	10-41-29	TELEPHONE & INTERNET	03/31/2025
1374	T-MOBILE	DUE 2025-3-22	Cell Phones	02/22/2025	121.74	60-50-29	TELEPHONE & INTERNET	03/31/2025
1374	T-MOBILE	DUE 2025-3-22	Cell Phones	02/22/2025	50.13	70-51-29	TELEPHONE & INTERNET	03/31/2025
1374	T-MOBILE	DUE 2025-3-22	Cell Phones	02/22/2025	121.72	80-52-29	TELEPHONE & INTERNET	03/31/2025
1374	T-MOBILE	DUE 2025-3-22	Cell Phones	02/22/2025	50.13	10-45-29	TELEPHONE & INTERNET	03/31/2025
1374	T-MOBILE	DUE 2025-3-22	Cell Phones	02/22/2025	50.13	10-46-29	TELEPHONE & INTERNET	03/31/2025
Total T-MOBILE:					1,022.27			
United Merchants Bank								
1371	United Merchants Bank	UMB FEB 2025	One-Fsp*cgfoa gov account sessi	02/28/2025	40.00	10-41-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	One-Fsp*cgfoa gov account sessi	02/28/2025	65.00	10-41-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	One-Tds Telecom	02/28/2025	230.25	60-50-29	TELEPHONE & INTERNET	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Heiniger-Vermeer Sales & Service	02/28/2025	135.40	60-50-22	REPAIRS & MAINTENANCE	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Police Dept-Usps Po 0769660541	02/28/2025	6.00	10-42-17	POSTAGE	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Police Dept-National Association	02/28/2025	275.00	10-42-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Police Dept-Usps Po 0769660541	02/28/2025	5.25	10-42-17	POSTAGE	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Santiago-Colorado Municipal Cler	02/28/2025	180.00	10-41-31	DUES & SUBSCRIPTIONS	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Santiago-Usps Po 0769660541	02/28/2025	48.40	10-41-17	POSTAGE	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Santiago-Usps Po 0769660541	02/28/2025	183.92	10-41-17	POSTAGE	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Wynn-Cooleys Heating Cooli	02/28/2025	7.49	10-41-22	REPAIRS & MAINTENANCE	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Wynn-Cooleys Heating Cooli	02/28/2025	7.48	10-42-22	REPAIRS & MAINTENANCE	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Wynn-Cooleys Heating Cooli	02/28/2025	14.96	60-50-22	REPAIRS & MAINTENANCE	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Wynn-Cooleys Heating Cooli	02/28/2025	14.96	70-51-22	REPAIRS & MAINTENANCE	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Wynn-Cooleys Heating Cooli	02/28/2025	14.96	80-52-22	REPAIRS & MAINTENANCE	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Wynn-1417 California Parking	02/28/2025	11.93	10-41-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	-1417 California Parking	02/28/2025	11.93	60-50-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	-1417 California Parking	02/28/2025	11.92	70-51-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	-1417 California Parking	02/28/2025	11.92	80-52-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Wynn-1417 California Parking	02/28/2025	11.93	10-41-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	-1417 California Parking	02/28/2025	11.93	60-50-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	-1417 California Parking	02/28/2025	11.92	70-51-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	-1417 California Parking	02/28/2025	11.92	80-52-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Laiminger-Equaturelea	02/28/2025	25.00	10-42-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Vetter-Societyforhumanresource	02/28/2025	264.00	10-41-31	DUES & SUBSCRIPTIONS	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Vetter-Societyforhumanresource	02/28/2025	820.00	10-41-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Vetter-Vcu Web Ocpe	02/28/2025	100.00	10-41-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Vetter-Vcu Web Ocpe	02/28/2025	100.00	10-41-26	TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Vetter-Colorado Municipal Clerks	02/28/2025	180.00	10-41-31	DUES & SUBSCRIPTIONS	03/31/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
1371	United Merchants Bank	UMB FEB 2025	Public Works-Smartsign	02/28/2025	272.55		10-45-25 SHOP EXPENSE	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Public Works-Smartsign	02/28/2025	272.55		10-46-25 SHOP EXPENSE	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Public Works-Psi Exams	02/28/2025	104.00		60-50-26 TRAVEL, MEETINGS & TRAI	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Public Works-Www.Onxmaps.Co	02/28/2025	14.00		70-51-31 DUES & SUBSCRIPTIONS	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Public Works-Www.Onxmaps.Co	02/28/2025	14.00		60-50-31 DUES & SUBSCRIPTIONS	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Public Works-Www.Onxmaps.Co	02/28/2025	6.99		10-45-31 DUES & SUBSCRIPTIONS	03/31/2025
1371	United Merchants Bank	UMB FEB 2025	Public Works-Sq *spatafora Chiro	02/28/2025	160.00		80-52-26 TRAVEL, MEETINGS & TRAI	03/31/2025
Total United Merchants Bank:					3,657.56			
UTILITY NOTIFICATION CENTER OF COLORADO								
1360	UTILITY NOTIFICATION CENTE	225021024	811 Positive Responses	02/28/2025	46.67		60-50-32 FEES & PERMITS	03/31/2025
Total UTILITY NOTIFICATION CENTER OF COLORADO:					46.67			
WRIGHT WATER ENGINEERS, INC.								
1385	WRIGHT WATER ENGINEERS, I	72273	Hydrogeological Study	02/27/2025	5,608.79		60-50-20 LEGAL, ENGINEERING & PR	03/31/2025
Total WRIGHT WATER ENGINEERS, INC.:					5,608.79			
Xpress Bill Pay								
1436	Xpress Bill Pay	INV-XPR02203	Online Payments	02/28/2025	12.52		10-41-31 DUES & SUBSCRIPTIONS	03/31/2025
1436	Xpress Bill Pay	INV-XPR02203	online payments	02/28/2025	12.52		10-42-31 DUES & SUBSCRIPTIONS	03/31/2025
1436	Xpress Bill Pay	INV-XPR02203	online payments	02/28/2025	12.52		10-43-31 DUES & SUBSCRIPTIONS	03/31/2025
1436	Xpress Bill Pay	INV-XPR02203	online payments	02/28/2025	37.56		60-50-31 DUES & SUBSCRIPTIONS	03/31/2025
1436	Xpress Bill Pay	INV-XPR02203	online payments	02/28/2025	37.56		70-51-31 DUES & SUBSCRIPTIONS	03/31/2025
1436	Xpress Bill Pay	INV-XPR02203	online payments	02/28/2025	37.56		80-52-31 DUES & SUBSCRIPTIONS	03/31/2025
Total Xpress Bill Pay:					150.24			
Grand Totals:					153,023.79			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
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Board Meeting Date: _____

Town Administrator: _____

Finance Committee/Mayor: _____

Finance Committee/Trustee: _____

Trustees: _____

Date Reviewed: _____

ACCOUNT	DESCRIPTION	JANUARY 11, 2025 ACTUAL
UBB Accounts		
		CURRENT BALANCES
x3637	Business Money Market Account - 4.82% Interest Rate	\$ 2,469,752.68
x0857	Conservation Trust Fund - 0.1% Interest Rate	\$ 26,733.78
x3858	Grant Pass Through - 0.00% Interest Rate (May Close Account)	\$ 25,025.00
x0571	Internal Grants - 0.00% Interest Rate (Needed to Receive Grants from State)	\$ 40,912.00
x0733	Operating (Main Account) - 0.00% Interest Rate	\$ 899,586.83
x3629	Payroll - 0.00% Interest Rate	\$ 3,160.28
x2318	WWTP - 0.15% Interest Rate (Debt Reserves)	\$ 58,770.78
	Subgroup : Total UBB Accounts	\$ 3,523,941.35
ColoTrust Investment Accounts		
x8001	General Fund - 4.6127% 30-Day Yield	\$ 602,544.93
x8002	Sewer Restricted - 4.6127% 30-Day Yield	\$ 600,382.44
x8003	Debt Reserve - 4.6127% 30-Day Yield	\$ 120,974.70
x8004	Bridge Reserve - 4.6127% 30-Day Yield	\$ 666,276.30
x8005	Water - 4.6127% 30-Day Yield	\$ 499,538.27
	Subgroup : ColoTrust Investment Accounts	\$ 2,489,716.64
TOTAL BANK ACCOUNTS		\$3,523,941.35
TOTAL INVESTMENT ACCOUNTS		\$2,489,716.64
TOTAL CURRENT BALANCE ALL ACCOUNTS		\$6,013,657.99

Grant Description	Granting Agency	Total Award	Date Awarded	Amount Rec'd.	Contract Expiration	Revenue Account	Expenditure Account	Consultant/ Contractor	Total Contract Price	Remaining Balance of Grant
EIAF - A00278 Paonia Code Revision	DOLA	\$ 25,000.00	11/27/2023	\$ 9,801.85	11/27/2024	10-35-20	10-41-75	Sustainable Futures	\$ 38,000.00	\$ 15,198.15
EIAF - A00232 Paonia Comprehensive Plan Update	DOLA	\$ 25,000.00	2/1/2023	\$ 23,749.99	9/30/2024	10-35-20	10-41-75	Phoenix Rising Resources (w/ 1 CO)	\$ 68,275.00	\$ 1,250.01
EIAF - 09609 Paonia Dorris Ave. Sewer Line Replacement	DOLA	\$ 137,756.00	5/31/2023	\$ 137,756.00	7/31/2025	70-37-13	70-51-70	K&D Construction	\$ 373,992.00	\$ -
IHOP - PLN064 Housing Needs Assessment and Action Plan	DOLA	\$ 59,850.00	11/28/2022	\$ 52,612.50	4/30/2025	10-35-20	10-41-75	Urban Rural Continuum (w/ 2 CO)	\$ 86,147.50	\$ 7,237.50
EIAF (Tier II) - 9721 Paonia Water Tank Relining	DOLA	\$ 956,000.00	4/3/2024	\$ -	10/31/2025	60-36-30	60-50-70	TBD	TBD	\$ 956,000.00
RMS - M035-003 (25364) Safe Pathways for Paonia (5th & Grand)	CDOT	\$ 1,040,774.00	10/20/2023	\$ -	8/27/2033	10-35-20	10-45-70	TBD	TBD	\$ 1,040,774.00
Town Park & Apple Valley Park Restroom Renovations	Colorado Grand	\$ 17,000.00	2023	\$ 17,000.00	12/31/2024	10-35-20	10-46-73	TBD/Staff	Approx. \$50,000	\$ 15,730.48
HYDROGEOLOGICAL STUDY										
CFP - 2023-19 Paonia Hydrogeological Study	Col. River Water Conservation District	\$ 25,000.00	5/30/2023	\$ 12,500.00	6/1/2026	60-36-30	60-50-75	Wright Water Engineering		\$ 12,500.00
(CWCB) WSRF Grant - POGG1 2024-2691 Hydrogeological Study of Paonia Spring Complexes	Col. Water Conservation Board	\$ 147,973.00	11/27/2023	\$ -	11/27/2028	60-36-30	60-50-70	Wright Water Engineering		\$ 147,973.00
	CWCB Task 1	Engineering & Data Review	\$ 50,570.00							
	CWCB Task 2	Subsurface Investigation	\$ 97,403.00							
	CWCB Task 3	Metering	\$ -							
				\$ 12,500.00		60-36-30	60-50-70	Wright Water Engineering	\$ 197,974.00	\$ 160,473.00
GRANT14002201 - Funding Opportunity No. R23AS00109 - Water SMART Planning & Project Design Grant - Paonia, "Watershed and Water System Strategy Plans for Resiliency in the Face of Change"	Bureau of Reclamation	No Notice to Proceed Received as of 1.31.2025								
		\$ 250,000.00	4/23/2024	\$ -	TBD	60-36-30	60-50-70	TBD	TBD	\$ 250,000.00
SS4A - Safe Streets for All - Supplemental Planning and Demonstration Grant	USDOT (FHWA)	\$ 293,974.00	6/18/2024	\$ -	TBD	10-35-20	10-45-20	No Notice to Proceed as of 7.9.2024	TBD	\$ 293,974.00

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL	PERCENT REALIZED
General Fund				
10-31-01	PROPERTY TAXES	\$ 195,000.00	\$ 191,185.81	98%
10-31-02	S.O. AUTO TAXES	\$ 21,000.00	\$ 22,609.66	108%
10-31-03	SALES TAX - TOWN	\$ 785,000.00	\$ 551,848.14	70%
10-31-04	SALES TAX - COUNTY	\$ 260,000.00	\$ 157,274.39	60%
10-31-05	SALES TAX - STATE MARIJUANA	\$ 52,000.00	\$ 12,994.79	25%
10-31-06	CIGARETTE TAX	\$ 1,500.00	\$ 1,332.23	89%
10-31-07	FRANCHISE TAX	\$ 45,000.00	\$ 57,950.12	129%
10-31-08	PENALTY & INTEREST	\$ 200.00	\$ 394.96	197%
10-31-09	DELINQUENT TAX	\$ -	\$ -	
10-31-10	ABATEMENTS	\$ -	\$ 47.74	
10-31-11 (22-31-06)	MARIJUANA OCCUPATIONAL TAX (Transaction Fee)	\$ 132,000.00	\$ 93,550.00	71%
	Subgroup : TAXES	\$ 1,491,700.00	\$ 1,089,187.84	73%
General Fund				
10-32-01	LIQUOR LICENSES	\$ 2,750.00	\$ 5,690.00	207%
10-32-02	MISCELLANEOUS PERMITS	\$ 2,500.00	\$ 10,398.00	416%
10-32-03	BUILDING PERMITS	\$ 26,000.00	\$ 34,219.63	132%
10-32-04	SPECIAL REVIEWS	\$ 1,000.00	\$ 1,550.00	155%
10-32-05	ZONING VERIFICATION & ADMINISTRATIVE REVIEWS	\$ 1,000.00	\$ 300.00	30%
10-32-06	VIN INSPECTIONS	\$ 2,200.00	\$ 1,190.00	54%
10-32-07	PRE-APPLICATION MEETINGS	\$ 1,000.00	\$ -	0%
10-32-09 (26-30-01)	SIDEWALK FEE	\$ 30,000.00	\$ 30,279.53	101%
10-32-10	MARIJUANA LICENSING FEE	\$ 9,000.00	\$ 7,050.00	78%
	Subgroup : LICENSES, PERMITS & FEES	\$ 75,450.00	\$ 90,677.16	120%
General Fund				
10-33-01	HIGHWAY USER TAX	\$ 56,000.00	\$ 71,047.82	127%
10-33-02	MOTOR VEHICLE - \$1.50	\$ 1,500.00	\$ 1,574.35	105%
10-33-03	MOTOR VEHICLE - \$2.50	\$ 3,500.00	\$ 3,589.25	103%
10-33-07	SEVERANCE TAX	\$ 5,500.00	\$ 4,895.47	89%
10-33-08	MINERAL LEASING	\$ 16,000.00	\$ 8,012.82	50%
10-33-09 (40-38-01)	CONSERVATION TRUST FUND	\$ 9,250.00	\$ 16,285.06	176%
10-33-10	ROAD & BRIDGE	\$ 10,000.00	\$ 6,669.86	67%
	Subgroup : INTERGOVERNMENTAL REVENUES	\$ 101,750.00	\$ 112,074.63	110%
General Fund				
10-34-01	COURT FINES	\$ 100.00	\$ 1,165.00	1165%
10-34-02	POLICE FINES	\$ 2,500.00	\$ 8,843.50	354%
10-34-03	MISCELLANEOUS FINES - BONDS	\$ 100.00	\$ 155.00	155%
10-34-04	OTHER AGENCY CONTRIBUTIONS - PD (B2B COUNTY)	\$ -	\$ 211,276.16	40K%
10-34-05	DOG TAGS	\$ 100.00	\$ 185.00	185%
10-34-06	CODE ENFORCEMENT VIOLATIONS	\$ 2,500.00	\$ -	0%
10-34-10	LAW ENFORCEMENT COST ALLOCATION	\$ -	\$ -	
10-34-50	PD GRANT	\$ 4,000.00	\$ -	0%
	Subgroup : FINES AND FORFEITURES	\$ 9,300.00	\$ 221,624.66	2383%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31ST ACTUAL	PERCENT REALIZED
General Fund				
10-35-01	RENTS & ROYALTIES	\$ 3,600.00	\$ 24,289.02	675%
10-35-02	MOTOR FUEL TAX REFUNDS	\$ -	\$ -	
10-35-04	INTEREST INCOME	\$ 115,000.00	\$ 201,755.89	175%
10-35-05	LATE CHARGES	\$ -	\$ 7,060.84	2000%
10-35-06	OTHER INCOME	\$ 100.00	\$ 16,488.79	16489%

10-35-07	INSURANCE PROCEEDS (NEEDS ADDED)	\$	-	\$	-	
10-35-09	PARK DONATIONS	\$	-	\$	-	
10-35-10	OTHER AGENCY CONTRIBUTIONS	\$	-	\$	-	
10-35-13	BRIDGE RESERVE	\$	-	\$	-	
10-35-15	REFUND OF EXPENDITURES	\$	1,000.00	\$	18,846.24	1885%
10-35-16	RESTITUTION	\$	5,200.00	\$	4,853.35	93%
10-35-18	SALES OF ASSETS	\$	-	\$	-	
10-35-20	GRANT REVENUE	\$	1,035,592.00	\$	74,000.96	7%
	Subgroup : MISCELLANEOUS REVENUES	\$	1,160,492.00	\$	347,295.09	30%
General Fund						
10-39-99	TRANSFER REVENUE	\$	386,826.00	\$	-	
	Subgroup : TRANSFERS	\$	386,826.00	\$	-	
General Fund						
	TOTAL GENERAL FUND REVENUES	\$	3,225,518.00	\$	1,860,859.38	58%
General Fund						
	NET SURPLUS (DEFICIT) - General Fund	\$	-	\$	(21,961.62)	

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL
ADMINISTRATION	PERSONNEL SERVICES		
10-41-01	MAYOR & TRUSTEES	\$ 9,600.00	\$ 9,044.00
10-41-02	TOWN ADMINISTRATOR/CONTRACT LABOR	\$ 44,500.00	\$ 45,375.86
10-41-03	SALARIES & WAGES	\$ 65,500.00	\$ 68,661.74
10-41-04	EMPLOYER FICA	\$ 7,400.00	\$ 7,502.37
10-41-05	EMPLOYER MEDICARE	\$ 1,750.00	\$ 1,732.29
10-41-06	UNEMPLOYMENT TAX	\$ 900.00	\$ 288.94
10-41-07	INSURANCE BENEFITS	\$ 15,750.00	\$ 22,905.71
10-41-08	RETIREMENT BENEFITS	\$ 5,200.00	\$ 4,876.32
10-41-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
10-41-10	WORKMEN'S COMPENSATION	\$ 1,200.00	\$ 1,797.54
10-41-13	OVERTIME	\$ 982.00	\$ 1,579.49
	Subgroup : Personnel Services	\$ 153,282.00	\$ 163,764.26
		Percent Realized	107%
ADMINISTRATION	OPERATING		
10-41-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 2,550.50
10-41-16	OPERATING SUPPLIES	\$ 6,000.00	\$ 3,032.18
10-41-17	POSTAGE	\$ 500.00	\$ 5,443.94
10-41-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 105,000.00	\$ 69,039.29
10-41-21	AUDIT & BUDGET EXPENSE	\$ 5,000.00	\$ 6,708.34
10-41-22	REPAIRS & MAINTENANCE	\$ 5,000.00	\$ 1,081.00
10-41-25	TOWN HALL EXPENSE	\$ 12,000.00	\$ 5,356.98
10-41-26	TRAVEL, MEETINGS, & TRAININGS	\$ 10,200.00	\$ 7,504.31
10-41-27	INSURANCE & BONDS	\$ 10,000.00	\$ 12,587.34
10-41-28	UTILITIES	\$ 5,200.00	\$ 3,165.55
10-41-29	TELEPHONE & INTERNET	\$ 1,800.00	\$ 814.40
10-41-30	PUBLISHING ADS	\$ 6,500.00	\$ 12,033.92
10-41-31	DUES & SUBSCRIPTIONS	\$ 24,000.00	\$ 37,607.21
10-41-33	DATA PROCESSING	\$ 8,000.00	\$ 694.61
10-41-40	MISCELLANEOUS	\$ 5,500.00	\$ 23,421.86
10-41-43	CULTURAL EVENTS	\$ -	\$ -
10-41-44	HUMAN SERVICES	\$ 4,500.00	\$ 3,018.05
10-41-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 211,200.00	\$ 194,059.48
		Percent Realized	92%
ADMINISTRATION	CAPITAL OUTLAY & TRANSFERS		
10-41-73	BUILDING IMPROVEMENTS	\$ 10,000.00	\$ 1,572.69
10-41-74	MACHINERY & EQUIPMENT	\$ 1,500.00	\$ 3,662.46
10-41-75	GRANT PROJECTS	\$ 50,000.00	\$ 66,470.21
10-41-90	TREASURER'S FEE	\$ -	\$ 8,461.31
10-41-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 61,500.00	\$ 80,166.67
		Percent Realized	103%
TOTAL		\$ 425,982.00	\$ 437,990.41
		Percent Realized	103%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL
LAW ENFORCEMENT PERSONNEL SERVICES			
10-42-02	CONTRACT LABOR (JUDGE)	\$ 6,600.00	\$ 5,820.00
10-42-03	SALARIES & WAGES	\$ 422,500.00	\$ 434,507.08
10-42-04	EMPLOYER FICA	\$ 29,100.00	\$ 3,487.43
10-42-05	EMPLOYER MEDICARE	\$ 6,800.00	\$ 6,486.63
10-42-06	UNEMPLOYMENT TAX	\$ 4,000.00	\$ 894.67
10-42-07	INSURANCE BENEFITS	\$ 65,500.00	\$ 57,979.63
10-42-08	RETIREMENT BENEFITS	\$ 11,000.00	\$ 9,393.27
10-42-09	LIFE/DISABILITY INSURANCE	\$ 1,180.00	\$ -
10-42-10	WORKMEN'S COMPENSATION	\$ 13,000.00	\$ 8,695.93
10-42-11	FPPA PENSION	\$ 40,000.00	\$ 38,106.47
10-42-12	FPPA D&D	\$ 10,000.00	\$ 13,262.65
10-42-13	OVERTIME	\$ 40,800.00	\$ 14,740.13
	Subgroup : Personnel Services	\$ 650,480.00	\$ 593,373.89
		Percent Realized	91%
LAW ENFORCEMENT OPERATING			
10-42-15	OFFICE SUPPLIES	\$ 750.00	\$ 478.87
10-42-16	OPERATING SUPPLIES	\$ 20,000.00	\$ 11,014.25
10-42-17	POSTAGE	\$ 500.00	\$ 72.31
10-42-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 5,000.00	\$ 9,185.47
10-42-22	REPAIRS & MAINTENANCE	\$ 1,500.00	\$ 680.58
10-42-23	VEHICLE EXPENSE	\$ 23,500.00	\$ 24,218.03
10-42-26	TRAVEL, MEETINGS, & TRAININGS	\$ 7,500.00	\$ 4,777.57
10-42-27	INSURANCE & BONDS	\$ 55,500.00	\$ 42,011.01
10-42-28	UTILITIES	\$ 2,500.00	\$ 2,477.68
10-42-29	TELEPHONE & INTERNET	\$ 1,200.00	\$ 2,379.05
10-42-30	PUBLISHING ADS	\$ -	\$ -
10-42-31	DUES & SUBSCRIPTIONS	\$ 1,200.00	\$ 1,516.73
10-42-33	DATA PROCESSING	\$ 1,500.00	\$ 3,936.91
10-42-42	CONTRACT SERVICES	\$ 13,500.00	\$ 13,499.37
10-42-44	HUMAN SERVICES	\$ 1,500.00	\$ 995.06
	Subgroup : Operating Expenditures	\$ 135,650.00	\$ 117,242.89
		Percent Realized	86%
LAW ENFORCEMENT CAPITAL OUTLAY & TRANSFERS			
10-42-73	BUILDING IMPROVEMENTS	\$ -	\$ 2,488.64
10-42-74	MACHINERY & EQUIPMENT	\$ 39,000.00	\$ 46,563.30
	Subgroup : CAPITAL OUTLAY	\$ 39,000.00	\$ 49,051.94
		TOTAL \$ 825,130.00	\$ 759,668.72
		Percent Realized	92%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL
BUILDING	PERSONNEL SERVICES		
10-43-01	MAYOR & TRUSTEES	\$ -	\$ -
10-43-02	CONTRACT LABOR	\$ 52,000.00	\$ 5,437.50
10-43-03	SALARIES & WAGES	\$ -	\$ -
10-43-04	EMPLOYER FICA	\$ -	\$ -
10-43-05	EMPLOYER MEDICARE	\$ -	\$ -
10-43-06	UNEMPLOYMENT TAX	\$ -	\$ -
10-43-07	INSURANCE BENEFITS	\$ -	\$ -
10-43-08	RETIREMENT BENEFITS	\$ -	\$ -
10-43-09	LIFE/DISABILITY INSURANCE	\$ -	\$ -
10-43-10	WORKMEN'S COMPENSATION	\$ -	\$ -
10-43-13	OVERTIME	\$ -	\$ -
	Subgroup : Personnel Services	\$ 52,000.00	\$ 5,437.50
		Percent Realized	10%
BUILDING	OPERATING		
10-43-15	OFFICE SUPPLIES	\$ -	\$ -
10-43-16	OPERATING SUPPLIES	\$ 1,000.00	\$ -
10-43-17	POSTAGE	\$ 500.00	\$ -
10-43-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 5,500.00	\$ 35,836.00
10-43-22	REPAIRS & MAINTENANCE	\$ 500.00	\$ -
10-43-23	VEHICLE EXPENSE	\$ -	\$ -
10-43-26	TRAVEL & MEETINGS	\$ -	\$ -
10-43-27	INSURANCE & BONDS	\$ 1,000.00	\$ 4,544.77
10-43-28	UTILITIES	\$ 1,500.00	\$ 239.85
10-43-29	TELEPHONE & INTERNET	\$ 1,100.00	\$ -
10-43-30	PUBLISHING ADS	\$ -	\$ -
10-43-31	DUES & SUBSCRIPTIONS	\$ 500.00	\$ 290.00
10-43-33	DATA PROCESSING	\$ -	\$ 3,914.54
10-43-40	MISCELLANEOUS	\$ -	\$ -
10-43-43	CULTURAL EVENTS	\$ -	\$ -
10-43-44	HUMAN SERVICES	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 11,600.00	\$ 44,825.16
		Percent Realized	386%
BUILDING	CAPITAL OUTLAY & TRANSFERS		
10-43-73	BUILDING IMPROVEMENTS	\$ -	\$ 54.20
10-43-74	MACHINERY & EQUIPMENT	\$ -	\$ 188.71
	Subgroup : CAPITAL OUTLAY	\$ -	\$ 242.91
		Percent Realized	79%
TOTAL		\$ 63,600.00	\$ 50,505.57
		Percent Realized	79%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL
STREETS	PERSONNEL SERVICES		
10-45-02	CONTRACT LABOR	\$ -	\$ 700.00
10-45-03	SALARIES & WAGES	\$ 133,000.00	\$ 106,181.90
10-45-04	EMPLOYER FICA	\$ 8,500.00	\$ 6,652.34
10-45-05	EMPLOYER MEDICARE	\$ 2,000.00	\$ 1,555.80
10-45-06	UNEMPLOYMENT TAX	\$ 1,100.00	\$ 214.59
10-45-07	INSURANCE BENEFITS	\$ 22,000.00	\$ 18,549.76
10-45-08	RETIREMENT BENEFITS	\$ 7,000.00	\$ 4,891.42
10-45-09	LIFE/DISABILITY INSURANCE	\$ 450.00	\$ -
10-45-10	WORKMEN'S COMPENSATION	\$ 6,700.00	\$ 5,142.19
10-45-13	OVERTIME	\$ 4,500.00	\$ 2,815.73
	Subgroup : Personnel Services	\$ 185,250.00	\$ 146,703.73
		Percent Realized	79%
STREETS	OPERATING		
10-45-15	OFFICE SUPPLIES	\$ -	\$ 8.79
10-45-16	OPERATING SUPPLIES	\$ 1,500.00	\$ 2,016.66
10-45-17	POSTAGE	\$ -	\$ 1.40
10-45-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 102,000.00	\$ 5,700.00
10-45-21	AUDIT & BUDGET EXPENSE	\$ 1,500.00	\$ 2,208.33
10-45-22	REPAIRS & MAINTENANCE	\$ 25,000.00	\$ 15,591.12
10-45-23	VEHICLE EXPENSE	\$ 12,500.00	\$ 4,442.14
10-45-24	RENTALS	\$ 1,500.00	\$ -
10-45-25	SHOP EXPENSE	\$ 1,500.00	\$ 3,243.20
10-45-26	TRAVEL, MEETINGS & TRAININGS	\$ 1,500.00	\$ 1,128.77
10-45-27	INSURANCE & BONDS	\$ 3,700.00	\$ 6,557.98
10-45-28	UTILITIES	\$ 13,000.00	\$ 10,591.97
10-45-29	TELEPHONE & INTERNET	\$ 1,100.00	\$ 632.56
10-45-30	PUBLISHING ADS	\$ -	\$ 157.25
10-45-31	DUES & SUBSCRIPTIONS	\$ 1,000.00	\$ 5,679.89
10-45-32	FEES & PERMITS	\$ -	\$ 40.00
10-45-33	DATA PROCESSING	\$ 1,250.00	\$ 136.10
10-45-40	MISCELLANEOUS	\$ 2,500.00	\$ 2,241.77
10-45-42	SNOW REMOVAL	\$ 15,000.00	\$ 3,541.68
10-45-43	CULTURAL EVENTS	\$ -	\$ -
10-45-44	HUMAN SERVICES	\$ -	\$ -
10-45-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 184,550.00	\$ 63,919.61
		Percent Realized	35%
STREETS	CAPITAL OUTLAY & TRANSFERS		
10-45-70	CAPITAL OUTLAY	\$ 1,117,680.00	\$ 75,893.15
10-45-72	CAPITAL OUTLAY 5TH ST REALIGNMENT		\$ 94,833.81
10-45-73	BUILDING IMPROVEMENTS	\$ -	\$ -
10-45-74	MACHINERY & EQUIPMENT	\$ 82,500.00	\$ 50,971.85
10-45-75	GRANT PROJECTS	\$ -	\$ -
10-45-90	TREASURER'S FEE	\$ -	\$ -
10-45-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 1,200,180.00	\$ 221,698.81
		Percent Realized	28%
TOTAL		\$ 1,569,980.00	\$ 432,322.15
		Percent Realized	28%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL
PARKS PERSONNEL SERVICES			
10-46-02	CONTRACT LABOR	\$ 3,600.00	\$ 1,000.00
10-46-03	SALARIES & WAGES	\$ 108,500.00	\$ 86,773.90
10-46-04	EMPLOYER FICA	\$ 7,000.00	\$ 5,423.89
10-46-05	EMPLOYER MEDICARE	\$ 1,650.00	\$ 1,268.47
10-46-06	UNEMPLOYMENT TAX	\$ 950.00	\$ 174.98
10-46-07	INSURANCE BENEFITS	\$ 18,500.00	\$ 17,511.07
10-46-08	RETIREMENT BENEFITS	\$ 5,750.00	\$ 3,999.28
10-46-09	LIFE/DISABILITY INSURANCE	\$ 350.00	\$ -
10-46-10	WORKMEN'S COMPENSATION	\$ 3,750.00	\$ 3,251.09
10-46-13	OVERTIME	\$ 4,500.00	\$ 2,479.61
	Subgroup : Personnel Services	\$ 154,550.00	\$ 121,882.29
		Percent Realized	79%
PARKS OPERATING			
10-46-15	OFFICE SUPPLIES	\$ 100.00	\$ 7.98
10-46-16	OPERATING SUPPLIES	\$ 4,500.00	\$ 4,266.96
10-46-17	POSTAGE	\$ -	\$ 67.17
10-46-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 1,000.00	\$ 942.72
10-46-21	AUDIT & BUDGET EXPENSE	\$ 1,000.00	\$ 2,208.33
10-46-22	REPAIRS & MAINTENANCE	\$ 28,000.00	\$ 12,050.90
10-46-23	VEHICLE EXPENSE	\$ 4,500.00	\$ 4,312.87
10-46-24	RENTALS	\$ 1,750.00	\$ 3,990.00
10-46-25	SHOP EXPENSE	\$ 750.00	\$ 1,699.10
10-46-26	TRAVEL, MEETINGS & TRAININGS	\$ 500.00	\$ 112.59
10-46-27	INSURANCE & BONDS	\$ 6,250.00	\$ 8,667.64
10-46-28	UTILITIES	\$ 6,500.00	\$ 8,494.11
10-46-29	TELEPHONE & INTERNET	\$ 750.00	\$ 510.93
10-46-30	PUBLISHING ADS	\$ -	\$ -
10-46-31	DUES & SUBSCRIPTIONS	\$ -	\$ 2,152.60
10-46-32	FEES & PERMITS	\$ 750.00	\$ -
10-46-33	DATA PROCESSING	\$ -	\$ -
10-46-40	MISCELLANEOUS	\$ 3,000.00	\$ 1,767.10
10-46-42	CONTRACT SERVICES	\$ 3,500.00	\$ 11,862.62
10-46-43	CULTURAL EVENTS	\$ -	\$ -
10-46-44	HUMAN SERVICES	\$ -	\$ -
10-46-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 62,850.00	\$ 63,113.62
		Percent Realized	100%
PARKS CAPITAL OUTLAY & TRANSFERS			
10-46-70	CAPITAL OUTLAY	\$ -	\$ 11,269.08
10-46-73	BUILDING IMPROVEMENTS	\$ 42,334.00	\$ 2,009.89
10-46-74	MACHINERY & EQUIPMENT	\$ -	\$ 4,059.27
10-46-75	GRANT PROJECTS	\$ 2,500.00	\$ -
10-46-90	TREASURER'S FEE	\$ -	\$ -
10-46-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 44,834.00	\$ 17,338.24
		Percent Realized	39%
TOTAL		\$ 262,234.00	\$ 202,334.15
		Percent Realized	77%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL
WATER			
* Revenue is dependent upon utility rate increases			
WATER UTILITY REVENUE			
60-36-01*	WATER CHARGES	\$ 895,000.00	\$ 889,995.32
60-36-02*	WATER CHARGES - USAGE	\$ 700,000.00	\$ 296,837.66
60-36-03	SALES & SERVICES	\$ 500.00	\$ (3,702.51)
60-36-04	STANDBY TAP FEES	\$ 62,000.00	\$ 58,738.86
60-36-05	BULK WATER	\$ 2,500.00	\$ 14,272.00
60-36-06	RECONNECT FEES & PENALTIES	\$ 1,500.00	\$ -
60-36-07	WATER TAPS	\$ -	\$ 12,975.00
60-36-08	TAPS FEES ASSIGNED FOR STORAGE	\$ -	\$ -
60-36-09	START/STOP SERVICE FEES	\$ 6,500.00	\$ 5,615.14
60-36-10	INTEREST	\$ -	\$ -
60-36-12	RENTS	\$ -	\$ 1,000.00
60-36-13	MISCELLANEOUS REVENUE	\$ -	\$ 4,159.39
60-36-15	SALE/DISPOSAL OF ASSETS	\$ -	\$ -
60-36-20	PASS THROUGH FUNDS	\$ -	\$ -
60-36-21	DOLA PASS THROUGH REVENUE	\$ -	\$ -
60-36-22	WPA PASS THROUGH REVENUE	\$ -	\$ -
60-36-23	DWRF GRANT (PRINCIPAL LOAN FORGIVENESS)	\$ -	\$ -
60-36-24	DOLA URS PASS THROUGH REVENUE	\$ -	\$ -
60-36-25	LOAN FUNDS	\$ 7,200,000.00	\$ -
60-36-30	GRANT FUNDS	\$ 1,137,973.00	\$ 12,500.00
60-36-31	CAPITAL CONTRIBUTIONS	\$ 352,500.00	\$ -
	Subgroup : Total Revenue¹	\$ 10,358,473.00	\$ 1,292,390.86
		Percent Realized	12%
WATER			
¹ Budget Revenues differ from 20-year cashflow analysis, budget is in whole numbers, cashflow is to the penny			
WATER UTILITY PERSONNEL SERVICES			
60-50-02	TRUSTEE/ADMIN SALARIES	\$ 40,750.00	\$ 35,534.20
60-50-03	SALARIES & WAGES	\$ 236,500.00	\$ 197,954.90
60-50-04	EMPLOYER FICA	\$ 20,000.00	\$ 14,672.71
60-50-05	EMPLOYER MEDICARE	\$ 5,000.00	\$ 3,409.20
60-50-06	UNEMPLOYMENT TAX	\$ 2,500.00	\$ 470.24
60-50-07	INSURANCE BENEFITS	\$ 52,500.00	\$ 38,906.76
60-50-08	RETIREMENT BENEFITS	\$ 15,000.00	\$ 10,825.01
60-50-09	LIFE/DISABILITY INSURANCE	\$ 1,000.00	\$ -
60-50-10	WORKMEN'S COMPENSATION	\$ 5,500.00	\$ 4,316.59
60-50-13	OVERTIME	\$ 17,500.00	\$ 7,262.70
	Subgroup : Personnel Services	\$ 396,250.00	\$ 313,352.31
		Percent Realized	79%
WATER			
WATER UTILITY OPERATING EXPENSES			
60-50-14	CHEMICALS (New Line Item as of 7.1.2024)	\$ -	\$ 1,934.25
60-50-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 1,747.08
60-50-16	OPERATING SUPPLIES	\$ 28,000.00	\$ 17,368.55
60-50-17	POSTAGE	\$ 4,000.00	\$ 3,012.92
60-50-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 525,000.00	\$ 132,796.73
60-50-21	AUDIT & BUDGET EXPENSE	\$ 7,700.00	\$ 13,375.00
60-50-22	REPAIRS & MAINTENANCE	\$ 75,000.00	\$ 33,114.42
60-50-23	VEHICLE EXPENSE	\$ 6,000.00	\$ 4,696.75
60-50-24	RENTALS	\$ 2,500.00	\$ 1,195.50
60-50-25	SHOP EXPENSE	\$ 7,300.00	\$ 5,921.25
60-50-26	TRAVEL, MEETINGS & TRAININGS	\$ 3,500.00	\$ 2,458.61
60-50-27	INSURANCE & BONDS	\$ 17,000.00	\$ 16,828.07
60-50-28	UTILITIES	\$ 27,500.00	\$ 24,223.02
60-50-29	TELEPHONE & INTERNET	\$ 1,850.00	\$ 6,772.49

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31ST ACTUAL
WATER			
WATER UTILITY OPERATING EXPENSES			
60-50-30	PUBLISHING ADS	\$ 2,000.00	\$ 191.16
60-50-31	DUES & SUBSCRIPTIONS	\$ 27,700.00	\$ 47,416.60
60-50-32	FEES & PERMITS	\$ 9,750.00	\$ 4,111.00
60-50-33	DATA PROCESSING	\$ 10,500.00	\$ 6,402.26
60-50-40	MISCELLANEOUS	\$ 500.00	\$ 275.13
60-50-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ 655.96
60-50-42	CONTRACT SERVICES	\$ 32,000.00	\$ 10,175.48
60-50-44	NORRIS RETIREMENT	\$ 13,500.00	\$ 6,608.00
60-50-50	WATER POWER AUTHORITY LOAN	\$ 180,000.00	\$ 154,059.69
60-50-51	DRINKING WATER REVOLVING FUND	\$ 24,000.00	\$ -
60-50-52	FCNB INTERIM FINANCING	\$ 500.00	\$ -
60-50-54	DEBT SERVICE	\$ 15,000.00	\$ -
60-50-55	LOAN PRINCIPAL	\$ -	\$ 21,210.22
60-50-56	LOAN INTEREST	\$ -	\$ 22,542.40
60-50-60	WATER STORAGE EXPENDITURE	\$ -	\$ 215.00
	Subgroup : Water Operating Expenditures	1,022,800.00	\$ 537,373.29
		Percent Realized	53%
WATER			
WATER UTILITY CAPITAL OUTLAY & TRANSFERS			
60-50-69	RAW WATER METERING	\$ -	\$ 21,790.85
60-50-70	CAPITAL OUTLAY	\$ 7,775,000.00	\$ 274,105.68
60-50-71	PASS THROUGH ACCOUNT	\$ -	\$ -
60-50-72	CAPITAL OUTLAY - WATER TANK RELINING	\$ -	\$ 16,189.00
60-50-73	CAPITAL OUTLAY - WESTERN LOOP IMPROVEMENTS	\$ -	\$ -
60-50-74	GRANT - WATERSMART	\$ -	\$ -
60-50-75	GRANT PROJECTS	\$ -	\$ 114,080.71
60-50-76	BUILDING IMPROVEMENTS	\$ -	\$ -
60-50-77	MACHINERY & EQUIPMENT	\$ 24,500.00	\$ 51,212.05
60-50-99	TRANSFERS	\$ -	\$ -
	Subgroup : Water Capital Outlay & Transfers	\$ 7,799,500.00	\$ 477,378.29
		Percent Realized	6%
WATER			
WATER UTILITY DEPRECIATION			
60-59-99	DEPRECIATION	\$ 223,550.00	\$ -
	Subgroup : Water Depreciation	\$ 223,550.00	\$ -
		Percent Realized	0%
WATER FUND			
TOTAL REVENUES	\$	10,358,473.00	\$1,292,390.86
TOTAL EXPENDITURES	\$	9,442,100.00	\$1,328,103.89
		Percent Realized	14%
	NET INCOME (LOSS) - Water Utility	\$ 916,373.00	\$ (35,713.03)

ACCOUNT	DESCRIPTION	ADOPTED FY-24 BUDGET	DECEMBER 31 ACTUAL
WASTEWATER			
WASTEWATER UTILITY REVENUE			
70-37-01	SEWER BASE CHARGE	\$ 884,000.00	\$ 779,995.11
70-37-04	SEWER TAPS	\$ -	\$ 10,000.00
70-37-05	SEWER RENTAL PROPERTY	\$ -	\$ -
70-37-07	SALES & SERVICE	\$ -	\$ -
70-37-08	PASS THROUGH FUNDS	\$ -	\$ -
70-37-09	INTEREST INCOME	\$ 23,000.00	\$ 37,173.37
70-37-10	WWTP PAYBACK FUND	\$ -	\$ -
70-37-11	WWTP PAYBACK INTEREST	\$ -	\$ -
70-37-12	RENTS	\$ -	\$ -
70-37-13	GRANT REVENUE	\$ -	\$ 137,756.00
70-37-14	MISCELLANEOUS REVENUE	\$ -	\$ 1,593.00
	Subgroup : Total Revenue	\$ 907,000.00	\$ 966,517.48
		Percent Realized	107%
WASTEWATER			
WASTEWATER UTILITY PERSONNEL SERVICES			
70-51-02	TRUSTEE/ADMIN SALARIES	\$ 40,750.00	\$ 35,534.46
70-51-03	SALARIES & WAGES	\$ 237,000.00	\$ 198,018.71
70-51-04	EMPLOYER FICA	\$ 18,250.00	\$ 14,680.63
70-51-05	EMPLOYER MEDICARE	\$ 4,500.00	\$ 3,411.08
70-51-06	UNEMPLOYMENT TAX	\$ 2,500.00	\$ 470.47
70-51-07	INSURANCE BENEFITS	\$ 52,000.00	\$ 38,203.40
70-51-08	RETIREMENT BENEFITS	\$ 14,500.00	\$ 10,830.63
70-51-09	LIFE/DISABILITY INSURANCE	\$ 750.00	\$ -
70-51-10	WORKMEN'S COMPENSATION	\$ 5,200.00	\$ 4,122.93
70-51-11	OVERTIME	\$ 16,000.00	\$ 7,269.82
	Subgroup : Personnel Services	\$ 391,450.00	\$ 312,542.13
		Percent Realized	80%
WASTEWATER			
WASTEWATER UTILITY OPERATING EXPENSES			
70-51-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 268.19
70-51-16	OPERATING SUPPLIES	\$ 7,500.00	\$ 11,489.91
70-51-17	POSTAGE	\$ 4,000.00	\$ 2,504.58
70-51-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 15,250.00	\$ 48,012.20
70-51-21	AUDIT & BUDGET EXPENSE	\$ 7,700.00	\$ 13,625.00
70-51-22	REPAIRS & MAINTENANCE	\$ 75,000.00	\$ 54,478.50
70-51-23	VEHICLE EXPENSE	\$ 6,500.00	\$ 4,550.89
70-51-24	RENTALS	\$ 2,500.00	\$ 375.75
70-51-25	SHOP EXPENSE	\$ 11,500.00	\$ 2,937.26
70-51-26	TRAVEL, MEETINGS & TRAININGS	\$ 1,000.00	\$ 1,694.63
70-51-27	INSURANCE & BONDS	\$ 6,750.00	\$ 9,165.13
70-51-28	UTILITIES	\$ 40,000.00	\$ 40,781.51
70-51-29	TELEPHONE & INTERNET	\$ 1,350.00	\$ 3,393.66
70-51-30	PUBLISHING ADS	\$ 500.00	\$ 191.17
70-51-31	DUES & SUBSCRIPTIONS	\$ 4,450.00	\$ 24,997.56
70-51-32	FEES & PERMITS	\$ 7,700.00	\$ 1,839.20
70-51-33	DATA PROCESSING	\$ 8,500.00	\$ 6,352.27
70-51-40	MISCELLANEOUS	\$ 1,500.00	\$ 5,000.00
70-51-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ 255.00
70-51-42	CONTRACT SERVICES	\$ 7,500.00	\$ 7,609.07
70-51-43	GAUGING STATION	\$ 5,000.00	\$ 4,853.00
70-51-44	NORRIS RETIREMENT	\$ -	\$ 5,712.00
70-51-50	DOLA PRINCIPAL & INTEREST	\$ -	\$ -
70-51-51	RURAL DEVELOPMENT PRINCIPAL & INTEREST	\$ 73,250.00	\$ 99,560.00
70-51-52	WWTP PAYBACK FUND EXPENDITURES	\$ -	\$ -
70-51-53	ISSUANCE COSTS	\$ -	\$ -
70-51-54	DEBT RESERVE	\$ 24,000.00	\$ -
	Subgroup : Operating Expenses	\$ 313,450.00	\$ 349,646.48
		Percent Realized	112%

ACCOUNT	DESCRIPTION	ADOPTED FY-24 BUDGET	DECEMBER 4TH ACTUAL
WASTEWATER			
WASTEWATER UTILITY CAPITAL OUTLAY & TRANSFERS			
70-51-70	CAPITAL OUTLAY	\$ 70,000.00	\$ -
70-51-71	PASS THROUGH FUNDS	\$ -	\$ -
70-51-72	ASSET REPLACEMENT RESERVE	\$ -	\$ -
70-51-73	PASS THROUGH OPERATING	\$ -	\$ -
70-51-75	GRANT PROJECTS	\$ -	\$ -
70-51-76	BUILDING IMPROVEMENTS	\$ -	\$ -
70-51-77	MACHINERY & EQUIPMENT	\$ 132,000.00	\$ 71,936.23
70-51-99	TRANSFERS	\$ -	\$ -
	Subgroup : Wastewater Capital Outlay & Transfers	\$ 202,000.00	\$ 71,936.23
		Percent Realized	36%
WASTEWATER			
WASTEWATER UTILITY DEPRECIATION			
70-59-99	DEPRECIATION	\$ 100.00	\$ -
	Subgroup : Wastewater Depreciation	\$ 100.00	\$ -
WASTEWATER FUND			
TOTAL REVENUES	\$	907,000.00	\$966,517.48
TOTAL EXPENDITURES	\$	907,000.00	\$734,124.84
		Percent Realized	81%
	NET INCOME (LOSS) - Wastewater Utility	\$ -	\$ 232,392.64

ACCOUNT	DESCRIPTION	ADOPTED FY-24 BUDGET	DECEMBER 31 ACTUAL
SANITATION			
SANITATION REVENUE			
80-30-02	TRASH CHARGES	\$ 320,000.00	\$ 319,086.45
80-30-03	BULK TRASH CHARGE	\$ 1,500.00	\$ 1,185.00
80-30-04	TIRE PICK UP	\$ -	\$ -
	Subgroup : Total Revenue	\$ 321,500.00	\$ 320,271.45
		Percent Realized	100%
SANITATION			
SANITATION PERSONNEL SERVICES			
80-52-02	CONTRACT/ADMIN SALARIES	\$ 12,000.00	\$ 4,718.26
80-52-03	SALARIES & WAGES	\$ 93,000.00	\$ 62,243.95
80-52-04	EMPLOYER FICA	\$ 6,800.00	\$ 4,152.01
80-52-05	EMPLOYER MEDICARE	\$ 1,600.00	\$ 948.71
80-52-06	UNEMPLOYMENT TAX	\$ 900.00	\$ 130.87
80-52-07	INSURANCE BENEFITS	\$ 23,000.00	\$ 13,157.90
80-52-08	RETIREMENT BENEFITS	\$ 5,700.00	\$ 2,971.87
80-52-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
80-52-10	WORKMEN'S COMPENSATION	\$ 4,250.00	\$ 3,599.53
80-52-11	OVERTIME	\$ 4,750.00	\$ 2,013.69
	Subgroup : Personnel Services	\$ 152,500.00	\$ 93,936.79
		Percent Realized	62%
SANITATION			
SANITATION OPERATING EXPENSES			
80-52-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 220.02
80-52-16	OPERATING SUPPLIES	\$ 1,500.00	\$ 875.01
80-52-17	POSTAGE	\$ 2,500.00	\$ 2,395.21
80-52-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 5,500.00	\$ 14,461.27
80-52-21	AUDIT & BUDGET EXPENSE	\$ 7,700.00	\$ 13,375.00
80-52-22	REPAIRS & MAINTENANCE	\$ 2,500.00	\$ 1,281.28
80-52-23	VEHICLE EXPENSE	\$ 15,000.00	\$ 14,749.78
80-52-24	RENTALS	\$ 5,000.00	\$ 783.50
80-52-25	SHOP EXPENSE	\$ 2,500.00	\$ 3,317.00
80-52-26	TRAVEL, MEETINGS & TRAININGS	\$ 1,000.00	\$ 2,239.55
80-52-27	INSURANCE & BONDS	\$ 6,800.00	\$ 9,202.42
80-52-28	UTILITIES	\$ 3,000.00	\$ 2,061.53
80-52-29	TELEPHONE & INTERNET	\$ 1,400.00	\$ 1,649.77
80-52-30	PUBLISHING ADS	\$ -	\$ 198.87
80-52-31	DUES & SUBSCRIPTIONS	\$ 2,700.00	\$ 22,131.89
80-52-32	FEES & PERMITS	\$ 1,000.00	\$ 63.00
80-52-33	DATA PROCESSING	\$ 5,000.00	\$ 4,780.21
80-52-40	MISCELLANEOUS	\$ 1,000.00	\$ 275.12
80-52-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ -
80-52-42	LANDFILL FEES	\$ 38,100.00	\$ 34,706.05
80-52-43	CLEAN UP DAYS	\$ 7,000.00	\$ -
	Subgroup : Operating Expenses	\$ 111,200.00	\$ 128,766.48
		Percent Realized	116%
SANITATION			
SANITATION CAPITAL OUTLAY & TRANSFERS			
80-52-70	CAPITAL OUTLAY	\$ -	\$ -
80-52-71	PASS THROUGH FUNDS	\$ -	\$ -
80-52-75	GRANT PROJECTS	\$ -	\$ -
80-52-76	BUILDING IMPROVEMENTS	\$ -	\$ -
80-52-77	MACHINERY & EQUIPMENT	\$ -	\$ 9,425.37
80-52-99	TRANSFERS	\$ -	\$ -
	Subgroup : Sanitation Capital Outlay & Transfers	\$ -	\$ 9,425.37
		Percent Realized	0%
SANITATION			
SANITATION DEPRECIATION			
80-59-99	DEPRECIATION	\$ 57,800.00	\$ -
	Subgroup : Sanitation Depreciation	\$ 57,800.00	\$ -
		Percent Realized	0%
SANITATION FUND			
TOTAL REVENUES	\$ 321,500.00	\$ 320,271.45	
TOTAL EXPENDITURES	\$ 321,500.00	\$ 232,128.64	
		Percent Realized	72%
NET INCOME (LOSS) - Sanitation Utility		\$ -	\$ 88,142.81

ACCOUNT	DESCRIPTION	ADOPTED FY-24 BUDGET	DECEMBER 31 ACTUAL
NFV AIRPORT			
NFV AIRPORT REVENUE			
50-31-06	AIRPORT REVENUE	\$ 3,100.00	\$ 7,650.00
50-31-15	TRANSFER FROM GENERAL FUND RESERVE	\$ 75,492.00	\$ -
50-31-16	CAPITAL IMPROVEMENT FUND - AIRPORT GRANTS	\$ -	\$ -
	Subgroup : Total Revenue	\$ 78,592.00	\$ 7,650.00
Percent Realized			10%
NFV AIRPORT			
NFV AIRPORT CAPITAL OUTLAY & TRANSFERS			
50-32-70	CAPITAL OUTLAY	\$ 78,592.00	\$ -
50-52-71	PASS THROUGH FUNDS	\$ -	\$ -
50-52-75	GRANT PROJECTS	\$ -	\$ -
50-52-76	BUILDING IMPROVEMENTS	\$ -	\$ -
50-52-77	MACHINERY & EQUIPMENT	\$ -	\$ -
50-52-99	TRANSFERS	\$ -	\$ -
	Subgroup : NFV Capital Outlay & Transfers	\$ 78,592.00	\$ -
Percent Realized			0%
NFV AIRPORT			
NFV AIRPORT DEPRECIATION			
50-59-99	DEPRECIATION	\$ -	\$ -
	Subgroup : NFV Depreciation	\$ -	\$ -
Percent Realized			0%
NFV AIRPORT			
TOTAL REVENUES	\$ 78,592.00		\$7,650.00
TOTAL EXPENDITURES	\$ 78,592.00		\$0.00
Percent Realized			0%
NET INCOME (LOSS) - NFV CAPITAL IMPROVEMENT FUND			\$7,650.00

ACCOUNT	DESCRIPTION	MARCH 1st 2025 ACTUAL
UBB Accounts		
		CURRENT BALANCES
x3637	Business Money Market Account - 4.82% Interest Rate	\$ 2,486,070.62
x0857	Conservation Trust Fund - 0.1% Interest Rate	\$ 26,738.08
x3858	Grant Pass Through - 0.00% Interest Rate (May Close Account)	\$ 25,025.00
x0571	Internal Grants - 0.00% Interest Rate (Needed to Receive Grants from State)	\$ 40,912.00
x0733	Operating (Main Account) - 0.00% Interest Rate	\$ 587,680.13
x3629	Payroll - 0.00% Interest Rate	\$ 6,404.08
x2318	WWTP - 0.15% Interest Rate (Debt Reserves)	\$ 58,785.03
	Subgroup : Total UBB Accounts	\$ 3,231,614.94
ColoTrust Investment Accounts		
x8001	General Fund - 5.4156% 30-Day Yield	\$ 606,034.19
x8002	Sewer Restricted - 5.4156% 30-Day Yield	\$ 603,859.16
x8003	Debt Reserve - 5.4156% 30-Day Yield	\$ 121,675.23
x8004	Bridge Reserve - 5.4156% 30-Day Yield	\$ 670,134.61
x8005	Water - 5.4156% 30-Day Yield	\$ 502,431.03
	Subgroup : ColoTrust Investment Accounts	\$ 2,504,134.22
TOTAL BANK ACCOUNTS		\$3,231,614.94
TOTAL INVESTMENT ACCOUNTS		\$2,504,134.22
TOTAL CURRENT BALANCE ALL ACCOUNTS		\$5,735,749.16

Grant Description	Granting Agency	Total Award	Date Awarded	Amount Rec'd.	Contract Expiration	Revenue Account	Expenditure Account	Consultant/ Contractor	Total Contract Price	Remaining Balance of Grant
EIAF - A00278 Paonia Code Revision	DOLA	\$ 25,000.00	11/27/2023	\$ 9,801.85	11/27/2024	10-35-20	10-41-75	Sustainable Futures	\$ 38,000.00	\$ 15,198.15
EIAF - A00232 Paonia Comprehensive Plan Update	DOLA	\$ 25,000.00	2/1/2023	\$ 23,749.99	9/30/2024	10-35-20	10-41-75	Phoenix Rising Resources (w/ 1 CO)	\$ 68,275.00	\$ 1,250.01
EIAF - 09609 Paonia Dorris Ave. Sewer Line Replacement	DOLA	\$ 137,756.00	5/31/2023	\$ 137,756.00	7/31/2025	70-37-13	70-51-70	K&D Construction	\$ 373,992.00	\$ -
IHOP - PLN064 Housing Needs Assessment and Action Plan	DOLA	\$ 59,850.00	11/28/2022	\$ 52,612.50	4/30/2025	10-35-20	10-41-75	Urban Rural Continuum (w/ 2 CO)	\$ 86,147.50	\$ 7,237.50
EIAF (Tier II) - 9721 Paonia Water Tank Relining	DOLA	\$ 956,000.00	4/3/2024	\$ -	10/31/2025	60-36-30	60-50-70	TBD	TBD	\$ 956,000.00
RMS - M035-003 (25364) Safe Pathways for Paonia (5th & Grand)	CDOT	\$ 1,040,774.00	10/20/2023	\$ -	8/27/2033	10-35-20	10-45-70	TBD	TBD	\$ 1,040,774.00
Town Park & Apple Valley Park Restroom Renovations	Colorado Grand	\$ 17,000.00	2023	\$ 17,000.00	12/31/2024	10-35-20	10-46-73	TBD/Staff	Approx. \$50,000	\$ 15,730.48
HYDROGEOLOGICAL STUDY										
CFP - 2023-19 Paonia Hydrogeological Study	Col. River Water Conservation District	\$ 25,000.00	5/30/2023	\$ 12,500.00	6/1/2026	60-36-30	60-50-75	Wright Water Engineering		\$ 12,500.00
(CWCB) WSRF Grant - POGG1 2024-2691 Hydrogeological Study of Paonia Spring Complexes	Col. Water Conservation Board	\$ 147,973.00	11/27/2023	\$ -	11/27/2028	60-36-30	60-50-70	Wright Water Engineering		\$ 147,973.00
	CWCB Task 1	Engineering & Data Review	\$ 50,570.00							
	CWCB Task 2	Subsurface Investigation	\$ 97,403.00							
	CWCB Task 3	Metering	\$ -							
				\$ 12,500.00		60-36-30	60-50-70	Wright Water Engineering	\$ 197,974.00	\$ 160,473.00
GRANT14002201 - Funding Opportunity No. R23AS00109 - Water SMART Planning & Project Design Grant - Paonia, "Watershed and Water System Strategy Plans for Resiliency in the Face of Change"										
	Bureau of Reclamation	\$ 250,000.00	4/23/2024	\$ -	TBD	60-36-30	60-50-70	TBD	TBD	\$ 250,000.00
SS4A - Safe Streets for All - Supplemental Planning and Demonstration Grant	USDOT (FHWA)	\$ 293,974.00	6/18/2024	\$ -	TBD	10-35-20	10-45-20	No Notice to Proceed as of 7.9.2024	TBD	\$ 293,974.00

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	MARCH 1ST ACTUAL	PERCENT REALIZED
General Fund				
10-31-01	PROPERTY TAXES	\$ 160,000.00	\$ -	0%
10-31-02	S.O. AUTO TAXES	\$ 21,000.00	\$ 2,238.12	11%
10-31-03	SALES TAX - TOWN	\$ 530,000.00	\$ 40,760.06	8%
10-31-04	SALES TAX - COUNTY	\$ 130,000.00	\$ 14,500.23	11%
10-31-05	SALES TAX - STATE MARIJUANA	\$ 25,000.00	\$ 805.09	3%
10-31-06	CIGARETTE TAX	\$ 1,500.00	\$ 129.68	9%
10-31-07	FRANCHISE TAX	\$ 60,000.00	\$ 12,854.26	21%
10-31-08	PENALTY & INTEREST	\$ 500.00	\$ 2.40	0%
10-31-09	DELINQUENT TAX	\$ -	\$ -	
10-31-10	ABATEMENTS	\$ -	\$ -	
10-31-11 (22-31-06)	MARIJUANA OCCUPATIONAL TAX (Transaction Fee)	\$ 100,000.00	\$ 12,240.00	12%
	Subgroup : TAXES	\$ 1,028,000.00	\$ 83,529.84	8%
General Fund				
10-32-01	LIQUOR LICENSES	\$ 4,500.00	\$ 1,975.00	44%
10-32-02	MISCELLANEOUS PERMITS	\$ 10,000.00	\$ 270.00	3%
10-32-03	BUILDING PERMITS	\$ 45,000.00	\$ 5,358.50	12%
10-32-04	SPECIAL REVIEWS	\$ 4,500.00	\$ -	0%
10-32-05	ZONING VERIFICATION & ADMINISTRATIVE REVIEWS	\$ 500.00	\$ 200.00	40%
10-32-06	VIN INSPECTIONS	\$ 1,500.00	\$ 140.00	9%
10-32-07	PRE-APPLICATION MEETINGS	\$ 1,000.00	\$ -	0%
10-32-08	Short-Term Rental Licenses	\$ 9,000.00		
10-32-09 (26-30-01)	SIDEWALK FEE	\$ 30,000.00	\$ 5,063.96	17%
10-32-10	MARIJUANA LICENSING FEE	\$ 4,500.00	\$ 1,295.00	29%
	Subgroup : LICENSES, PERMITS & FEES	\$ 110,500.00	\$ 14,302.46	13%
General Fund				
10-33-01	HIGHWAY USER TAX	\$ 46,950.00	\$ 4,701.56	10%

10-33-02	MOTOR VEHICLE - \$1.50	\$	1,500.00	\$	131.44	9%
10-33-03	MOTOR VEHICLE - \$2.50	\$	3,500.00	\$	314.91	9%
10-33-07	SEVERANCE TAX	\$	5,000.00	\$	-	0%
10-33-08	MINERAL LEASING	\$	10,000.00	\$	-	0%
10-33-09 (40-38-01)	CONSERVATION TRUST FUND	\$	3,500.00	\$	-	0%
10-33-10	ROAD & BRIDGE	\$	7,500.00	\$	0.11	0%
	Subgroup : INTERGOVERNMENTAL REVENUES	\$	77,950.00	\$	5,148.02	7%
General Fund						
10-34-01	COURT FINES	\$	1,000.00	\$	275.00	28%
10-34-02	POLICE FINES	\$	7,500.00	\$	2,885.00	38%
10-34-03	MISCELLANEOUS FINES - BONDS	\$	100.00	\$	125.00	125%
10-34-04	OTHER AGENCY CONTRIBUTIONS - PD (B2B COUNTY)	\$	200,000.00	\$	20,451.16	40K%
10-34-05	DOG TAGS	\$	400.00	\$	230.00	58%
10-34-06	CODE ENFORCEMENT VIOLATIONS	\$	2,500.00	\$	-	0%
10-34-10	LAW ENFORCEMENT COST ALLOCATION	\$	-	\$	-	
10-34-50	PD GRANT	\$	-	\$	-	0%
	Subgroup : FINES AND FORFEITURES	\$	211,500.00	\$	23,966.16	11%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	March 1ST ACTUAL	PERCENT REALIZED
General Fund				
10-35-01	RENTS & ROYALTIES	\$ 8,500.00	\$ 21,647.23	255%
10-35-02	MOTOR FUEL TAX REFUNDS	\$ -	\$ -	
10-35-04	INTEREST INCOME	\$ 145,000.00	\$ 15,355.27	11%
10-35-05	LATE CHARGES	\$ 5,000.00	\$ 1,095.00	22%
10-35-06	OTHER INCOME	\$ 1,000.00	\$ -	0%
10-35-07	INSURANCE PROCEEDS (NEEDS ADDED)	\$ -	\$ -	
10-35-09	PARK DONATIONS	\$ -	\$ -	
10-35-10	OTHER AGENCY CONTRIBUTIONS	\$ -	\$ -	
10-35-13	BRIDGE RESERVE	\$ -	\$ -	

10-35-15	REFUND OF EXPENDITURES	\$	1,000.00	\$	117.25	12%
10-35-16	RESTITUTION	\$	5,200.00	\$	278.76	5%
10-35-18	SALES OF ASSETS	\$	32,000.00	\$	-	
10-35-20	GRANT REVENUE	\$	1,260,592.00	\$	702.50	0%
	Subgroup : MISCELLANEOUS REVENUES	\$	1,458,292.00	\$	39,196.01	3%
General Fund						
10-39-99	TRANSFER REVENUE	\$	2,022,258.00	\$	-	
	Subgroup : TRANSFERS	\$	2,022,258.00	\$	-	
General Fund						
	TOTAL GENERAL FUND REVENUES	\$	4,908,500.00	\$	166,142.49	3%
General Fund						
	NET SURPLUS (DEFICIT) - General Fund	\$	-	\$	(64,735.46)	

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	MARCH 1ST ACTUAL
ADMINISTRATION	PERSONNEL SERVICES		
10-41-01	MAYOR & TRUSTEES	\$ 2,400.00	\$ 1,400.00
10-41-02	TOWN ADMINISTRATOR/CONTRACT LABOR	\$ 39,000.00	\$ 3,577.13
10-41-03	SALARIES & WAGES	\$ 75,000.00	\$ 12,199.87
10-41-04	EMPLOYER FICA	\$ 7,500.00	\$ 1,006.95
10-41-05	EMPLOYER MEDICARE	\$ 1,800.00	\$ 235.50
10-41-06	UNEMPLOYMENT TAX	\$ 400.00	\$ 32.47
10-41-07	INSURANCE BENEFITS	\$ 26,000.00	\$ 4,145.83
10-41-08	RETIREMENT BENEFITS	\$ 5,500.00	\$ 684.68
10-41-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
10-41-10	WORKMEN'S COMPENSATION	\$ 1,500.00	\$ 300.00
10-41-13	OVERTIME	\$ 2,900.00	\$ 563.63
	Subgroup : Personnel Services	\$ 162,500.00	\$ 24,146.06
		Percent Realized	15%
ADMINISTRATION	OPERATING		
10-41-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 135.29
10-41-16	OPERATING SUPPLIES	\$ 3,500.00	\$ 117.75
10-41-17	POSTAGE	\$ 500.00	\$ 20.56
10-41-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 70,100.00	\$ 13,672.14
10-41-21	AUDIT & BUDGET EXPENSE	\$ 5,500.00	\$ -
10-41-22	REPAIRS & MAINTENANCE	\$ 1,500.00	\$ 14.98
10-41-23	VEHICLE EXPENSE	\$ 2,000.00	\$ -
10-41-25	TOWN HALL EXPENSE	\$ 6,000.00	\$ 56.71
10-41-26	TRAVEL, MEETINGS, & TRAININGS	\$ 10,000.00	\$ 299.75
10-41-27	INSURANCE & BONDS	\$ 10,000.00	\$ 2,585.81
10-41-28	UTILITIES	\$ 5,000.00	\$ 700.73
10-41-29	TELEPHONE & INTERNET	\$ 2,500.00	\$ 164.30
10-41-30	PUBLISHING ADS	\$ 2,000.00	\$ 313.88
10-41-31	DUES & SUBSCRIPTIONS	\$ 35,000.00	\$ 2,625.76
10-41-33	DATA PROCESSING	\$ 8,000.00	\$ 220.38
10-41-40	MISCELLANEOUS	\$ 4,500.00	\$ 15.95
10-41-43	CULTURAL EVENTS	\$ 2,500.00	\$ -
10-41-44	HUMAN SERVICES	\$ 5,000.00	\$ -
10-41-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 175,600.00	\$ 20,943.99
		Percent Realized	12%
ADMINISTRATION	CAPITAL OUTLAY & TRANSFERS		
10-41-73	BUILDING IMPROVEMENTS	\$ 18,000.00	\$ -
10-41-74	MACHINERY & EQUIPMENT	\$ 18,000.00	\$ 856.22
10-41-75	GRANT PROJECTS	\$ -	\$ -
10-41-90	TREASURER'S FEE	\$ 7,000.00	\$ 688.15
10-41-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 43,000.00	\$ 1,544.37
		Percent Realized	12%
TOTAL		\$ 381,100.00	\$ 46,634.42
		Percent Realized	12%

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	MARCH 1ST ACTUAL
LAW ENFORCEMENT PERSONNEL SERVICES			
10-42-02	CONTRACT LABOR (JUDGE)	\$ 6,600.00	\$ 1,100.00
10-42-03	SALARIES & WAGES	\$ 465,000.00	\$ 75,267.82
10-42-04	EMPLOYER FICA	\$ 32,000.00	\$ 551.75
10-42-05	EMPLOYER MEDICARE	\$ 7,500.00	\$ 1,090.67
10-42-06	UNEMPLOYMENT TAX	\$ 1,100.00	\$ 150.43
10-42-07	INSURANCE BENEFITS	\$ 75,000.00	\$ 12,699.70
10-42-08	RETIREMENT BENEFITS	\$ 12,000.00	\$ 1,727.41
10-42-09	LIFE/DISABILITY INSURANCE	\$ 1,500.00	\$ -
10-42-10	WORKMEN'S COMPENSATION	\$ 14,400.00	\$ 3,250.00
10-42-11	FPPA PENSION	\$ 44,000.00	\$ 6,985.55
10-42-12	FPPA D&D	\$ 8,500.00	\$ 2,167.30
10-42-13	OVERTIME	\$ 20,000.00	\$ 2,022.35
	Subgroup : Personnel Services	\$ 687,600.00	\$ 107,012.98
		Percent Realized	16%
LAW ENFORCEMENT OPERATING			
10-42-15	OFFICE SUPPLIES	\$ 500.00	\$ 443.47
10-42-16	OPERATING SUPPLIES	\$ 7,500.00	\$ 5,227.06
10-42-17	POSTAGE	\$ 500.00	\$ 20.29
10-42-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 5,500.00	\$ 804.26
10-42-22	REPAIRS & MAINTENANCE	\$ 1,500.00	\$ 14.96
10-42-23	VEHICLE EXPENSE	\$ 23,500.00	\$ 2,644.77
10-42-26	TRAVEL, MEETINGS, & TRAININGS	\$ 5,000.00	\$ -
10-42-27	INSURANCE & BONDS	\$ 56,000.00	\$ 13,454.91
10-42-28	UTILITIES	\$ 2,500.00	\$ 700.73
10-42-29	TELEPHONE & INTERNET	\$ 3,500.00	\$ 526.13
10-42-30	PUBLISHING ADS	\$ -	\$ -
10-42-31	DUES & SUBSCRIPTIONS	\$ 7,000.00	\$ 1,086.91
10-42-33	DATA PROCESSING	\$ 1,000.00	\$ 220.38
10-42-42	CONTRACT SERVICES	\$ 8,000.00	\$ 390.00
10-42-44	HUMAN SERVICES	\$ 2,000.00	\$ 540.00
	Subgroup : Operating Expenditures	\$ 124,000.00	\$ 26,073.87
		Percent Realized	21%
LAW ENFORCEMENT CAPITAL OUTLAY & TRANSFERS			
10-42-73	BUILDING IMPROVEMENTS	\$ 7,000.00	\$ 431.64
10-42-74	MACHINERY & EQUIPMENT	\$ 30,475.00	\$ 743.80
	Subgroup : CAPITAL OUTLAY	\$ 37,475.00	\$ 1,175.44
TOTAL		\$ 849,075.00	\$ 134,262.29
		Percent Realized	16%

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	MARCH 1ST ACTUAL
BUILDING	PERSONNEL SERVICES		
10-43-01	MAYOR & TRUSTEES	\$ -	\$ -
10-43-02	CONTRACT LABOR	\$ -	\$ -
10-43-03	SALARIES & WAGES	\$ -	\$ -
10-43-04	EMPLOYER FICA	\$ -	\$ -
10-43-05	EMPLOYER MEDICARE	\$ -	\$ -
10-43-06	UNEMPLOYMENT TAX	\$ -	\$ -
10-43-07	INSURANCE BENEFITS	\$ -	\$ -
10-43-08	RETIREMENT BENEFITS	\$ -	\$ -
10-43-09	LIFE/DISABILITY INSURANCE	\$ -	\$ -
10-43-10	WORKMEN'S COMPENSATION	\$ -	\$ -
10-43-13	OVERTIME	\$ -	\$ -
	Subgroup : Personnel Services	\$ -	\$ -
		Percent Realized	#DIV/0!
BUILDING	OPERATING		
10-43-15	OFFICE SUPPLIES	\$ -	\$ -
10-43-16	OPERATING SUPPLIES	\$ -	\$ -
10-43-17	POSTAGE	\$ -	\$ -
10-43-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 45,000.00	\$ 1,680.00
10-43-22	REPAIRS & MAINTENANCE	\$ -	\$ -
10-43-23	VEHICLE EXPENSE	\$ -	\$ -
10-43-26	TRAVEL & MEETINGS	\$ -	\$ -
10-43-27	INSURANCE & BONDS	\$ -	\$ -
10-43-28	UTILITIES	\$ -	\$ -
10-43-29	TELEPHONE & INTERNET	\$ -	\$ -
10-43-30	PUBLISHING ADS	\$ -	\$ -
10-43-31	DUES & SUBSCRIPTIONS	\$ -	\$ 152.64
10-43-33	DATA PROCESSING	\$ -	\$ -
10-43-40	MISCELLANEOUS	\$ -	\$ -
10-43-43	CULTURAL EVENTS	\$ -	\$ -
10-43-44	HUMAN SERVICES	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 45,000.00	\$ 1,832.64
		Percent Realized	4%
BUILDING	CAPITAL OUTLAY & TRANSFERS		
10-43-73	BUILDING IMPROVEMENTS	\$ 5,000.00	\$ -
10-43-74	MACHINERY & EQUIPMENT	\$ -	\$ 13.00
	Subgroup : CAPITAL OUTLAY	\$ 5,000.00	\$ 13.00
		Percent Realized	4%
TOTAL		\$ 50,000.00	\$ 1,845.64
		Percent Realized	4%

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	MARCH 1ST ACTUAL
STREETS	PERSONNEL SERVICES		
10-45-02	CONTRACT LABOR	\$ -	\$ -
10-45-03	SALARIES & WAGES	\$ 105,000.00	\$ 11,357.16
10-45-04	EMPLOYER FICA	\$ 6,500.00	\$ 693.93
10-45-05	EMPLOYER MEDICARE	\$ 1,500.00	\$ 162.29
10-45-06	UNEMPLOYMENT TAX	\$ 300.00	\$ 22.38
10-45-07	INSURANCE BENEFITS	\$ 19,500.00	\$ 1,873.13
10-45-08	RETIREMENT BENEFITS	\$ 5,500.00	\$ 453.33
10-45-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
10-45-10	WORKMEN'S COMPENSATION	\$ 5,500.00	\$ 1,675.00
10-45-13	OVERTIME	\$ 3,500.00	\$ 162.19
	Subgroup : Personnel Services	\$ 147,800.00	\$ 16,399.41
		Percent Realized	11%
STREETS	OPERATING		
10-45-15	OFFICE SUPPLIES	\$ 200.00	\$ 6.40
10-45-16	OPERATING SUPPLIES	\$ 4,500.00	\$ 827.35
10-45-17	POSTAGE	\$ -	\$ -
10-45-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 25,000.00	\$ 5,348.33
10-45-21	AUDIT & BUDGET EXPENSE	\$ 1,500.00	\$ -
10-45-22	REPAIRS & MAINTENANCE	\$ 15,000.00	\$ 2,121.40
10-45-23	VEHICLE EXPENSE	\$ 5,500.00	\$ 821.62
10-45-24	RENTALS	\$ -	\$ -
10-45-25	SHOP EXPENSE	\$ 1,000.00	\$ 400.43
10-45-26	TRAVEL, MEETINGS & TRAININGS	\$ 1,500.00	\$ -
10-45-27	INSURANCE & BONDS	\$ 3,800.00	\$ -
10-45-28	UTILITIES	\$ 15,000.00	\$ 2,111.88
10-45-29	TELEPHONE & INTERNET	\$ 1,500.00	\$ 374.85
10-45-30	PUBLISHING ADS	\$ 500.00	\$ -
10-45-31	DUES & SUBSCRIPTIONS	\$ 3,500.00	\$ 191.92
10-45-33	DATA PROCESSING	\$ 1,250.00	\$ -
10-45-40	MISCELLANEOUS	\$ 1,000.00	\$ -
10-45-42	SNOW REMOVAL	\$ 15,000.00	\$ -
10-45-43	CULTURAL EVENTS	\$ -	\$ -
10-45-44	HUMAN SERVICES	\$ -	\$ -
10-45-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 95,750.00	\$ 12,204.18
		Percent Realized	13%
STREETS	CAPITAL OUTLAY & TRANSFERS		
10-45-70	CAPITAL OUTLAY	\$ -	\$ -
10-45-72	CAPITAL OUTLAY 5TH ST REALIGNMENT	\$ 2,827,675.00	\$ -
10-45-73	BUILDING IMPROVEMENTS	\$ -	\$ 31.99
10-45-74	MACHINERY & EQUIPMENT	\$ 20,000.00	\$ -
10-45-75	GRANT PROJECTS	\$ 325,000.00	\$ -
10-45-90	TREASURER'S FEE	\$ -	\$ -
10-45-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 3,172,675.00	\$ 31.99
		Percent Realized	1%
TOTAL		\$ 3,416,225.00	\$ 28,635.58
		Percent Realized	1%

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	MARCH 1ST ACTUAL
PARKS	PERSONNEL SERVICES		
10-46-02	CONTRACT LABOR	\$ -	\$ -
10-46-03	SALARIES & WAGES	\$ 85,000.00	\$ 8,456.13
10-46-04	EMPLOYER FICA	\$ 5,500.00	\$ 516.28
10-46-05	EMPLOYER MEDICARE	\$ 1,500.00	\$ 120.75
10-46-06	UNEMPLOYMENT TAX	\$ 200.00	\$ 16.64
10-46-07	INSURANCE BENEFITS	\$ 16,500.00	\$ 1,428.87
10-46-08	RETIREMENT BENEFITS	\$ 4,800.00	\$ 312.93
10-46-09	LIFE/DISABILITY INSURANCE	\$ 400.00	\$ -
10-46-10	WORKMEN'S COMPENSATION	\$ 3,000.00	\$ 937.50
10-46-13	OVERTIME	\$ 3,000.00	\$ 153.61
	Subgroup : Personnel Services	\$ 119,900.00	\$ 11,942.71
		Percent Realized	10%
PARKS	OPERATING		
10-46-15	OFFICE SUPPLIES	\$ 200.00	\$ 6.40
10-46-16	OPERATING SUPPLIES	\$ 4,500.00	\$ 154.37
10-46-17	POSTAGE	\$ 100.00	\$ -
10-46-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 1,000.00	\$ -
10-46-21	AUDIT & BUDGET EXPENSE	\$ 2,500.00	\$ -
10-46-22	REPAIRS & MAINTENANCE	\$ 15,000.00	\$ 727.42
10-46-23	VEHICLE EXPENSE	\$ 4,500.00	\$ 1,085.31
10-46-24	RENTALS	\$ 3,000.00	\$ 525.00
10-46-25	SHOP EXPENSE	\$ 1,400.00	\$ 380.01
10-46-26	TRAVEL, MEETINGS & TRAININGS	\$ 500.00	\$ -
10-46-27	INSURANCE & BONDS	\$ 6,500.00	\$ -
10-46-28	UTILITIES	\$ 7,500.00	\$ 1,623.02
10-46-29	TELEPHONE & INTERNET	\$ 500.00	\$ 385.58
10-46-30	PUBLISHING ADS	\$ -	\$ -
10-46-31	DUES & SUBSCRIPTIONS	\$ 3,000.00	\$ 340.00
10-46-32	FEES & PERMITS	\$ 500.00	\$ -
10-46-33	DATA PROCESSING	\$ -	\$ -
10-46-40	MISCELLANEOUS	\$ 1,500.00	\$ -
10-46-42	CONTRACT SERVICES	\$ 7,500.00	\$ -
10-46-43	CULTURAL EVENTS	\$ -	\$ -
10-46-44	HUMAN SERVICES	\$ -	\$ -
10-46-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 59,700.00	\$ 5,227.11
		Percent Realized	9%
PARKS	CAPITAL OUTLAY & TRANSFERS		
10-46-70	CAPITAL OUTLAY	\$ 15,000.00	\$ -
10-46-73	BUILDING IMPROVEMENTS	\$ -	\$ 2,330.20
10-46-74	MACHINERY & EQUIPMENT	\$ 15,000.00	\$ -
10-46-75	GRANT PROJECTS	\$ 2,500.00	\$ -
10-46-90	TREASURER'S FEE	\$ -	\$ -
10-46-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 32,500.00	\$ 2,330.20
		Percent Realized	7%
TOTAL		\$ 212,100.00	\$ 19,500.02
		Percent Realized	9%

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	MARCH 1ST ACTUAL
WATER			
<i>* Revenue is dependent upon utility rate increases</i>			
WATER UTILITY REVENUE			
60-36-01*	WATER CHARGES	\$ 905,000.00	\$ 153,786.49
60-36-02'	WATER CHARGES - USAGE	\$ 368,000.00	\$ 49,787.17
60-36-03	SALES & SERVICES	\$ 500.00	\$ 70.00
60-36-04	STANDBY TAP FEES	\$ 55,000.00	\$ 7,581.29
60-36-05	BULK WATER	\$ 15,000.00	\$ 1,532.00
60-36-06	RECONNECT FEES & PENALTIES	\$ -	\$ -
60-36-07	WATER TAPS	\$ -	\$ -
60-36-08	TAPS FEES ASSIGNED FOR STORAGE	\$ -	\$ -
60-36-09	START/STOP SERVICE FEES	\$ 5,500.00	\$ 750.00
60-36-10	INTEREST	\$ 12,500.00	\$ -
60-36-12	RENTS	\$ 1,000.00	\$ -
60-36-13	MISCELLANEOUS REVENUE	\$ 500.00	\$ -
60-36-15	SALE/DISPOSAL OF ASSETS	\$ 2,500.00	\$ -
60-36-20	PASS THROUGH FUNDS	\$ -	\$ -
60-36-21	DOLA PASS THROUGH REVENUE	\$ -	\$ -
60-36-22	WPA PASS THROUGH REVENUE	\$ -	\$ -
60-36-23	DWRF GRANT (PRINCIPAL LOAN FORGIVENESS)	\$ -	\$ -
60-36-24	DOLA URS PASS THROUGH REVENUE	\$ -	\$ -
60-36-25	LOAN FUNDS	\$ 5,000,000.00	\$ -
60-36-28	WATERSMART GRANT REVENUE	\$ 250,000.00	\$ -
60-36-30	GRANT FUNDS	\$ 1,002,500.00	\$ 12,500.00
60-36-31	CAPITAL CONTRIBUTIONS	\$ -	\$ -
	Subgroup : Total Revenue¹	\$ 7,618,000.00	\$ 226,006.95
	Percent Realized		3%
WATER			
<i>¹ Budget Revenues differ from 20-year cashflow analysis, budget is in whole numbers, cashflow is to the penny</i>			
WATER UTILITY PERSONNEL SERVICES			
60-50-02	TRUSTEE/ADMIN SALARIES	\$ 40,500.00	\$ 5,007.99
60-50-03	SALARIES & WAGES	\$ 262,000.00	\$ 41,417.62
60-50-04	EMPLOYER FICA	\$ 20,000.00	\$ 2,766.84
60-50-05	EMPLOYER MEDICARE	\$ 4,750.00	\$ 647.08
60-50-06	UNEMPLOYMENT TAX	\$ 700.00	\$ 89.25
60-50-07	INSURANCE BENEFITS	\$ 60,000.00	\$ 8,990.52
60-50-08	RETIREMENT BENEFITS	\$ 15,500.00	\$ 1,999.71
60-50-09	LIFE/DISABILITY INSURANCE	\$ 1,000.00	\$ -
60-50-10	WORKMEN'S COMPENSATION	\$ 5,750.00	\$ 409.10
60-50-13	OVERTIME	\$ 15,000.00	\$ 1,248.54
	Subgroup : Personnel Services	\$ 425,200.00	\$ 62,576.65
	Percent Realized		15%
WATER			
WATER UTILITY OPERATING EXPENSES			
60-50-14	CHEMICALS (New Line Item as of 7.1.2024)	\$ 25,000.00	\$ 1,798.40
60-50-15	OFFICE SUPPLIES	\$ 2,500.00	\$ 1,218.71
60-50-16	OPERATING SUPPLIES	\$ 20,000.00	\$ 216.39
60-50-17	POSTAGE	\$ 4,000.00	\$ 211.48
60-50-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 375,000.00	\$ 7,371.95
60-50-21	AUDIT & BUDGET EXPENSE	\$ 15,000.00	\$ -
60-50-22	REPAIRS & MAINTENANCE	\$ 50,000.00	\$ 1,664.27
60-50-23	VEHICLE EXPENSE	\$ 5,500.00	\$ 906.79
60-50-24	RENTALS	\$ 1,500.00	\$ 231.00

60-50-25	SHOP EXPENSE	\$	6,500.00	\$	304.02
60-50-26	TRAVEL, MEETINGS & TRAININGS	\$	3,000.00	\$	199.75
60-50-27	INSURANCE & BONDS	\$	17,000.00	\$	4,156.83
60-50-28	UTILITIES	\$	27,000.00	\$	4,645.03
60-50-29	TELEPHONE & INTERNET	\$	8,000.00	\$	1,756.11

ACCOUNT	DESCRIPTION	ADOPTED FY-2025 BUDGET	MARCH 1ST ACTUAL
WATER			
WATER UTILITY OPERATING EXPENSES			
60-50-30	PUBLISHING ADS	\$ 1,000.00	\$ -
60-50-31	DUES & SUBSCRIPTIONS	\$ 21,500.00	\$ 3,296.39
60-50-32	FEES & PERMITS	\$ 2,500.00	\$ 17.91
60-50-33	DATA PROCESSING	\$ 10,500.00	\$ 440.75
60-50-40	MISCELLANEOUS	\$ 5,000.00	\$ -
60-50-41	WRITEOFF - UNCOLLECTABLE	\$ 500.00	\$ -
60-50-42	CONTRACT SERVICES	\$ 15,000.00	\$ 750.00
60-50-44	NORRIS RETIREMENT	\$ 7,500.00	\$ 1,120.00
60-50-50	WATER POWER AUTHORITY LOAN	\$ 155,000.00	\$ -
60-50-51	DRINKING WATER REVOLVING FUND	\$ -	\$ -
60-50-52	FCNB INTERIM FINANCING	\$ -	\$ -
60-50-54	DEBT SERVICE	\$ -	\$ -
60-50-55	LOAN PRINCIPAL	\$ 12,500.00	\$ -
60-50-56	LOAN INTEREST	\$ 25,000.00	\$ -
60-50-60	WATER STORAGE EXPENDITURE	\$ -	\$ 2,150.00
	Subgroup : Water Operating Expenditures	791,000.00	\$ 30,657.38
	Percent Realized		4%
WATER			
WATER UTILITY CAPITAL OUTLAY & TRANSFERS			
60-50-69	RAW WATER METERING	\$ 150,000.00	\$ -
60-50-70	CAPITAL OUTLAY	\$ 111,000.00	\$ -
60-50-71	PASS THROUGH ACCOUNT	\$ -	\$ -
60-50-72	WATER TANK RELINING	\$ 1,883,000.00	\$ 219,198.30
60-50-73	WEST LOOP IMPROVEMENT PROJECT	\$ 3,000,000.00	\$ 191.98
60-50-74	WATERSMART GRANT	\$ 335,000.00	\$ -
60-50-75	GRANT PROJECTS	\$ 100,000.00	\$ -
60-50-76	BUILDING IMPROVEMENTS	\$ -	\$ 169.19
60-50-77	MACHINERY & EQUIPMENT	\$ 20,000.00	\$ 843.24
60-50-99	TRANSFERS	\$ -	\$ -
	Subgroup : Water Capital Outlay & Transfers	\$ 5,449,000.00	\$ 220,402.71
	Percent Realized		4%
WATER			
WATER UTILITY DEPRECIATION			
60-59-99	DEPRECIATION	\$ 7,000.00	\$ -
	Subgroup : Water Depreciation	\$ 7,000.00	\$ -
	Percent Realized		0%
WATER FUND			
TOTAL REVENUES	\$	7,618,000.00	\$226,006.95
TOTAL EXPENDITURES	\$	6,672,200.00	\$313,636.74
	Percent Realized		5%
NET INCOME (LOSS) - Water Utility		\$ 945,800.00	\$ (87,629.79)

ACCOUNT	DESCRIPTION	ADOPTED FY-25 BUDGET	MARCH 1ST ACTUAL
WASTEWATER			
WASTEWATER UTILITY REVENUE			
70-37-01	SEWER BASE CHARGE	\$ 785,000.00	\$ 130,972.78
70-37-04	SEWER TAPS	\$ 5,000.00	\$ -
70-37-05	SEWER RENTAL PROPERTY	\$ -	\$ -
70-37-07	SALES & SERVICE	\$ -	\$ -
70-37-08	PASS THROUGH FUNDS	\$ -	\$ -
70-37-09	INTEREST INCOME	\$ 25,000.00	\$ 2,775.97
70-37-10	WWTP PAYBACK FUND	\$ -	\$ -
70-37-11	WWTP PAYBACK INTEREST	\$ -	\$ -
70-37-12	RENTS	\$ -	\$ -
70-37-13	GRANT REVENUE	\$ 10,000.00	\$ -
70-37-14	MISCELLANEOUS REVENUE	\$ 5,500.00	\$ -
	Subgroup : Total Revenue	\$ 830,500.00	\$ 133,748.75
		Percent Realized	16%
WASTEWATER			
WASTEWATER UTILITY PERSONNEL SERVICES			
70-51-02	TRUSTEE/ADMIN SALARIES	\$ 40,500.00	\$ 5,007.99
70-51-03	SALARIES & WAGES	\$ 256,000.00	\$ 39,979.36
70-51-04	EMPLOYER FICA	\$ 20,000.00	\$ 2,683.50
70-51-05	EMPLOYER MEDICARE	\$ 4,500.00	\$ 627.59
70-51-06	UNEMPLOYMENT TAX	\$ 750.00	\$ 86.57
70-51-07	INSURANCE BENEFITS	\$ 58,000.00	\$ 8,554.10
70-51-08	RETIREMENT BENEFITS	\$ 15,500.00	\$ 1,929.77
70-51-09	LIFE/DISABILITY INSURANCE	\$ 1,000.00	\$ -
70-51-10	WORKMEN'S COMPENSATION	\$ 5,500.00	\$ 409.10
70-51-11	OVERTIME	\$ 15,000.00	\$ 1,249.37
	Subgroup : Personnel Services	\$ 416,750.00	\$ 60,527.35
		Percent Realized	15%
WASTEWATER			
WASTEWATER UTILITY OPERATING EXPENSES			
70-51-15	OFFICE SUPPLIES	\$ 1,000.00	\$ 33.62
70-51-16	OPERATING SUPPLIES	\$ 12,000.00	\$ 3,884.86
70-51-17	POSTAGE	\$ 4,000.00	\$ 211.48
70-51-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 57,500.00	\$ 3,319.45
70-51-21	AUDIT & BUDGET EXPENSE	\$ 15,000.00	\$ -
70-51-22	REPAIRS & MAINTENANCE	\$ 44,500.00	\$ 1,147.49
70-51-23	VEHICLE EXPENSE	\$ 6,500.00	\$ 906.79
70-51-24	RENTALS	\$ 1,500.00	\$ -
70-51-25	SHOP EXPENSE	\$ 5,500.00	\$ 304.02
70-51-26	TRAVEL, MEETINGS & TRAININGS	\$ 2,000.00	\$ 149.75
70-51-27	INSURANCE & BONDS	\$ 7,500.00	\$ 4,156.82

70-51-28	UTILITIES	\$	40,000.00	\$	6,318.39
70-51-29	TELEPHONE & INTERNET	\$	10,000.00	\$	938.54
70-51-30	PUBLISHING ADS	\$	500.00	\$	-
70-51-31	DUES & SUBSCRIPTIONS	\$	15,750.00	\$	2,015.91
70-51-32	FEES & PERMITS	\$	3,500.00	\$	17.91
70-51-33	DATA PROCESSING	\$	5,500.00	\$	440.75
70-51-40	MISCELLANEOUS	\$	5,000.00	\$	-
70-51-41	WRITEOFF - UNCOLLECTABLE	\$	-	\$	-
70-51-42	CONTRACT SERVICES	\$	8,000.00	\$	750.00
70-51-43	GAUGING STATION	\$	7,000.00	\$	-
70-51-44	NORRIS RETIREMENT	\$	6,500.00	\$	1,120.00
70-51-50	DOLA PRINCIPAL & INTEREST	\$	-	\$	-
70-51-51	RURAL DEVELOPMENT PRINCIPAL & INTEREST	\$	100,000.00	\$	-
70-51-52	WWTP PAYBACK FUND EXPENDITURES	\$	-	\$	-
70-51-53	ISSUANCE COSTS	\$	-	\$	-
70-51-54	DEBT RESERVE	\$	24,000.00	\$	-
	Subgroup : Operating Expenses	\$	382,750.00	\$	25,715.78
		Percent Realized		7%	

ACCOUNT	DESCRIPTION	ADOPTED FY-25 BUDGET	MARCH 1ST ACTUAL
WASTEWATER			
WASTEWATER UTILITY CAPITAL OUTLAY & TRANSFERS			
70-51-70	CAPITAL OUTLAY	\$ 5,500.00	\$ -
70-51-71	PASS THROUGH FUNDS	\$ -	\$ -
70-51-72	ASSET REPLACEMENT RESERVE	\$ -	\$ -
70-51-73	PASS THROUGH OPERATING	\$ -	\$ 32.00
70-51-75	GRANT PROJECTS	\$ 10,000.00	\$ -
70-51-76	BUILDING IMPROVEMENTS	\$ -	\$ -
70-51-77	MACHINERY & EQUIPMENT	\$ -	\$ 843.25
70-51-99	TRANSFERS	\$ -	\$ -
	Subgroup : Wastewater Capital Outlay & Transfers	\$ 15,500.00	\$ 875.25
		Percent Realized	6%
WASTEWATER			
WASTEWATER UTILITY DEPRECIATION			
70-59-99	DEPRECIATION	\$ 150.00	\$ -
	Subgroup : Wastewater Depreciation	\$ 150.00	\$ -
WASTEWATER FUND			
TOTAL REVENUES	\$	830,500.00	\$133,748.75
TOTAL EXPENDITURES	\$	815,150.00	\$87,118.38
		Percent Realized	11%
NET INCOME (LOSS) - Wastewater Utility		\$ 15,350.00	\$ 46,630.37

ACCOUNT	DESCRIPTION	ADOPTED FY-25 BUDGET	MARCH 1ST ACTUAL
SANITATION			
SANITATION REVENUE			
80-30-02	TRASH CHARGES	\$ 320,000.00	\$ 53,222.62
80-30-03	BULK TRASH CHARGE	\$ 2,500.00	\$ 180.00
80-30-04	TIRE PICK UP	\$ -	\$ -
	Subgroup : Total Revenue	\$ 322,500.00	\$ 53,402.62
		Percent Realized	17%
SANITATION			
SANITATION PERSONNEL SERVICES			
80-52-02	CONTRACT/ADMIN SALARIES	\$ 15,000.00	\$ 715.42
80-52-03	SALARIES & WAGES	\$ 135,000.00	\$ 24,913.16
80-52-04	EMPLOYER FICA	\$ 9,500.00	\$ 1,476.90
80-52-05	EMPLOYER MEDICARE	\$ 2,500.00	\$ 345.40
80-52-06	UNEMPLOYMENT TAX	\$ 400.00	\$ 47.65
80-52-07	INSURANCE BENEFITS	\$ 32,000.00	\$ 4,769.37
80-52-08	RETIREMENT BENEFITS	\$ 7,500.00	\$ 1,012.03
80-52-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
80-52-10	WORKMEN'S COMPENSATION	\$ 5,500.00	\$ 409.10
80-52-11	OVERTIME	\$ 5,000.00	\$ 549.95
	Subgroup : Personnel Services	\$ 212,900.00	\$ 34,238.98
		Percent Realized	16%
SANITATION			
SANITATION OPERATING EXPENSES			
80-52-15	OFFICE SUPPLIES	\$ 500.00	\$ 33.62
80-52-16	OPERATING SUPPLIES	\$ 1,000.00	\$ 204.71
80-52-17	POSTAGE	\$ 2,000.00	\$ 211.49
80-52-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 12,000.00	\$ 952.55
80-52-21	AUDIT & BUDGET EXPENSE	\$ 8,000.00	\$ -
80-52-22	REPAIRS & MAINTENANCE	\$ 2,500.00	\$ 1,923.34
80-52-23	VEHICLE EXPENSE	\$ 13,500.00	\$ 567.23
80-52-24	RENTALS	\$ 500.00	\$ 32.00
80-52-25	SHOP EXPENSE	\$ 2,500.00	\$ 228.28
80-52-26	TRAVEL, MEETINGS & TRAININGS	\$ 2,000.00	\$ 149.75
80-52-27	INSURANCE & BONDS	\$ 7,500.00	\$ 4,005.25
80-52-28	UTILITIES	\$ 2,000.00	\$ 686.84
80-52-29	TELEPHONE & INTERNET	\$ 2,200.00	\$ 575.91
80-52-30	PUBLISHING ADS	\$ 500.00	\$ -
80-52-31	DUES & SUBSCRIPTIONS	\$ 7,800.00	\$ 1,824.00
80-52-32	FEES & PERMITS	\$ 500.00	\$ -
80-52-33	DATA PROCESSING	\$ 2,500.00	\$ 440.74
80-52-40	MISCELLANEOUS	\$ 500.00	\$ -
80-52-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ -
80-52-42	LANDFILL FEES	\$ 39,000.00	\$ 2,671.70
80-52-43	CLEAN UP DAYS	\$ -	\$ -
	Subgroup : Operating Expenses	\$ 107,000.00	\$ 14,507.41
		Percent Realized	14%
SANITATION			
SANITATION CAPITAL OUTLAY & TRANSFERS			
80-52-70	CAPITAL OUTLAY	\$ -	\$ -
80-52-71	PASS THROUGH FUNDS	\$ -	\$ -
80-52-75	GRANT PROJECTS	\$ -	\$ -
80-52-76	BUILDING IMPROVEMENTS	\$ -	\$ -
80-52-77	MACHINERY & EQUIPMENT	\$ -	\$ 99.44
80-52-99	TRANSFERS	\$ -	\$ -
	Subgroup : Sanitation Capital Outlay & Transfers	\$ -	\$ 99.44
		Percent Realized	0%
SANITATION			
SANITATION DEPRECIATION			
80-59-99	DEPRECIATION	\$ -	\$ -
	Subgroup : Sanitation Depreciation	\$ -	\$ -
		Percent Realized	#DIV/0!
SANITATION FUND			
TOTAL REVENUES	\$ 322,500.00		\$53,402.62
TOTAL EXPENDITURES	\$ 319,900.00		\$48,845.83
		Percent Realized	15%
NET INCOME (LOSS) - Sanitation Utility		\$ 2,600.00	\$ 4,556.79

ACCOUNT	DESCRIPTION	ADOPTED FY-25 BUDGET	MARCH 1ST ACTUAL
NFV AIRPORT			
NFV AIRPORT REVENUE			
50-31-06	AIRPORT REVENUE	\$ 7,650.00	\$ 1,275.00
50-31-15	TRANSFER FROM GENERAL FUND RESERVE	\$ 72,350.00	\$ -
50-31-16	CAPITAL IMPROVEMENT FUND - AIRPORT GRANTS	\$ -	\$ -
	Subgroup : Total Revenue	\$ 80,000.00	\$ 1,275.00
Percent Realized			2%
NFV AIRPORT			
NFV AIRPORT CAPITAL OUTLAY & TRANSFERS			
50-32-70	CAPITAL OUTLAY	\$ 80,000.00	\$ -
50-52-71	PASS THROUGH FUNDS	\$ -	\$ -
50-52-75	GRANT PROJECTS	\$ -	\$ -
50-52-76	BUILDING IMPROVEMENTS	\$ -	\$ -
50-52-77	MACHINERY & EQUIPMENT	\$ -	\$ -
50-52-99	TRANSFERS	\$ -	\$ -
	Subgroup : NFV Capital Outlay & Transfers	\$ 80,000.00	\$ -
Percent Realized			0%
NFV AIRPORT			
NFV AIRPORT DEPRECIATION			
50-59-99	DEPRECIATION	\$ -	\$ -
	Subgroup : NFV Depreciation	\$ -	\$ -
Percent Realized			0%
NFV AIRPORT			
TOTAL REVENUES	\$ 80,000.00		\$1,275.00
TOTAL EXPENDITURES	\$ 80,000.00		\$0.00
Percent Realized			0%
NET INCOME (LOSS) - NFV CAPITAL IMPROVEMENT FUND			\$1,275.00



Paonia Police Department

DEPARTMENT BRIEFING: SUMMARY OF PROGRESS

03/01/2025

- ☐ The Department completed annual Victims' Rights training alongside Hotchkiss and Cedaredge police departments. This training includes legislative updates, procedural changes, and data sharing between agencies.
- ☐ Administrative members of the Police Department met with Anna Cooling, the new District Attorney for the 7th Judicial District. The DA's office is in the process of filling open attorney positions, and we look forward to working with them.
- ☐ State mandated annual department training was completed on arrest and control techniques. We are fortunate to have two instructors on staff to provide this training in-house and as needed.
- ☐ Arrests for the month of February increased over January. Most arrests were for DUI and outstanding warrants. Traffic enforcement was the initial reason behind several of the arrests.

Paonia Police Department

Law Incident Table, by Date and Time

Date Occurred: 02/02/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
18:34:11	Traffic Stop	SAMUEL WADE RD & PRICE RD, Paonia, CO	PPD		
Total Incidents for this Date: 1					

Date Occurred: 02/03/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:50:38	RESTR/PROT ORDR	GRAND AVE; Paonia, CO	PPD	PPD	A
14:03:41	ANIMAL CONTROL	GRAND AVE, Paonia, CO	PPD		CIT
14:57:30	Traffic Stop	GRAND AVE Paonia, CO	PPD	PPD	CIT
19:55:14	Traffic Stop	MAIN AVE, Paonia, CO	PPD		CIT
Total Incidents for this Date: 4					

Date Occurred: 02/04/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:45:20	Traffic Stop	GRAND AVE Paonia, CO	PPD	PPD	
17:52:01	Parking Problem	MAIN ST, Paonia, CO	PPD	PPD	
18:58:19	DUI	ONARGA AVE, Paonia, CO	PPD	PPD	A
20:41:29	Traffic Stop	MAIN AVE, Paonia, CO	PPD		CIT
Total Incidents for this Date: 4					

Date Occurred: 02/05/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:05:41	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT
13:59:28	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT
14:23:28	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	CIT
17:36:32	AGENCY ASSIST	CITY MARKET, Hotchkiss, CO	PPD	HPD	AA
Total Incidents for this Date: 4					

Date Occurred: 02/06/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:25:28	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT
13:46:35	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
22:05:20	THEFT	GRAND AVE, Paonia, CO	PPD	PPD	
22:27:57	Extra Patrol	OAK AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 4					

Date Occurred: 02/07/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:29:57	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
15:25:20	Wanted Person	BOX ELDER AVE, Paonia, CO	PPD	PPD	A
15:47:10	RESTR/PROT ORDR	BOX ELDER AVE, Paonia, CO	PPD	PPD	
17:08:57	DRUG VIOLATION	BOX ELDER AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 4**Date Occurred:** 02/08/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:36:45	CRIM MISCHIEF	4th ST, Paonia, CO	PPD	PPD	
15:09:41	Traffic Stop	ORCHARD AVE, Paonia, CO	PPD	PPD	CIT
19:02:35	CITIZEN ASSIST	SAMUEL WADE RD & STAHL RD, Paonia, CO	PPD	PPD	
20:34:07	AGENCY ASSIST	HIGHWAY 133, Paonia, CO	PPD	DIST3	AA

Total Incidents for this Date: 4**Date Occurred:** 02/09/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:01:56	CITIZEN ASSIST	PAN AMERICAN AVE, Paonia, CO	PPD	PPD	
13:15:27	AGENCY ASSIST	O RD, Paonia, CO	PPD	DIST3	AA

Total Incidents for this Date: 2**Date Occurred:** 02/11/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:26:29	Information	MEADOWBROOK BLVD; Paonia, CO	PPD	PPD	
15:00:00	Information	GRAND AVE,, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2**Date Occurred:** 02/12/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:33:25	VIN INSPECTION	GRAND AVE Paonia, CO	PPD		
10:45:55	Traffic Stop	PRICE RD & SAMUEL WADE RD, Paonia, CO	PPD		CIT
11:18:01	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT
11:44:03	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT
17:35:42	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	CIT
21:21:27	Traffic Stop	SAMUEL WADE RD & PRICE RD, Paonia, CO	PPD		CIT

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
Total Incidents for this Date: 6					

Date Occurred: 02/13/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:56:49	Information	GRAND AVE, Paonia, CO	PPD	PPD	
14:04:45	DUI	SAMUEL WADE RD, Paonia, CO	PPD	PPD	A
14:49:55	Code Enforce	GRAND AVE, Paonia, CO	PPD	PPD	VW
16:28:00	DRUG VIOLATION	SAMUEL WADE RD & CLOCK RD, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 4					

Date Occurred: 02/14/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:27:54	VIN INSPECTION	GRAND AVE; PAONIA POLICE, Paonia, CO	PPD	PPD	
15:00:00	Extra Patrol	GRAND AVE, Paonia, CO	PPD	PPD	
22:24:07	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	VW
Total Incidents for this Date: 3					

Date Occurred: 02/15/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:46:50	CITIZEN ASSIST	DORRIS AVE, Paonia, CO	PPD	PPD	
20:58:23	Traffic Stop	ONARGA AVE, Paonia, CO	PPD		VW
Total Incidents for this Date: 2					

Date Occurred: 02/16/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:59:13	Medical/transfe	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 02/17/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:44:07	CIVIL PROBLEM	MAIN AVE, Paonia, CO	PPD	PPD	
15:58:51	DRUG VIOLATION	MAIN AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 02/18/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:49:34	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
09:51:32	Information	MEADOWBROOK BLVDN, Paonia, CO	PPD	PPD	
11:07:48	CIVIL PROBLEM	MAIN AVE, Paonia, CO	PPD	PPD	
11:52:18	Wanted Person	MAIN AVE, Paonia, CO	PPD	PPD	A
19:09:08	DRUG VIOLATION	GRAND AVE, Paonia, CO	PPD	PPD	
20:01:05	SUSPICIOUS	ONARGA AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 6

Date Occurred: 02/19/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:56:39	Traffic Stop	NIAGARA AVE, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 1

Date Occurred: 02/20/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:58:18	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	
15:46:01	FRAUD	MAIN AVE, Paonia, CO	PPD	PPD	
15:57:35	ANIMAL PROBLEM	CEDAR DR, Paonia, CO	PPD	PPD	
22:56:50	Noise Complaint	2ND ST, Paonia, CO	PPD	PPD	VW
23:40:18	DUI	MAIN AVE, Paonia, CO	PPD	PPD	A

Total Incidents for this Date: 5

Date Occurred: 02/21/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:29:08	FRAUD	3RD ST, Paonia, CO	PPD	PPD	
15:41:35	WELFARE CHECK	DELTA AVE, Paonia, CO	PPD	PPD	
16:05:09	CITIZEN ASSIST	MAIN AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 02/22/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:18:32	Code Enforce	MAIN AVE, Paonia, CO	PPD	PPD	WW
17:26:21	LOST/FOUND PROP	BOX ELDER AVE, Paonia, CO	PPD	PPD	
18:44:00	VIN INSPECTION	BOX ELDER AVE., Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 02/23/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:07:03	SUSPICIOUS	ORCHARD AVE, Paonia, CO	PPD	PPD	
16:20:09	CITIZEN ASSIST	NIAGARA AVE, Paonia, CO	PPD	PPD	

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
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Total Incidents for this Date: 2

Date Occurred: 02/24/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:30:32	Information	MAIN AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 02/25/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:47:13	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 02/26/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:43:18	Traffic Stop	SAMUEL WADE RD & PRICE RD, Paonia, CO	PPD	PPD	CIT
16:59:39	SUSPICIOUS	NORTH FORK AVE, Paonia, CO	PPD	PPD	
19:29:53	Traffic Stop	2nd St., Paonia, CO	PPD	PPD	VW
22:08:22	Traffic Stop	Grand Ave., Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 4

Date Occurred: 02/27/25

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:27:35	CRIM MISCHIEF	HAWKS HAVEN RD / BLM ACCESS, Paonia, CO	PPD		
18:03:15	Medical/transfe	GRAND AVE, Paonia, CO	PPD	PPD	
23:13:12	Extra Patrol	GRAND AVE, Paonia, CO	PPD	PPD	
23:18:56	Extra Patrol	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 4

Total reported: 77

AA-3, A-6, CIT-17, VW-4, WW-1

AA=AGENCY ASSIST

A= ARREST

CIT=CITATION

VW=VERBAL WARNING

WW=WRITTEN WARNING

Report Includes:

All dates between `00:00:01 02/01/25` and `00:00:01 02/28/25`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Public Hearing - Berg Harvest
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	March 11, 2025
BACKGROUND:	POSTPONED Due to some things coming up, we are rescheduling this public hearing to a later date. We respectfully request that you remove this item from the agenda. Thank you!
BUDGET:	
RECOMMENDATION:	
ATTACHMENT:	



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Public Hearing - Fiona's Bartique - Modification of Premises to add a Sidewalk Serving Area
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	March 11, 2025
BACKGROUND:	Fiona's Bartique has recently opened and would like to now modify their existing license perimeter and add a sidewalk service area in front.
BUDGET:	
RECOMMENDATION:	
ATTACHMENT:	Fiona's Bartique application for Modification of Premises to add a sidewalk service area.

Instruction Sheet for Permit Application and Report of Changes

For All Sections, Complete Questions on Page 2

☐ Section A

To Register or Change Managers, check the appropriate box in section A and complete question 10 on page 6. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

☐ Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 8 for Oath of Applicant signature.

☒ Section C

Check the appropriate box in section C and proceed below.

For a Retail Warehouse Storage Permit, go to page 4 complete questions in the section (be sure to check the appropriate box). Submit the necessary information and proceed to page 8 for Oath of Applicant signature. Submit to the State Licensing Authority for approval.

For a Wholesale Branch House Permit, go to page 4 and complete questions in the section (be sure to check the appropriate box). Submit the necessary information and proceed to page 8 for Oath of Applicant signature. Submit to the State Licensing Authority for approval.

To Change Trade Name or Corporation Name, go to page 4 and complete questions in the section (be sure to check the appropriate box). Submit the necessary information and proceed to page 8 for Oath of Applicant signature. Retail Liquor License submit to the Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to the State Liquor Licensing Authority.

To modify Premises, or add Sidewalk Service Area, go to page 7 and complete all questions. Submit the necessary information and proceed to page 8 for Oath of Applicant signature. Retail Liquor License submit to the Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to the State Liquor Licensing Authority.

For Optional Premises go to page 7 and complete all questions. Submit the necessary information and proceed to page 8 for Oath of Applicant signature. Retail Liquor License submit to the Local Liquor Licensing Authority (City or County).

To Change Location, go to page 5 and complete questions in the section. Submit the necessary information and proceed to page 8 for Oath of Applicant signature. Retail Liquor License submit permit application or report of change to the Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to the State Liquor Licensing Authority.

Noncontiguous or Primary Manufacturing Location Change, go to page 6, and complete questions in the section. Use this section to make a current Noncontiguous Manufacturing Location into a Primary Manufacturing Location, or a Primary Manufacturing Location into a Noncontiguous Manufacturing Location. To be eligible for a Noncontiguous or Primary Manufacturing Location Change, you must be a Colorado state licensed manufacturer pursuant to section 44-3-402 or 44-3-403, C.R.S.

Campus Liquor Complex Designation, go to page 8 and complete questions in the section. Submit the necessary information and proceed to page 8 for Oath of Applicant signature.

To add another Related Facility to an existing Resort or Campus Liquor Complex, go to page 8 and complete questions in the section.

DR 8442 (12/11/24)
 COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 PO BOX 17087
 Denver CO 80217-0087
 (303) 205-2300

Permit Application and Report of Changes

All Answers Must Be Printed in Black Ink or Typewritten

Applicant is a ☐ Corporation ☐ Individual ☐ Partnership ☒ Limited Liability Company

License Number

03-21403

Name of Licensee

Fiona's Bartique / Rene Verdun Owner

Trade Name of Establishment (DBA)

Fiona's Bartique

Address of Premises (specify exact location of premises)

130 Grand Ave

City

Paoia

County

Delta

State

CO

ZIP Code

81428

Business Email Address

fionasbartique@gmail.com

Owner
Business Phone Number

[REDACTED]

Select the Appropriate Section Below and Reference the Instructions on Page 1.

Section A – Manager

- ☐ Manager's Registration (Hotel & Restaurant)..... \$30.00
- ☐ Manager's Registration (Tavern)..... \$30.00
- ☐ Manager's Registration (Lodging Facility)..... \$30.00
- ☐ Manager's Registration (Entertainment Facility)..... \$30.00
- ☐ Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.)..... No Fee

Please note that Manager's Registration for Hotel & Restaurant, Lodging Facility, Entertainment Facility, and Tavern licenses requires a local fee with submission to the local licensing authority as well. Please reach out to local licensing authorities directly regarding local processing and fees.

Section B – Duplicate License

- ☐ Duplicate License \$50.00

Section C

- ☐ Retail Warehouse Storage Permit (each)..... \$100.00
- ☐ Wholesale Branch House Permit (each)..... \$100.00
- ☐ Change Corporation or Trade Name Permit (each)..... \$50.00
- ☐ Change Location Permit (each)..... \$150.00
- ☐ Noncontiguous or Primary Manufacturing Location Change..... \$150.00
- ☒ Change, Alter or Modify Premises.....\$150.00 x ☐ Total Fee: **150.00**
- ☐ Addition of Optional Premises to Existing Hotel/Restaurant.....\$100.00 x ☐ Total Fee:
- ☐ Addition of Related Facility to an Existing Resort or Campus Liquor Complex.....\$160.00 x ☐ Total Fee:
- ☐ Campus Liquor Complex Designation..... No Fee
- ☐ Sidewalk Service Area..... \$75.00

Do Not Write in This Space – For Department of Revenue Use Only

Date License Issued

License Account Number

Period

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

Total Amount Due.....

\$

Storage Permit

Retail Warehouse Storage Permit or a Wholesalers Branch House Permit

☐ **Retail Warehouse Permit for:**

☐ On-Premises Licensee (Taverns, Restaurants etc.)

☐ Off-Premises Licensee (Liquor stores)

☐ **Wholesalers Branch House Permit**

Address of Storage Premises

City

County

ZIP Code

Attach a deed/lease or rental agreement for the storage premises.

Attach a detailed diagram of the storage premises.

Change Trade Name or Corporate Name

☐ Change of Trade Name/DBA only

☐ Corporate Name Change (Attach the following supporting documents)

1. Certificate of Amendment filed with the Secretary of State, or
2. Statement of Change filed with the Secretary of State, and
3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.

Old Trade Name

New Trade Name

Old Corporate Name

New Corporate Name

Change of Location

Note to Retail Licensees: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.

Date filed with Local Authority	Date of Hearing

Address of current premises.

Address

City	County	ZIP Code

Address of proposed New Premises
(Attach copy of the deed or lease that establishes possession of the premises by the licensee)

Address

City	County	ZIP Code

New mailing address if applicable.

Address

City	County	State	ZIP Code

Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.

Noncontiguous or Primary Manufacturing Location Change

Select the option that applies to your situation:

- ☐ Make a current Primary Manufacturing Location (Location 1) into a Noncontiguous Location (Location 2); **or**
- ☐ Make a current Noncontiguous Manufacturing Location (Location 1) into a Primary Manufacturing Location (Location 2).

Address of Location 1:

Address

City

County

ZIP Code

Address of Location 2:

Address

City

County

ZIP Code

Change of Manager

Change of Manager or to **Register the Manager** of a Tavern, Hotel and Restaurant, Lodging Facility and Entertainment Facility liquor license or licenses pursuant to section 44-3-301(8), C.R.S.

Change of Manager

Former Manager's Name

New Manager's Name

Date of Employment

Has manager ever managed a liquor licensed establishment?..... ☐ Yes ☐ No

Does manager have a financial interest in any other liquor licensed establishment?..... ☐ Yes ☐ No

If yes, give name and location of establishment

Modify Premises or Addition of Optional Premises, Related Facility, or Sidewalk Service Area

Note: Licensees may not modify or add to their licensed premises until approved by state and local authorities.

(a) Describe change proposed

Outdoor Seating on sidewalk. From front wall of building to the curb is 10 feet. We propose a six foot seating area on the sidewalk.

(b) If the modification is temporary, when will the proposed change:

Start (month/day/year)

End (month/day/year)

Note: The total state fee for temporary modification is \$300.00

(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?.....

☐ Yes

☒ No

(If yes, explain in detail and describe any exemptions that apply)

(d) Is the proposed change in compliance with local building and zoning laws?..... ☒ Yes ☐ No

(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises?.....

☒ Yes

☒ No

(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.

(g) Attach any existing lease that is revised due to the modification.

(h) For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), 1 C.C.R. 203-2, include documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.

Campus Liquor Complex Designation

An institution of higher education or a person who contracts with the institution to provide food services
I wish to designate my existing:

Liquor License Type	Liquor License Number

to a Campus Liquor Complex..... ☐ Yes ☐ No

Additional Related Facility

To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the
Related Facility and include the address and an outlined drawing of the Related Facility Premises.

Address of Related Facility

Address

City State ZIP Code

Outlined diagram provided..... ☐ Yes ☐ No

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all
attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Print Name	Title
Rene Verdun	Owner
Electronic signature is not accepted, physical signature is required.	Date (MM/DD/YY)
Rene Verdun	2.3.25

Report and Approval of Local Licensing Authority (City / County)

The foregoing application has been examined and the premises, business conducted and character of
the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable
provisions of Title 44, Articles 4 and 3, C.R.S., as amended. Therefore, This Application is Approved.

Local Licensing Authority (City or County)	Date filed with Local Authority	
Electronic signature is not accepted, physical signature is required.	Title	Date (MM/DD/YY)

Report of State Licensing Authority

The foregoing has been examined and complies with the filing requirements of Title 44, Article 3,
C.R.S., as amended.

Electronic signature is not accepted, physical signature is required.	Title	Date (MM/DD/YY)

Town of Paonia
PO Box 460
214 Grand Avenue
Paonia CO 81428-0460

(970) 527-4101

Receipt No: 6.000004372

Feb 12, 2025

FIONAS BARTIQUE LLC

Previous Balance:		.00
App. Fees, Licenses & Permits - Liquor License MOD OF PREM 2025		150.00
Total:		150.00
Check	Check No: 1091	150.00
Total Applied:		150.00
Change Tendered:		.00

02/12/2025 11:35 AM

PAID
FEB 12 2025
TOWN OF PAONIA
214 GRAND AVENUE



Franklinburg curb is 10ft
we propose a 6 foot wide area
for outdoor seating.

① SITE PLAN AND AREA OF WORK COPY 1
1" = 10'-0"

130 GRAND AVENUE
PAONIA, CO 81428



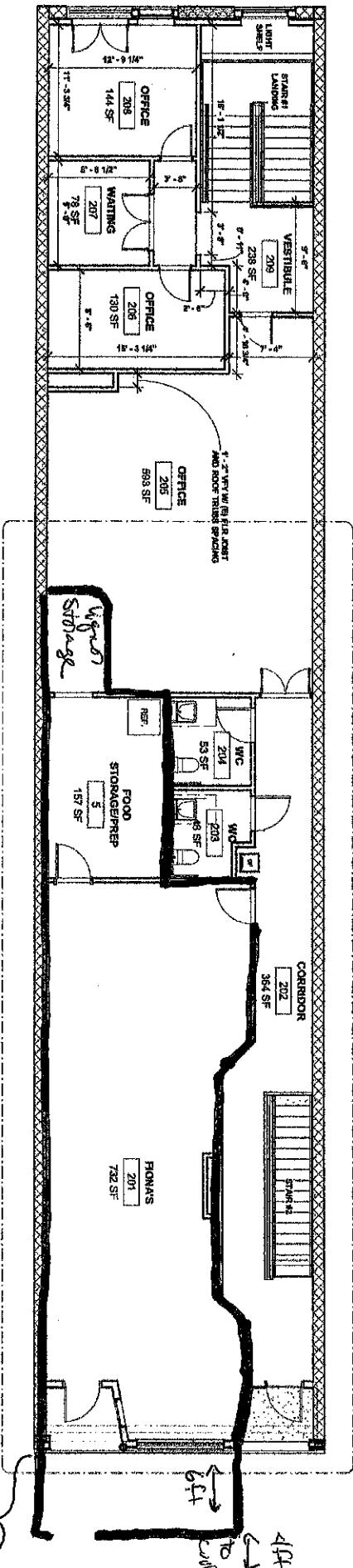
SCALE 1" = 10'-0"

SCALE $1'' = 10^4 \sigma$

JOB NUMBER: 051400

SHEET:

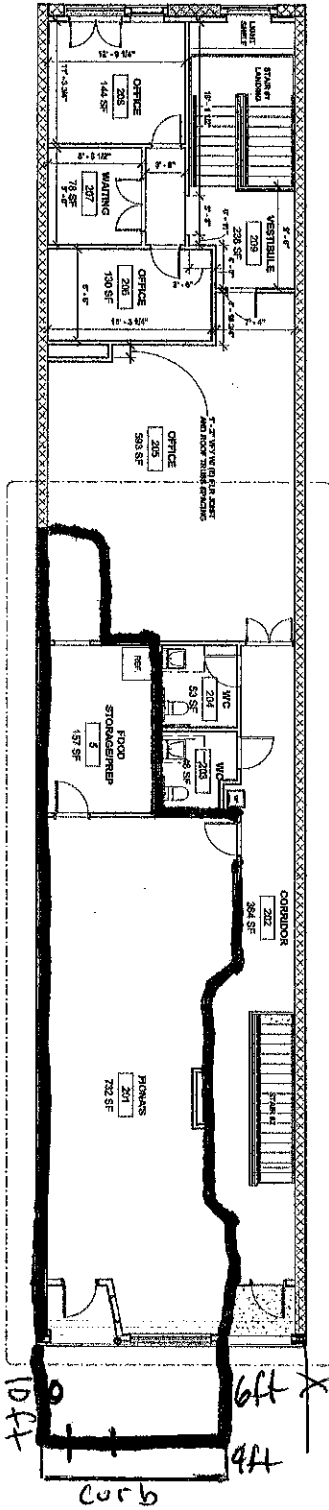
A100



① MAIN LEVEL - EXISTING FLOOR PLAN
3/16" = 1'-0"

10 ft
from
building to
curb

FIONA'S - AREA
OF WORK



① MAIN LEVEL - EXISTING FLOOR PLAN
3/10 = 1/8"

FIONA'S - AREA
OF WORK



PDG
ENGINEERING
PO Box 1772
PAONIA, CO 81428
970.576.5716

FIONA'S
130 GRAND AVENUE
PAONIA, CO 81428

ISSUED:	REVISION:
1/20/20	1/20/20
2/20/20	2/20/20
3/20/20	3/20/20
4/20/20	4/20/20
5/20/20	5/20/20
6/20/20	6/20/20
7/20/20	7/20/20
8/20/20	8/20/20
9/20/20	9/20/20
10/20/20	10/20/20
11/20/20	11/20/20
12/20/20	12/20/20

A200

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Postage	\$0.73	
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Street and Apt. No., or PO Box No.	PO Box 682	
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Postage	\$0.73	
Total Postage and Fees	\$9.68	
Sent To	Nicholas Lypps Revocable Trust	
Street and Apt. No., or PO Box No.	PO Box 356	
City, State, ZIP+4 [®]	Paonia, CO 81428-0356	

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Boston, MA 02298

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☐ Certified Mail Restricted Delivery	\$0.00	
☐ Adult Signature Required	\$0.00	
☐ Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.73	
Total Postage and Fees	\$9.68	
Sent To	Pensco Trust - FBO: Michael Jacks	
Street and Apt. No., or PO Box No.	PO Box 981012	
City, State, ZIP+4 [®]	Boston, MA 02298-1012	

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Evergreen, CO 80439

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Postage \$0.73

Total Postage and Fees \$9.68

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Street and Apt. No., or PO Box No. 28506 Little B's Horn Dr.
City, State, ZIP+4® Evergreen, CO 80439-6314

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Postage \$0.73

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City, State, ZIP+4® Paonia, CO 81428-0100

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Crested Butte, CO 81224

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☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.73

Total Postage and Fees \$9.68

Sent To Donald Smith
Street and Apt. No., or PO Box No. PO Box 1658
City, State, ZIP+4® Crested Butte, CO 81224-1658

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Extra Services & Fees (check box, add fee as appropriate)

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☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.73

Total Postage and Fees \$9.68

Sent To Rjm Rentals LLC
Street and Apt. No., or PO Box No. PO Box 854
City, State, ZIP+4® Paonia, CO 81428-0854

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Paonia, CO 81428

Certified Mail Fee \$4.85 0541 07

Extra Services & Fees (check box, add fee as appropriate)

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☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.73

Total Postage and Fees \$9.68

Sent To Michael Jackson
Street and Apt. No., or PO Box No. PO Box 74
City, State, ZIP+4® Paonia, CO 81428-0074

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Madison, WI 53717

Certified Mail Fee \$4.85 0541 07

Extra Services & Fees (check box, add fee as appropriate)

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☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.73

Total Postage and Fees \$9.68

Sent To Delta County Telecom
Street and Apt. No., or PO Box No. 525 Junction Rd.
City, State, ZIP+4® Madison, WI 53717-2152

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Cedarhurst, NY 11516

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☐ Return Receipt (electronic)	\$0.00	
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☐ Adult Signature Required	\$0.00	
☐ Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.73	
Total Postage and Fees	\$9.68	

Postmark Here

02/20/2025

Sent To
Biller Gulch LLC
Street and Apt. No., or PO Box No.
75 Columbia Ave
City, State, ZIP+4®
Cedarhurst, NY 11516-2411

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

U.S. Postal Service
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Paonia, CO 81428

Certified Mail Fee	\$4.85	0541
Extra Services & Fees (check box, add fee as appropriate)	\$4.10	07
☐ Return Receipt (hardcopy)	\$0.00	
☐ Return Receipt (electronic)	\$0.00	
☐ Certified Mail Restricted Delivery	\$0.00	
☐ Adult Signature Required	\$0.00	
☐ Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.73	
Total Postage and Fees	\$9.68	

Postmark Here

02/20/2025

Sent To
Pollinate Paonia LLC
Street and Apt. No., or PO Box No.
1866 Harding Rd
City, State, ZIP+4®
Paonia, CO 81428-6130

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Gunnison, CO 81230

Certified Mail Fee	\$4.85	0541
Extra Services & Fees (check box, add fee as appropriate)	\$4.10	07
☐ Return Receipt (hardcopy)	\$0.00	
☐ Return Receipt (electronic)	\$0.00	
☐ Certified Mail Restricted Delivery	\$0.00	
☐ Adult Signature Required	\$0.00	
☐ Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.73	
Total Postage and Fees	\$9.68	

Postmark Here

02/20/2025

Sent To
Frame Lypps Revocable Trust
Street and Apt. No., or PO Box No.
158 Mystery Ln
City, State, ZIP+4®
Gunnison, CO 81230-8819

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

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Paonia, CO 81428

Certified Mail Fee	\$4.85	0541
Extra Services & Fees (check box, add fee as appropriate)	\$4.10	07
☐ Return Receipt (hardcopy)	\$0.00	
☐ Return Receipt (electronic)	\$0.00	
☐ Certified Mail Restricted Delivery	\$0.00	
☐ Adult Signature Required	\$0.00	
☐ Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.73	
Total Postage and Fees	\$9.68	

Postmark Here

02/20/2025

Sent To
Robert Holt
Street and Apt. No., or PO Box No.
PO Box 23
City, State, ZIP+4®
Paonia, CO 81428-0023

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Houston, TX 77031

Certified Mail Fee	\$4.85	0541
Extra Services & Fees (check box, add fee as appropriate)	\$4.10	07
☐ Return Receipt (hardcopy)	\$0.00	
☐ Return Receipt (electronic)	\$0.00	
☐ Certified Mail Restricted Delivery	\$0.00	
☐ Adult Signature Required	\$0.00	
☐ Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.73	
Total Postage and Fees	\$9.68	

Postmark Here

02/20/2025

Sent To
Vanessa McMahan
Street and Apt. No., or PO Box No.
945 McAllee
City, State, ZIP+4®
Houston, TX 77031-1103

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Delta, CO 81416

Certified Mail Fee	\$4.85	0541
Extra Services & Fees (check box, add fee as appropriate)	\$4.10	07
☐ Return Receipt (hardcopy)	\$0.00	
☐ Return Receipt (electronic)	\$0.00	
☐ Certified Mail Restricted Delivery	\$0.00	
☐ Adult Signature Required	\$0.00	
☐ Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.73	
Total Postage and Fees	\$9.68	

Postmark Here

02/20/2025

Sent To
Delta County Joint School Dist. SC
Street and Apt. No., or PO Box No.
145 W. 4th St.
City, State, ZIP+4®
Delta, CO 81416-1839

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
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For delivery information, visit our website at www.usps.com®.

Paonia, CO 81428

Certified Mail Fee \$4.85

0541
07

Extra Services & Fees (check box, add fees as appropriate)

- ☐ Return Receipt (hardcopy) \$0.00
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postmark
Here

Postage \$0.73

Total Postage and Fees \$5.58

02/20/2025

Sent To

Tyson Schneller

Street and Apt. No., or PO Box No.

23 Alder Ct.

City, State, ZIP+4®

Paonia, CO 81428-2081

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9589 0710 5270 0665 1337 20



Office of the Town Clerk
Samira Vetter, Town Clerk
214 Grand Ave.
P.O. Box 460
Paonia, CO 81428
O: (970) 527-4101
F: (970) 527-4102

**TOWN OF PAONIA, COLORADO
NOTICE OF PUBLIC HEARING**

NOTICE is hereby given that the Town of Paonia Board of Trustees will hold a Public Hearing at 6:30 pm on Tuesday, March 11, 2025, at the Paonia Town Hall, 214 Grand Avenue, Paonia, CO 81428.

The purpose of the Public Hearing is to consider an application to modify a Tavern License and add a sidewalk service area, to Fiona's Bartique LLC dba Fiona's Bartique for the tavern premises located at 130 Grand Ave., Paonia, CO 81428. The managing member of Fiona's Bartique LLC is Rene Verduin, 40386 River Hollow Road, Paonia, CO 81428.

Any person may appear at the Public Hearing and be heard regarding the matters under consideration. For further information concerning the Public Hearing, please contact the Town Clerk at 970-527-4101 during regular business hours or send your comments to PO Box 460, Paonia CO 81428 or email them to paonia@townofpaonia.com

Dated the 12th day of February 2025.

TOWN OF PAONIA, COLORADO
Samira M Vetter
Town Clerk

AFFIDAVIT OF PUBLICATION

State of New Jersey, County of Burlington, ss:

Rebecca Bikul, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of Delta County Independent, a newspaper printed and published in the City of Delta, County of Delta, State of Colorado, and that this affidavit is Page 1 of 1 with the full text of the sworn-to notice set forth on the pages that follow, and the hereto attached:

PUBLICATION DATES:

Feb. 27, 2025

NOTICE ID: dLhnVAIXhz8QJ6wx7axu

PUBLISHER ID: DCI000783

NOTICE NAME: PN Fiona's MoP

Publication Fee: 15.48

I declare under penalty of perjury under the law of Colorado that the foregoing is true and correct.

(Signed) Rebecca Bikul

VERIFICATION

State of New Jersey
County of Burlington

Subscribed in my presence and sworn to before me on this: 02/28/2025



Notary Public

Notarized remotely online using communication technology via Proof.

LIZA ORTIZ
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires November 27, 2028

**TOWN OF PAONIA,
COLORADO
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Dated the 12th day of February 2025.

**TOWN OF PAONIA,
COLORADO**
Samira M Vetter
Town Clerk

Date: February 27, 2025
DCI000783

Modification sign

From Rene <fionasbartique@gmail.com>

Date Tue 2/18/2025 9:53 AM

To Ruben Santiago <RubenS@townofpaonia.com>; Samira V <SamiraV@townofpaonia.com>





Sent from my iPhone



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	#1 Consideration of Runway Repairs at North Fork Valley Airport.
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	March 11, 2025
BACKGROUND:	The runway at the North Fork Valley Airport is in need of repairs. Administrator Wynn will be available to give you more information on the project at the meeting on March 11, 2025.
BUDGET:	
RECOMMENDATION:	
ATTACHMENT:	North Fork Valley CIP Slope Repair

North Fork Valley

Slope/Drainage Repair Runway 6/24

Planned for 2025

Item	Spec	Description of Work	Quantity	Unit	Unit Price	Item Cost
1	C-105	Mobilization	1	LS	\$9,000.00	\$9,000.00
2		Temporary Berm for Construction Access	1	LS	\$10,000.00	\$10,000.00
3		Slope Preparation (6 end-northwest slope)	300	SY	\$50.00	\$15,000.00
4		Conduit Repair/Runway Edge Light Stabilization	1	LS	\$10,000.00	\$10,000.00
5		Shotcrete	28	CY	\$900.00	\$25,200.00
6		RipRap	1	LS	\$5,000.00	\$5,000.00
7		Embankment (Shoulder Improvement-6 end)	1500	CY	\$35.00	\$52,500.00
8		Embankment (Shoulder Improvement-24 end)	200	CY	\$35.00	\$7,000.00
Estimated Construction Cost						\$133,700.00
10% Contingency						\$14,000.00
Estimated Engineering & Admin Cost (Design, Bid & CA)						\$50,000.00
Total Estimated Project Cost						\$183,700.00





**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	New Aerators at Wastewater Treatment Plant
SUBMITTED BY:	Cory Heinigier - Public Works Director
DATE:	3/11/2025
BACKGROUND:	The current wastewater treatment is processed through a series of lagoons and surface aeration. The style of treatment currently used is a motor attached to a shaft that spins and aerates. The motor and aerator are mounted onto a pontoon boat and held by cables in the lagoon. The aerators currently used are insufficient and unreliable. Public Works (PW) is severely struggling to keep this style of aerating operable. Historically, they have been an issue and PW has been able to patch pieces together to get by. By manufacture design, our current aerating system should run “normal” 8 hours a day and would last 7 years before replacement is needed. We currently have to run them 24/7 and according to the specs they will last up to 180 days before failure and replacement. PW currently doesn’t have any spare aerators and manages to stay in compliance with 5 less aerators than needed. This is not ideal and comes with a high level of liability. Recently, PW has had a pontoon blow apart and a coupler on one of the shafts break apart. PW bought a motor and aerator last year and it has already failed. This style or aeration is dated and difficult to find parts without buying a whole new unit. Even if a new unit is purchased it’s been

	discovered they fail within a few months to a year. Respec Engineering and PW have also called many of their clients or people they know looking for parts to piece together our current aerators to get by until we can find an alternative system. In talking to other municipalities, we found that no one has had success with our current style and they have historically been problematic. PW has reached a point where patching equipment together is no longer an option. PW is working SGM and Respec Engineering to research readily available alternative aerator style options. Xtra Air, Triplepoint and Misco Water are the vendors that are available. Misco Water's style of aeration will allow PW to operate fewer aerators to stay compliant with effluent limits and permit requirements. We will also have access to more vendors for parts and service assistance. The other vendors that are readily available will require a permit change or modification that can take an extended amount of time.
BUDGET:	Machinery and Equipment 70-51-77 = \$132,000.00 but will still require a budget amendment due to part of the Machinery budget being allocated elsewhere.
RECOMMENDATION:	PW and SGM recommend purchasing 2- 20hp aerators and 2- 15hp aerators, from Misco Water, as our system requires a step down process before discharge. Totally approximately \$105,846.00. To save on Shipping PW will travel to pick them up. The Xtra air doesn't have the step down process that our current system needs. There are several unknowns of how it would work with our permit and system, but they have immediate solutions if needed. Misco water has the whole process readily available and we have the capacity to install them in house. This is why PW recommends Misco Water over Xtra Air

ATTACHMENT:	Attachment A- Xtra Air Attachment B - Misco Water Attachment C - Triplepoint



AERATOR
+ MIXING

86

SFA
enviro

AER-AS

AERATOR-MIXER



FLOATING SURFACE
AERATOR

 Aquaturbo



MAIN CHARACTERISTICS

Axial flow aerator with patented instantaneous radial discharge. World renowned for high aeration efficiency in field conditions due to maximum transfer of kinetic energy to water surface.

Installations range from small tanks to large lagoons due to high mixing and oxygen dispersion characteristic in the form of an apple shaped flow.



ADVANTAGES

EXCELLENT EFFICIENCY IN WASTEWATER

MAINTAINS THE SAME O_2 IN EFFICIENCY OVER TIME

EXCEPTIONAL MIXING AND OXYGEN DISPERSION

ADAPTABLE TO SUIT VARIED WATER LEVELS

WATER LEVEL DOES NOT AFFECT EFFICIENCY

SUITABLE FOR VARIOUS LAGOONS, TANKS, OR DITCHES;
ANY SHAPE OR ANY SIZE

SUITABLE FOR FIXED AND VARIABLE SPEED FREQUENCY
OPERATION

UNPARALLELED WATER-COOLING CAPABILITIES - ADJUSTABLE
RATE

MINIMAL NOISE IN OPERATION

LOW-AEROSOL PRODUCTION AND LOW-ODOUR EMISSION

EASE OF INSTALLATION - EVEN WHILST THE PLANT REMAINS
ONLINE

MINIMAL MAINTENANCE

SIMPLICITY OF DESIGN AND OPERATION

NO GEARBOX, NO SUBMERGED BEARINGS, NO MECHANICAL
SEALS, NO BLOWERS, NO PIPEWORK, OR VALVES

LONG SERVICE LIFE - NO CONSUMABLE PARTS, NO MAJOR WEAR
SURFACES

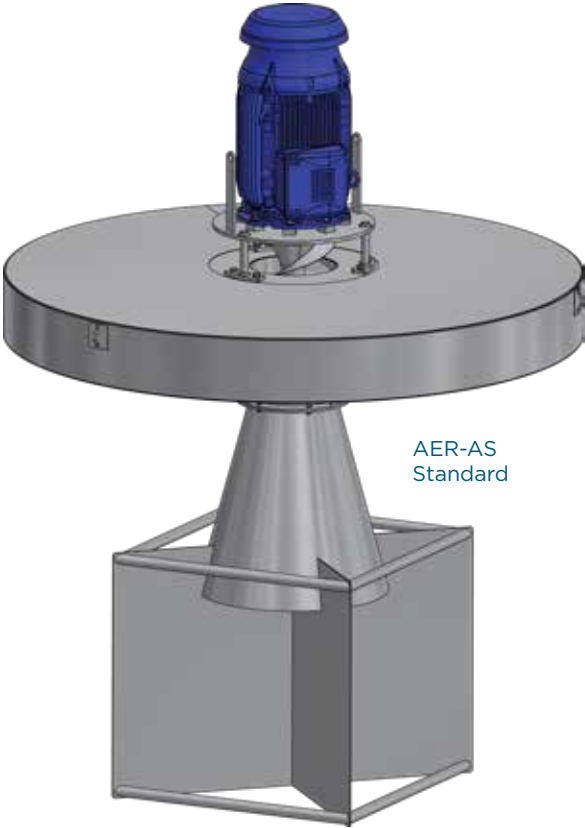
100% STAINLESS STEEL CONSTRUCTION

COMPONENTS

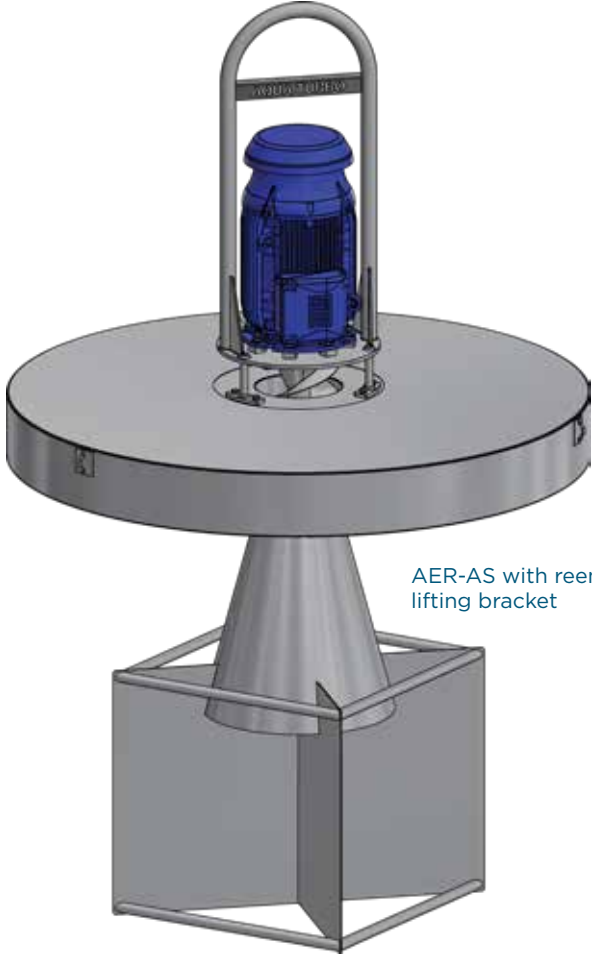
- High efficiency motor, mooring eyes
- Guiding tubes system
- Anti-vortex Vanes
- Cone-cross
- Soft-edge liner base
- ScrewPELLER®
- Large stabilisation cross
- 100% Stainless steel construction
- Anti-erosion plate

OPTIONS

- Alternate WEG paint plans and colours upon request
- WEG W3Seal* with brass labyrinth seal for ultimate ingress protection
- Tropicalised Windings -Internal paint system



AER-AS
Standard



AER-AS with reenforced
lifting bracket

CONSTRUCTION

- Reduce or extended draft suction cone cross-cone to suit water level
- 3 mooring eyes
- Alternate materials of construction
 - AISI 316L stainless steel; duplex stainless steel upon request
- Special cone-cross options to suit application -e.g., flow through design for oxidation ditch with varying flows characteristics

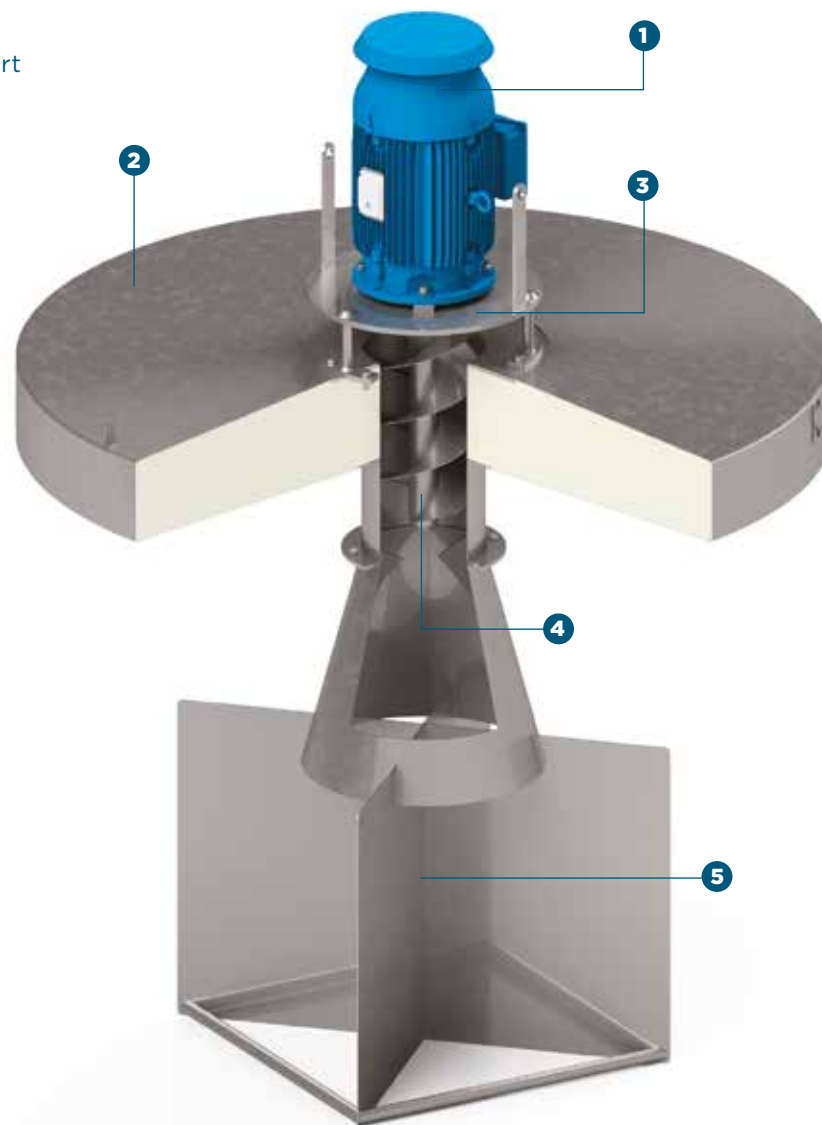
VARIOUS DRAFTS OPTIONS FOR SUCTION CONES

MIN drafts - STD draft - MAX draft

Each Aquaturbo AER-AS surface aerator has a standard depth suction cone with an associated min and max water level range. The draft can be reduced or extended within the operational limits of each model. Optimum mixing and oxygen transfer is achieved when the correct draft is selected to suit the water level.

STANDARD CONFIGURATION

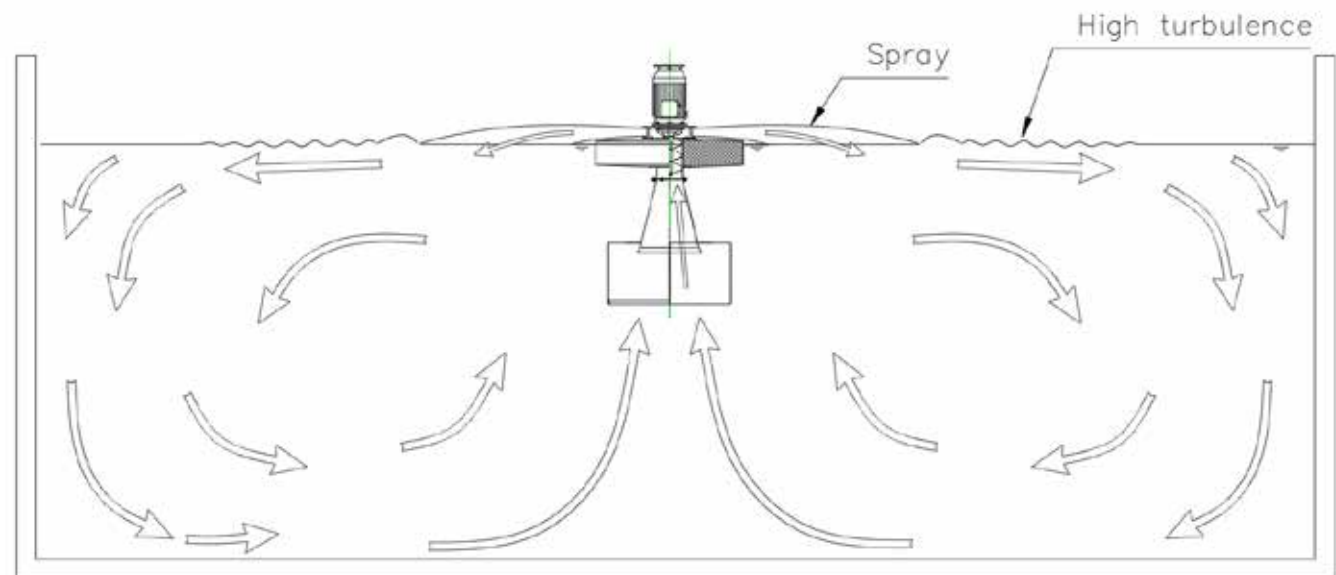
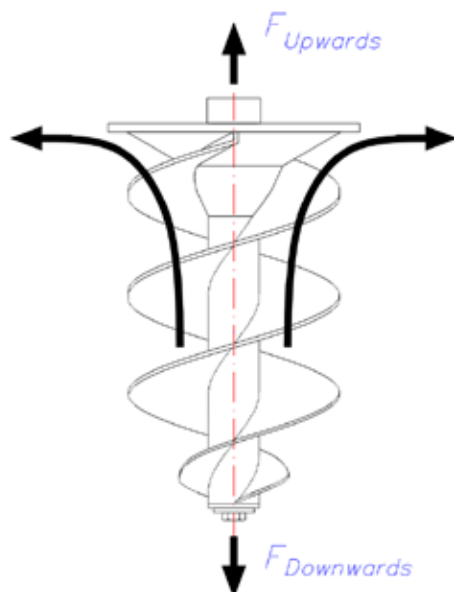
- 1 Motor
- 2 Float
- 3 Flange Support
- 4 Screweller®
- 5 Cross



WORKING PRINCIPLE AER-AS

The Aquaturbo® functions as an open pump. The mixed liquor of wastewater and activated sludge is aspirated via the suction cone. The unique Aquaturbo® Screwpeller® pumps the liquid axially up through the cylindrical volute, bends the liquid flow from axial to radial, and ensures that maximum kinetic energy is transferred to the water surface.

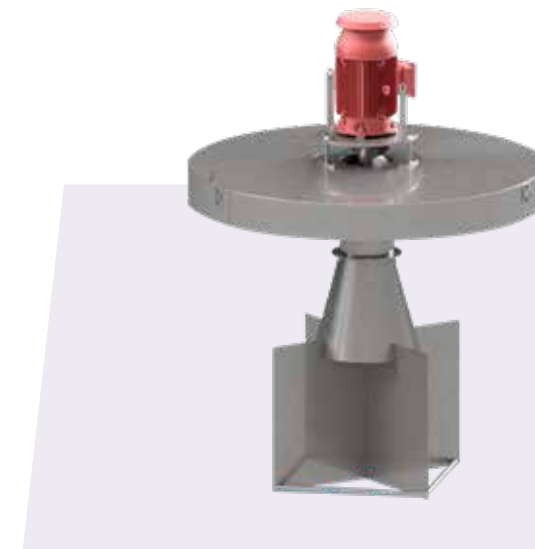
Whilst transferring the maximum kinetic energy to the water, the Screwpeller® achieves a high performance in pumping and oxygen transfer. Due to the design of the Screwpeller®, the forces on the bearings are very low, so standard bearings can be used.



MOTOR DETAILS

Multiple combinations are possible.

- 1 Motor with remote greasing & easy access greasing system
- 2 Motor with stainless steel raincover
- 3 Motor with smart monitoring



1



2



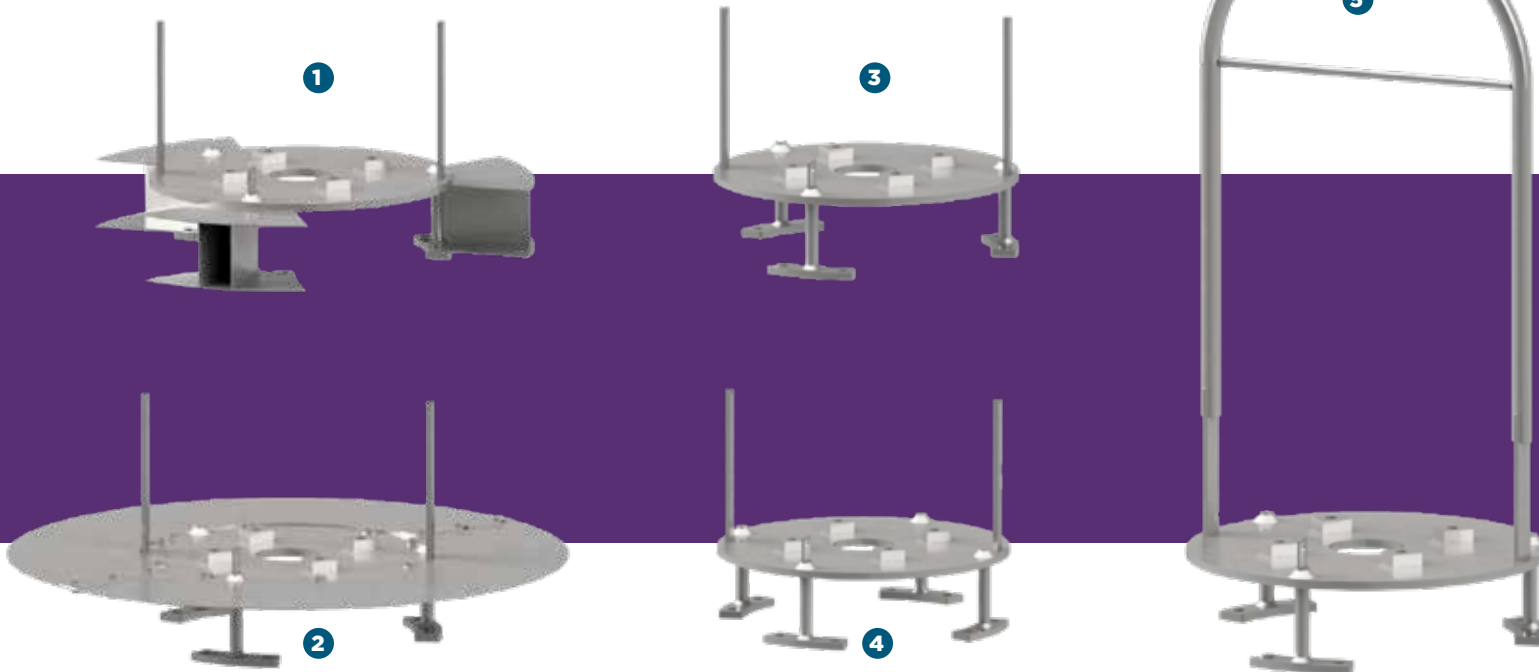
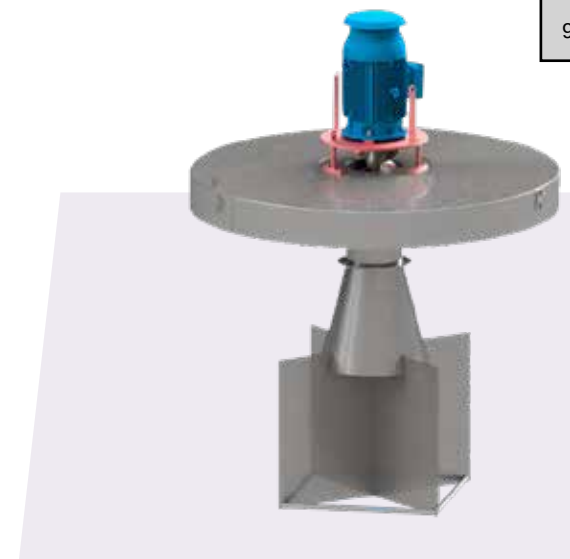
3



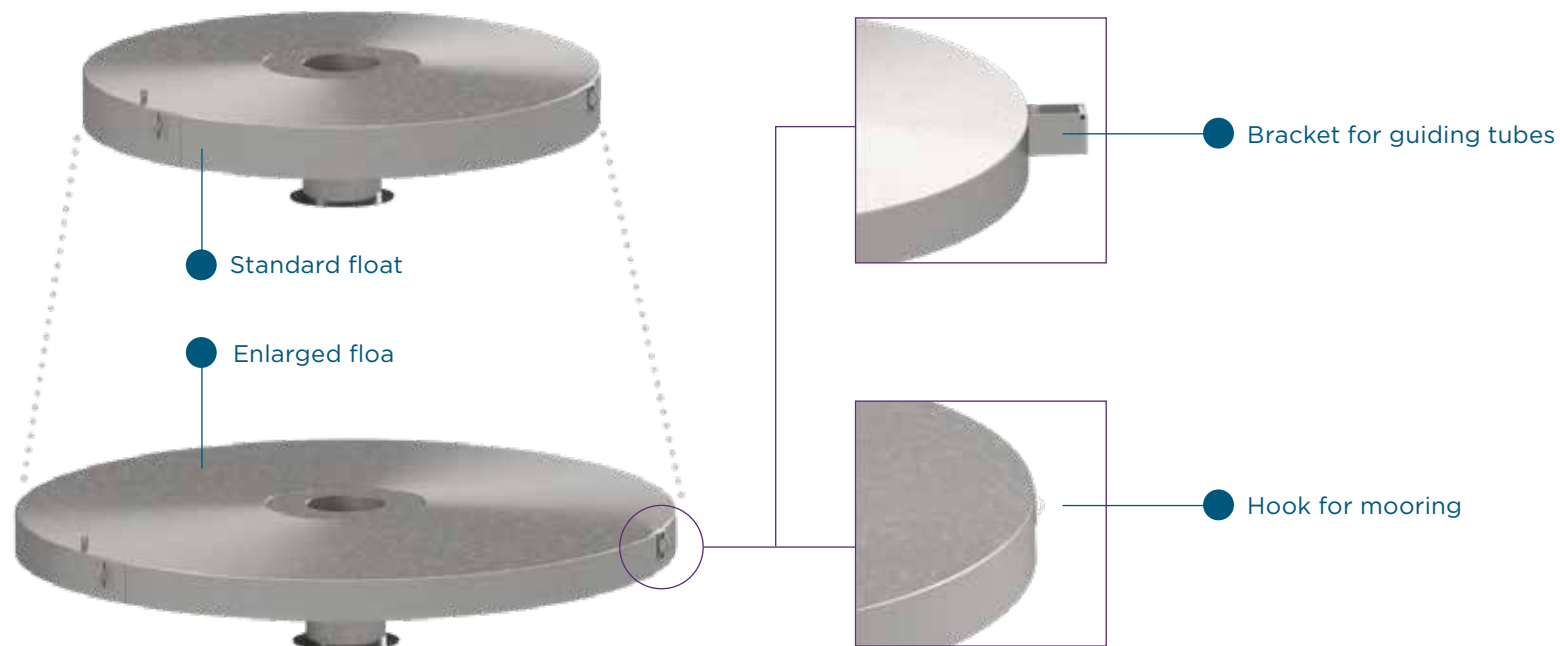
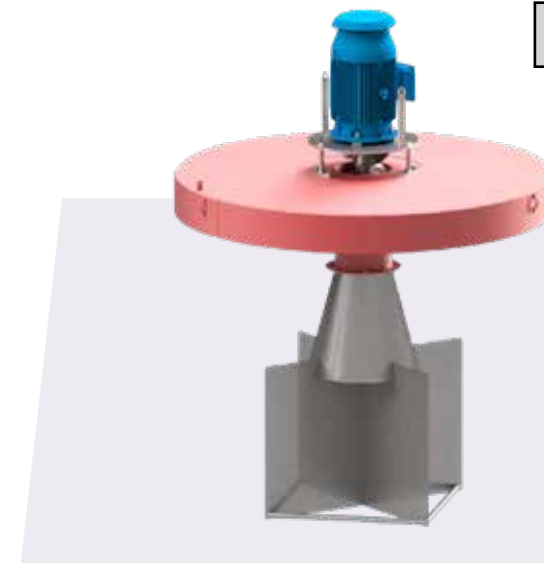
FLANGE SUPPORT DETAILS

Multiple combinations are possible.

- ❶ Flange support with anti ragging brackets
- ❷ Flange support with deflector plate
- ❸ 3-leg flange support
- ❹ 4-leg flange support
- ❺ Flange support with lifting bracket



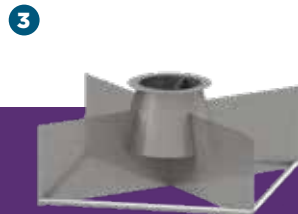
FLOAT DETAILS



CROSS DETAILS

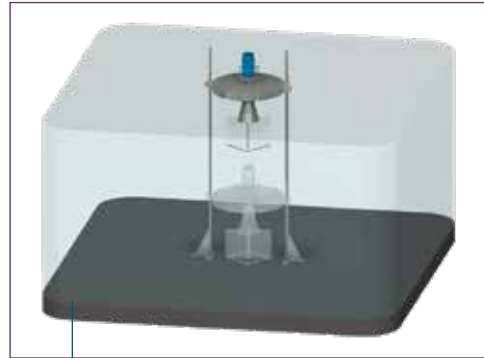
Multiple combinations are possible.

- 1 Shortened cone cross
- 2 Standard cone cross
- 3 Extended cone cross
- 4 Cage cone cross
- 5 Cone cross with anti-erosion plate
- 6 Open cone cross
- 7 Cone cross with liner protection
- 8 Cone cross with mixer unit

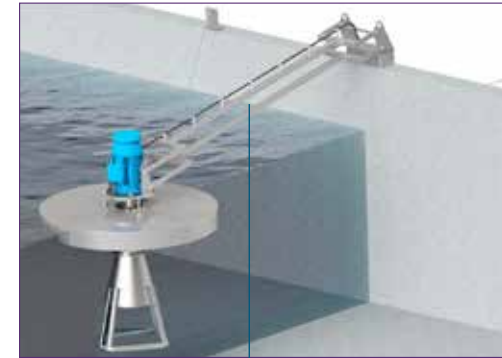


MOORING DETAILS

Multiple combinations are possible.



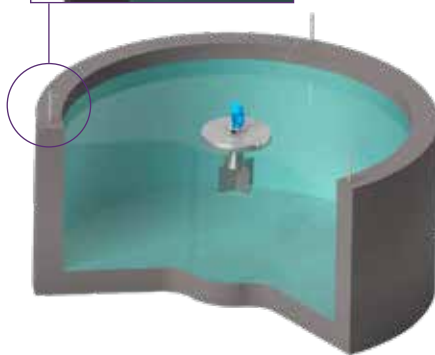
● With guiding tubes



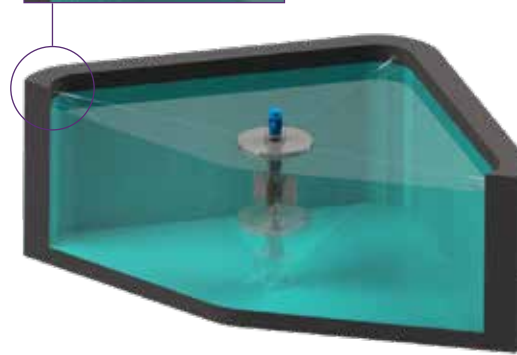
● With double hinged arm



Mooring cables with mooring poles



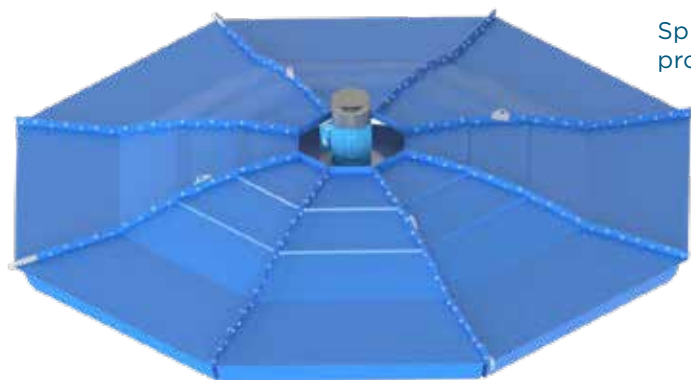
Mooring cables with springs and wall brackets



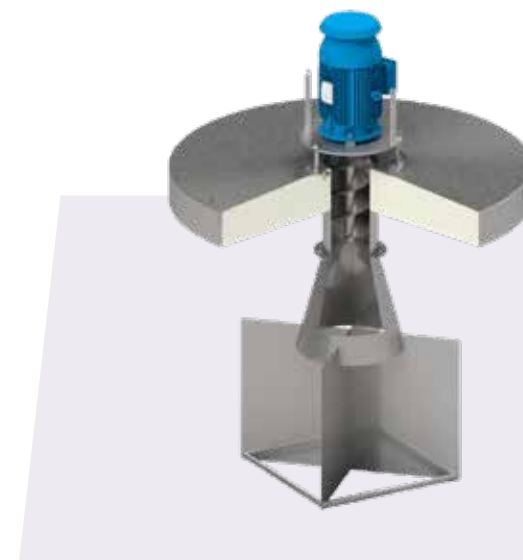
Mooring cable guide brackets



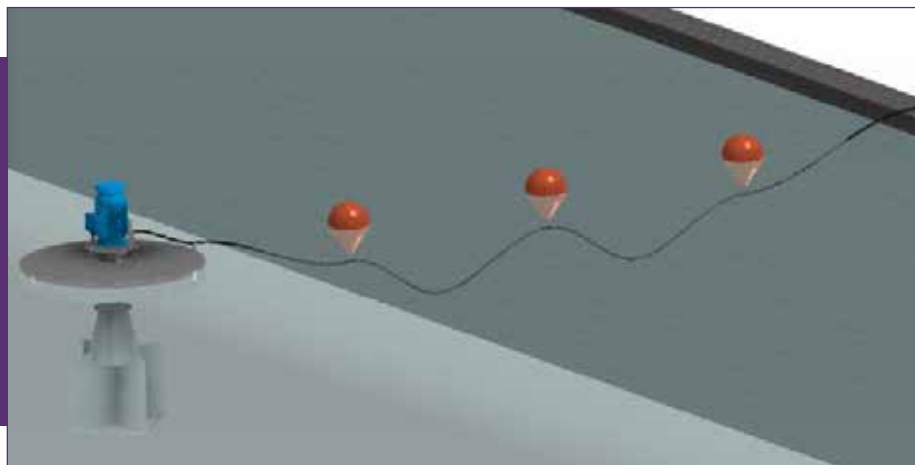
OTHER ACCESSOIRES



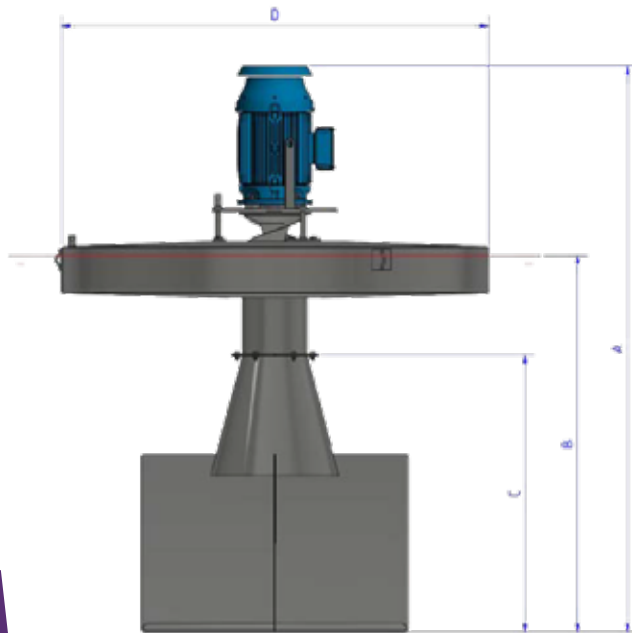
Splash and noise
protection cover



Electrical cable floats



TECHNICAL DATA



WATER LEVELS			
Min waterlevel at min draft*	Min waterlevel at standard draft*	Max waterlevel at standard draft	Max waterlevel at max draft
m	m	m	m

SERIES 24 4Pol ± 1500 rpm

Model	kW	rpm	m	m	m	m
AER-AS 0075-24	0.75	1455	0.63	0.98	1.80	2.80
AER-AS 0110-24	1.1	1460	0.69	1.00	1.90	2.90
AER-AS 0150-24	4.5	1455	0.71	1.05	2.05	3.05
AER-AS 0220-24	2.2	1440	0.74	0.98	2.20	3.20
AER-A S0300-24	3	1440	0.74	1.06	2.40	3.40
AER-AS 0400-24	4	1450	0.80	1.11	2.50	3.50
AER-AS 0550-24	5.5	1465	0.85	1.26	2.60	3.60
AER-AS 0750-24-24	7.5	1465	0.90	1.33	2.80	3.80
AER-AS 1100-24	11	1470	1.00	1.46	3.00	4.00
AER-AS 1500-24	15	1470	1.08	1.53	3.20	4.70
AER-AS 1850-24	18.5	1470	1.10	1.73	3.30	4.80
AER-AS 2200-24	22	1475	1.10	1.83	3.40	4.90
AER-AS 3000-24	30	1480	1.20	2.14	3.60	5.10
AER-AS 3700-24	37	1480	1.24	2.08	3.80	5.30
AER-AS 4500-24	45	1480	1.26	2.16	3.90	5.40
AER-AS 5500-24	55	1480	1.38	2.30	4.00	5.50

SERIES 16 6Pol ± 1000 rpm

Model	kW	rpm	m	m	m	m
AER-AS0750-16	7.5	975	1.00	1.45	2.90	3.90
AER-AS1100-16	11	975	1.09	1.68	3.10	4.10
AER-AS1500-16	15	975	1.10	1.75	3.30	4.80
AER-AS1850-16	18.5	975	1.15	2.11	3.40	4.90
AER-AS2200-16	22	980	1.20	2.13	3.55	5.05
AER-AS3000-16	30	985	1.20	2.17	3.80	5.30
AER-AS3700-16	37	985	1.26	2.28	3.90	5.40
AER-AS4500-16	45	990	1.35	2.35	4.05	5.55
AER-AS5500-16	55	990	1.49	2.47	4.20	5.95
AER-AS7500-16	75	990	1.60	2.86	4.50	6.25
AER-AS9000-16	90	990	1.60	3.05	4.65	6.40
AER-AS1100-16	110	990	1.90	2.95	4.80	6.55
AER-AS13200-16	132	990	1.90	2.93	5.00	6.75

SERIES 12 8Pol ± 750 rpm

Model	kW	rpm	m	m	m	m
AER-AS 3700-12	37	740	1.49	2.39	4.20	5.70
AER-AS 4500-12	45	740	1.53	2.47	4.35	5.85
AER-AS 5500-12	55	740	1.79	2.89	4.55	6.30
AER-AS 7500-12	75	740	1.85	2.99	4.80	6.55
AER-AS 9000-12	90	740	2.10	3.41	5.00	6.75
AER-AS 11000-12	110	750	2.14	3.46	5.20	6.95
AER-AS 13200-12	132	750	2.25	3.64	5.40	7.15
AER-AS 16000-12	160	750	2.32	3.76	5.60	7.35
AER-AS 20000-12	200	750	2.39	3.89	5.90	7.65

Please note :

Final aerator selection and exact draft is dependent upon many factors including basin construction (concrete, earthen, membrane liner or other), water level fluctuation; nature and degree of settled deposits, process objectives (complete mix, partial mix, laminar mix or other) and whether the influent is screened. An Anti-erosion Plate is often specified for operation in shallow earthen or membrane lined basins and when settled deposits are present.

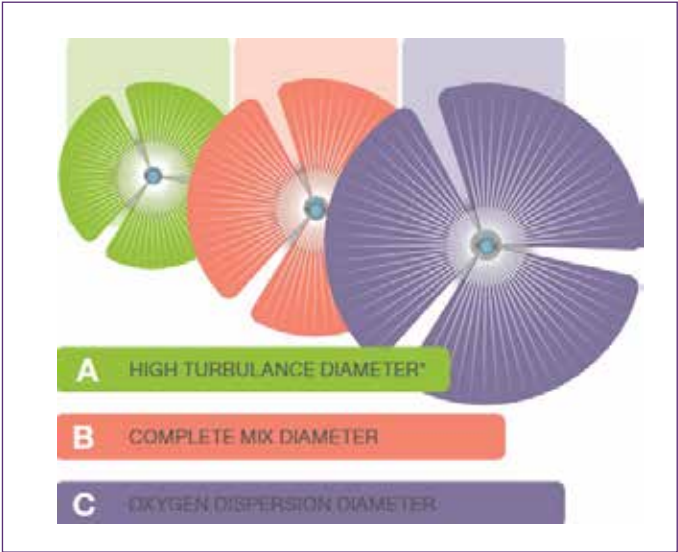
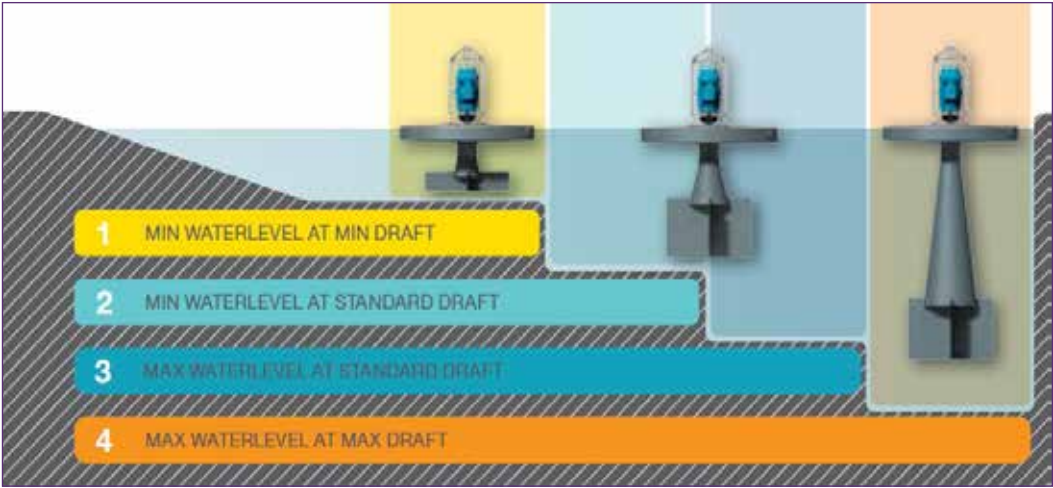
* Min water levels 1 and 2 are draft plus 0.1m

ZONE OF INFLUENCE		
A** Hight turbulence diameter	B complete mix diameter	C oxygen dispersion diameter
m	m	m

2.5	7	20
3.5	8	24
4.5	9	28
5.5	12	45
6.5	13	45
8	14	47
9.5	15	49
10	16	52
10.5	19	61
11	22	70
11.5	24	75
12	25	80
13	25.5	86
14	26	90
15	26.5	95
16	27	100

10.5	18	51
11.5	20	63
12	23	72
12.5	25	78
13	27	84
14	31	95
14.5	33	100
15	35	107
15.5	40	116
16.5	44	128
17	46	137
17.5	50	143
18	52	145

15	34	103
15.5	36	110
16	41	119
17	48	128
17.5	49	135
18	53	144
18	57	150
18.5	60	154
19	62	157

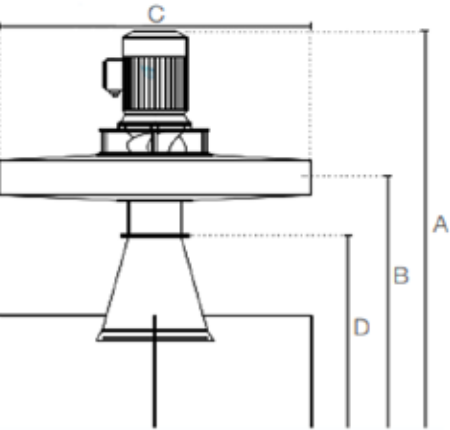


Please note:
Zones A, B and C are averages values depending on basin dimensions, water levels, solid concentration, operational hours per day and reactor configuration.

** Zone A is min basin diameter and min aerator centres.

RANGE

- 1-200 HP
- 4,6 + 8-Pole Speeds, direct drive
- AISI 304/316 or special SS



APPLICATIONS

- Aerated lagoons + basins
- Activated -sludge processes
- Aerobic digestion processes
- MBR + SBR

Model AER-AS	HP	Total Standard Height (A)	Submerged Height (B)	Float Diameter (C)	Intake Cone Cross Height (D)	Weight (lbs)
SERIES 30 - 1800 RPM						
0075-30	1	51	34	39	24	240
0110-30	1,5	52	35	39	26	263
0150-30	2	55	39	39	28	298
0220-30	3	56	36	39	24	310
0400-30	5	62	39	49	28	410
0550-30	7,5	72	48	49	35	536
0750-30	10	76	51	59	38	586
1100-30	15	82	52	79	38	862
1500-30	20	87	56	79	41	990
1850-30	25	102	67	79	50	1140
2200-30	30	107	72	79	55	1184
3000-30	40	116	78	79	60	1481
3700-30	50	120	78	79	60	1563
4500-30	60	128	80	91	61	2021
5500-30	75	130	82	91	65	2403
SERIES 20 - 1200 RPM						
0750-20	10	87	59	59	40	838
1100-20	15	98	62	79	44	1146
1500-20	20	100	65	79	46	1216
1850-20	25	106	69	79	48	1543
2200-20	30	117	79	79	58	1631
3000-20	40	119	79	94	58	2026
3700-20	50	125	83	94	62	2088
4500-20	60	133	87	94	65	3053
5500-20	75	141	92	94	69	3209
7500-20	100	165	109	94	84	4233
9000-20	120	167	110	118	86	4367
11000-20	150	168	110	118	86	5406
SERIES 15-900RPM						
3700-15	50	139	93	94	65	3351
4500-15	60	145	97	94	68	3726
5500-15	75	165	109	118	81	4400
7500-15	100	168	111	118	82	4708
9000-15	125	184	126	118	96	4955
11000-15	150	185	129	118	98	5456
15000-15	200	199	139	138	106	8548

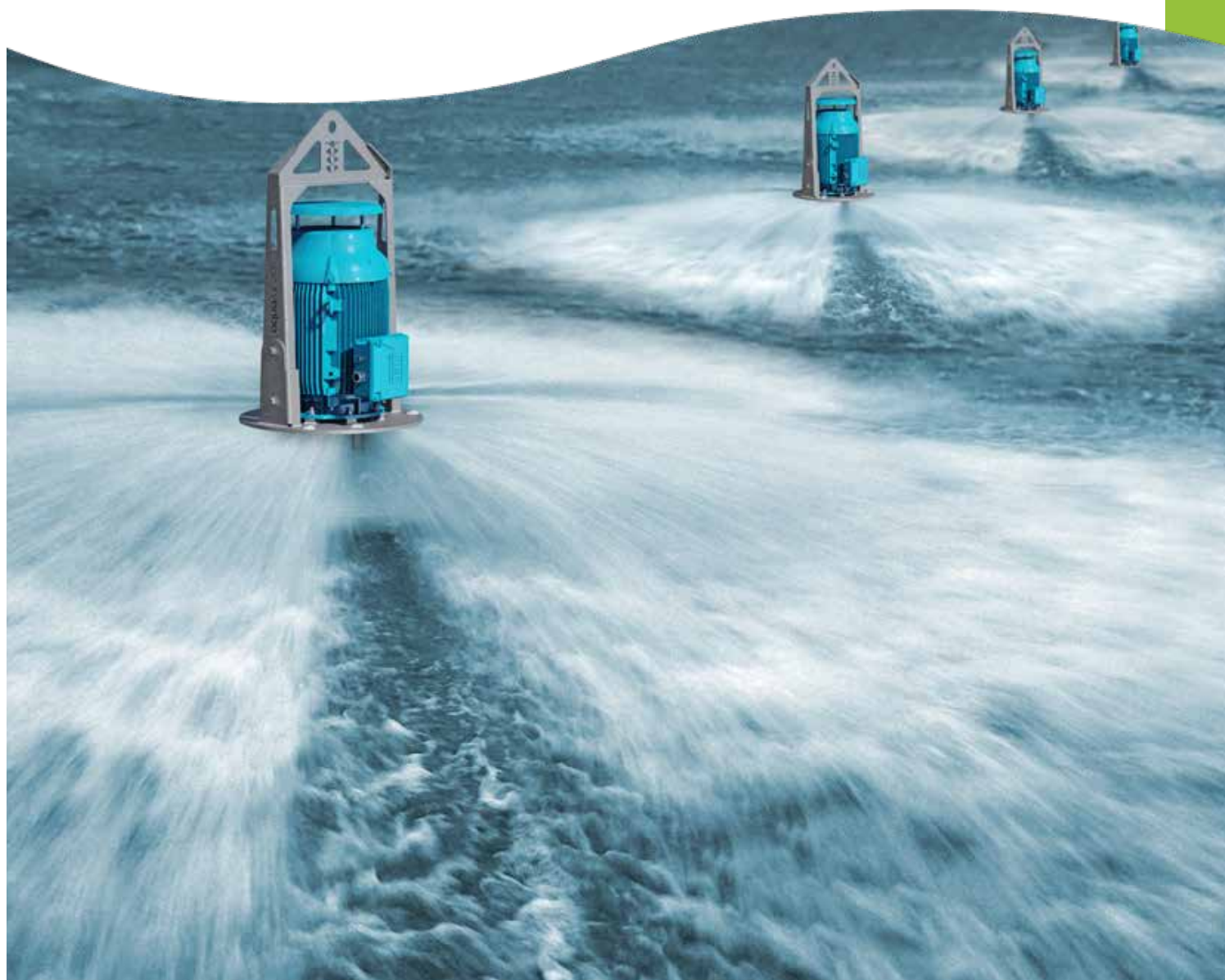
All dimensions are in inches. The above dimensions are approximate for Standard Aerators.
Please contact the factory for custom options and dimensions.

A STEP AHEAD IN WATER TECHNOLOGY

sfa-enviro.com

 [@sfa_enviro](https://twitter.com/sfa_enviro)



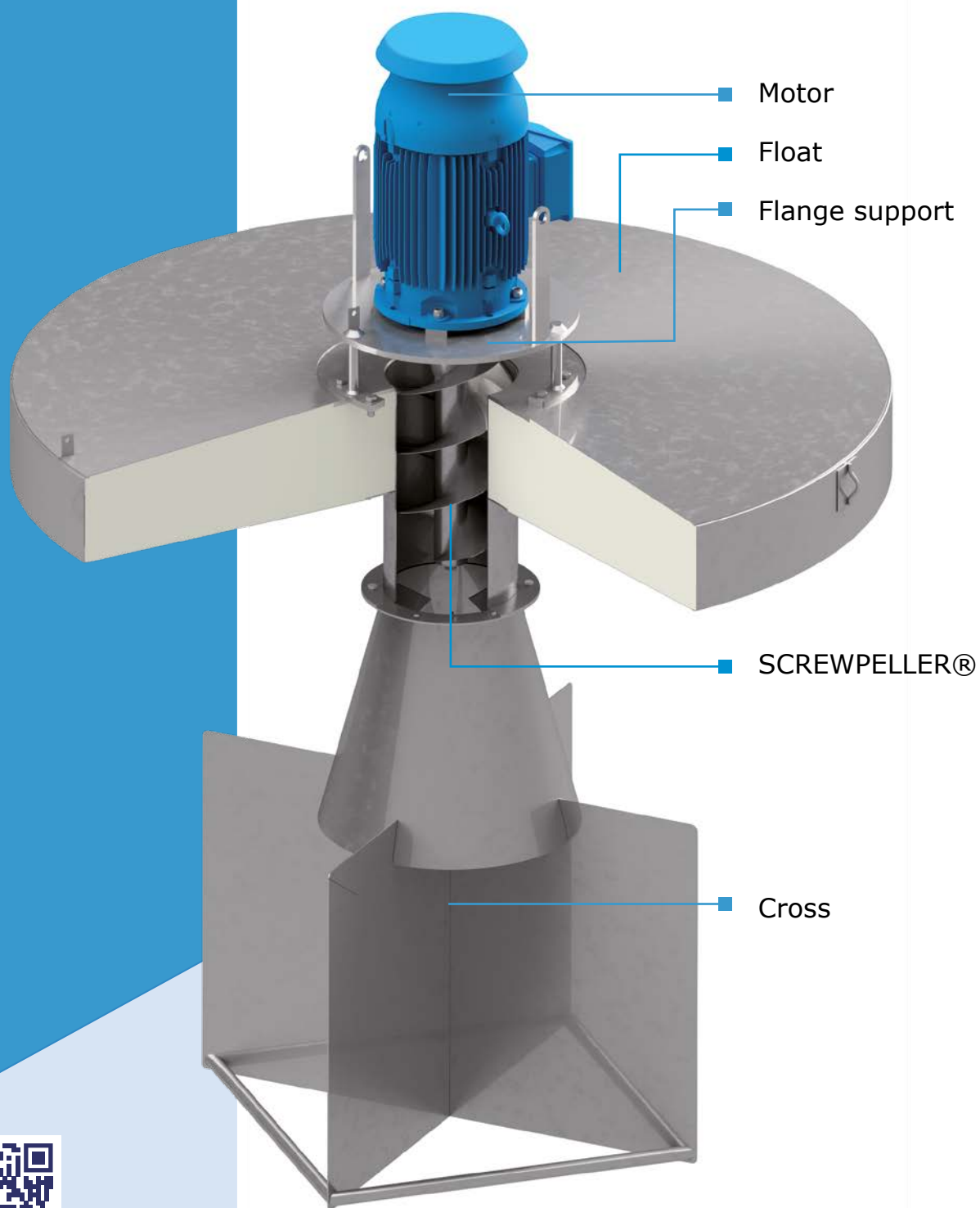


aqua turbo® **AER-AS**

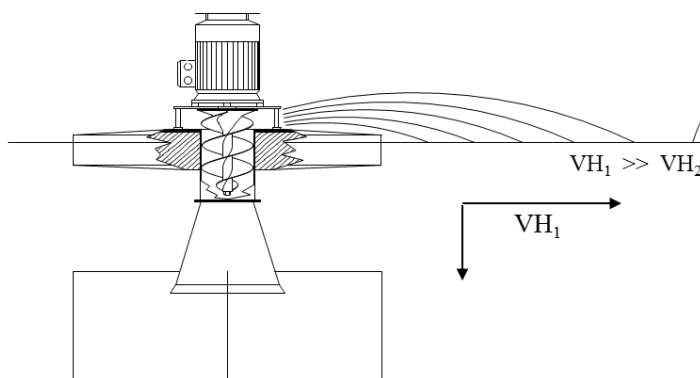
Floating Surface Aerator

AER-AS

Standard configuration



Aqua Turbo® Model AER-AS



Flat discharge with HIGH horizontal velocity



Minimal spray, aerosol, odor, and vapor draft.

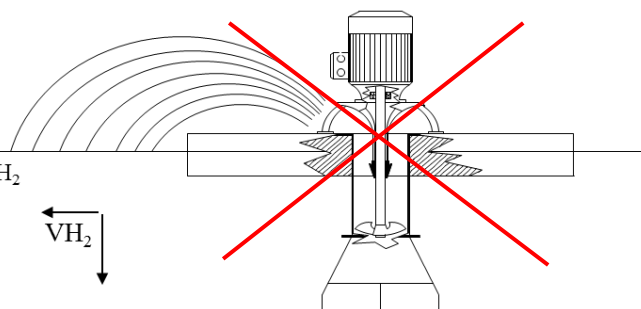


Large oxygen dispersion – 18.kW = 90mØ. Pump action translates to horizontal mixing energy in basin.



Discharge is directed away from the motor.

Legacy Impeller Design



Raised discharge with LOW horizontal velocity



Excessive spray, aerosol, odor, and vapor draft.

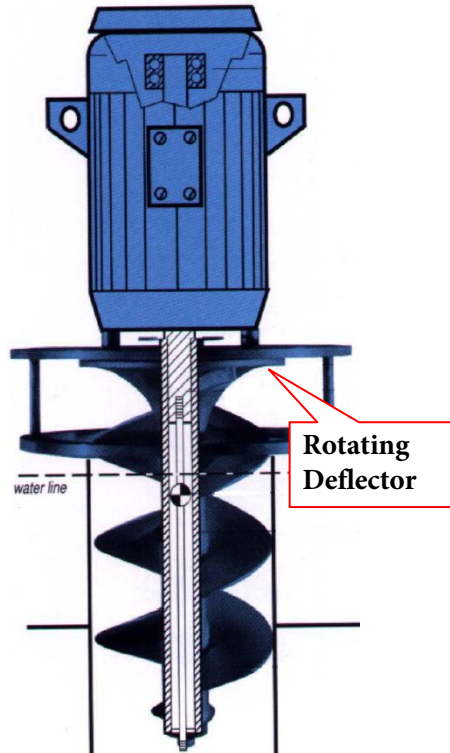


Small oxygen dispersion – 18.5kW = 20mØ. Pump action is lost from basin by throwing water vertically.

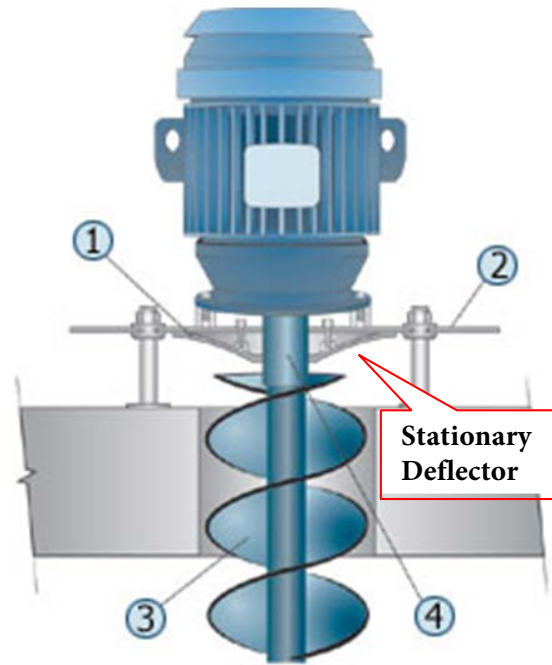


Motor is exposed to aerator spray and biomass build-up.

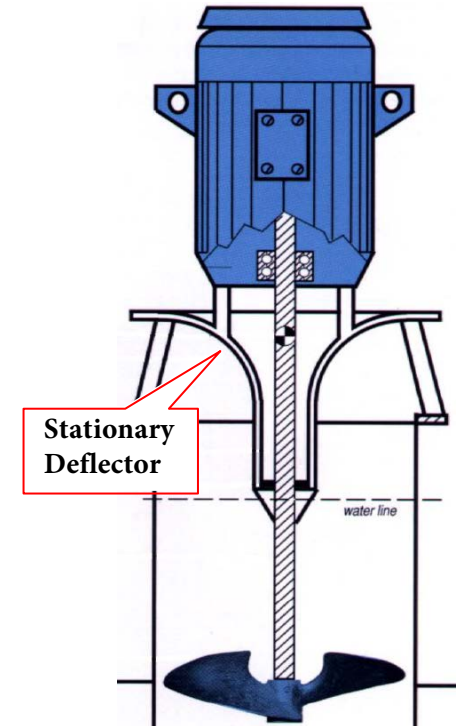
AquaTurbo® AER-AS



Screw Type Impeller Design



Legacy Impeller Design

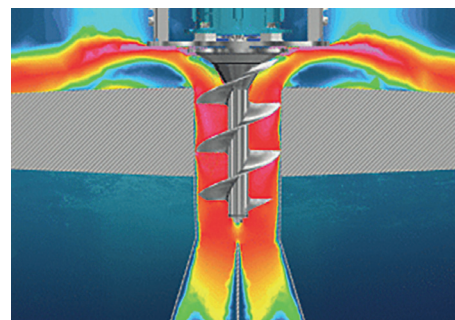
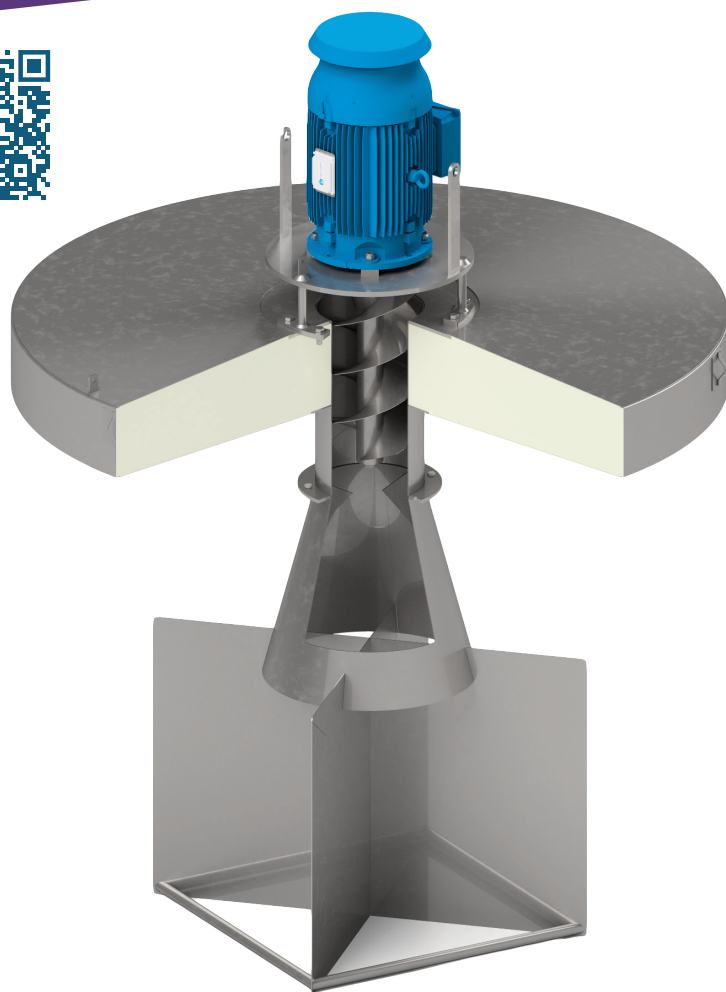


Aqua Turbo® AER-AS has a rotating deflector, which is integral to the Screwpeller® design. The patented design provides the following advantages:

1. Minimize hydraulic loss associated with instantaneous direction change from axial suction flow to radial discharge flow.
2. Provides a flat trajectory and high horizontal discharge velocity for maximum oxygen dispersion.
3. Minimizes axial and radial loads on motor bearings due to integral rotating round plate at the top. The plate equalizes axial loading because the pumped flow impacts the plate during the change in direction.
4. Prevents water from entering the motor by functioning as a "slinger plate"
5. The top plate is designed heavier than is required to redirect the flow to position the center of rotating mass as close as possible to the motor bearing.
6. The combined benefits of the Screwpeller® design allow electric motors used to be installed with standard "off-the-shelf" bearings.
7. The efficient Screwpeller design reduces HP requirements by 10-30%, which translates into a corresponding reduction in electricity consumption.

AER-AS

High speed floating surface aerator



Archimedes type continuous 2 blade ScrewPELLER **design** provides flat radial discharge maximizing energy transfer and oxygen generation.

APPLICATIONS

- Aerated lagoons & basins
- Activated sludge processes
- Aerobic digestion processes
- MBR + SBR

FEATURES

- High oxygen transfer & dispersion
- Excellent mixing
- Direct Drive, No gearbox = low maintenance
- Simple installation & removal
- AISI 304/316 SS construction

RANGE

- 1-250 HP (0.75 - 200 kW)

CONFIGURATIONS

- Floating
- Vertical operation
- Fixed or variable water level



MISCOwater
651 Corporate Circle Suite 100
Golden, CO 80401
Office: 303-309-6150

Quotation

Date : 3/4/2025
Project No. : 39974
Expires : 30 Days

To: SGM Engineering
Attn: Scott Forrester

SFA Aquaturbo Aerators New & Rental

Ship To:
TBD

Project: Paonia CO SD - Lagoon Aerators

Line Item	Item/Part No.	Description	Qty.	Unit Price	Total Price
Aerator Rental Cost - 2 Month Minimum Renal Equipment					
1a	101-00090	AER-AS 1500-30 Floating Aerator 304 20HP 1800RPM 230/460V 60Hz 3ph	1	3580	\$ 3,580.00
LINE ITEM PRICING IS 1 UNITS RENTED FOR 1 MONTH.					
Each additional month for 1 units = \$3,580					
<u>Includes:</u>					
*Shortened cone cross					
*Rounded tubes					
*Anti-erosion plate					
*100' of AWG 12/4 SEOOW Rated Power Cable per Unit					
*300' of 3/16" Mooring Cable per Unit (1,200' TOTAL)					
*3-Point Mooring End Connection Hardware - Thimbles, Clips, & Quicklinks					
Control Panels, Electrical Hookup, Installing Aerators By Others.					
Lead Time	2 Weeks ARO / No Submittal Process				
New 20 HP Aerator Option					
1a	101-00090	AER-AS 1500-30 Floating Aerator 304 20HP 1800RPM 230/460V 60Hz 3ph	1	27538	\$ 27,538.00
NEW AERATOR OPTION					
<u>Includes:</u>					
*Shortened cone cross					
*Rounded tubes					
*Anti-erosion plate					
*100' of AWG 12/4 SEOOW Rated Power Cable per Unit					
*300' of 3/16" Mooring Cable per Unit (1,200' TOTAL)					
*3-Point Mooring End Connection Hardware - Thimbles, Clips, & Quicklinks					
Control Panels, Electrical Hookup, Installing Aerators By Others.					
Lead Time	2 Weeks ARO / No Submittal Process				
Aerator Rental Cost - 2 Month Minimum Renal Equipment					
2a	101-00080	AER-AS 1100-30 Floating Aerator 304 15HP 1800RPM 230/460V 60Hz 3ph - Includes One Month Rental Fee	1	2900.00	\$ 2,900.00
LINE ITEM PRICING IS 1 UNITS RENTED FOR 1 MONTH.					
Each additional month for 1 units = \$2,900					
<u>Includes:</u>					
*Shortened cone cross					
*Rounded tubes					
*Anti-erosion plate					
*100' of AWG 12/4 SEOOW Rated Power Cable per Unit					
*300' of 3/16" Mooring Cable per Unit (1,200' TOTAL)					
*3-Point Mooring End Connection Hardware - Thimbles, Clips, & Quicklinks					
Control Panels, Electrical Hookup, Installing Aerators By Others.					
Lead Time	2 Weeks ARO / No Submittal Process				
New 15 HP Aerator Option					
2b	101-00080	AER-AS 1100-30 Floating Aerator 304 15HP 1800RPM 230/460V 60Hz 3ph	1	25385.00	\$ 25,385.00

NEW AERATOR OPTION

Includes:

- *Shortened cone cross
- *Rounded tubes
- *Anti-erosion plate
- *100' of AWG 12/4 SEOOW Rated Power Cable per Unit
- *300' of 3/16" Mooring Cable per Unit (1,200' TOTAL)
- *3-Point Mooring End Connection Hardware - Thimbles, Clips, & Quicklinks
- Control Panels, Electrical Hookup, Installing Aerators By Others.

Lead Time		2 Weeks ARO / No Submittal Process					
Aerator Rental Cost - 2 Month Minimum Renal Equipment							
3a	101-00070	AER-AS 0750-30 Floating Aerator 304 10HP 1800RPM 230/460V 60Hz 3ph - Includes One Month Rental Fee LINE ITEM PRICING IS 1 UNITS RENTED FOR 1 MONTH.	1	\$	1,500.00	\$	1,500.00

Each additional month for 1 units = \$1,500

Includes:

- *Rounded tubes
- *100' of AWG 12/4 SEOOW Rated Power Cable per Unit
- *300' of 3/16" Mooring Cable per Unit
- *3-Point Mooring End Connection Hardware - Thimbles, Clips, & Quicklinks
- Control Panels, Electrical Hookup, Installing Aerators By Others.

	Lead Time	In Stock								
			New Aerator 10 HP Option							
3b	101-00070	AER-AS 0750-30 Floating Aerator 304 10HP 1800RPM 230/460V 60Hz 3ph	1	\$	19,235.00	\$	19,235.00			

NEW AERATOR OPTION

Includes:

- *Rounded tubes
- *100' of AWG 12/4 SEOOW Rated Power Cable per Unit
- *300' of 3/16" Mooring Cable per Unit
- *3-Point Mooring End Connection Hardware - Thimbles, Clips, & Quicklinks
- Control Panels, Electrical Hookup, Installing Aerators By Others.

Lead Time 2 Weeks ARO / No Submittal Process

Shipping Not Included In any of the Price Options Above - Estimate Shipping Cost is \$3,000

Terms & Conditions

- A) MISCOWater / UFT Terms & Conditions Attached.
- B) All prices are quoted in U.S. Funds.
- C) Payment Terms: 100% Net 30 days.
- D) Freight Terms: FOB Factory; Prepaid and added to invoices.
- E) Prices listed do not include tax if you are not tax exempt.
- F) Acceptance of order is subject to credit approval.
- G) \$100 minimum order required.

Sincerely,
Sean Lynch
MISCOWater
651 Corporate Circle Suite 100
Golden, CO 80401
720-694-3521 - Cell
303-309-6150 – Office
slynch@miscowater.com





Subject: Innovative Aeration Solution for Wastewater Lagoon Compliance

Dear James ,

Thanks for taking the time to chat today.

I hope this email introduces an innovative solution that may benefit small wastewater systems striving to meet compliance with discharge permits.

At XTRA Air, based in Longmont, CO, we specialize in manufacturing **floating submersible aeration systems** designed for small communities and rural municipalities. These systems deliver up to 200 SCFM of fine bubble diffused aeration, combining energy efficiency with quick deployment and operator-friendly design. Powered by 208 or 480 three-phase, our systems are suitable for both emergency and long-term applications.

Key Benefits of XTRA Air's Aeration System:

- **Energy Efficiency:** Minimizes operational costs while optimizing aeration performance.
- **Maintenance-Friendly:** No submerged moving parts and resistant to clogging and freezing.
- **Ease of Use:** Quick installation without requiring staff to enter the lagoon.
- **Versatility:** Suitable for year-round operation, even in extreme climates.





To further ease the decision-making process, we offer a **rent-to-own program** that lets you evaluate the system without an upfront purchase. Rental payments are fully credited toward the purchase price, allowing you to secure grants or loans during the rental period without delaying deployment.

For more details, including demonstration videos,

please visit our website: www.xtra-air.com. I would be delighted to provide additional information or discuss how this solution could address your facility's needs.

Thank you for your time and consideration. I look forward to the opportunity to assist you.

Sincerely,

Dave Smoljan

XTRA Air

Cell: 303-588-6700

Email: dave@xtra-air.com

Website: www.xtra-air.com

Helpful Resources:

[Video: System Overview](#)

[Video: Deployment and Performance](#)

<https://www.youtube.com/watch?v=4M6hDMfhRuM>





EMERGENCY AERATION RENTAL PROPOSAL

PROJECT NO.: TBD

PROJECT NAME: Town of Paonia WWTP

PROJECT LOCATION: Paonia, CO

DATE: 03-03-2025

PREPARED FOR

Peter Clarkson

Respec Engineering

Office: (719) 402-0015

Cell: (708) 870-2519

Email: Peter.clarkson@respec.com

PREPARED BY

Jordan Wanlass

Triplepoint Environmental, LLC

Office: (312) 428-4634

Cell: (435) 799-5392

Email: Jordan.wanlass@lagoons.com

Basis of Design

Discussion: The site desires to deploy subsurface aeration for interim wastewater treatment while waiting for permanent treatment equipment. The target location is generally identified as the center of the southeast pond. The site has the power required to operate the rental aeration system. The scope of supply can be on site 3-4 weeks from purchase order or intent to proceed.

Rental Requirements From Site Before, During and After Installation

- Before: All electrical connections by town/others.
 - Assumption to use existing motor starter from failed surface aerator with provided 15HP blower. This needs to be verified before PO acceptance.
- Before: Staff assistance to pull air tubing off pallets to straighten in the sun for final hose cuts at installation.
- During: Reach-All or boom truck to pick and place specialized pontoon and replace on trailer after installation.
- During: One labor support personnel for one day(s) at 8 hours per day.
- After: One labor support personnel for one day(s) at 8 hours per day to demobe the site. Equipment to be pressure washed.
- After: Site to retain all freight pallets to facilitate tear down and demobe.

Scope of Supply

The table below outlines the proposed scope of supply. The value of the scope is given as a reference point.

Standard Package	Quantity	Unit
Ares Aeration Units - Calcs - ARES-750T	4	ea
Spare Diffusers (Commissioning)	1	ea
Buoys	4	ea
1.5" Barbed Fittings: Stainless Steel	4	ea
Hose Clamps	12	ea
1.5" Weighted Flexible Tubing	400	ft
Hose Mender: Stainless Steel	2	ea
1.5" Full Port Ball Valve & Fittings	4	ea
Aeration Manifolds: Stainless Steel	1	ea
Estimated Duty Blower Kaeser 10 HP	1	ea
3" HDPE Header	40	ft
3" Stainless Steel Header	20	ft
System Startup	1	Days
If the scope of supply was purchased outright	\$85,750.00	

Monthly Pilot Rental Fee - \$8,900 per month (three-month minimum term), \$6,000 per month thereafter months extended by mutual consent of the parties on a month-to-month basis. Invoiced monthly.

One time Mobilization and Demobilization Fee - \$7,000, Includes trucking all scope to and from the site. Approximately 3 pallets of equipment.

Installation - \$21,500, Factory installation personnel on premises for installation, startup and tear down. Assumes labor and equipment support from the Town as outlined. Includes round trip delivery of specialty pontoon boat for lagoon installation.

Rental Recapture - Triplepoint will allow the Town 75% recapture of rental fees towards future purchase of a Triplepoint aeration system.

Total Initial Payment: \$37,400. (Shipping, installation and first month's rent)

Accepted _____ Date _____

Peter Clarkson, RESPEC Engineering



Retrofitting a lagoon or servicing units without dewatering. The aerators are placed into position or retrieved from a floating vessel. Individual aerators can be shut off via a ball valve for maintenance.



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFFREPORT**

AGENDA ITEM:	Consideration of Approval of Resolution 08-2025 Urging Voters to Vote No on Ballot Issue 2B REPEALING ORDINANCE 2024-05, AUTHORIZING THE OPERATION AND REGULATION OF SHORT-TERM RENTALS
SUBMITTED BY:	Administrator Wynn
DATE:	March 11, 2025
BACKGROUND:	Through this proposed resolution the Town is able to refute assertions that the Town didn't follow provisions in Chapter 16 regarding the approval process of Ordinance 2024-05 and explain that without this Ordinance going into effect, homeowners renting their property for less than 30 days will be in violation of the Town's current code. In addition, this resolution lets the public know that 31 applications for Short Term Rentals have been received to date.
BUDGET:	N/A
RECOMMENDATION:	Approve Resolution 08-2025 urging the registered electors of the town of Paonia, Colorado to vote 'no' on Paonia ballot issue 2b at the April 1, 2025, municipal election, a ballot issue for the purpose of repealing ordinance 2024-05, authorizing the operation and regulation of short-term rentals
ATTACHMENTS:	1) Resolution 08-2025 2) Memorandum from Town Attorney Clay Buchner

**TOWN OF PAONIA, COLORADO
RESOLUTION NO. 08-2025**

**A RESOLUTION URGING THE REGISTERED ELECTORS OF
THE TOWN OF PAONIA, COLORADO TO VOTE 'NO' ON
PAONIA BALLOT ISSUE 2B AT THE APRIL 1, 2025,
MUNICIPAL ELECTION, A BALLOT ISSUE FOR THE PURPOSE
OF REPEALING ORDINANCE 2024-05, AUTHORIZING THE
OPERATION AND REGULATION OF SHORT-TERM RENTALS**

WHEREAS, the Board of Trustees (“the Board”) of the Town of Paonia, Colorado, held multiple community input, listening sessions, and gathered data during the creation of the Housing Needs Assessment and Housing Action Plan;

WHEREAS, the most resounding request from Residents was to address the regulation of Short Term Rentals in response to growth pressures and concerns related to the scarcity of affordable and workforce housing, and to protect the limited supply of available housing by regulating the conversion of available housing for the purpose of short-term rentals;

WHEREAS, on November 12, 2024, the Board introduced Ordinance 2024-05 during a regularly scheduled meeting and adopted it during a regularly scheduled meeting on November 26, 2024, with revisions after public comment was received that guided revisions;

WHEREAS, on January 6, 2025, a referendum petition was filed with the Town Clerk to repeal Ordinance 2024-05, it was deemed sufficient on January 8, 2025, and the Board decided on January 14, 2025, to send the question of repealing Ordinance 2024-05 to the registered electors of Paonia, Colorado;

WHEREAS, this municipal ballot issue has been identified by the Delta County Clerk and Recorder as, “Town of Paonia Ballot Question 2B,” and will appear as, “Town of Paonia Ballot Issue 2B,” on the April 1, 2025, ballot provided to the registered electors of the Town of Paonia;

WHEREAS, if the, “Town of Paonia Ballot Question 2B” is denied by the registered electors of the Town of Paonia, the Ordinance will be effective and enforceable, and to operate a Short-Term Rental license application must be filed on April 1, 2025; 31 applications have been received as of March 6, 2025;

WHEREAS, to assist voters in making a decision, the Board declares the following fact for registered electors’ consideration, Ordinance 2024-05 makes it legal to rent a room, rooms or an entire house for less than a month provided that certain regulatory, life, health, safety, and zoning conditions are met, which is not currently allowed by the Town’s code, but has previously been unenforced;

WHEREAS, the current Town's code Section 16-1-100 states that a Dwelling Unit means, "One (1) room, or rooms connected together constituting a separate, independent housekeeping establishment for owner occupancy, rental or lease on a monthly or longer basis," and that Ordinance 2024-05 changes the definition to, "a single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living sleeping, eating, cooking and sanitation;"

WHEREAS, the Board's intent with Ordinance 2024-05 is to preserve property rights by regulating Short Term Rentals, removing existing code language preventing the rental of property for less than one month, to protect neighborhoods from commercialization, support tourism and visitation to Town through varied accommodations, and preserve long-term rental residential properties and housing choices for Paonia residents;

WHEREAS, the Board received a favorable legal opinion on whether it acted appropriately by enacting Ordinance 2024-05 without first seeking an advisory opinion from the Planning Commission, or conducting public notice and hearing, the legal opinion is included in this Resolution as **Exhibit A**; and

WHEREAS, if the, "Town of Paonia Ballot Question 2B" is denied by the registered electors of Paonia and Ordinance 2024-05 becomes effective, the Board may amend it as allowed by local and state law at a later date.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, COUNTY OF DELTA, STATE OF COLORADO THAT:

SECTION 1. The recitals set forth above and its exhibits are incorporated herein.

SECTION 2. The Paonia Board of Trustees hereby urges the registered electors of the Town to vote, "NO," on the, "Town of Paonia Ballot Question 2B," at the April 1, 2025 Paonia Municipal Election, a ballot issue for the purpose of repealing Ordinance 2024-05.

INTRODUCED, READ, APPROVED AND ADOPTED by a vote of ____ for and ____ against at a regularly scheduled meeting of the Board of Trustees on March 11, 2025, at 6:30 P.M., at the Paonia Town Hall, 214 Grand Avenue, Paonia, Colorado.

TOWN OF PAONIA, COLORADO

Paige Smith, Mayor

ATTEST:

Samira M. Vetter, Town Clerk

Approved as to form and contents:

Clayton Buchner, Town Attorney



CLAYTON M. BUCHNER
Town Attorney
Paonia, Colorado

MEMORANDUM FOR: Paonia Board of Trustees (“BOT”)

SUBJECT: Planning Commission – Chapter 16 - Zoning, Paonia Municipal Code as it Applies to the BOT Adoption of Ordinance 2024-05 Short Term Rentals (“STR”)

1. This memorandum is regarding two questions:

Question a.: Does the BOT have authority to pass STR legislation which includes revising Chapter 16 Articles 1 and 3 and adding new article 9 to Chapter 16 of the Town of Paonia Municipal Code (“Code”) without a prior review from the Planning Commission (“PC”)?

Question b.: Does Article 16-16-10 requiring public notice apply to the adoption of revisions iterated in Question a. above as part of the STR regulations?

2. Answer to Question a.: **Yes. The BOT, acting in their legislative capacity, are not beholden to an advisory opinion from the PC for approval regarding the STR legislation.**

Law: The BOT is granted the authority to pass ordinances via statute, C.R.S. § 31-4-101. The fact that such ordinances may affect, enforce, or otherwise include land use issues within Chapter 16 does not necessitate review by the PC. There are certain applications and requests that do require PC review; however, the intent of such reviews is often to preserve the BOT’s appeal authority regarding specific amendments to the Code in the context of individual applicants seeking to amend a specific section within a zoning code, not to create a barrier to the BOT’s broad legislative authority.

The BOT’s and PC’s authority regarding planning and zoning stems from Colorado statute and the municipal code (C.R.S. § 31-23-201 et seq. and Municipal Code, Chapter 16). It has been asserted by a member of the PC that Code § 16-14-20 requires that all legislation affecting Chapter 16 must first be reviewed by the PC; but that conclusion is not consistent with statute and/or the Code’s intent. Code § 16-14-20 states in pertinent part that “Amendments to this Chapter shall be considered by the Board of Trustees only when the following requirements have been observed...(2) Each amendment shall be submitted to the Planning Commission for its recommendations. In this context, “amendments” is referring to (1) “Requests for amendment may only be presented by a legal title owner of real property within the area proposed for a change.” PC authority is limited to requests pertaining to real property only which are being made by authorized individuals or entities to amend specific sections of the zoning code, area of zoning maps, or other specific provisions of the Code to accommodate their real property interests.

3. Answer to Question b.: **No. The action of the BOT recently passing the STR Ordinance is clearly legislative and not subject to the public notice requirements contained in Chapter 16-16-10 of the Code.**

Law: Code §16-16-10. Required notice. specifically limits this requirement to four discrete actions - “Special review requests, variance requests, PUD hearings and rezoning requests.” The BOT legislative revisions made to Chapter 16 as part of Ordinance 2024-25 do not entail any of these very specific requests that are associated solely with real property.



CLAYTON M. BUCHNER
Town Attorney
Paonia, Colorado

The Colorado Supreme Court annotated in *State Farm Mutual Automobile Insurance Co. v. City of Lakewood*, 788 P.2d 808, 814 (Colo. 1990), that “when a municipal body is acting in a quasi-legislative rather than a quasi-judicial capacity, there is no constitutional requirement for notice and a hearing.”

4. Conclusion: Based on the foregoing and clear statutory authority to legislate land use matters, the BOT may enact STR legislation without first seeking the review of the PC. Further, such legislation is not subject to the notice or public hearing requirements contained in the Chapter 16 of the Code, as such would be “gratuitous, and not constitutionally required” according to the Colorado Supreme Court. See *State Farm Mutual Automobile Insurance Co. v. City of Lakewood*, 788 P.2d 808, 814 (Colo. 1990)
5. All said, it is highly advisable that the BOT give deference to the PC regarding advisory decisions of building code issues, violations, non-conformities, and other specific areas of PC concern. However, the current STR legislation is not one of those areas.
6. Please feel free to contact me with any questions/concerns or to clarify if any facts or assumptions in this memorandum are in error.

Very Respectfully,

Clayton M. Buchner, J.D.
Town Attorney
Paonia, Colorado



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFFREPORT**

AGENDA ITEM:	Consideration of Approval of Resolution 09-2025 urging voters to vote yes on Ballot Issue 2C for the purpose of determining if the Town of Paonia shall be permitted to publish ordinances by title only.
SUBMITTED BY:	Administrator Wynn
DATE:	March 11, 2025
BACKGROUND:	Through this proposed resolution the Town can provide more explanation of the benefits to citizens if the Town is approved to provide public notice of recently approved Ordinance by referencing the Title only and instructing readers in the notice where to view the entire content of the newly adopted Code.
BUDGET:	N/A
RECOMMENDATION:	Approve Resolution 09-2025 urging the registered electors of the town of Paonia, Colorado to vote 'yes' on Paonia ballot issue 2c at the April 1, 2025, municipal election, a ballot issue for the purpose of determining if the Town of Paonia shall be permitted to publish ordinances by title only.
ATTACHMENT:	1) Resolution 09-2025

**TOWN OF PAONIA, COLORADO
RESOLUTION NO. 09-2025**

**A RESOLUTION URGING THE REGISTERED ELECTORS OF
THE TOWN OF PAONIA, COLORADO TO VOTE 'YES' ON
PAONIA BALLOT ISSUE 2C AT THE APRIL 1, 2025,
MUNICIPAL ELECTION, A BALLOT QUESTION FOR THE
PURPOSE OF DETERMINING IF THE TOWN OF PAONIA
SHALL BE PERMITTED TO PUBLISH ORDINANCES BY TITLE
ONLY.**

WHEREAS, the Board of Trustees ("the Board") of the Town of Paonia, Colorado, passed Resolution 05-2025 A Resolution to Submit a Ballot Question on Whether the Town Should be Permitted to Publish Ordinances by Title Only and Fixing the Ballot Title for Said Referred Measure;

WHEREAS, this municipal ballot issue has been identified by the Delta County Clerk and Recorder as, "Town of Paonia Ballot Question 2C," and will appear as, "Town of Paonia Ballot Issue 2C," on the April 1, 2025, ballot provided to the registered electors of the Town of Paonia;

WHEREAS, the ballot text explains the purpose of the question, "to reduce the Town's financial burden concerning publishing ordinances in full upon adoption, shall the Town of Paonia be permitted to publish said ordinances by title only, as permitted under Colorado law, provided that the full text of all such ordinances be made available for review at Paonia Town Hall, located at 214 Grand Avenue Paonia, Colorado 81428, Town of Paonia website, or other locations as the board may designate;"

WHEREAS, the Town is currently editing various sections of existing Code in a comprehensive update that will be costly to publish in its entirety, an example of this is the intended updating of Code to transfer zoning language currently found in Chapter 18 - Building Regulations, into Chapter 16 - Zoning;

WHEREAS, if the, "Town of Paonia Ballot Question 2C" is approved by the registered electors of the Town of Paonia, the Town will save funding by only publishing the title of Ordinances in newspapers rather than the entire text of an Ordinance in a single subscription-based newspaper;

WHEREAS, if the, "Town of Paonia Ballot Question 2C," is approved by the registered electors of the Town of Paonia, the Town will save many thousands of dollars which can be used to fund other critical projects in Town; and

WHEREAS, if the, "Town of Paonia Ballot Question 2C," is approved by the registered electors of the Town of Paonia, the Town can continue to utilize innovative strategies for communication and engagement with residents through the Town's internal and external

communication platforms and various other media/news outlets to ensure that the content of newly adopted Ordinance is readily available for review.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, COUNTY OF DELTA, STATE OF COLORADO THAT:

SECTION 1. The recitals set forth above are incorporated herein.

SECTION 2. The Paonia Board of Trustees hereby urges the registered electors of the Town to vote, "YES," on the, "Town of Paonia Ballot Question 2C," at the April 1, 2025 Paonia Municipal Election, a ballot issue for the purpose authorizing the publication of Ordinances by Title only.

INTRODUCED, READ, APPROVED AND ADOPTED by a vote of ____ for and ____ against at a regularly scheduled meeting of the Board of Trustees on March 11, 2025, at 6:30 P.M., at the Paonia Town Hall, 214 Grand Avenue, Paonia, Colorado.

TOWN OF PAONIA, COLORADO

Paige Smith, Mayor

ATTEST:

Samira M. Vetter, Town Clerk

Approved as to form and contents:

Clayton Buchner, Town Attorney



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFFREPORT**

AGENDA ITEM:	Consideration of Approval of Resolution 10-2025 clarifying, reconciling, and directing staff on lawfully served units with standby water fees for both in-town and out-of-town direct billed water taps
SUBMITTED BY:	Administrator Wynn
DATE:	March 11, 2025
BACKGROUND:	Through this proposed resolution Town staff can initiate a policy regarding the reconciliation of outstanding taps and ensuring that payment has/or is received as required by the Town Code in Chapter 13. This would be beneficial for staff and property owners in order to address the issue of taps in a consistent and transparent manner.
BUDGET:	N/A
RECOMMENDATION:	Approve Resolution 10-2025 clarifying, reconciling, and directing staff on lawfully served units with standby water fees for both in-town and out-of-town direct billed water taps
ATTACHMENTS:	1) Resolution 10-2025 2) Exhibit A (side by side comparison of 2014 and 2017 Ch. 13 code) 3) Exhibit B (Memorandum: Consideration of an Approach for Reconciliation of In-town Water Taps and Out-of-town Water Taps Direct Billed by the Town) 4) Exhibit C – Spreadsheet of Water taps listed as having been obtained prior to the Water Moratorium going into effect

**TOWN OF PAONIA, COLORADO
RESOLUTION NO. 10-2025**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN
OF PAONIA, COLORADO CLARIFYING, RECONCILING, AND
DIRECTING STAFF ON LAWFULLY SERVED UNITS WITH
STANDBY WATER FEES FOR BOTH IN-TOWN AND OUT-OF-
TOWN DIRECT BILLED WATER TAPS**

WHEREAS, the Board of Trustees (“the Board”) of the Town of Paonia, Colorado, passed a voter-initiated moratorium on the sale of new water taps through an Ordinance that went into effect on January 27, 2020;

WHEREAS, the moratorium language includes a provision that allows for water taps that the Town is legally obligated to serve;

WHEREAS, direction is necessary to ensure that standards, requirements, and processes are fairly and equitably applied to treatment of water standby users;

WHEREAS, a comparison of Ordinance changes concerning the payment of water taps and fees is included as **Exhibit A**;

WHEREAS, a memorandum explaining the issues of the payment of water standby fees, properties that the Town is legally obligated to serve, and recommending a process for activating a water tap with an active water standby that ensures all property owners paying a water standby are treated fairly and transparently is included as **Exhibit B**;

WHEREAS, a list of all property owners with an active standby fee and that the Town is legally obligated to serve is included as **Exhibit C**;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, COUNTY OF DELTA, STATE OF COLORADO THAT:

SECTION 1. The recitals set forth above and its exhibits are incorporated herein.

SECTION 2. The Paonia Board of Trustees hereby directs staff to incorporate the following process for determining which property owners currently paying a water standby fee are eligible for a tap:

- 1) Property owners must be current on the payments of their water standby fees;

- 2) Property owners provide proof of prior payment of the tap fee to the satisfaction of the Administrator or designee;
- 3) In the absence of satisfactory proof, the property owner pays the requisite \$6,000/\$15,000 to secure the tap and be provided with the opportunity to make payments in accordance with §13-1-30 (d), as well as be held to all provisions in the subsection.

SECTION 3. The Paonia Board of Trustees hereby directs staff to employ the following process to begin reconciling water standby taps:

- 1) Letters sent out to each water standby customer explaining the Town's desire to clarify the taps associated with each property;
- 2) Proof of payment needs to be submitted to the Town, or payment will be required;
- 3) Town staff will use the current Enterprise Resource Planning software and other record keeping software to keep a permanent record of each water standby.

INTRODUCED, READ, APPROVED AND ADOPTED by a vote of ____ for and ____ against at a regularly scheduled meeting of the Board of Trustees on March 11, 2025, at 6:30 P.M., at the Paonia Town Hall, 214 Grand Avenue, Paonia, Colorado.

TOWN OF PAONIA, COLORADO

Paige Smith, Mayor

ATTEST:

Samira M. Vetter, Town Clerk

Approved as to form and contents:

Clayton Buchner, Town Attorney

Exhibit A

2014 and 2017 Chapter 13 - Water Tap Code Comparison

2014	2017
Sec. 13-1-10. - Definitions.	Sec. 13-1-10. - Definitions.
In-town tap: A water tap within the corporate boundaries of the Town.	<i>In-town tap:</i> A water tap within the corporate boundaries of the Town of Paonia, Colorado.
Out-of-town tap: A water tap outside the corporate boundaries of the Town.	<i>Out-of-town tap:</i> A water tap outside the corporate boundaries of the Town of Paonia, Colorado.
Sec. 13-1-30. Fees for water taps.	Sec. 13-1-30. Fees for water taps.
(a) Every property owner connecting a water service line from their property to any water line constructed or owned by the Town, shall pay a water tap fee prior to being permitted to connect to the main water line. A separate water tap fee is required for each household unit. Any residential accessory building with a kitchen requires a separate water tap fee. A home business shall not require two (2) water taps as both a home and a business.	(a) Each property owner (residential and commercial) connecting a water service line from their property to any water line constructed or owned by the Town, shall pay a water tap fee prior to being permitted to connect to the main water line. The tap, water service line, and meter shall be sized according to either the existing and/or proposed use.
(C)(1) In-Town taps. There is no annual limit on the number of in-town water taps available for public sale. The basic water tap fee in-Town is six thousand dollars (\$6,000.00) for each water tap.	(b) <i>Town taps.</i> There is no annual limit on the number of in-Town water taps available for public sale. The basic residential (¾-inch) water tap fee in-Town is six thousand dollars (\$6,000.00) for each water tap.
(C)(5) In-Town tap requirements. Each in-Town water tap shall meet the following criteria:	(d) <i>Town tap requirements.</i> Each in-Town water tap shall meet the following criteria:
a. An application to purchase the water tap shall identify the legal description of the property to be served.	(d)(1) An application to purchase the water tap shall identify the legal description of the property to be served.
b. A deposit in the amount of five hundred dollars (\$500.00) or full payment shall be received by the Town with the application for the water tap. The balance of the water tap fee shall be paid within one hundred eighty (180) days from the date of application. In the event that the water tap balance is unpaid within one hundred eighty (180) days, the water tap is void and the deposit is forfeited. No water will be delivered until the water tap is paid in full. The Town Council, by a majority vote and at its discretion, may provide a full or partial refund should the application to purchase the water tap be withdrawn within the one hundred eighty (180) days.	(2) A deposit in the amount of three thousand dollars (\$3,000.00) or full payment shall be received by the Town with the application for the water tap. The balance of the water tap fee shall be paid within one hundred and eighty (180) days from the date of application. In the event that the balance is unpaid within one hundred and eighty (180) days the water tap is void and the deposit is forfeited. No water will be delivered until the water tap is paid in full. The Town Board by a majority vote and at its discretion may provide a full or partial refund should the application to purchase the water tap be withdrawn within the one hundred and eighty (180) days.

2014	2017		
(C)(2) Out-of-Town taps. There is hereby established an annual limit of eight (8) out-of-Town water taps available for public sale. The sale of these out-of-Town water taps requires the majority approval of the Town Council. The basic water tap fee out-of-Town is fifteen thousand dollars (\$15,000.00).	(c) <i>Sales of water taps to water companies.</i> There is hereby established a maximum annual limit of five (5) sales of water taps to water companies. The sale of these water taps requires the majority approval of the Town Board upon the recommendation of the Town Administrator. Sales of water taps to water companies will be as follows: <table> <tr> <td>$\frac{3}{4}$ inch</td><td>\$15,000.00</td></tr> </table>	$\frac{3}{4}$ inch	\$15,000.00
$\frac{3}{4}$ inch	\$15,000.00		
(C)(6) Out-of-town tap requirements. Each out-of-Town water tap shall meet the following criteria:	(e) <i>Water company (out-of-town) tap requirements.</i> Each water company (out-of-Town) water tap shall meet the following criteria:		
a. An application to purchase the water tap shall identify the legal description of the property to be served.	(1) An application from the water company to purchase the water tap shall identify the legal description of the property to be served.		
b. A deposit in the amount of five hundred dollars (\$500.00) shall be received by the Town with the application for the water tap. In the event the Twon Council denies the water tap, the deposit shall be refunded. The balance of the water tap fee shall be paid within one hundred eighty (180) days from the date of approval. In the event that the water tap is approved by the Town Council and the balance is unpaid within one hundred eighty (180) days, the water tap is void and the deposit is forfeited. No water will be delivered until the water tap is paid in full. The Town Council, by a majority vote and at its discretion, may provide a full or partial refund should the application to purchase the water tap be withdrawn within the one hundred eighty (180) days.	(2) A deposit in the amount of five hundred dollars (\$500.00) shall be received by the Town with the application for the water tap. In the event the Town Board denies the water tap the deposit shall be refunded. The balance of the water tap fee shall be paid within one hundred eighty (180) days from the date of approval. In the event that the water tap is approved by the Town Board and the balance is unpaid within one hundred eighty (180) days the water tap is void and the deposit is forfeited. No water will be delivered until the water tap is paid in full. The Town Board by a majority vote and at its discretion may provide a full or partial refund should the application to purchase the water tap be withdrawn within the one hundred eighty (180) days.		

EXHIBIT B

Memorandum

Consideration of an Approach for Reconciliation of In-Town Water Taps and Out-of-Town Water Taps Direct Billed by the Town

A voter-initiated moratorium suspending the sale of water taps went into effect on January 27, 2020. The *Moratorium* is defined in Sec. 13-1-131 of the Town of Paonia Code as:

(1) The suspension of the sale of domestic water taps; and

(2) The prohibition of the establishment of any new commercial unit or household unit that the Town of Paonia is not legally obligated to serve with municipal water on the effective date of this ordinance; and

(3) The prohibition on the Town's extension of services lines from a Town-owned water main to any private property, excepting the extension of a service line for purposes of furnishing water to a lawfully served unit.

In order to determine properties the Town was “legally obligated to serve,” a list of properties was created by staff and provided to the public in late 2022. The basis for the list appeared to be a survey of utility bills and each property included in the list was being billed for a water standby fee. In nearly every case, the fee was initiated prior to January 27, 2020. It's only possible to verify the imposition of the standby fee as far back as January 2019 because the Town's utility billing system only maintains records for the previous five years on a rolling basis.

Current staff have searched for additional records of tap fee payment(s) for each property and have found no records for the majority of the original list of 47 addresses.

However, there are a handful of addresses (4) where the owners were properly instructed by the Town administration in 2019 early 2020 about the town requirement for full or ½ payment of the \$6,000 fee at the time of application as required by Sec. 13-1-30. The Town is currently in possession of the record of tap fee payments for all four properties. All were paid in full prior to the moratorium going into effect.

There are also three properties that were instructed by the administration in late 2019 up to 1/24/2020, that the tap purchaser only needed to submit a \$500 deposit rather than the required first ½ of \$3,000 or full payment of \$6,000 at the time of application. This was a staff misreading of the Water Tap application form (see attached) incorrectly relying on the instructions adopted for the purchase of an out-of-town tap. The

Sec. 13-1-30. Fees for water taps.

(a) Each property owner (residential and commercial) connecting a water service line from their property to any water line constructed or owned by the Town, shall pay a water tap fee prior to being permitted to connect to the main water line. The tap, water service line, and meter shall be sized according to either the existing and/or proposed use.

(b) *Town taps.* There is no annual limit on the number of in-Town water taps available for public sale. The basic residential (¾-inch) water tap fee in-Town is six thousand dollars (\$6,000.00) for each water tap.

(d) *Town tap requirements.* Each in-Town water tap shall meet the following criteria:

(1) An application to purchase the water tap shall identify the legal description of the property to be served.

(2) A deposit in the amount of three thousand dollars (\$3,000.00) or full payment shall be received by the Town with the application for the water tap. The balance of the water tap fee shall be paid within one hundred and eighty (180) days from the date of application. In the event that the balance is unpaid within one hundred and eighty (180) days the water tap is void and the deposit is forfeited. No water will be delivered until the water tap is paid in full. The Town Board by a majority vote and at its discretion may provide a full or partial refund should the application to purchase the water tap be withdrawn within the one hundred and eighty (180) days.

Sec. 13-1-40. - Standby fees.

(a) There is no reduced standby fee for taps that are not yet installed or not in service. The minimum monthly fee for any tap shall be the appropriate base rate.

Town obtained (in several instances the records have been provided by the applicants) records of each of the initial \$500 deposits and records indicating that all three of these taps have been paid in full.

There are also several addresses on the list in error because dwelling units have been on these properties for several years prior to the moratorium going into effect.

The original list also includes eight properties that are located “outside the corporate boundaries of the Town,” but which are direct billed by the Town. These properties are billed a tap fee of \$15,000 based on Town Code in effect since at least 2014.

Although staff have searched but not found proof of tap fee payment for the remainder of the properties, it’s acknowledged that some form of application (and potentially full or partial payment) was filed in order to initiate the charges for standby fees.

Applications for water taps conceivably date back several years prior to 2019. All of the applicants (property owners) applied for a water tap in good faith and at a minimum the Town’s records show the “acknowledgement” of a water tap in the form of the monthly charge for standby fees. Current staff does not, however, know if the Town code at 13-1-30 in effect since at least 2014, regarding payment for a tap, was followed when property owners applied for a tap.

Reconciliation for Consideration

It’s recommended that in order to treat all property owners paying the standby fee fairly and transparently, each one be considered eligible for the tap when: 1) they provide proof of prior payment to the satisfaction of the Administrator or his designee, or 2) in the absence of satisfactory proof, the property owner pays the requisite \$6,000/\$15,000 to secure the tap, and be provided with the opportunity to make payments in accordance with 13-1-30(d), as well as be held to all provisions in the subsection.

In order to begin reconciling the water taps, a letter will be sent to each utility standby customer explaining the Town’s desire to get clarification on the taps associated with each property and what will be needed for proof of payment or in the alternative, that payment will be required.

Additionally, the Town’s current system in use for record keeping is designed to maintain and make easily retrievable a permanent repository of all records and other correspondence created and provided for each property as part of this proposed process.

Out of Town Taps

As part of the Town’s efforts in 2022 to identify out-of-town taps considered “legally obligated to serve,” a list of taps associated with 15 consecutive water systems (water companies) was created. There are no reliable records in Town Hall regarding these taps. Therefore, the Administration would like to work with each individual water company to reconcile the respective records. The results of the collaboration and proposed approach for reconciliation will be brought to the Trustees for consideration.

Town of Paonia Water Tap Application

New Account

Fee: In town \$ 6,000.00
Out of Town \$15,000.00

Application Date: 10/25/2019
 Council Review Date: n/A

Applicant: [Redacted] Owner ☒ Developer ☐ Other ☐

Property Owner:
 Mailing Address:

G

Location of Requested Tap

Street Address: TBD - Parcel 11, Standby tap
 Legal Description: See attached

Easements:

Anticipated Date of Connection: June 2021

Specifics

☐ Single Family Residence
☐ Accessory Building
 ☐ Sink(s) _____
 ☐ Bathroom(s) _____
 ☐ Shower/Tub(s) _____
☐ Other _____

☒ Commercial
☐ Multiple businesses in single structure
 ☐ Sink(s) _____
 ☐ Bathroom(s) _____
 ☐ Shower/Tub(s) _____
☐ Other _____

Out of Town Requirements

☒ Pre-Annexation Agreement ☐ Recorded on _____
☒ \$500.00 Deposit ☐ Balance Paid on _____
☐ Water Company ☐ Letter Authorizing _____
☐ Hydrant Required (at Town discretion)

In order to review the application the following MUST be submitted attached to this form:

1. Site plan of the property with the meter location identified.
2. Copy of property deed
3. Signed Pre-Annexation agreement

I/We hereby certify that the above information is correct and understand that the application does not guarantee service until feasibility is determined by the Town. By making this application, I/We understand that I/We are obligated to comply with all water and sewer ordinances, rules and regulation of the Town of Paonia.

Owner(s) Signature(s): [Redacted]

Town Use Only

☒ Service Available ☐ Approved ☐ Disapproved

Tap Size: 1 1/2" Meter: 1 1/2"

Conditions and/or Comments:

Exhibit C ---Water taps listed as having been obtained prior to the Water Moratorium going into effect

	Address	Date of 1st payment & amount	Date of 2nd Payment & amount	Standby Fee Initiated	Record of tap fee Paid
1	7 West 4th	1/7/2020 \$6000	NA	2/29/2020	Tap was purchased prior to 1/27/2020
2	498 Niagara Ave.	7/16/2019 \$6000	NA	7/31/2019	Tap was purchased prior to 1/27/2020
3	594 Grand Ave.	1/24/2020 Applicant incorrectly instructed by staff at the time that only a \$500 deposit was required for a water tap, although this is an In Town lot	Balance of \$5500 paid 12/28/2020 in single payment	2/29/2020	Although applicant improperly instructed by staff, full payment has been made.
4	45 Samuel Wade	10/25/2019 Applicant incorrectly instructed by staff at the time that only a \$500 deposit was required for a water tap, although this is an In Town lot	Applicant incorrectly allowed by staff at the time to began making a \$500 payment per month beginning January 11, 2021. Full balance of \$5500 was paid on 10/5/2021	11/30/2019	Although applicant improperly instructed by staff, full payment has been made.
5	324 1/2 Rio Grande	3/13/2019 Applicant incorrectly instructed by staff at the time that only a \$500 deposit was required for a water tap, although this is an In Town lot	Remaining balance of \$5500 paid on 1/15/2020 in a single payment	3/31/2019	Tap was purchased prior to 1/27/2020
6	1375 Third St.	12/16/2019 \$6000	NA	1/31/2020	Tap was purchased prior to 1/27/2020
7	104 Dorris Ave. (house built on property)	2/21/2024 \$6,000	NA	1/31/2019	Although applicant improperly instructed by staff, full payment has been made.

	Address	Date of 1st payment & amount	Date of 2nd Payment & amount	Standby Fee Initiated	Record of tap fee Paid
8	105 Dorris Ave.	??	??	1/31/2019	No record in Town Hall re: receipt of the tap fee.
9	411 Vista Dr.	Note in the "property file" that water tap was purchased 3/2007, but no actual receipt or proof.	??	8/31/2019	No record in Town Hall re: receipt of the tap fee.
10	220 Meadowbrook	12/31/2019 Applicant incorrectly instructed by staff at the time that only a \$500 deposit was required for a water tap, although this is an In Town lot	3/24/2020 receipt of \$1,000 payment on file. However, no record on file of the remaining \$4500 being paid	11/30/2020	Tap fee was initiated after 1/27/2020. However, submittal of the improperly instructed \$500 deposit does indicate a transaction prior to 1/27/2020. No information in Town Hall as to why the assessment of the standby fee was delayed.
11	311 Second St.	??	??	1/31/2019	No record in Town Hall re: receipt of the tap fee.
12	50 Pan American	??	??	1/31/2019	No record in Town Hall re: receipt of the tap fee.
13	322 Rio Grande	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
14	1201 3rd St.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
15	227 Niagara	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.

16	220 5th St.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
	Address	Date of 1st payment & amount	Date of 2nd Payment & amount	Standby Fee Initiated	Record of tap fee Paid
17	350 4th St	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
18	121 Grand Ave.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
19	117 North Fork Ave. (house built on property)	1/24/2020- Applicant improperly instructed by staff at the time that only a \$500 deposit was needed for a water tap even though this is an In Town lot.	A check dated 6/15/2020 for the remaining amount is in the records at Town Hall.	9/30/2019	Although applicant improperly instructed by staff, full payment has been made.
20	400 Minnesota Ave.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
21	120 North Fork (house built on property)	??	??	1/31/2019	Record of Tap Payment to be investigated
22	447 Vista Dr.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
23	472 Vista Dr. (previously TBD Lot 24 High View Ct)	12/30/2019 Applicant improperly instructed by staff at the time that only a \$500 deposit was needed for a water tap even though this is an In Town lot.	Payment of \$5,500 made on 10/28/2020.	1/31/2020	Although applicant improperly instructed by staff, full payment has been made.
24	451 Vista Dr.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.

25	36 Box Elder	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
26	417 Second St.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
	Address	Date of 1st payment & amount	Date of 2nd Payment & amount	Standby Fee Initiated	Record of tap fee Paid
27	215 North Fork Ave. (house built on property)	Payment for full amount made on 4/29/2024	NA	1/31/2019	Although applicant improperly instructed by staff, full payment has been made.
28	112 Freedom Ave.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
29	147 Freedom Ave.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
30	33 Box Elder	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
31	221 Colorado Ave.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
32	1214 Second St.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
33	1521 First St.	No Utility Record Exists for this address		N/A	NA
34	208 Grand Ave.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
35	204 Meadowbrook Blvd.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.

36	TBD Big Sky Ave. Lot 1	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
37	TBD Big Sky Ave. Lot 2	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.

Out of Town Addresses Direct Billed by the Town of Paonia

	Address	Date of 1st payment & amount	Date of 2nd Payment & amount	Standby Fee Initiated	Record of tap fee Paid
38	41174 Lamborn Mesa Rd.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
39	11 W. 4th St	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
40	42553 Minnesota Cr. Rd.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
41	41194 Lamborn Dr.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
42	1669 Harding Rd.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
43	14043 Hillcrest Dr.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
44	40563 O Rd.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.
45	-40565 O Rd.	??	??	1/31/2019	No record in Town Hall re: receipt of water tap fee.



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	#6 - Consideration of Resolution 11-2025 Accepting the Town of Paonia's Public Records Policy.
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	March 11, 2025
BACKGROUND:	The Town's public record policy was last updated in 2022 and I finally had a chance to get to it and it is an entirely rewritten policy. I did my best to make it as straight forward and understandable as possible while referencing the Colorado Open Records Act to back it up. CORA requests are coming more frequently and except for the rare occasion where someone can specifically tell me EXACTLY what record they need, they are consuming more and more time. To date in 2025, I have already filled a third of the CORA requests I did in 2024, and we are just finishing a quarter of the year. The recent trend is emails, in very broad terms that lead to me going through hundreds of emails. In many cases, I have to consult the Attorney to ensure I am releasing records appropriately while protecting records that are not public or redacting information according to the law as well. It has become my habit, from necessity, to do a formal response letter, listing the documents provided and detailing, with statutory reference, why something has not been released. Paonia has always had a policy that includes the allowed charges for research and retrieval but has not used them consistently. With the new policy, the Clerk's office intends to make it consistent and hopefully more efficient. Along with defining the internal procedure that will be used I have updated the request form and created a CORA log that will be filled out for every request to track time and charges. We will also begin to post responses online for their retention period unless a response is one that shouldn't be readily available. Our new process starts tomorrow, March 12th, and falls in line with the processes that many other municipalities and the State government follow. I am happy to answer any questions the Board of Trustees has.
BUDGET:	N/A
RECOMMENDATION:	To approve Resolution 11-2025 Accepting the Town of Paonia's Public Records Policy.
ATTACHMENT:	Resolution 11-2025 Accepting the Town of Paonia's Public Records Policy

TOWN OF PAONIA, COLORADO

RESOLUTION 11-2023

A RESOLUTION ADOPTING THE REVISED PUBLIC RECORDS POLICY FOR THE TOWN OF PAONIA BY THE BOARD OF TRUSTEES

WHEREAS, the Town of Paonia (the “Town”) is a statutory town in Delta County, Colorado; and

WHEREAS, pursuant to the Colorado Open Records Act, C.R.S. § 24-72-200.1 et seq (“CORA”), the official custodian of the Town of Paonia’s public records may make rules with reference to the inspection of public records as are reasonably necessary for the protection of the records and prevention of unnecessary interference with the regular discharge of duties to the Town Clerk, or the Clerk’s office; and

WHEREAS, the Board of Trustees has previously adopted a policy regarding the process of responding to CORA requests and now desires to update and revise the policy.

NOW THEREFORE, BE RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, COUNTY OF DELTA, STATE OF COLORADO THAT:

The following Public Records Policy for Colorado Open Records Requests (CORA), attached as *Exhibit A*, is declared the appropriate Public Records Policy for the Town. This resolution repeals and replaces any previous resolutions, policies, documents, or any portions therefore, that conflict with the provisions of this resolution, are hereby repealed to the extent of such conflict.

PASSED, APPROVED, AND ADOPTED by the Board of Trustees of the Town of Paonia on this 11th day of March 2025.

Paige Smith, Mayor

ATTEST:

Samira M Vetter, Town Clerk



Public Records Policy for Colorado Open Records Requests (CORA)

Reference: C.R.S. § 24-72-201, et seq.

I. Purpose

The Town of Paonia ("Town") is committed to transparency and open government and this policy is intended to assure prompt and equitable service to individuals requesting access to public records, regardless of the format. This policy is guided by C.R.S. §24-72-201, et seq. and will be deemed modified by additional or new language added to the Colorado Open Records Act. **This policy does not apply to criminal justice records, as defined in C.R.S. §24-72-302.**

II. Background

"Public Records" are defined in C.R.S. §24-72-202(6)(a) to include all writings made, maintained, kept or held by a local government-financed entity for use in the exercise of functions required or authorized by law or administrative rule involving the receipt or expenditure of public funds.

C.R.S. §24-72-202(6)(b) details what are **not** included in public records.

C.R.S. §24-72-204 protects various documents from production/inspection, including but not limited to personnel files; medical, mental health, sociological and scholastic achievement data; letters of reference; trade secrets; privileged information, confidential commercial, financial, geological, or geophysical data; and names, addresses telephone numbers, and personal financial information of past or present users of public facilities.

"Work product" means materials which are deliberative or advisory in nature, prepared to help elected officials, and communicated to assist elected officials in reaching a decision within the scope of their authority - CRS §24-72-202(6.5)

"Writings" means all books, papers, maps, photographs, cards, tapes, recordings or other documentary materials, regardless of physical form or characteristics. Writings include digitally stored data and electronic mail but does not include computer software.

III. Official Custodian

The Town Clerk is designated as the Official Custodian (the “Custodian”) responsible for the maintenance, care and keeping of all records centrally maintained by the Town, except as provided in C.R.S. Title 24 Article 72 Part 3.

The Custodian shall have the authority to:

- (1) make reasonable rules and regulations with reference to the copying and inspection of public records as necessary to protect the records and prevent unnecessary interference with the regular duties of the Custodian; and
- (2) designate such agents as the Custodian shall determine appropriate to perform all acts necessary to enforce and execute the Town’s public records policies.

IV. Policy

It shall be the policy of the Town to make all records available for public inspection unless such records are protected from disclosure by state or federal law, by court order, or unless disclosure of such records would be contrary to the public interest or policies adopted by the Town Board of Trustees in accordance with CORA. The Custodian may confer with the Town Attorney when there is a question of whether inspection or copying of records is prohibited under CORA or contrary to the public interest or policies adopted by the Town in accordance with CORA.

Elected Officials may develop their own policies and procedures regarding public records in their custody, however to the extent that the Town has custody of any public records of an elected official that Town shall, in consultation with the Elected Official, meet any requirement of the Colorado Open Records Act as it may apply to documents in the Town’s possession.

If the public records are not in the custody or control of the Custodian, they shall “forthwith” notify the applicant of this fact, in writing. In such notification, the Custodian shall state in detail to the best of the person’s knowledge and belief the reason for the absence of the records from the Custodian’s care and control, the location of the records, and what person then has custody and/or control of the records.

Colorado Open Records Act Requests constitute public records under the public records law and the completed requests may be posted to the Town’s online document repository for the term of its retention under the Colorado Municipal Records Retention Schedule, unless there is an exemption according to state or federal law.

A. Records Request Submission

To assist the Custodian in responding to requests in a timely and complete manner, a records request must be submitted on a ‘Colorado Open Records Act Request Form’ (Attachment A), developed by the Custodian. The form can be found:

- In person- Town Hall, 214 Grand Avenue, Paonia, Colorado 81428

- By email- Paonia@townofpaonia.com to request a form
- Town Website- <https://townofpaonia.colorado.gov> to find a printable or online submission form

It is important that the form be filled out as specifically as possible, using any details such as associated names, date ranges or other information that can facilitate the Custodian's search for your requested records as efficiently as possible. When your form is filled out you can submit it:

(1) in person at Town Hall to the front office staff or the Town Clerk, 214 Grand Avenue, Paonia Co, 81428

(2) by email – paonia@townofpaonia.com

(3) or fill out and submit the application on the Town website - <https://townofpaonia.colorado.gov> .

Except as required by C.R.S. §24-72-204(3.5)(g) and except when a requested record is confidential and accessible only on the basis that the requestor is the person in interest, no form of identification shall be required to request or inspect public records. However, if clarification or narrowing of a request or a deposit is needed to fulfill the request, some form of contact information is needed. **See B. Records Request Response and D. Fees and Charges.**

B. Records Request Response

Requests for routine copies of non-restricted public records that are readily available on the Town's website or from other easily accessible public sources (e.g., minutes, agendas, ordinance's, resolutions, etc) shall not be considered an open records request, and shall not be required to be submitted in writing. In such cases the requester shall initially be referred to such public sources. However, if the requestor specifically requests that the Town provide the records pursuant to CORA, a "Colorado Open Records Act Request Form" will be required, and applicable fees will still apply. **See D. Fees and Charges**

1) Clarifying or Narrowing the Request

Broad, general requests will be costlier to the requestor because of the staff time required to fulfill these requests. The Custodian may contact the requestor to clarify or narrow a request. Requesters are encouraged to narrow by date range, email inboxes to be searched, and by specific search terms. Searching the entire email system and server is very time-consuming, and the requests will be searched in the order in which they are conducted, which potentially leads to more time spent.

While not required, requesters may want to provide phone and e-mail contact information to facilitate communication regarding the request, including deposits and fees, which can affect the deadline of your records request. The Town staff does not suggest search terms or parameters and does not create new records in response to a request.

If the requester agrees to narrow their request, the Custodian will ask the requestor to re-submit their request in writing with the narrowed information and the statutory timeframe

will begin again. If the requestor is unwilling to narrow their request, the Custodian will advise the requestor of the potential fees associated with the request. **See D. Fees & Charges**

As indicated, CORA does not require the Town to create new records in response to a request.

2) Multiple, Repeated or Duplicative Requests

When there are duplicative CORA requests submitted – either by one individual or by multiple requestors – that require extensive amounts of staff time and would otherwise interfere with the completion of other duties of the Town, the Custodian must appropriately manage and delegate their staff time so as to ensure that the processing of such requests does not interfere with the other duties of the Town.

- Multiple requests made within one (1) month from the same requestor/agency regarding the same/similar topics will be considered a single request for the purpose of calculating staff time and fees.
- When addressing the same or similar requests from multiple requestors, the Custodian, at their discretion, may choose to publish the requested information on a publicly available website to satisfy their responsibilities under CORA, and will direct requestors to that website. Otherwise, the Custodian will respond to the requests in the order in which they are received and will consolidate duplicative requests as necessary.

Examples of requests to which this policy is applicable, include but are not limited to:

- Multiple requests from the same requestor within the timespan of one to two days
- Same or similar requests from the same requestor sent on a daily basis
- Same or similar requests from multiple requestors over a short timespan (e.g. 5 submissions of the same or similar request from different requestors within a week)
- Multiple requests for the same or similar search terms sent as “per day” requests instead of consolidated into a specific timeframe (e.g. searching for the same search terms on Jan. 1, Jan. 2, Jan. 3, Jan. 4, etc. versus January 2021).

3) Calculating Deadlines

In calculating the due date, the Custodian will deem a Records Request received the next business day after it is submitted. The Custodian will notify the requester of receipt of the request and due date.

For requests that require a deposit or payment, the timeframe for completion of the request is put on hold until payment is received. The Custodian will log time spent on each CORA Request on the “CORA Request Log Sheet” (Attachment B) and use it to calculate final payment amounts.

4) Time for Accessing Public Records

When filling a request under the Colorado Open Records Act, public records shall be made available for inspection within three (3) business days of the Custodian's receipt of the Records Request, per C.R.S. §24-72-203(3)(b), unless extenuating circumstances exist. If extenuating circumstances exist; the requesting party will be notified in writing within three (3) business days, the deadline may be extended by seven (7) additional working days.

Extenuating circumstances exist when the Custodian determines one of the following conditions exist and states such condition in writing to the requestor within the first three (3) days that the request was received:

- a) A broadly stated request is made that encompasses all or substantially all of a large category of records and the request is without sufficient specificity to allow the custodian reasonably to prepare or gather records within the three (3)- day period; or
- b) A broadly stated request is made that encompasses all or substantially all of a large category of records and the agency is unable to prepare or gather the records within the three-day period because:
 - i) The Custodian needs to devote all or substantially all of its resources to meeting an impending deadline or period of peak demand that is either unique or not predicted to recur more frequently than once a month; or
 - ii) A request involves such a large volume of records that the custodian cannot reasonably prepare or gather records within the three (3)-day period without substantially interfering with the Custodians obligation to perform their other public service responsibilities.
- c) In no event can extenuating circumstances apply to a request that relates to a single, specifically identified document.
- d) If the request is too broad, speculative or voluminous to prepare in ten (10) days the Town may seek relief from the Court, including Attorney's fees, as provided by law.

5) Attorney Review

If any question arises as to CORA exemptions and/or the propriety of complying with a Records Request, the Custodian (or their designated agent) shall immediately forward the Records Request to the Town's legal counsel for review. Disclosure may be prohibited by court order or be contrary to state or federal law. If the Town is permitted to make records available for inspection, in whole or in part, the Town's legal counsel will notify the Custodian, who will assemble the disclosable requested documents for inspection and/or copying in accordance with applicable federal or state law. If the Town's legal counsel determines the Town is not permitted by federal or state law to make records available for inspection in whole or in part, legal counsel shall provide, or assist the Custodian in providing, a written response to the requestor stating the legal basis upon which the Records Request in whole or part is being denied.

Following the denial of a records request, upon receipt of the required written notice from the individual requesting that they will seek relief from the District Court, the Custodian will attempt to meet in person or speak by telephone with the requesting

individual. The Custodian and their designees are encouraged to utilize all reasonably authorized means to attempt to resolve the dispute during this time-period and will provide a written summary of the Town's position at the end of that period to the requestor and to the Town Board of Trustees. No phone or in-person conference is required if the written notice indicates that the requestor needs access to the record on an expedited basis.

6) Abandoned Requests

If the Custodian attempts to contact a requestor to clarify a request or discuss the scope of a request and the requestor does not respond within ten (10) business days, the Custodian will automatically close the request.

The Custodian will hold records assembled in response to a CORA request for no more than ten (10) business days after the requestor has been notified that the records are available. The holding period may be shorter for records which are needed for any use. Failure to inspect or pick-up the records within this timeframe will be considered an abandoned request, and the request will be automatically closed.

When a cost estimate has been sent in response to a CORA request, the Custodian will hold records for no more than 21 calendar days. If payment has not been received within this time frame, the request will be considered abandoned, and the request will be automatically closed.

A request to re-open a closed request will be treated as a new request.

C. Records Production

Any public record that is stored in a digital format will be provided in a digital format and transmitted by electronic mail, unless the size prevents email transmission, in which case they shall be transmitted by another method, as agreed upon by the requestor and the Custodian.

A public record stored in a digital format that is searchable will be provided in a searchable format and a public record stored in a sortable format will be provided in a sortable format. A public record that is in a searchable or sortable format shall not be produced if:

- 1) Producing the record in the requested format would violate the terms of any copyright or licensing agreement between the Town and a third-party;
- 2) Producing the record would result in the release of a third party's proprietary information; or
- 3) After making reasonable inquiries:

- i) It is not technologically or practically feasible to permanently remove information that the custodian is required or allowed to withhold within the requested format;
- ii) It is not technically or practically feasible to provide a copy of the record in a searchable or sortable format; or
- iii) The Custodian would be required to purchase software for creating additional programming or functionality in its existing software to remove the information required or allowed to be withheld.

CORA does not require the Custodian to create a new record in response to a Records request but to produce existing public records that match the request. Altering an existing digital public record, or excising/redacting fields of information that the Custodian is either required or permitted to withhold does not constitute the creation of a new public record.

The Custodian may set the time, which shall be during normal office hours, and the place for physical records to be inspected, and require that the Custodian or a delegated employee be present while the records are examined. In no event may the requestor remove documents or add documents to those provided for review. Upon completion of the review, the requestor must mark the pages that they wish to have copies with adhesive tabs. Copies will be made at a later time, depending on volume. The requestor will be notified when the copies are available for pick-up.

If the Custodian has the capability to make reproductions, they will do so at the rates set in ***D. Fees and Charges***. If the Custodian does not have the facilities for making copies, printouts, or photographs of the records, the custodian may make arrangements for the services to be rendered at another facility. If other facilities are necessary, the person desiring a copy, print out or photograph of the record shall pay the cost of providing them. In no event shall the records leave the custody and possession of a Town employee assigned by the Custodian of record during this process (other than providing the items to the third-party facility for reproduction.)

The Town is under no obligation to allow citizens access to Town computers.

D. Fees and Charges

Per C.R.S. §24-72-205

The Custodian will fill out a “CORA Request Log Sheet” for each Records Request to ensure accurate tracking of time and actions related to the CORA Request and will provide it as a part of the records response.

1) Deposits

When the location or existence of specific documents must be researched and the documents must be retrieved, sorted or reviewed for applicability to the request, and such process requires more than one (1) hour of staff time, the Custodian will charge a research and retrieval fee. Once the free hour has been used the Custodian will contact the requester and give them an estimate of the cost to finish the records request. If the requestor wishes to cancel the request, Custodian will close the record request immediately, incurring no charges. If the requestor chooses to continue the record request, the Custodian will require a non-refundable deposit of one-half of the estimated amount to continue the request. Until the deposit is received, the time line on the Records request will be paused and restart once the deposit payment is made. This deposit will be credited toward the total fee, and the total fee shall be paid prior to release of the requested records. In the event the deposit amount exceeds the actual costs, the balance shall be refunded within thirty (30) days.

2) Research and Retrieval Fee

The Custodian will provide the first hour of research and retrieval for free and then charge Thirty-three dollars and fifty-eight cents (\$33.58) per hour after in thirty (30) minute increments. This will also apply to any time the Custodian spends altering an existing digital public record, or excising/redacting fields of information that they are required or permitted to withhold.

The maximum hourly amount of the research and retrieval fee is adjusted every 5 years by the Executive Committee of the State Legislative Council.

3) Production Fees

Print-outs, photographs, and copies, when requested, will be provided at a cost of twenty-five (\$0.25) per standard page, and at the actual cost of any production for any non-standard page, except that no per-page fee will be charged for providing records in a digital or electronic format. A standard page shall mean an 8.5 x 11-inch black and white copy.

If data must be manipulated in order to generate a record in a form not otherwise used by the Town, such data manipulation will be assessed at the actual costs to the Town, however the Town is in no way obligated to generate a record that is not otherwise kept, made or maintained by the Town. The Town is not required by law to manipulate data found within existing Town records to create a requested form of record that does not otherwise exist. If the Custodian chooses to manipulate the requested data, they may charge a fee for such service, which shall not exceed the actual cost of manipulating said data. Persons making a subsequent request for the same data shall be charged the same fee.

When it is impractical to make the copy, printout or photograph of the requested record at the place where the record is kept, the Custodian may allow arrangements to be made for the copy, printout, or photograph to be made at other facilities and the cost of providing the requested records will be paid by the person making the requests.

Data kept by the Town but generated by a third party shall be charged at actual cost paid to the third-party, subject to additional fees if applicable.

4) Transmittal Fees

The cost for transmitting the requested records will be charged at the actual cost of such delivery. Transmission fees will not be charged for transmitting any record via electronic mail, when requested.

5) Payments

Payments of deposits and fees can be made with cash, check, money order, credit or debit card. Make a note of your CORA number with the payment.

- 1) In person: 214 Grand Avenue, Paonia, Colorado 81428
- 2) By Mail: Town of Paonia, P.O. Box 460, Paonia, Colorado 81428
- 3) Online: <https://townofpaonia.colorado.gov> scroll down to the brown box "Make a Payment", Choose the option for non-utility payment, choose 'other' under 'Choose your payment type', add your CORA Request Number to the 'account number' box.

V. Internal Procedure

- 1) All CORA Requests shall be submitted to the Custodian, with the exception of Criminal Justice Records Act records requests, which shall be submitted to the Paonia Police Department or other applicable agency.
- 2) The Custodian will review the request to ensure it is complete and legible. At this time, if the request falls under the umbrella of requests needing to be clarified or narrowed; or a multiple, repeated or duplicative request the Custodian will follow the procedures in place in this policy.
- 3) The Custodian will number the request and start a CORA Request Log Sheet, calculate a deadline and contact the requester to confirm receipt of the request and let them know the deadline.
- 4) The Custodian will contact any staff member, elected official or individual who may have records compliant with the request. Any and all responsive records will be supplied to the Custodian's Office in a timely fashion. No records will be provided directly to the requestor by anyone other than the Custodian.
- 5) If the first hour of Research and Retrieval expires and the research and retrieval is still actively being worked on, the Custodian will pause the time on the CORA request and contact the requestor to see if they wish to continue the request. If the request continues, a non-refundable deposit will be required before further action is taken. The CORA Request Log will be used to track/calculate actual time spent on the records request.

- 6) If the Custodian needs legal counsel for the appropriate response, they will contact the Town Attorney for advice.
- 7) When the records are gathered and ready for inspection or delivery, the Custodian will contact the requestor to let them know their records are ready and notify them of all associated fees. Fees must be collected in full before records are released.
- 8) The Custodian will close the CORA request and will maintain the original records request and the Town's response according to the Colorado Municipal Records Retention Schedule and may post to the Town's online public document repository.

Submitted:

Received by Clerk:

Deadline:

Extension:

Fees:

Fulfilled:

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Colorado Open Records Act Request Form

The first hour of research and retrieval is free and you will be charged thereafter at \$33.58/hr in 30 minute increments. You will be contacted before any paid time is incurred with an estimated cost and request a required deposit to continue the records request. Black and white 8.5 x 11 copies will be charged at \$0.25/page

Please read the Town of Paonia's Colorado Open Records Act Public Records Request Policy for more information on submission, response, procedure, and fees.

Please make sure there is at least one current and legible way to contact you for any questions the Town Clerk may have to help in your request.

Name: _____ Date: _____ Phone: _____

Mailing Address (if applicable): _____

Email Address (if applicable): _____ Physical or PDF: _____

This form is for requesting already existing records and does not apply to Criminal Justice Records which must be requested directly from the Paonia Police Department. To facilitate the search, please be as specific as possible in describing the requested document(s).

Number of Copies	Document Name or Detailed Description

C.R.S. 24-72-201 to 24-72-309

Note: The Town Clerk will deem the request received on the next business day after submittal.

