



TOWN OF PAONIA
214 GRAND AVENUE
REGULAR TOWN BOARD MEETING AGENDA
TUESDAY, JANUARY 14, 2025 6:30 PM

TOWN OF PAONIA IS INVITING YOU TO A SCHEDULED ZOOM MEETING.
 JOIN ZOOM MEETING
[HTTPS://US02WEB.ZOOM.US/J/84816577832](https://us02web.zoom.us/j/84816577832)
 MEETING ID: 848 1657 7832

Public Participation: Must raise hand and be recognized by the Mayor, come to the podium and state your name and the street on which you live. Time limit is 3 minutes, one time per item. Direct all comments to the Mayor. No responses will be made by staff or Board during the meeting. No derogatory or demeaning statements or public displays. Please be respectful.

Roll Call

Approval of Agenda

Announcements

Appreciations - Trustee Swartz

Paula Martin has resigned from the Tree Board effective January 22, 2025. She has served as both Chair and Secretary during her time on the Board and was the person leading the charge to renew Paonia's Tree City USA designation. The Town thanks her for her service and dedication.

The Town is accepting applications for the available seat on the Tree Board. The Tree Board meets at least once a month and is an advisory board for the Board of Trustees and the Town Administrator. Applications and a letter of interest are due to the Town Clerk by January 22nd at 12:30 PM.

The Town is still seeking a new member to fill a seat on the Zoning Board of Adjustments. The ZBoA only meets when public hearings are scheduled for it. Applications and a letter of interest are due to the Town Clerk by January 22nd at 12:30 PM

Public Comment

Any topic not included under Actions & Presentations; 3-minute time limit.

Consent Agenda

December 10, 2024 Regular Meeting Minutes

LL 25-101 Brossanova LLC dba Bross Hotel Bed & Breakfast License Renewal

December 20, 2024 Disbursements

January 14, 2025 Disbursements

Staff Reports

Town Administrator Reports:

December 31, 2024 Budget to Actual

Town Administrator Report

Police Chief

Actions & Presentations

Public comments must be related to the agenda item, 3-minute time limit.

Presentation- Wright Water Engineering Hydrogeological Study Project Update - Marshall Haworth

Item #1 - Choosing a Mayor Pro Tem to serve while Trustee Valentine (Mayor Pro Tem) is participating remotely.

Item #2 - Consideration of Approval of Resolution 01-2025 Designating Holiday Office Closures

[Item](#) # 3 - Consideration of Approval of Resolution 02-2025 Designating the Public Posting Places for the Town of Paonia

[Item](#) # 4 - Consideration of a Contract for Mary Bachran to Continue Grant Writing and Associated Assistance

[Item](#) #5 - Consideration of Referendum Petition to Repeal Ordinance 2024-05 Enacting Article 5 (Short Term Rentals Licenses) of Chapter 6 (Business Licenses and Regulations) of the Paonia Municipal Code and Revising Articles 1 (General Provisions), Article 3 (District Regulations) of Chapter 16 (Zoning), and Enacting Article 9 (Short Term Rental Regulations) of Chapter 16 (Zoning).

[Item](#) # 6 - Consideration of Bid Recommendation for 2MG Tank Rehab-Site Civil Work

[Item](#) # 7 - Consideration of Appointing Town Administrator Wynn as Proxy for the North Fork Farmer's Ditch Association & the Stewart Ditch and Reservoir Company Annual Meetings

[Item](#) # 8 - Appointment of a Citizen Member to the Planning Commission

[Item](#) # 9 - Consideration of How Best to Consistently Convey Town Information, Accomplishments and Progress to the Public

Mayor & Trustee Reports

Adjournment

I. RULES OF PROCEDURE

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. CONSENT AGENDA

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. EXECUTIVE SESSION

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contexts of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. SUBJECT TO AMENDMENT

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

Sec. 2-7-10. - Purpose.

It is the purpose of the Town to promote and protect the public health, safety, and general welfare by providing for the regulation of planting, maintenance, and removal of trees on Town-owned property and within town rights-of-way. There is hereby created a Tree Board which shall be advisory in character and will represent the Paonia community in providing guidance and input to the Town Administrator, Town Board of Trustees, and Town staff on trees as defined under Article 7, Section 2-7-30.

(Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2014-09, § 5, 1-13-2015; Ord. No. 2020-05, § 2, 5-26-2020; Ord. No. 2021-04, § 2, 6-8-2021)

Sec. 2-7-20. - Membership; terms.

The Tree Board shall consist of a minimum of two (2) and a maximum of six (6) volunteer community members, who need not reside within the limits of the Town and one (1) member of the Board of Trustees. Members shall serve without compensation. There will be a chair and secretary of the Tree Board, as chosen by majority vote of its members. All Tree Board members shall be appointed by the Board of Trustees. The terms of office for the Tree Board shall be two (2) years renewable by the Board of Trustees; and the member of the Board of Trustees consistent with his/her term of office.

(Ord. No. 98-05, § 3, 1998; Ord. No. 2005-02, 2005; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2014-09, § 5, 1-13-2015; Ord. No. 2020-05, § 2, 5-26-2020; Ord. No. 2021-04, § 2, 6-8-2021)

Sec. 2-7-30. - Duties.

- (a) It shall be the responsibility of the Tree Board to advise the Town Board and Town Administrator about the selection, planting, and care of trees in the town of Paonia referring when applicable to the most recent guidelines document or master plan.
- (b) The Tree Board shall support and promote healthy horticultural practices for our climate through public education by celebrating Arbor Day every year, by maintaining a website, and through other community events.
- (c) The Tree Board shall prepare, in a timely fashion, the Tree City USA application and information required to maintain the Town of Paonia's status as a Tree City USA community, as approved by the National Arbor Day Foundation.
- (d) The Tree Board, when requested by the Town Administrator, shall consider, investigate, make findings, report, and recommend upon any special matter of question coming within the scope of its work and expertise.

(Ord. No. 98-05, § 4, 1998; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2014-09, § 5, 1-13-2015; Ord. No. 2020-05, § 2, 5-26-2020; Ord. No. 2021-04, § 2, 6-8-2021)

Sec. 2-8-10. - Creation.

A Zoning Board of Adjustment, referred to in this Article as the "Board," is hereby created.

(Ord. No. 2000-02, Art. XXI, 2000; Ord. No. 2014-04, § 1, 1-13-2015)

Sec. 2-8-20. - Organization.

The Board shall have five (5) members; one (1) membership shall be filled by a current member of the Planning Commission. Appointment to membership shall be by the Board of Trustees for a term of three (3) years. Vacancies on the Board shall be filled for the remaining term in the same manner as the initial appointment. The Board shall elect from its membership a chair, secretary and such other officers as it may deem necessary during its first meeting of each calendar year, and shall adopt such rules as may be necessary for the conduct of its business.

(Ord. No. 2000-02, Art. XXI, 2000; Ord. No. 2014-04, § 1, 1-13-2015)

Sec. 2-8-30. - Meetings.

Meetings of the Board shall be held at the call of the Chair. All meetings shall be open to the public. Members of the Board shall be notified at least twenty-four (24) hours prior to the time of the meetings. The Board shall keep minutes of its proceedings showing the vote of each member upon each question or, if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Board and shall be a public record.

(Ord. No. 2000-02, Art. XXI, 2000; Ord. No. 2014-04, § 1, 1-13-2015)

Sec. 2-8-40. - Powers and duties.

Upon appeal, the Board shall have the following powers:

- (1) To hear and decide appeals where it is alleged by the appellant that there is error in any order, requirement, decision or refusal by an administrative official or agency based on or made in the enforcement of Chapter 16 of this Code.
- (2) To hear and decide appeals wherein there is question on the interpretation of the Zone District Map or similar questions as they may arise in the administration of Chapter 16 of this Code.
- (3)

To hear and decide appeals for special exceptions to the provisions of this Code, such exceptions to be known as variances.

(Ord. No. 2000-02, Art. XXI, 2000; Ord. No. 2014-04, § 1, 1-13-2015)

Minutes
Regular Town Board Meeting
Town of Paonia, Colorado
December 10, 2024

Meeting Video Link: <https://www.youtube.com/watch?v=rwVJHaW0eas>

RECORD OF PROCEEDINGS

Roll Call

PRESENT

Mayor Paige Smith

Mayor Pro-Tem John Valentine (arrives 6:33PM)

Trustee Rick Stelter

Trustee Kathy Swartz

Trustee Walter Czech

Trustee Lucy Hunter

Trustee Mike Heck (arrives at 6:31PM)

Approval of Agenda

Trustee Hunter makes a motion, seconded by Trustee Stelter to approve the agenda.

The motion carries unanimously.

Announcements

Trustee Swartz reads "Appreciations."

Mayor Smith announces a vacant seat on the Planning Commission. Applications and Letters of interest due to the Town Clerk by January 8th at 4:30 pm.

Public Comment

L. Bissel: comments on ADU's & STR

S. Watson: comments on Chapter 16 of the Paonia Municipal Code.

M. Lawson: comments on STR ordinance.

Consent Agenda

Trustee Stelter makes a motion, seconded by Trustee Swartz, to approve the consent agenda.

The motion carries unanimously.

Staff Reports

Town Administrator Wynn goes over budget to actuals.

Police Chief Laiminger goes over highlights for the Police Department and holiday fire prevention tips.

Actions & Presentations

Public Hearing

Consideration of Approval of Final Plat of the (minor) Subdivision on the Property at 841 HWY 133 owned by West Elk Land and Hops LLC.

The Mayor opens the public hearing at 6:56 pm.

Clerk Vetter confirms proper notification.

There are no disclosures of conflict.

Town Administrator Wynn reminds the Board of Trustees of the conditions set for approval and confirms that they have been met.

David Warren, applicant representative of West Elk Land and Hops LLC, offers to answer questions.

Public Comment:

Peter Kaplansky, Price Road: comments in support

Board questions:

Trustee Heck asks about the well capacity and floodplain studies.

Trustee Stelter asks about water capacity and fire prevention and fire department needs.

The Mayor closes the public hearing at 7:09 pm.

Board Deliberation:

Trustee Smith comments that she is in support of approving the final plat since conditions have been met.

Trustee Hunter makes a motion, seconded by Trustee Heck to approve the final Plat of the (minor) Subdivision of the property at 841 HWY 133 owned by West Elk Land and Hops LLC, with the addition of the surveyor's signature.

The motion carries unanimously.

Public Hearing-

Consideration of Acceptance of Resolution 17-2024, Approving the FY-2025 Proposed Budget and Mill Levy

Mayor Smith opens the public hearing at 7:11pm.

Clerk Vetter confirms proper notification.

Town Administrator Wynn presents the FY-2025 Proposed Budget and Mill Levy.

Board Questions:

Trustee Hunter points out typos in transmittal letter and Resolution corrections needed.

Trustee Swartz asks questions about potential grants in Fiscal Year 2025, roof repair, and promised contributions.

Town Administrator Wynn and Mary Bachran, grant writer, give updates on the grants that the Town has a higher chance of getting and how they will be included in the budget if awarded.

Public Comment:

Mary Bachran, Box Elder, is sworn in and comments on the thoroughness of the budget

Shirley Yeaman, out of town, is sworn in and comments on Short Term Rental license revenue and its use.

Board questions:

Trustee Czech comments on the thoroughness of the budget.

Trustee Stelter makes comments about the water usage revenues and compliments the budget process.

Town Administrator Wynn explains that Short Term Rental License revenues will be used to cover compliance software and staff time.

Mayor Smith closes the public hearing at 8:25PM

Trustee Hunter makes a motion, seconded by Trustee Swartz to approve Resolution 17-2024 with the following changes: Section 1, estimated expenditures for the Water utility fund \$6,84,200; and for the Wastewater Utility Fund \$815,150 and a final total of \$ 12,883,750.

The motion carries unanimously.

Action Item #1 - Consideration of Appointing Applicants to the Three Vacant Tree Board Seats.

Trustee Stelter makes a motion seconded by Mayor Pro-Tem Valentine, to appoint Haynie, Hottinger and Wells to the Tree Board.

The motion carries unanimously.

Action Item #2: Reapplication for the Water SMART Grant to Meter Lee's Park Trailer Court

Trustee Swartz makes a motion, seconded by Trustee Hunter, to reapply for the Water SMART grant to meter Lee's Park Trailer Court.

The motion carries unanimously.

Action Item #3 - Consideration and Approval of a Grant Submittal to CPDHE for up to \$25,000 for SCADA System Upgrades

Trustee Stelter makes a motion, seconded by Trustee Hunter, to approve submitting a grant to CDPHE for up to \$25,000 for SCADA System upgrades.

The motion carries unanimously.

Action Item # 4 - Consideration of Adopting Ordinance 2024-06 Enacting an Electronic Communication's & Device Security Policy.

Trustee Stelter makes a motion, seconded by Trustee Hunter to adopt Ordinance 2024-06 Enacting an Electronic Communication and Device Security Policy.

The motion carries unanimously.

Action Item #5 - Consideration of Approval of Ordinance 2024-04 Amending Chapter 2, Articles 2, 6, 7, & 8 Boards, Committees and Commissions Meeting Operations and Conduct.

Trustee Hunter makes a motion, seconded by Trustee Stelter, to approve Ordinance 2024-04 Amending Chapter 2, Articles 2, 6, 7 & 8 Boards, Committees and Commissions Meeting Operations and Conduct.

The motion carries unanimously.

Action Item 6 - Consideration of Approval to Cancel Second Board Meeting of December.

Trustee Swartz makes a motion, seconded by Trustee Hunter to Cancel the second regular Board meeting of December.

The motion carries unanimously.

Action Item #7: Consideration of Resolution 2024-18 Utility Water Rates

Trustee Stelter makes a motion, seconded by Trustee Heck to approve Resolution 2024-18 Utility Water Rates.

The motion carries unanimously.

Mayor & Trustee Reports

None

Adjournment

The meeting adjourns at 9:08 pm.

Samira M Vetter, Town Clerk

Paige Smith, Mayor



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consent Agenda Brossanova LLC Liquor License Renewal
SUBMITTED BY:	Ruben Santiago – Deputy Clerk
DATE:	01/10/2025
BACKGROUND:	Finding of Facts: - License Renewal Paperwork is in the possession of the Town Clerk and all Local and State required fees have been paid. - The Administrative Offices have no issues or concerns with the license renewal. - The Police Department has no issues or concerns with the license renewal. - The Public Works department has no issues or concerns with the renewal.
BUDGET:	\$250.00 to – 10-32-01 – Liquor Licenses.
RECOMMENDATION:	All legal requirements have been met for the renewal of this license.
ATTACHMENT:	BrossanovaLLC-LiquorLicenseRenewalApplication-20250110_Redacted.pdf

DR 8400 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Submit to Local Licensing Authority

**BROSS HOTEL BED &
BREAKFAST
PO BOX 85
Paonia CO 81428**

Fees Due

15

Annual Renewal Application Fee	\$
Renewal Fee	750.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 750

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

☐ Paid by check
☒ Paid Online

Uploaded to MoveIt on Date

Licensee Name

BROSSANOVA LLC

Doing Business As Name (DBA)

BROSS HOTEL BED & BREAKFAST

Liquor License Number

03-15934

License Type

Lodging & Entertainment (City)

Sales Tax License Number

94518042

Expiration Date

02/09/2025

Due Date

12/26/2024

Business Address

Street Address

312 ONARGA AVENUE

Phone Number

9705276776

City, State, ZIP Code

Paonia CO 81428

Mailing Address

Street Address

PO BOX 85

City, State, ZIP Code

Paonia CO 81428

Email

innkeeper@brosshotel.com

Operating Manager

MIKE YONGLING

Date of Birth

12/13/1970

Home Address

16

Street Address

Phone Number

City

State

ZIP Code

1. Do you have legal possession of the premises at the street address? ☒ Yes ☐ No

Are the premises owned or rented? ☒ Owned

*If rented, expiration date of lease

☐ Rented*

1. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? ☐ Yes ☒ No

If yes, please see the table in the upper right hand corner and include all fees due.

2. Are you renewing a takeout and/or delivery permit? ☐ Yes ☒ No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges)

If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

3. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No

4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? ☐ Yes ☒ No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

1. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?

☐ Yes ☒ No

If yes, attach a detailed explanation.

2. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?

☐ Yes ☒ No

If yes, attach a detailed explanation.

3. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?

☐ Yes ☒ No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

MIKE YENGLING

Title

CO-OWNER

Signature

[Signature]

Date (MM/DD/YY)

01/06/25

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Title

Attest

Signature

Date (MM/DD/YY)

DR 8495 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

18

Tax Check Authorization, Waiver, and Request to Release Information

I, MIKE YENGLING

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter
"Waiver") on behalf of

(the "Applicant/Licensee")

BROSANOVA LLC

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

19

BROSSANOVA LLC

Social Security Number/Tax Identification Number

85-0501770

Home Phone Number

Business/Work Phone Number

970-527-6776

Street Address

312 ONARCA AVENUE / P.O. Box 85

City

PAONIA

State ZIP Code

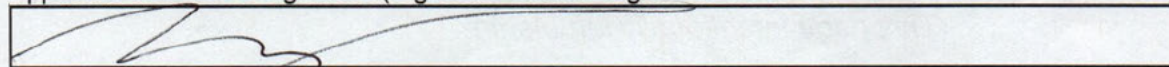
CO

81428

Printed name of person signing on behalf of the Applicant/Licensee

MIKE YENGLING

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Date Signed



1/6/2025

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

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Town of Paonia
PO Box 460
214 Grand Avenue
Paonia CO 81428-0460

(970) 527-4101

Receipt No: 1.183420

Jan 10, 2025

BROSS HOTEL

Previous Balance:	.00
App. Fees, Licenses & Permits - Liquor License 2025 RENEWAL	250.00

Total:	250.00
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Check	Check No: 1650	250.00
Total Applied:		250.00

Change Tendered:	.00
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01/10/2025 9:44 AM

PAID

JAN 10 2025

TOWN OF PAONIA
214 GRAND AVENUE

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
ADP, INC								
1352	ADP, INC	677444091	WORKFORCE PAYROLL FOR P	12/13/2024	198.80	10-41-20	LEGAL, ENGINEERING & PR	12/31/2024
Total ADP, INC:					198.80			
All Copy Products Inc								
1268	All Copy Products Inc	5032466493	COPIER - ADMIN	12/12/2024	99.44	10-41-25	TOWN HALL EXPENSE	12/31/2024
1268	All Copy Products Inc	5032466493	COPIER - WATER	12/12/2024	99.44	60-50-25	SHOP EXPENSE	12/31/2024
1268	All Copy Products Inc	5032466493	COPIER - WASTEWATER	12/12/2024	99.44	70-51-25	SHOP EXPENSE	12/31/2024
1268	All Copy Products Inc	5032466493	COPIER - SANITATION	12/12/2024	99.42	80-52-25	SHOP EXPENSE	12/31/2024
Total All Copy Products Inc:					397.74			
AMERICAN MED SUPPLY								
1421	AMERICAN MED SUPPLY	AMS-13378	LIFEPAK REPLACEMENT BATTE	12/16/2024	318.42	10-42-16	OPERATING SUPPLIES	12/31/2024
Total AMERICAN MED SUPPLY:					318.42			
BARDESSONA, BRAD								
1395	BARDESSONA, BRAD	BARDESSONA	BARDESSONA REIMBURSEME	12/07/2024	125.81	10-42-26	TRAVEL, MEETINGS & TRAI	12/31/2024
Total BARDESSONA, BRAD:					125.81			
BORDER MARKETING INC.								
1425	BORDER MARKETING INC.	5990	MAIIN VALVE FOR WATER FILL	12/10/2024	2,128.90	60-50-22	REPAIRS & MAINTENANCE	12/31/2024
Total BORDER MARKETING INC.:					2,128.90			
Bruin Waste								
1307	Bruin Waste	2120379	PORT-A-POTTY AT 14057 HILLC	12/11/2024	183.00	80-52-24	RENTAL	12/31/2024
1307	Bruin Waste	2120380	PORT-A-POTTY AT LAMBORN M	12/11/2024	114.75	80-52-24	RENTAL	12/31/2024
1307	Bruin Waste	2120383	PORT-A-POTTY AT 332 4TH STR	12/11/2024	261.00	80-52-24	RENTAL	12/31/2024
Total Bruin Waste:					558.75			
CEBT								
1320	CEBT	INV0071392	BENEFITS PERIOD 2024-12	12/05/2024	20,105.00	10-0223	HEALTH/LIFE INSURANCE	12/31/2024
Total CEBT:					20,105.00			
City of Delta								
24	City of Delta	12032024	Wastewater Analysis FOR DECE	12/03/2024	737.00	70-51-20	LEGAL, ENGINEERING & PR	12/31/2024
24	City of Delta	12032024	NOVEMBER & DECEMBER 2024	12/03/2024	4,025.00	10-43-20	LEGAL, ENGINEERING & PR	12/31/2024

PS KS

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total City of Delta:					4,762.00			
Column Software PBC								
1183	Column Software PBC	8DFD59D8-008	CUSTOM NOTICE DCI000687 -	12/13/2024	125.40		10-41-30 PUBLISHING & ADS	12/31/2024
1183	Column Software PBC	8DFD59D8-008	DISPLAY AD NOTICE DCI000688	12/19/2024	5,346.22		10-41-30 PUBLISHING & ADS	12/31/2024
Total Column Software PBC:					5,471.62			
CONNOLLY, DAVID								
1424	CONNOLLY, DAVID	30350007-123	ACCOUNT CREDIT ADJUSTME	12/17/2024	54.02		09-0107 UTILITY CASH CLEARING AC	12/31/2024
Total CONNOLLY, DAVID:					54.02			
Delta County Landfill								
56	Delta County Landfill	433844	Landfill Fee	12/06/2024	451.00		80-52-42 LANDFILL FEES	12/31/2024
56	Delta County Landfill	434077	Landfill Fee	12/11/2024	407.00		80-52-42 LANDFILL FEES	12/31/2024
56	Delta County Landfill	434310	Landfill Fee	12/16/2024	425.50		80-52-42 LANDFILL FEES	12/31/2024
Total Delta County Landfill:					1,283.50			
Dependable Lumber, Inc.								
46	Dependable Lumber, Inc.	2305-281339	RETURN OF PALLET DEPOSIT	05/22/2023	20.00-		60-50-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2305-282693	OUTLET, PLATE, GFCl FOR OUT	05/30/2023	35.39		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2306-283507B	LATEX GLOVES FOR TRASH	06/05/2023	15.99		80-52-16 OPERATING SUPPLIES	12/31/2024
46	Dependable Lumber, Inc.	2306-284030	FRAMING ANCHORS	06/07/2023	3.48		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2306-284030	RETURN OF L-70 REINFORCIN	06/07/2023	16.32-		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2306-284422	RETURN OF STAR DR SCREW (	06/08/2023	110.45-		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2306-284881	RETURN OF TREATED LUMBER	06/12/2023	70.78-		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2307-289851	SCREW RING HANGERS	07/11/2023	10.58		10-45-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2309-002799	PRESSURE GAUGE	09/28/2023	18.49		60-50-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2309-299116	GLOVES FOR TRASH	09/06/2023	15.49		80-52-16 OPERATING SUPPLIES	12/31/2024
46	Dependable Lumber, Inc.	2401-016261	BOLTS/NUTS	01/04/2024	11.52		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2403-025721	MORTAR MIX (18X) AND PALLE	03/20/2024	268.36		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2403-025723	MORTAR MIX (5X)	03/20/2024	67.60		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2403-025746	RETURN OF MORTAR MIX (18X)	03/20/2024	243.36-		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2403-025746	RETURN OF MORTAR MIX (5X)	03/20/2024	67.60-		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2404-027374	MASON MIX (42X)	04/02/2024	599.76		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2404-027376	MASON MIX + PALLET DEPOSIT	04/02/2024	39.28		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2404-027380	RETURN OF 1 MASON MIX	04/02/2024	14.28-		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2404-027380	RETURN OF PALLET DEPOSIT	04/02/2024	25.00-		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2405-035522	WOOD, BUCKET, PAINT	05/22/2024	468.15		10-42-73 BUILDING IMPROVEMENTS	12/31/2024
46	Dependable Lumber, Inc.	2405-035636	RETURN OF PINE TRIM (12X)	05/23/2024	11.76-		10-42-73 BUILDING IMPROVEMENTS	12/31/2024
46	Dependable Lumber, Inc.	2405-035636	RETURN OF PICTURE MOULD (	05/23/2024	351.84-		10-42-73 BUILDING IMPROVEMENTS	12/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
46	Dependable Lumber, Inc.	2405-035636	RETURN OF BASE PAINT (22X)	05/23/2024	78.76-		10-42-73 BUILDING IMPROVEMENTS	12/31/2024
46	Dependable Lumber, Inc.	2412-067057	SONOTUBE, ANCHOR BOLTS, C	12/05/2024	142.52		10-46-16 OPERATING SUPPLIES	12/31/2024
46	Dependable Lumber, Inc.	2412-067088	CONCRETE FOR APPLE VALLE	12/05/2024	9.19		10-46-16 OPERATING SUPPLIES	12/31/2024
46	Dependable Lumber, Inc.	2412-067089	CONCRETE	12/05/2024	27.57		10-46-16 OPERATING SUPPLIES	12/31/2024
46	Dependable Lumber, Inc.	2412-067132	XL MENS WINTER GLOVES	12/06/2024	25.99		60-50-25 SHOP EXPENSE	12/31/2024
46	Dependable Lumber, Inc.	2412-067313	6 FOOT STEP LADDER	12/07/2024	39.75		60-50-25 SHOP EXPENSE	12/31/2024
46	Dependable Lumber, Inc.	2412-067313	6 FOOT STEP LADDER	12/07/2024	39.75		70-51-25 SHOP EXPENSE	12/31/2024
46	Dependable Lumber, Inc.	2412-067313	6 FOOT STEP LADDER	12/07/2024	39.75		10-45-25 SHOP EXPENSE	12/31/2024
46	Dependable Lumber, Inc.	2412-067313	6 FOOT STEP LADDER	12/07/2024	39.75		10-46-25 SHOP EXPENSE	12/31/2024
46	Dependable Lumber, Inc.	2412-067725	THREAD, SCREWS, NUTS, AND	12/10/2024	3.10		10-45-42 SNOW REMOVAL	12/31/2024
46	Dependable Lumber, Inc.	2412-068108	LIGHT BULB	12/13/2024	16.49		10-41-25 TOWN HALL EXPENSE	12/31/2024
46	Dependable Lumber, Inc.	2412-068342	GLOVES FOR TRASH	12/16/2024	8.99		80-52-16 OPERATING SUPPLIES	12/31/2024
46	Dependable Lumber, Inc.	2412-068533	THREADS & NUTS FOR SHOP/S	12/17/2024	47.90		10-45-22 REPAIRS & MAINTENANCE	12/31/2024
Total Dependable Lumber, Inc.:					984.69			
Elevate Fiber								
986	Elevate Fiber	MULTIPLE-121	Internet 66210 - 12/11/2024	12/11/2024	40.00		10-41-29 TELEPHONE & INTERNET	12/31/2024
986	Elevate Fiber	MULTIPLE-121	Internet 66210 - 12/11/2024	12/11/2024	40.00		10-42-29 TELEPHONE & INTERNET	12/31/2024
986	Elevate Fiber	MULTIPLE-121	Internet 66210 - 12/11/2024	12/11/2024	79.99		60-50-29 TELEPHONE & INTERNET	12/31/2024
986	Elevate Fiber	MULTIPLE-121	Internet 66210 - 12/11/2024	12/11/2024	79.98		70-51-29 TELEPHONE & INTERNET	12/31/2024
986	Elevate Fiber	MULTIPLE-121	Internet 66210 - 12/11/2024	12/11/2024	79.98		80-52-29 TELEPHONE & INTERNET	12/31/2024
986	Elevate Fiber	MULTIPLE-121	Internet 271710 - 12/11/2024	12/11/2024	129.94		60-50-29 TELEPHONE & INTERNET	12/31/2024
986	Elevate Fiber	MULTIPLE-121	Internet 1198710 - 12/11/2024	12/11/2024	10.00		10-45-29 TELEPHONE & INTERNET	12/31/2024
986	Elevate Fiber	MULTIPLE-121	Internet 1198710 - 12/11/2024	12/11/2024	10.00		10-46-29 TELEPHONE & INTERNET	12/31/2024
986	Elevate Fiber	MULTIPLE-121	Internet 1198710 - 12/11/2024	12/11/2024	19.99		60-50-29 TELEPHONE & INTERNET	12/31/2024
986	Elevate Fiber	MULTIPLE-121	Internet 1198710 - 12/11/2024	12/11/2024	19.98		70-51-29 TELEPHONE & INTERNET	12/31/2024
986	Elevate Fiber	MULTIPLE-121	Internet 1198710 - 12/11/2024	12/11/2024	19.98		80-52-29 TELEPHONE & INTERNET	12/31/2024
986	Elevate Fiber	MULTIPLE-121	Internet 1277710 - 12/11/2024	12/11/2024	79.95		70-51-29 TELEPHONE & INTERNET	12/31/2024
Total Elevate Fiber:					609.79			
Empower Trust Company LLC								
1190	Empower Trust Company LLC	PD12132024	Retirement Plan PPE 12/13/2024	12/13/2024	3,963.70		10-0223 HEALTH/LIFE INSURANCE	12/31/2024
Total Empower Trust Company LLC:					3,963.70			
ENVIRO-CHEM ANALYTICAL INC								
1221	ENVIRO-CHEM ANALYTICAL IN	14171008	NO2, NO3, Se, PD FOR PO: DEC	12/16/2024	65.30		70-51-20 LEGAL, ENGINEERING & PR	12/31/2024
Total ENVIRO-CHEM ANALYTICAL INC:					65.30			
Fire & Police Pension Assn.								
63	Fire & Police Pension Assn.	PPE12062024	Payroll Ending 12/06/2024	12/06/2024	3,721.36		10-0219 FPPA	12/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
63	Fire & Police Pension Assn.	PPE12062024	Payroll Ending 12/06/2024	12/06/2024	608.95		10-42-12 FPPA D&D	12/31/2024
Total Fire & Police Pension Assn.:					4,330.31			
Mail Services, LLC.								
645	Mail Services, LLC.	1965165	Postage	11/29/2024	197.62		60-50-17 POSTAGE	12/31/2024
645	Mail Services, LLC.	1965165	Postage	11/29/2024	191.81		70-51-17 POSTAGE	12/31/2024
645	Mail Services, LLC.	1965165	Postage	11/29/2024	191.80		80-52-17 POSTAGE	12/31/2024
Total Mail Services, LLC.:					581.23			
MAUL, BRIAN								
1423	MAUL, BRIAN	21100003-1231	ACCOUNT CREDIT ADJUSTME	12/17/2024	90.39		09-0107 UTILITY CASH CLEARING AC	12/31/2024
Total MAUL, BRIAN:					90.39			
Mesa County Public Health Regional Lab								
763	Mesa County Public Health Regio	12099	LAB TESTS 233 NIAGRA AVE - S	12/05/2024	25.00		60-50-20 LEGAL, ENGINEERING & PR	12/31/2024
763	Mesa County Public Health Regio	12107	LAB TESTING 42288 LAMBORN	12/05/2024	25.00		60-50-20 LEGAL, ENGINEERING & PR	12/31/2024
Total Mesa County Public Health Regional Lab:					50.00			
NAPA - Paonia Auto Parts								
122	NAPA - Paonia Auto Parts	417717	13MM 6PT SKT	12/13/2024	3.59		10-46-25 SHOP EXPENSE	12/31/2024
122	NAPA - Paonia Auto Parts	417761	SWAY BAR BUSHING	12/16/2024	26.14		10-42-23 VEHICLE EXPENSE	12/31/2024
122	NAPA - Paonia Auto Parts	417795	OIL, OIL FILTER, AIR FILTER FO	12/17/2024	399.85		80-52-22 REPAIRS & MAINTENANCE	12/31/2024
Total NAPA - Paonia Auto Parts:					429.58			
North Fork Pool, Park & Rec.								
233	North Fork Pool, Park & Rec.	12052024	IGA PAYMENT FOR APPLE VALL	12/05/2024	2,000.00		10-46-42 CONTRACT SERVICES	12/31/2024
Total North Fork Pool, Park & Rec.:					2,000.00			
North Fork Service (Reedy's)								
141	North Fork Service (Reedy's)	737382	DMG696 SET OF TIRES	12/17/2024	895.16		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776656	WATER FUEL	11/01/2024	28.02		60-50-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776656	STREETS FUEL	11/01/2024	28.02		10-45-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776656	PARKS FUEL	11/01/2024	28.02		10-46-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776656	SANITATION FUEL	11/01/2024	28.02		80-52-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776656	WASTEWATER FUEL	11/01/2024	28.02		70-51-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776657	Fuel - DMG696	11/02/2024	42.67		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776658	WATER FUEL	11/04/2024	16.09		60-50-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776658	STREETS FUEL	11/04/2024	16.09		10-45-23 VEHICLE EXPENSE	12/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
141	North Fork Service (Reedy's)	776658	PARKS FUEL	11/04/2024	16.09		10-46-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776658	SANITATION FUEL	11/04/2024	16.09		80-52-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776658	WASTEWATER FUEL	11/04/2024	16.09		70-51-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776659	WATER FUEL	11/04/2024	22.66		60-50-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776659	STREETS FUEL	11/04/2024	22.66		10-45-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776659	PARKS FUEL	11/04/2024	22.66		10-46-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776659	SANITATION FUEL	11/04/2024	22.66		80-52-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776659	WASTEWATER FUEL	11/04/2024	22.66		70-51-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776660	Fuel - DMG697	11/04/2024	54.40		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776661	Fuel - DMG695	11/05/2024	43.40		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776662	WATER FUEL	11/06/2024	23.60		60-50-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776662	STREETS FUEL	11/06/2024	23.60		10-45-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776662	PARKS FUEL	11/06/2024	23.60		10-46-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776662	SANITATION FUEL	11/06/2024	23.60		80-52-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776662	WASTEWATER FUEL	11/06/2024	23.60		70-51-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776663	WATER FUEL	11/06/2024	14.36		60-50-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776663	STREETS FUEL	11/06/2024	14.36		10-45-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776663	PARKS FUEL	11/06/2024	14.36		10-46-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776663	SANITATION FUEL	11/06/2024	14.36		80-52-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776663	WASTEWATER FUEL	11/06/2024	14.37		70-51-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776664	Fuel - DMG696	11/06/2024	22.00		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776665	Fuel - AJ0445	11/06/2024	25.15		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776666	Fuel - DMG694	11/07/2024	43.30		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776667	Fuel - DGA546	11/08/2024	34.03		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776668	Fuel - AJ0445	11/08/2024	27.25		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776669	Fuel - DMG694	11/11/2024	40.25		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776670	Fuel - DMG699	11/13/2024	35.80		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776671	Fuel - DMG695	11/13/2024	56.80		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776672	WATER FUEL	11/13/2024	22.47		60-50-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776672	STREETS FUEL	11/13/2024	22.47		10-45-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776672	PARKS FUEL	11/13/2024	22.47		10-46-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776672	SANITATION FUEL	11/13/2024	22.47		80-52-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776672	WASTEWATER FUEL	11/13/2024	22.46		70-51-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776673	Fuel - DMG696	11/14/2024	15.47		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776674	Fuel - JOY070	11/14/2024	44.08		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776675	WATER FUEL	11/15/2024	21.28		60-50-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776675	STREETS FUEL	11/15/2024	21.28		10-45-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776675	PARKS FUEL	11/15/2024	21.28		10-46-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776675	SANITATION FUEL	11/15/2024	21.28		80-52-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776675	WASTEWATER FUEL	11/15/2024	21.26		70-51-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776676	Fuel - DMG696	11/15/2024	25.00		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776677	Fuel - DMG696	11/16/2024	30.55		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776678	Fuel - DMG697	11/18/2024	59.15		10-42-23 VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776679	WATER FUEL	11/18/2024	5.31		60-50-23 VEHICLE EXPENSE	12/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
141	North Fork Service (Reedy's)	776679	STREETS FUEL	11/18/2024	5.31	10-45-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776679	PARKS FUEL	11/18/2024	5.31	10-46-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776679	SANITATION FUEL	11/18/2024	5.31	80-52-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776679	WASTEWATER FUEL	11/18/2024	5.29	70-51-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776680	Fuel - POLICE 395	11/19/2024	37.25	10-42-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776681	WATER FUEL	11/19/2024	36.60	60-50-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776681	STREETS FUEL	11/19/2024	36.60	10-45-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776681	PARKS FUEL	11/19/2024	36.60	10-46-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776681	SANITATION FUEL	11/19/2024	36.60	80-52-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776681	WASTEWATER FUEL	11/19/2024	36.60	70-51-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776682	Fuel - AJO445	11/21/2024	34.00	10-42-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776683	Fuel - DMG694	11/22/2024	37.90	10-42-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776684	WATER FUEL	11/22/2024	17.61	60-50-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776684	STREETS FUEL	11/22/2024	17.61	10-45-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776684	PARKS FUEL	11/22/2024	17.61	10-46-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776684	SANITATION FUEL	11/22/2024	17.61	80-52-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776684	WASTEWATER FUEL	11/22/2024	17.59	70-51-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776685	Fuel - DGA546	11/23/2024	85.45	10-42-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776686	Fuel - DMG695	11/25/2024	46.94	10-42-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776687	WATER FUEL	11/25/2024	28.20	60-50-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776687	STREETS FUEL	11/25/2024	28.20	10-45-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776687	PARKS FUEL	11/25/2024	28.20	10-46-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776687	SANITATION FUEL	11/25/2024	28.20	80-52-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776687	WASTEWATER FUEL	11/25/2024	28.21	70-51-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776688	WATER FUEL	11/27/2024	21.22	60-50-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776688	STREETS FUEL	11/27/2024	21.22	10-45-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776688	PARKS FUEL	11/27/2024	21.22	10-46-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776688	SANITATION FUEL	11/27/2024	21.22	80-52-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776688	WASTEWATER FUEL	11/27/2024	21.22	70-51-23	VEHICLE EXPENSE	12/31/2024
141	North Fork Service (Reedy's)	776689	Fuel - DMG694	11/29/2024	33.30	10-42-23	VEHICLE EXPENSE	12/31/2024
Total North Fork Service (Reedy's):					3,056.35			
PAONIA BOOKS								
1422	PAONIA BOOKS	40280006-123	ACCOUNT REIMBURSEMENT A	12/18/2024	5,259.20	09-0107	UTILITY CASH CLEARING AC	12/31/2024
Total PAONIA BOOKS:					5,259.20			
Paonia Farm & Home Supply Inc								
125	Paonia Farm & Home Supply Inc	195188	CONTRACTOR BAGS	07/09/2024	18.99	10-46-16	OPERATING SUPPLIES	12/31/2024
125	Paonia Farm & Home Supply Inc	195808	ACCOUNT DEBT DUE TO CHEC	07/15/2024	1.00	10-41-40	MISCELLANEOUS	12/31/2024
125	Paonia Farm & Home Supply Inc	196711	PRUNING SAW	07/23/2024	35.99	10-46-16	OPERATING SUPPLIES	12/31/2024
125	Paonia Farm & Home Supply Inc	198377	BUSHING, ELBOW, PIPE	08/09/2024	14.67	10-46-22	REPAIRS & MAINTENANCE	12/31/2024
125	Paonia Farm & Home Supply Inc	200410	SERVICE CHARGE FOR NOT PA	08/31/2024	.22	60-50-40	MISCELLANEOUS	12/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
125	Paonia Farm & Home Supply Inc	202598	DUPLICATE KEYS (2 SIDED)	09/26/2024	14.75		10-42-23 VEHICLE EXPENSE	12/31/2024
125	Paonia Farm & Home Supply Inc	202954	SERVICE CHARGE FOR NOT PA	09/30/2024	2.49		10-41-40 MISCELLANEOUS	12/31/2024
125	Paonia Farm & Home Supply Inc	205639	SERVICE CHARGE FOR NOT PA	10/31/2024	1.85		10-41-40 MISCELLANEOUS	12/31/2024
125	Paonia Farm & Home Supply Inc	207265	MARKING CHALK REFILL	11/22/2024	2.49		10-45-25 SHOP EXPENSE	12/31/2024
125	Paonia Farm & Home Supply Inc	207266	CHALK REEL	11/22/2024	5.99		10-45-25 SHOP EXPENSE	12/31/2024
125	Paonia Farm & Home Supply Inc	207823	SERVICE CHARGE FOR NOT PA	11/30/2024	2.85		10-46-40 MISCELLANEOUS	12/31/2024
125	Paonia Farm & Home Supply Inc	208073	POSTER STRIPS FOR FLIERS A	12/05/2024	5.58		10-41-15 OFFICE SUPPLIES	12/31/2024
125	Paonia Farm & Home Supply Inc	208416	ICE MELT FOR TOWN HALL	12/09/2024	24.99		10-41-22 REPAIRS & MAINTENANCE	12/31/2024
125	Paonia Farm & Home Supply Inc	208612	PUSH PINS FOR APPLE VALLEY	12/11/2024	2.19		10-46-25 SHOP EXPENSE	12/31/2024
125	Paonia Farm & Home Supply Inc	208617	HANGER STRIPS FOR APPLE V	12/11/2024	5.99		10-46-25 SHOP EXPENSE	12/31/2024
125	Paonia Farm & Home Supply Inc	209044	FASTNERS FOR SHOP & STRE	12/17/2024	24.99		10-45-22 REPAIRS & MAINTENANCE	12/31/2024
Total Paonia Farm & Home Supply Inc:					165.03			
PROTECH DIESEL REPAIR								
1381	PROTECH DIESEL REPAIR	738	TRASH TRUCK DEF SENSOR R	12/15/2024	614.84		80-52-02 CONTRACT LABOR	12/31/2024
Total PROTECH DIESEL REPAIR:					614.84			
Rhinehart Oil Co.								
1224	Rhinehart Oil Co.	106233CT	FUEL FOR TRASH TRUCK	11/30/2024	507.67		80-52-23 VEHICLE EXPENSE	12/31/2024
Total Rhinehart Oil Co.:					507.67			
SGM, INC.								
1335	SGM, INC.	2013-471.013-	2MG TANK RE-COATING SERVI	12/16/2024	684.00		60-50-20 LEGAL, ENGINEERING & PR	12/31/2024
1335	SGM, INC.	2013-471.014-	WATERLINE DESIGN FOR 5TH/	12/16/2024	3,265.50		60-50-20 LEGAL, ENGINEERING & PR	12/31/2024
Total SGM, INC.:					3,949.50			
Superior Fire Protection								
1215	Superior Fire Protection	10715	2024 ANNUAL FIRE EXTINGUIS	07/19/2024	710.00		10-41-20 LEGAL, ENGINEERING & PR	12/31/2024
1215	Superior Fire Protection	10715	2024 ANNUAL FIRE EXTINGUIS	07/19/2024	710.00		10-42-20 LEGAL, ENGINEERING & PR	12/31/2024
Total Superior Fire Protection:					1,420.00			
Sustainable Futures LLC								
1283	Sustainable Futures LLC	DECEMBER 2	CODE REVISION SERVICES FO	12/06/2024	742.50		10-41-20 LEGAL, ENGINEERING & PR	12/31/2024
1283	Sustainable Futures LLC	DECEMBER 2	CODE REVISION SERVICES FO	12/06/2024	742.50		60-50-20 LEGAL, ENGINEERING & PR	12/31/2024
1283	Sustainable Futures LLC	DECEMBER 2	CODE REVISION SERVICES FO	12/06/2024	742.50		70-51-20 LEGAL, ENGINEERING & PR	12/31/2024
1283	Sustainable Futures LLC	DECEMBER 2	CODE REVISION SERVICES FO	12/06/2024	742.50		80-52-20 LEGAL, ENGINEERING & PR	12/31/2024
Total Sustainable Futures LLC:					2,970.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
The UPS Store #5734								
1256	The UPS Store #5734	12122024-1Z1	SHIPPING FOR LAB TESTS	12/12/2024	74.03		60-50-17 POSTAGE	12/31/2024
Total The UPS Store #5734:					74.03			
Transwest Trucks								
159	Transwest Trucks	004P153850	DEF SENSOR FOR TRASH TRU	12/10/2024	704.99		80-52-22 REPAIRS & MAINTENANCE	12/31/2024
Total Transwest Trucks:					704.99			
USDA Forest Service								
402	USDA Forest Service	BF020408AF0	SPECIAL USES PA00047 + WAT	11/07/2024	2,537.10		60-50-32 FEES & PERMITS	12/31/2024
Total USDA Forest Service:					2,537.10			
Wain, Simon								
1064	Wain, Simon	12052024	TREE REMOVAL AT TOWN HALL	12/05/2024	1,200.00		10-45-20 LEGAL, ENGINEERING & PR	12/31/2024
Total Wain, Simon:					1,200.00			
Grand Totals:					70,968.26			

Board Meeting Date: _____

Town Administrator: _____

Finance Committee/Mayor: _____

Finance Committee/Trustee: _____

Trustees: _____

Date Reviewed: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
ADP, INC								
1352	ADP, INC	678440986	WORKFORCE TIME & ATTENDA	12/27/2024	2,179.88		60-50-77 MACHINERY & EQUIPMENT	12/31/2024
1352	ADP, INC	678440986	WORKFORCE TIME & ATTENDA	12/27/2024	2,179.89		70-51-77 MACHINERY & EQUIPMENT	12/31/2024
1352	ADP, INC	678440986	WORKFORCE TIME & ATTENDA	12/27/2024	2,179.89		80-52-77 MACHINERY & EQUIPMENT	12/31/2024
1352	ADP, INC	678445535	ADMIN PAYROLL	12/27/2024	42.77		10-41-20 LEGAL, ENGINEERING & PR	12/31/2024
1352	ADP, INC	678445535	WATER PAYROLL	12/27/2024	42.77		60-50-20 LEGAL, ENGINEERING & PR	12/31/2024
1352	ADP, INC	678445535	WW PAYROLL	12/27/2024	42.77		70-51-20 LEGAL, ENGINEERING & PR	12/31/2024
1352	ADP, INC	678445535	SANITATION PAYROLL	12/27/2024	42.77		80-52-20 LEGAL, ENGINEERING & PR	12/31/2024
Total ADP, INC:					6,710.74			
Archuleta, Benny								
1245	Archuleta, Benny	ARCH12-1-202	CERTIFIED OPERATOR IN RES	01/01/2025	750.00		60-50-42 CONTRACT SERVICES	12/31/2024
1245	Archuleta, Benny	ARCH12-1-202	CERTIFIED OPERATOR IN RES	01/01/2025	750.00		70-51-42 CONTRACT SERVICES	12/31/2024
Total Archuleta, Benny:					1,500.00			
Bachran, Mary								
1045	Bachran, Mary	01012025	GRANT WRITING ACTIVITES 12/	01/01/2025	1,037.50		60-50-20 LEGAL, ENGINEERING & PR	12/31/2024
1045	Bachran, Mary	01012025	GRANT WRITING ACTIVITES 12/	01/01/2025	1,412.50		10-41-20 LEGAL, ENGINEERING & PR	12/31/2024
Total Bachran, Mary:					2,450.00			
Badger Meter, Inc.								
654	Badger Meter, Inc.	80180307	Beacon Hosting Service	12/28/2024	80.48		60-50-42 CONTRACT SERVICES	12/31/2024
Total Badger Meter, Inc.:					80.48			
Black Hills Energy								
987	Black Hills Energy	0878832035-1	GAS UTILITIES 600 FOURTH ST	12/19/2024	387.44		10-46-28 UTILITIES	12/31/2024
987	Black Hills Energy	5058039592-1	STREETS - GAS UTILITIES	12/19/2024	298.25		10-45-28 UTILITIES	12/31/2024
987	Black Hills Energy	5058039592-1	WATER - GAS UTILITIES	12/19/2024	298.25		60-50-28 UTILITIES	12/31/2024
987	Black Hills Energy	5058039592-1	WW - GAS UTILITIES	12/19/2024	298.25		70-51-28 UTILITIES	12/31/2024
987	Black Hills Energy	5058039592-1	SANITATION - GAS UTILITIES	12/19/2024	298.26		80-52-28 UTILITIES	12/31/2024
987	Black Hills Energy	5315712897-1	GAS UTILITIES 214 GRAND AVE	12/20/2024	200.61		10-41-28 UTILITIES	12/31/2024
987	Black Hills Energy	5315712897-1	GAS UTILITIES 214 GRAND AVE	12/20/2024	200.62		10-42-28 UTILITIES	12/31/2024
987	Black Hills Energy	9843021504-1	GAS UTILITIES 41576 LAMBOR	12/19/2024	274.36		60-50-28 UTILITIES	12/31/2024
Total Black Hills Energy:					2,256.04			
Caselle, Inc								
21	Caselle, Inc	137356	ADMIN - CASELLE SUPPORT	12/01/2024	165.13		10-41-33 DATA PROCESSING	01/31/2025
21	Caselle, Inc	137356	PD - CASELLE SUPPORT	12/01/2024	165.13		10-42-33 Data Processing	01/31/2025
21	Caselle, Inc	137356	WATER - CASELLE SUPPORT	12/01/2024	330.25		60-50-33 DATA PROCESSING	01/31/2025

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
21	Caselle, Inc	137356	WW - CASELLE SUPPORT	12/01/2024	330.25		70-51-33 DATA PROCESSING	01/31/2025
21	Caselle, Inc	137356	SANITATION - CASELLE SUPPO	12/01/2024	330.24		80-52-33 DATA PROCESSING	01/31/2025
21	Caselle, Inc	137721	AR MODULE + TRAINING	12/09/2024	262.50		10-41-33 DATA PROCESSING	12/31/2024
21	Caselle, Inc	137721	AR MODULE + TRAINING	12/09/2024	262.50		60-50-33 DATA PROCESSING	12/31/2024
21	Caselle, Inc	137721	AR MODULE + TRAINING	12/09/2024	262.50		70-51-33 DATA PROCESSING	12/31/2024
21	Caselle, Inc	137721	AR MODULE + TRAINING	12/09/2024	262.50		80-52-33 DATA PROCESSING	12/31/2024
21	Caselle, Inc	138061	ADMIN - CASELLE SUPPORT	01/01/2025	55.25		10-41-33 DATA PROCESSING	01/31/2025
21	Caselle, Inc	138061	PD - CASELLE SUPPORT	01/01/2025	55.25		10-42-33 Data Processing	01/31/2025
21	Caselle, Inc	138061	WATER - CASELLE SUPPORT	01/01/2025	110.50		60-50-33 DATA PROCESSING	01/31/2025
21	Caselle, Inc	138061	WW - CASELLE SUPPORT	01/01/2025	110.50		70-51-33 DATA PROCESSING	01/31/2025
21	Caselle, Inc	138061	SANITATION - CASELLE SUPPO	01/01/2025	110.50		80-52-33 DATA PROCESSING	01/31/2025
Total Caselle, Inc:					2,813.00			
CEBT								
1320	CEBT	INV0071954	BENEFITS PERIOD 2025-01	01/07/2025	24,288.00		10-0223 HEALTH/LIFE INSURANCE	01/31/2025
Total CEBT:					24,288.00			
City Of Grand Junction								
673	City Of Grand Junction	2024-0007357	Lab Tests	11/30/2024	131.00		70-51-20 LEGAL, ENGINEERING & PR	12/31/2024
Total City Of Grand Junction:					131.00			
Column Software PBC								
1183	Column Software PBC	01012025	INVOICES: 8DFD59D8-091 + 8D	01/01/2025	2,741.71		10-41-30 PUBLISHING & ADS	12/31/2024
Total Column Software PBC:					2,741.71			
Consolidated Electrical Distributors Inc								
1318	Consolidated Electrical Distributor	4933-1169270	CHRISTMAS LIGHT TIMERS ON	01/07/2025	279.58		10-45-22 REPAIRS & MAINTENANCE	01/31/2025
Total Consolidated Electrical Distributors Inc:					279.58			
Delta County Clerk & Recorder								
286	Delta County Clerk & Recorder	12182024	NOV. 2024 GENERAL ELECTION	12/18/2024	3,502.71		10-41-20 LEGAL, ENGINEERING & PR	12/31/2024
Total Delta County Clerk & Recorder:					3,502.71			
Delta County Landfill								
56	Delta County Landfill	434526	Landfill Fee	12/20/2024	418.50		80-52-42 LANDFILL FEES	12/31/2024
56	Delta County Landfill	434645	Landfill Fee	12/23/2024	238.50		80-52-42 LANDFILL FEES	12/31/2024
56	Delta County Landfill	434742	Landfill Fee	12/27/2024	366.75		80-52-42 LANDFILL FEES	12/31/2024
56	Delta County Landfill	434835	Landfill Fee	12/30/2024	218.75		80-52-42 LANDFILL FEES	12/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
56	Delta County Landfill	435019	Landfill Fee	01/03/2025	366.75		80-52-42 LANDFILL FEES	01/31/2025
56	Delta County Landfill	435157	Landfill Fee	01/06/2025	212.25		80-52-42 LANDFILL FEES	01/31/2025
Total Delta County Landfill:					1,821.50			
Delta Montrose Electric Assn.								
43	Delta Montrose Electric Assn.	MULTIPLE-010	308009500 - 12762 ROEBER RD-	01/02/2025	1,332.90		60-50-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3080629100-41576 LAMBORN M	01/02/2025	191.52		60-50-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3100701901-41010 LAMBORN R	01/02/2025	175.90		60-50-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3100003000-LAMBORN RESEVR	01/02/2025	50.39		60-50-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3080270000-501 BOX ELDER (B	01/02/2025	39.26		10-46-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	320012500 - STREET LIGHTS U	01/02/2025	692.16		10-45-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3200690300 - 214 GRAND AVE (	01/02/2025	134.04		10-41-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3200690300 - 214 GRAND AVE (	01/02/2025	134.04		10-42-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3140305400 - TEEN CENTER &	01/02/2025	156.36		10-46-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3180027500 - 403 SECOND STR	01/02/2025	31.77		10-45-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3180027500 - 403 SECOND STR	01/02/2025	31.78		60-50-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3180027500 - 403 SECOND STR	01/02/2025	31.78		70-51-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3180027500 - 403 SECOND STR	01/02/2025	31.78		80-52-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3140124001 - 730 FOURTH STR	01/02/2025	40.75		10-45-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	20992900 - FOURTH STREET (C	01/02/2025	35.71		10-46-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3120200000 - APPLE VALLEY PA	01/02/2025	31.45		10-46-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3140015008 - LIGHTS FOR BB D	01/02/2025	30.50		10-46-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	3140308201 - PAONIA PARK NE	01/02/2025	30.50		10-46-28 UTILITIES	12/31/2024
43	Delta Montrose Electric Assn.	MULTIPLE-010	9805013000 - 200 BLOCK GRAN	01/02/2025	30.50		10-46-28 UTILITIES	12/31/2024
Total Delta Montrose Electric Assn.:					3,233.09			
Dependable Lumber, Inc.								
46	Dependable Lumber, Inc.	2501-467212	REMAINING 2024 INVOICES	12/31/2024	9.99		10-45-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2501-467212	REMAINING 2024 INVOICES	12/31/2024	10.00		10-42-22 REPAIRS & MAINTENANCE	12/31/2024
46	Dependable Lumber, Inc.	2501-467212	REMAINING 2024 INVOICES	12/31/2024	14.78		80-52-25 SHOP EXPENSE	12/31/2024
46	Dependable Lumber, Inc.	2501-467212	REMAINING 2024 INVOICES	12/31/2024	94.92		10-45-25 SHOP EXPENSE	12/31/2024
46	Dependable Lumber, Inc.	2501-467212	REMAINING 2024 INVOICES	12/31/2024	8.99		80-52-16 OPERATING SUPPLIES	12/31/2024
Total Dependable Lumber, Inc.:					138.68			
Duckworks Auto Parts Inc								
50	Duckworks Auto Parts Inc	03670027985	O2 REGULATOR	01/02/2025	74.99		10-45-25 SHOP EXPENSE	01/31/2025
50	Duckworks Auto Parts Inc	03670027985	O2 REGULATOR	01/02/2025	75.00		10-46-25 SHOP EXPENSE	01/31/2025
50	Duckworks Auto Parts Inc	03670028123	CRIMP, FITTING, HYDRAULIC H	01/03/2025	60.98		10-45-23 VEHICLE EXPENSE	01/31/2025
Total Duckworks Auto Parts Inc:					210.97			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
EAGLE WASH								
1367	EAGLE WASH	1008	PD WATER USAGE AT CAR WAS	12/18/2024	21.85		10-42-23 VEHICLE EXPENSE	12/31/2024
1367	EAGLE WASH	1008	PW WATER USAGE AT CAR WA	12/18/2024	7.69		10-45-23 VEHICLE EXPENSE	12/31/2024
1367	EAGLE WASH	1008	PW WATER USAGE AT CAR WA	12/18/2024	7.69		10-46-23 VEHICLE EXPENSE	12/31/2024
1367	EAGLE WASH	1008	PW WATER USAGE AT CAR WA	12/18/2024	7.70		60-50-23 VEHICLE EXPENSE	12/31/2024
1367	EAGLE WASH	1008	PW WATER USAGE AT CAR WA	12/18/2024	7.70		70-51-23 VEHICLE EXPENSE	12/31/2024
1367	EAGLE WASH	1008	PW WATER USAGE AT CAR WA	12/18/2024	7.70		80-52-30 PUBLISHING & ADS	12/31/2024
Total EAGLE WASH:					60.33			
Empower Trust Company LLC								
1190	Empower Trust Company LLC	420741	QUARTERLY FEE PERIOD 9/16/	12/20/2024	35.71		80-52-20 LEGAL, ENGINEERING & PR	12/31/2024
1190	Empower Trust Company LLC	420741	QUARTERLY FEE PERIOD 9/16/	12/20/2024	35.71		70-51-20 LEGAL, ENGINEERING & PR	12/31/2024
1190	Empower Trust Company LLC	420741	QUARTERLY FEE PERIOD 9/16/	12/20/2024	35.71		60-50-20 LEGAL, ENGINEERING & PR	12/31/2024
1190	Empower Trust Company LLC	420741	QUARTERLY FEE PERIOD 9/16/	12/20/2024	35.71		10-41-20 LEGAL, ENGINEERING & PR	12/31/2024
1190	Empower Trust Company LLC	420741	QUARTERLY FEE PERIOD 9/16/	12/20/2024	35.72		10-42-20 LEGAL, ENGINEERING & PR	12/31/2024
1190	Empower Trust Company LLC	420741	QUARTERLY FEE PERIOD 9/16/	12/20/2024	35.72		10-45-20 LEGAL, ENGINEERING & PR	12/31/2024
1190	Empower Trust Company LLC	420741	QUARTERLY FEE PERIOD 9/16/	12/20/2024	35.72		10-46-20 LEGAL, ENGINEERING & PR	12/31/2024
1190	Empower Trust Company LLC	PD12272024	Retirement Plan PPE 12/27/2024	12/27/2024	3,750.14		10-0220 RETIREMENT PLAN	12/31/2024
Total Empower Trust Company LLC:					4,000.14			
Erica Ruth Hill								
822	Erica Ruth Hill	12122024	Cell Phone Town Rent 12122024	12/12/2024	1,601.83		10-41-20 LEGAL, ENGINEERING & PR	12/31/2024
Total Erica Ruth Hill:					1,601.83			
Fire & Police Pension Assn.								
63	Fire & Police Pension Assn.	PPE12202024	Payroll Ending 12/20/2024	12/20/2024	3,191.58		10-0219 FPPA	12/31/2024
63	Fire & Police Pension Assn.	PPE12202024	Payroll Ending 12/20/2024	12/20/2024	522.26		10-42-12 FPPA D&D	12/31/2024
Total Fire & Police Pension Assn.:					3,713.84			
Gail Jean James								
823	Gail Jean James	12122024	Cell Phone Town Rent 12122024	12/12/2024	1,601.84		10-41-20 LEGAL, ENGINEERING & PR	12/31/2024
Total Gail Jean James:					1,601.84			
Green Analytical Laboratories								
1246	Green Analytical Laboratories	2412052	LAB TESTS	12/13/2024	289.00		60-50-20 LEGAL, ENGINEERING & PR	12/31/2024
1246	Green Analytical Laboratories	2412157	LEAD AND COPPER PACKAGE	12/20/2024	1,260.00		60-50-20 LEGAL, ENGINEERING & PR	12/31/2024
Total Green Analytical Laboratories:					1,549.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
HARLAND CLARK								
1428	HARLAND CLARK	12232024	DEPOSIT SLIP ORDER FOR UB	12/23/2024	108.03		10-41-15 OFFICE SUPPLIES	12/31/2024
Total HARLAND CLARK:					108.03			
IWORQ								
1369	IWORQ	206144	PW INFRASTRUCTURTE PACKA	01/02/2025	2,333.33		10-45-20 LEGAL, ENGINEERING & PR	01/31/2025
1369	IWORQ	206144	PW INFRASTRUCTURTE PACKA	01/02/2025	2,333.33		70-51-20 LEGAL, ENGINEERING & PR	01/31/2025
1369	IWORQ	206144	PW INFRASTRUCTURTE PACKA	01/02/2025	2,333.34		60-50-20 LEGAL, ENGINEERING & PR	01/31/2025
Total IWORQ:					7,000.00			
JP Cooke Co.								
1066	JP Cooke Co.	866324	2025 DOG TAGS (100 COUNT)	01/07/2025	92.95		10-41-16 OPERATING SUPPLIES	01/31/2025
Total JP Cooke Co.:					92.95			
Lasting Impressions								
98	Lasting Impressions	29409	EMBROIDERY/PRINTABLE ITEM	12/18/2024	431.75		70-51-16 OPERATING SUPPLIES	12/31/2024
98	Lasting Impressions	29409	EMBROIDERY/PRINTABLE ITEM	12/18/2024	431.75		10-46-40 MISCELLANEOUS	12/31/2024
98	Lasting Impressions	29409	EMBROIDERY/PRINTABLE ITEM	12/18/2024	431.75		10-45-16 OPERATING SUPPLIES	12/31/2024
98	Lasting Impressions	29409	EMBROIDERY/PRINTABLE ITEM	12/18/2024	431.75		60-50-16 OPERATING SUPPLIES	12/31/2024
Total Lasting Impressions:					1,727.00			
NAPA - Paonia Auto Parts								
122	NAPA - Paonia Auto Parts	8198-1231202	REMAINING 2024 INVOICES	12/31/2024	41.85		80-52-23 VEHICLE EXPENSE	12/31/2024
122	NAPA - Paonia Auto Parts	8198-1231202	REMAINING 2024 INVOICES	12/31/2024	6.15		10-45-25 SHOP EXPENSE	12/31/2024
122	NAPA - Paonia Auto Parts	8198-1231202	REMAINING 2024 INVOICES	12/31/2024	28.07		70-51-23 VEHICLE EXPENSE	12/31/2024
122	NAPA - Paonia Auto Parts	8198-1231202	REMAINING 2024 INVOICES	12/31/2024	79.46		10-45-22 REPAIRS & MAINTENANCE	12/31/2024
122	NAPA - Paonia Auto Parts	8198-1231202	REMAINING 2024 INVOICES	12/31/2024	86.38		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
122	NAPA - Paonia Auto Parts	8198-1231202	REMAINING 2024 INVOICES	12/31/2024	48.52		60-50-23 VEHICLE EXPENSE	12/31/2024
122	NAPA - Paonia Auto Parts	8198-1231202	REMAINING 2024 INVOICES	12/31/2024	67.47		10-45-23 VEHICLE EXPENSE	12/31/2024
Total NAPA - Paonia Auto Parts:					357.90			
Norris, Mary								
991	Norris, Mary	NORRIS-01-20	WATER NORRIS RETIREMENT	01/01/2025	560.00		60-50-44 NORRIS RETIREMENT	01/31/2025
991	Norris, Mary	NORRIS-01-20	WASTE WATER NORRIS RETIR	01/01/2025	560.00		70-51-44 NORRIS RETIREMENT	01/31/2025
Total Norris, Mary:					1,120.00			
NORTH FORK VALLEY CHAMBER OF COMMERCE								
1427	NORTH FORK VALLEY CHAMBE	01012025	2025 MEMBERSHIP DUES	01/01/2025	12.50		10-41-31 DUES & SUBSCRIPTIONS	01/31/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
1427	NORTH FORK VALLEY CHAMBE	01012025	2025 MEMBERSHIP DUES	01/01/2025	12.50		60-50-31 DUES & SUBSCRIPTIONS	01/31/2025
1427	NORTH FORK VALLEY CHAMBE	01012025	2025 MEMBERSHIP DUES	01/01/2025	12.50		70-51-31 DUES & SUBSCRIPTIONS	01/31/2025
1427	NORTH FORK VALLEY CHAMBE	01012025	2025 MEMBERSHIP DUES	01/01/2025	12.50		80-52-31 DUES & SUBSCRIPTIONS	01/31/2025
Total NORTH FORK VALLEY CHAMBER OF COMMERCE:					50.00			
Paonia Farm & Home Supply Inc								
125	Paonia Farm & Home Supply Inc	5830-1231202	REMAINING 2024 INVOICES	12/31/2024	29.82-		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
125	Paonia Farm & Home Supply Inc	5830-1231202	REMAINING 2024 INVOICES	12/31/2024	188.39		60-50-25 SHOP EXPENSE	12/31/2024
125	Paonia Farm & Home Supply Inc	5830-1231202	REMAINING 2024 INVOICES	12/31/2024	1.95		10-45-25 SHOP EXPENSE	12/31/2024
125	Paonia Farm & Home Supply Inc	5830-1231202	REMAINING 2024 INVOICES	12/31/2024	9.91		10-46-25 SHOP EXPENSE	12/31/2024
125	Paonia Farm & Home Supply Inc	5830-1231202	REMAINING 2024 INVOICES	12/31/2024	8.78		10-41-25 TOWN HALL EXPENSE	12/31/2024
125	Paonia Farm & Home Supply Inc	5830-1231202	REMAINING 2024 INVOICES	12/31/2024	24.55		10-46-22 REPAIRS & MAINTENANCE	12/31/2024
125	Paonia Farm & Home Supply Inc	5830-1231202	REMAINING 2024 INVOICES	12/31/2024	16.00		70-51-25 SHOP EXPENSE	12/31/2024
125	Paonia Farm & Home Supply Inc	5830-1231202	REMAINING 2024 INVOICES	12/31/2024	17.56		70-51-22 REPAIRS & MAINTENANCE	12/31/2024
Total Paonia Farm & Home Supply Inc:					217.32			
Peak Alarm Co., Inc								
1119	Peak Alarm Co., Inc	5741024	214 GRAND AVE MONITORING	01/01/2025	74.80		10-41-20 LEGAL, ENGINEERING & PR	01/31/2025
1119	Peak Alarm Co., Inc	5741024	214 GRAND AVE MONITORING	01/01/2025	74.81		10-42-20 LEGAL, ENGINEERING & PR	01/31/2025
Total Peak Alarm Co., Inc:					149.61			
Phonz +								
499	Phonz +	17777	PRINTER/NETWORK SWITCH S	12/26/2024	99.97		10-41-74 MACHINERY & EQUIPMENT	12/31/2024
499	Phonz +	17777	PRINTER/NETWORK SWITCH S	12/26/2024	99.97		10-42-74 MACHINERY & EQUIPMENT	12/31/2024
499	Phonz +	17777	PRINTER/NETWORK SWITCH S	12/26/2024	99.98		60-50-77 MACHINERY & EQUIPMENT	12/31/2024
499	Phonz +	17777	PRINTER/NETWORK SWITCH S	12/26/2024	99.98		70-51-77 MACHINERY & EQUIPMENT	12/31/2024
499	Phonz +	17849	MONTHLY SUPPORT FEES	01/01/2025	743.80		10-41-74 MACHINERY & EQUIPMENT	01/31/2025
499	Phonz +	17849	MONTHLY SUPPORT FEES	01/01/2025	743.80		10-42-74 MACHINERY & EQUIPMENT	01/31/2025
499	Phonz +	17849	MONTHLY SUPPORT FEES	01/01/2025	743.81		60-50-77 MACHINERY & EQUIPMENT	01/31/2025
499	Phonz +	17849	MONTHLY SUPPORT FEES	01/01/2025	743.81		70-51-77 MACHINERY & EQUIPMENT	01/31/2025
Total Phonz +:					3,375.12			
POPLAR CONDOMINIUMS								
1426	POPLAR CONDOMINIUMS	20307000-POP	2.03070.00 - 320 SECOND ST. -	12/31/2024	1,304.88		09-0107 UTILITY CASH CLEARING AC	12/31/2024
Total POPLAR CONDOMINIUMS:					1,304.88			
PROFESSIONAL MANAGEMENT SOLUTIONS								
1325	PROFESSIONAL MANAGEMENT	85014	ADMIN - FINANCIAL CONSULTI	12/23/2024	300.00		10-41-20 LEGAL, ENGINEERING & PR	12/31/2024
1325	PROFESSIONAL MANAGEMENT	85014	PD - FINANCIAL CONSULTING	12/23/2024	300.00		10-42-20 LEGAL, ENGINEERING & PR	12/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
1325	PROFESSIONAL MANAGEMENT	85014	WATER - FINANCIAL CONSULTI	12/23/2024	600.00	60-50-20	LEGAL, ENGINEERING & PR	12/31/2024
1325	PROFESSIONAL MANAGEMENT	85014	WW - FINANCIAL CONSULTING	12/23/2024	600.00	70-51-20	LEGAL, ENGINEERING & PR	12/31/2024
1325	PROFESSIONAL MANAGEMENT	85014	SANITATION - FINANCIAL CONS	12/23/2024	600.00	80-52-20	LEGAL, ENGINEERING & PR	12/31/2024
Total PROFESSIONAL MANAGEMENT SOLUTIONS:					2,400.00			
RESPEC Company LLC								
1124	RESPEC Company LLC	INV11240639	PAONIA W/WW GENERAL ENGI	12/16/2024	1,606.25	60-50-20	LEGAL, ENGINEERING & PR	12/31/2024
1124	RESPEC Company LLC	INV11240639	PAONIA W/WW GENERAL ENGI	12/16/2024	1,606.25	70-51-20	LEGAL, ENGINEERING & PR	12/31/2024
1124	RESPEC Company LLC	INV11240640	RAW WATER MONIKTORING SE	12/16/2024	1,600.00	60-50-20	LEGAL, ENGINEERING & PR	12/31/2024
1124	RESPEC Company LLC	INV11240641	W/WW CONSTRUCTION STAND	12/16/2024	329.37	60-50-20	LEGAL, ENGINEERING & PR	12/31/2024
1124	RESPEC Company LLC	INV11240641	W/WW CONSTRUCTION STAND	12/16/2024	329.38	70-51-20	LEGAL, ENGINEERING & PR	12/31/2024
1124	RESPEC Company LLC	INV11240822	CIP PHASE 1 SERVICES THRO	12/18/2024	10,648.75	60-50-20	LEGAL, ENGINEERING & PR	12/31/2024
Total RESPEC Company LLC:					16,120.00			
Rhinehart Oil Co.								
1224	Rhinehart Oil Co.	110477CT	FUEL CHARGES FOR DEC 2024	12/31/2024	434.97	80-52-23	VEHICLE EXPENSE	12/31/2024
Total Rhinehart Oil Co.:					434.97			
SAFE LIFE DEFENSE								
1347	SAFE LIFE DEFENSE	32428032	TACTICAL UNIFORM STYLE, RIF	12/27/2024	1,529.10	10-42-16	OPERATING SUPPLIES	12/31/2024
Total SAFE LIFE DEFENSE:					1,529.10			
Shums Coda Associates								
1170	Shums Coda Associates	18664	CONSULTING SERVICES FROM	12/26/2024	1,080.00	10-43-20	LEGAL, ENGINEERING & PR	12/31/2024
Total Shums Coda Associates:					1,080.00			
THE HARTFORD								
1404	THE HARTFORD	857901933441	INSURANCE PREMIUM PAYMEN	01/01/2025	532.24	10-0226	THE HARTFORD	01/31/2025
Total THE HARTFORD:					532.24			
T-MOBILE								
1374	T-MOBILE	202401144-122	CELL PHONE SERVICES	12/22/2024	53.60	10-41-29	TELEPHONE & INTERNET	12/31/2024
1374	T-MOBILE	202401144-122	CELL PHONE SERVICES	12/22/2024	36.79	10-45-29	TELEPHONE & INTERNET	12/31/2024
1374	T-MOBILE	202401144-122	CELL PHONE SERVICES	12/22/2024	36.82	10-46-29	TELEPHONE & INTERNET	12/31/2024
1374	T-MOBILE	202401144-122	CELL PHONE SERVICES	12/22/2024	127.10	60-50-29	TELEPHONE & INTERNET	12/31/2024
1374	T-MOBILE	202401144-122	CELL PHONE SERVICES	12/22/2024	127.05	70-51-29	TELEPHONE & INTERNET	12/31/2024
1374	T-MOBILE	202401144-122	CELL PHONE SERVICES	12/22/2024	127.05	80-52-29	TELEPHONE & INTERNET	12/31/2024
1374	T-MOBILE	202401144-122	CELL PHONE SERVICES	12/22/2024	395.11	10-42-29	TELEPHONE & INTERNET	12/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total T-MOBILE:					903.52			
UNCC								
161	UNCC	224121009	RTL TRANSMISSION	12/31/2024	16.77	60-50-20	LEGAL, ENGINEERING & PR	12/31/2024
Total UNCC:					16.77			
United Merchants Bank								
1371	United Merchants Bank	2024 DEC STA	One-Tds Telecom	01/01/2025	230.25	60-50-29	TELEPHONE & INTERNET	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Heiniger-Wm Supercenter #5458	01/01/2025	65.65	60-50-25	SHOP EXPENSE	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Heiniger-Wm Supercenter #5458	01/01/2025	65.65	70-51-25	SHOP EXPENSE	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Police Dept-Paonia Farm & Home	01/01/2025	191.68	10-42-73	BUILDING IMPROVEMENTS	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Police Dept-Vistaprint	01/01/2025	50.95	10-42-15	OFFICE SUPPLIES	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Police Dept-Paonia Farm & Home	01/01/2025	239.96	10-42-73	BUILDING IMPROVEMENTS	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Police Dept-Vistaprint	01/01/2025	79.70	10-42-16	OPERATING SUPPLIES	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Santiago-Usps Po 0769660541	01/01/2025	2.31	10-41-17	POSTAGE	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Santiago-Staples Inc	01/01/2025	50.03	10-41-15	OFFICE SUPPLIES	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Santiago-Homedepot.Com	01/01/2025	56.71	10-41-25	TOWN HALL EXPENSE	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Wynn-Cooleys Heating Cooli	01/01/2025	7.49	10-41-22	REPAIRS & MAINTENANCE	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Wynn-Cooleys Heating Cooli	01/01/2025	7.48	10-42-22	REPAIRS & MAINTENANCE	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Wynn-Cooleys Heating Cooli	01/01/2025	14.96	60-50-22	REPAIRS & MAINTENANCE	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Wynn-Cooleys Heating Cooli	01/01/2025	14.96	70-51-22	REPAIRS & MAINTENANCE	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Wynn-Cooleys Heating Cooli	01/01/2025	14.96	80-52-22	REPAIRS & MAINTENANCE	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Laiminger-Sq *western Slope Auto	01/01/2025	1,280.00	10-42-23	VEHICLE EXPENSE	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Laiminger-Wm Supercenter #545	01/01/2025	63.28	10-42-16	OPERATING SUPPLIES	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Laiminger-Wm Supercenter #545	01/01/2025	54.65	10-42-23	VEHICLE EXPENSE	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Laiminger-Cops Plus	01/01/2025	4,203.54	10-42-16	OPERATING SUPPLIES	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Vetter-Paypal	01/01/2025	75.00	10-41-26	TRAVEL, MEETINGS & TRAI	01/31/2025
1371	United Merchants Bank	2024 DEC STA	Public Works-Sams Club #6360	01/01/2025	43.42	10-45-25	SHOP EXPENSE	01/31/2025
Total United Merchants Bank:					6,812.63			
USA Blue Book								
441	USA Blue Book	INV00584572	STABLCAL, TESTS, CHLORINE,	01/06/2025	282.00	70-51-16	OPERATING SUPPLIES	01/31/2025
441	USA Blue Book	INV00584572	STABLCAL, TESTS, CHLORINE,	01/06/2025	1,185.09	60-50-15	OFFICE SUPPLIES	01/31/2025
Total USA Blue Book:					1,467.09			
Vandanacker, Marc E.								
181	Vandanacker, Marc E.	12122024	Cell Tower Lease 12122024	12/12/2024	1,601.83	10-41-20	LEGAL, ENGINEERING & PR	12/31/2024
Total Vandanacker, Marc E.:					1,601.83			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
WRIGHT WATER ENGINEERS, INC.								
1385	WRIGHT WATER ENGINEERS, I	71541	HYDROGEOLOGICAL STUDY S	12/23/2024	1,387.50		60-50-20 LEGAL, ENGINEERING & PR	12/31/2024
Total WRIGHT WATER ENGINEERS, INC.:					1,387.50			
Grand Totals:					114,472.94			

Board Meeting Date: _____

Town Administrator: _____

Finance Committee/Mayor: _____

Finance Committee/Trustee: _____

Trustees: _____

Date Reviewed: _____

ACCOUNT	DESCRIPTION	JANUARY 11, 2025 ACTUAL
UBB Accounts		
		CURRENT BALANCES
x3637	Business Money Market Account - 4.82% Interest Rate	\$ 2,469,752.68
x0857	Conservation Trust Fund - 0.1% Interest Rate	\$ 26,733.78
x3858	Grant Pass Through - 0.00% Interest Rate (May Close Account)	\$ 25,025.00
x0571	Internal Grants - 0.00% Interest Rate (Needed to Receive Grants from State)	\$ 40,912.00
x0733	Operating (Main Account) - 0.00% Interest Rate	\$ 899,586.83
x3629	Payroll - 0.00% Interest Rate	\$ 3,160.28
x2318	WWTP - 0.15% Interest Rate (Debt Reserves)	\$ 58,770.78
	Subgroup : Total UBB Accounts	\$ 3,523,941.35
ColoTrust Investment Accounts		
x8001	General Fund - 4.6127% 30-Day Yield	\$ 602,544.93
x8002	Sewer Restricted - 4.6127% 30-Day Yield	\$ 600,382.44
x8003	Debt Reserve - 4.6127% 30-Day Yield	\$ 120,974.70
x8004	Bridge Reserve - 4.6127% 30-Day Yield	\$ 666,276.30
x8005	Water - 4.6127% 30-Day Yield	\$ 499,538.27
	Subgroup : ColoTrust Investment Accounts	\$ 2,489,716.64
TOTAL BANK ACCOUNTS		\$3,523,941.35
TOTAL INVESTMENT ACCOUNTS		\$2,489,716.64
TOTAL CURRENT BALANCE ALL ACCOUNTS		\$6,013,657.99

Grant Description	Granting Agency	Total Award	Date Awarded	Amount Rec'd.	Contract Expiration	Revenue Account	Expenditure Account	Consultant/ Contractor	Total Contract Price	Remaining Balance of Grant
EIAF - A00278 Paonia Code Revision	DOLA	\$ 25,000.00	11/27/2023	\$ 9,801.85	11/27/2024	10-35-20	10-41-75	Sustainable Futures	\$ 38,000.00	\$ 15,198.15
EIAF - A00232 Paonia Comprehensive Plan Update	DOLA	\$ 25,000.00	2/1/2023	\$ 23,749.99	9/30/2024	10-35-20	10-41-75	Phoenix Rising Resources (w/ 1 CO)	\$ 68,275.00	\$ 1,250.01
EIAF - 09609 Paonia Dorris Ave. Sewer Line Replacement	DOLA	\$ 137,756.00	5/31/2023	\$ 137,756.00	7/31/2025	70-37-13	70-51-70	K&D Construction	\$ 373,992.00	\$ -
IHOP - PLN064 Housing Needs Assessment and Action Plan	DOLA	\$ 59,850.00	11/28/2022	\$ 52,612.50	4/30/2025	10-35-20	10-41-75	Urban Rural Continuum (w/ 2 CO)	\$ 86,147.50	\$ 7,237.50
EIAF (Tier II) - 9721 Paonia Water Tank Relining	DOLA	\$ 956,000.00	4/3/2024	\$ -	10/31/2025	60-36-30	60-50-70	TBD	TBD	\$ 956,000.00
RMS - M035-003 (25364) Safe Pathways for Paonia (5th & Grand)	CDOT	\$ 1,040,774.00	10/20/2023	\$ -	8/27/2033	10-35-20	10-45-70	TBD	TBD	\$ 1,040,774.00
Town Park & Apple Valley Park Restroom Renovations	Colorado Grand	\$ 17,000.00	2023	\$ 17,000.00	12/31/2024	10-35-20	10-46-73	TBD/Staff	Approx. \$50,000	\$ 15,730.48
HYDROGEOLOGICAL STUDY										
CFP - 2023-19 Paonia Hydrogeological Study	Col. River Water Conservation District	\$ 25,000.00	5/30/2023	\$ 12,500.00	6/1/2026	60-36-30	60-50-75	Wright Water Engineering		\$ 12,500.00
(CWCB) WSRF Grant - POGG1 2024-2691 Hydrogeological Study of Paonia Spring Complexes	Col. Water Conservation Board	\$ 147,973.00	11/27/2023	\$ -	11/27/2028	60-36-30	60-50-70	Wright Water Engineering		\$ 147,973.00
	CWCB Task 1	Engineering & Data Review	\$ 50,570.00							
	CWCB Task 2	Subsurface Investigation	\$ 97,403.00							
	CWCB Task 3	Metering	\$ -							
					\$ 12,500.00	60-36-30	60-50-70	Wright Water Engineering	\$ 197,974.00	\$ 160,473.00
GRANT14002201 - Funding Opportunity No. R23AS00109 - Water SMART Planning & Project Design Grant - Paonia, "Watershed and Water System Strategy Plans for Resiliency in the Face of Change"		No Notice to Proceed Received as of 7.9.2024								
	Bureau of Reclamation	\$ 250,000.00	4/23/2024	\$ -	TBD	60-36-30	60-50-70	TBD	TBD	\$ 250,000.00
SS4A - Safe Streets for All - Supplemental Planning and Demonstration Grant	USDOT (FHWA)	\$ 293,974.00	6/18/2024	\$ -	TBD	10-35-20	10-45-20	No Notice to Proceed as of 7.9.2024	TBD	\$ 293,974.00

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL	PERCENT REALIZED
General Fund				
10-31-01	PROPERTY TAXES	\$ 195,000.00	\$ 191,185.81	98%
10-31-02	S.O. AUTO TAXES	\$ 21,000.00	\$ 22,609.66	108%
10-31-03	SALES TAX - TOWN	\$ 785,000.00	\$ 551,848.14	70%
10-31-04	SALES TAX - COUNTY	\$ 260,000.00	\$ 157,274.39	60%
10-31-05	SALES TAX - STATE MARIJUANA	\$ 52,000.00	\$ 12,994.79	25%
10-31-06	CIGARETTE TAX	\$ 1,500.00	\$ 1,332.23	89%
10-31-07	FRANCHISE TAX	\$ 45,000.00	\$ 57,950.12	129%
10-31-08	PENALTY & INTEREST	\$ 200.00	\$ 394.96	197%
10-31-09	DELINQUENT TAX	\$ -	\$ -	
10-31-10	ABATEMENTS	\$ -	\$ 47.74	
10-31-11 (22-31-06)	MARIJUANA OCCUPATIONAL TAX (Transaction Fee)	\$ 132,000.00	\$ 87,155.00	66%
	Subgroup : TAXES	\$ 1,491,700.00	\$ 1,082,792.84	73%
General Fund				
10-32-01	LIQUOR LICENSES	\$ 2,750.00	\$ 5,690.00	207%
10-32-02	MISCELLANEOUS PERMITS	\$ 2,500.00	\$ 10,398.00	416%
10-32-03	BUILDING PERMITS	\$ 26,000.00	\$ 34,219.63	132%
10-32-04	SPECIAL REVIEWS	\$ 1,000.00	\$ 1,550.00	155%
10-32-05	ZONING VERIFICATION & ADMINISTRATIVE REVIEWS	\$ 1,000.00	\$ 300.00	30%
10-32-06	VIN INSPECTIONS	\$ 2,200.00	\$ 1,190.00	54%
10-32-07	PRE-APPLICATION MEETINGS	\$ 1,000.00	\$ -	0%
10-32-09 (26-30-01)	SIDEWALK FEE	\$ 30,000.00	\$ 30,279.53	101%
10-32-10	MARIJUANA LICENSING FEE	\$ 9,000.00	\$ 7,050.00	78%
	Subgroup : LICENSES, PERMITS & FEES	\$ 75,450.00	\$ 90,677.16	120%
General Fund				
10-33-01	HIGHWAY USER TAX	\$ 56,000.00	\$ 71,047.82	127%
10-33-02	MOTOR VEHICLE - \$1.50	\$ 1,500.00	\$ 1,574.35	105%
10-33-03	MOTOR VEHICLE - \$2.50	\$ 3,500.00	\$ 3,589.25	103%
10-33-07	SEVERANCE TAX	\$ 5,500.00	\$ 4,895.47	89%
10-33-08	MINERAL LEASING	\$ 16,000.00	\$ 8,012.82	50%
10-33-09 (40-38-01)	CONSERVATION TRUST FUND	\$ 9,250.00	\$ 16,285.06	176%
10-33-10	ROAD & BRIDGE	\$ 10,000.00	\$ 6,669.86	67%
	Subgroup : INTERGOVERNMENTAL REVENUES	\$ 101,750.00	\$ 112,074.63	110%
General Fund				
10-34-01	COURT FINES	\$ 100.00	\$ 1,165.00	1165%
10-34-02	POLICE FINES	\$ 2,500.00	\$ 8,843.50	354%
10-34-03	MISCELLANEOUS FINES - BONDS	\$ 100.00	\$ 155.00	155%
10-34-04	OTHER AGENCY CONTRIBUTIONS - PD (B2B COUNTY)	\$ -	\$ 211,276.16	40K%
10-34-05	DOG TAGS	\$ 100.00	\$ 185.00	185%
10-34-06	CODE ENFORCEMENT VIOLATIONS	\$ 2,500.00	\$ -	0%
10-34-10	LAW ENFORCEMENT COST ALLOCATION	\$ -	\$ -	
10-34-50	PD GRANT	\$ 4,000.00	\$ -	0%
	Subgroup : FINES AND FORFEITURES	\$ 9,300.00	\$ 221,624.66	2383%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 4TH ACTUAL	PERCENT REALIZED
General Fund				
10-35-01	RENTS & ROYALTIES	\$ 3,600.00	\$ 24,289.02	675%
10-35-02	MOTOR FUEL TAX REFUNDS	\$ -	\$ -	
10-35-04	INTEREST INCOME	\$ 115,000.00	\$ 201,755.89	175%
10-35-05	LATE CHARGES	\$ -	\$ 6,695.84	2000%
10-35-06	OTHER INCOME	\$ 100.00	\$ 16,488.79	16489%
10-35-07	INSURANCE PROCEEDS (NEEDS ADDED)	\$ -	\$ -	

10-35-09	PARK DONATIONS	\$	-	\$	-	
10-35-10	OTHER AGENCY CONTRIBUTIONS	\$	-	\$	-	
10-35-13	BRIDGE RESERVE	\$	-	\$	-	
10-35-15	REFUND OF EXPENDITURES	\$	1,000.00	\$	18,846.24	1885%
10-35-16	RESTITUTION	\$	5,200.00	\$	4,853.35	93%
10-35-18	SALES OF ASSETS	\$	-	\$	-	
10-35-20	GRANT REVENUE	\$	1,035,592.00	\$	74,000.96	7%
	Subgroup : MISCELLANEOUS REVENUES	\$	1,160,492.00	\$	346,930.09	30%
General Fund						
10-39-99	TRANSFER REVENUE	\$	386,826.00	\$	-	
	Subgroup : TRANSFERS	\$	386,826.00	\$	-	
General Fund						
	TOTAL GENERAL FUND REVENUES	\$	3,225,518.00	\$	1,854,099.38	57%
General Fund						
	NET SURPLUS (DEFICIT) - General Fund	\$	-	\$	63,032.91	

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL
ADMINISTRATION	PERSONNEL SERVICES		
10-41-01	MAYOR & TRUSTEES	\$ 9,600.00	\$ 9,044.00
10-41-02	TOWN ADMINISTRATOR/CONTRACT LABOR	\$ 44,500.00	\$ 45,375.86
10-41-03	SALARIES & WAGES	\$ 65,500.00	\$ 68,661.74
10-41-04	EMPLOYER FICA	\$ 7,400.00	\$ 7,502.37
10-41-05	EMPLOYER MEDICARE	\$ 1,750.00	\$ 1,732.29
10-41-06	UNEMPLOYMENT TAX	\$ 900.00	\$ 288.94
10-41-07	INSURANCE BENEFITS	\$ 15,750.00	\$ 22,905.71
10-41-08	RETIREMENT BENEFITS	\$ 5,200.00	\$ 4,876.32
10-41-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
10-41-10	WORKMEN'S COMPENSATION	\$ 1,200.00	\$ 1,797.54
10-41-13	OVERTIME	\$ 982.00	\$ 1,579.49
	Subgroup : Personnel Services	\$ 153,282.00	\$ 163,764.26
		Percent Realized	107%
ADMINISTRATION	OPERATING		
10-41-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 2,442.47
10-41-16	OPERATING SUPPLIES	\$ 6,000.00	\$ 2,948.18
10-41-17	POSTAGE	\$ 500.00	\$ 5,443.94
10-41-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 105,000.00	\$ 57,992.60
10-41-21	AUDIT & BUDGET EXPENSE	\$ 5,000.00	\$ 6,708.34
10-41-22	REPAIRS & MAINTENANCE	\$ 5,000.00	\$ 886.00
10-41-25	TOWN HALL EXPENSE	\$ 12,000.00	\$ 5,348.20
10-41-26	TRAVEL, MEETINGS, & TRAININGS	\$ 10,200.00	\$ 7,504.31
10-41-27	INSURANCE & BONDS	\$ 10,000.00	\$ 11,324.84
10-41-28	UTILITIES	\$ 5,200.00	\$ 2,830.90
10-41-29	TELEPHONE & INTERNET	\$ 1,800.00	\$ 760.80
10-41-30	PUBLISHING ADS	\$ 6,500.00	\$ 9,292.21
10-41-31	DUES & SUBSCRIPTIONS	\$ 24,000.00	\$ 37,607.21
10-41-33	DATA PROCESSING	\$ 8,000.00	\$ 432.11
10-41-40	MISCELLANEOUS	\$ 5,500.00	\$ 23,421.86
10-41-43	CULTURAL EVENTS	\$ -	\$ -
10-41-44	HUMAN SERVICES	\$ 4,500.00	\$ 3,018.05
10-41-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 211,200.00	\$ 177,962.02
		Percent Realized	84%
ADMINISTRATION	CAPITAL OUTLAY & TRANSFERS		
10-41-73	BUILDING IMPROVEMENTS	\$ 10,000.00	\$ 1,572.69
10-41-74	MACHINERY & EQUIPMENT	\$ 1,500.00	\$ 3,530.53
10-41-75	GRANT PROJECTS	\$ 50,000.00	\$ 63,140.21
10-41-90	TREASURER'S FEE	\$ -	\$ 6,871.86
10-41-99	TRANSFERS	\$ -	\$ 8,461.31
	Subgroup : CAPITAL OUTLAY	\$ 61,500.00	\$ 83,576.60
		Percent Realized	100%
TOTAL		\$ 425,982.00	\$ 425,302.88
		Percent Realized	100%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL
LAW ENFORCEMENT PERSONNEL SERVICES			
10-42-02	CONTRACT LABOR (JUDGE)	\$ 6,600.00	\$ 5,820.00
10-42-03	SALARIES & WAGES	\$ 422,500.00	\$ 434,507.08
10-42-04	EMPLOYER FICA	\$ 29,100.00	\$ 3,487.43
10-42-05	EMPLOYER MEDICARE	\$ 6,800.00	\$ 6,486.60
10-42-06	UNEMPLOYMENT TAX	\$ 4,000.00	\$ 894.67
10-42-07	INSURANCE BENEFITS	\$ 65,500.00	\$ 57,979.63
10-42-08	RETIREMENT BENEFITS	\$ 11,000.00	\$ 9,393.27
10-42-09	LIFE/DISABILITY INSURANCE	\$ 1,180.00	\$ -
10-42-10	WORKMEN'S COMPENSATION	\$ 13,000.00	\$ 8,695.93
10-42-11	FPPA PENSION	\$ 40,000.00	\$ 38,106.47
10-42-12	FPPA D&D	\$ 10,000.00	\$ 12,038.95
10-42-13	OVERTIME	\$ 40,800.00	\$ 14,740.13
	Subgroup : Personnel Services	\$ 650,480.00	\$ 592,150.16
		Percent Realized	91%
LAW ENFORCEMENT OPERATING			
10-42-15	OFFICE SUPPLIES	\$ 750.00	\$ 478.87
10-42-16	OPERATING SUPPLIES	\$ 20,000.00	\$ 7,418.45
10-42-17	POSTAGE	\$ 500.00	\$ 72.31
10-42-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 5,000.00	\$ 8,809.75
10-42-22	REPAIRS & MAINTENANCE	\$ 1,500.00	\$ 475.58
10-42-23	VEHICLE EXPENSE	\$ 23,500.00	\$ 23,250.85
10-42-26	TRAVEL, MEETINGS, & TRAININGS	\$ 7,500.00	\$ 4,777.57
10-42-27	INSURANCE & BONDS	\$ 55,500.00	\$ 42,011.01
10-42-28	UTILITIES	\$ 2,500.00	\$ 2,143.02
10-42-29	TELEPHONE & INTERNET	\$ 1,200.00	\$ 1,983.94
10-42-30	PUBLISHING ADS	\$ -	\$ -
10-42-31	DUES & SUBSCRIPTIONS	\$ 1,200.00	\$ 1,516.73
10-42-33	DATA PROCESSING	\$ 1,500.00	\$ 3,936.91
10-42-42	CONTRACT SERVICES	\$ 13,500.00	\$ 13,499.37
10-42-44	HUMAN SERVICES	\$ 1,500.00	\$ 995.06
	Subgroup : Operating Expenditures	\$ 135,650.00	\$ 111,369.42
		Percent Realized	82%
LAW ENFORCEMENT CAPITAL OUTLAY & TRANSFERS			
10-42-73	BUILDING IMPROVEMENTS	\$ -	\$ 2,488.64
10-42-74	MACHINERY & EQUIPMENT	\$ 39,000.00	\$ 46,163.40
	Subgroup : CAPITAL OUTLAY	\$ 39,000.00	\$ 48,652.04
		TOTAL \$ 825,130.00	\$ 752,171.62
		Percent Realized	91%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL
BUILDING	PERSONNEL SERVICES		
10-43-01	MAYOR & TRUSTEES	\$ -	\$ -
10-43-02	CONTRACT LABOR	\$ 52,000.00	\$ 5,437.50
10-43-03	SALARIES & WAGES	\$ -	\$ -
10-43-04	EMPLOYER FICA	\$ -	\$ -
10-43-05	EMPLOYER MEDICARE	\$ -	\$ -
10-43-06	UNEMPLOYMENT TAX	\$ -	\$ -
10-43-07	INSURANCE BENEFITS	\$ -	\$ -
10-43-08	RETIREMENT BENEFITS	\$ -	\$ -
10-43-09	LIFE/DISABILITY INSURANCE	\$ -	\$ -
10-43-10	WORKMEN'S COMPENSATION	\$ -	\$ -
10-43-13	OVERTIME	\$ -	\$ -
	Subgroup : Personnel Services	\$ 52,000.00	\$ 5,437.50
		Percent Realized	10%
BUILDING	OPERATING		
10-43-15	OFFICE SUPPLIES	\$ -	\$ -
10-43-16	OPERATING SUPPLIES	\$ 1,000.00	\$ -
10-43-17	POSTAGE	\$ 500.00	\$ -
10-43-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 5,500.00	\$ 34,516.00
10-43-22	REPAIRS & MAINTENANCE	\$ 500.00	\$ -
10-43-23	VEHICLE EXPENSE	\$ -	\$ -
10-43-26	TRAVEL & MEETINGS	\$ -	\$ -
10-43-27	INSURANCE & BONDS	\$ 1,000.00	\$ 4,544.77
10-43-28	UTILITIES	\$ 1,500.00	\$ 239.85
10-43-29	TELEPHONE & INTERNET	\$ 1,100.00	\$ -
10-43-30	PUBLISHING ADS	\$ -	\$ -
10-43-31	DUES & SUBSCRIPTIONS	\$ 500.00	\$ 290.00
10-43-33	DATA PROCESSING	\$ -	\$ 3,914.54
10-43-40	MISCELLANEOUS	\$ -	\$ -
10-43-43	CULTURAL EVENTS	\$ -	\$ -
10-43-44	HUMAN SERVICES	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 11,600.00	\$ 43,505.16
		Percent Realized	375%
BUILDING	CAPITAL OUTLAY & TRANSFERS		
10-43-73	BUILDING IMPROVEMENTS	\$ -	\$ 54.20
10-43-74	MACHINERY & EQUIPMENT	\$ -	\$ 188.71
	Subgroup : CAPITAL OUTLAY	\$ -	\$ 242.91
TOTAL		\$ 63,600.00	\$ 49,185.57
		Percent Realized	77%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL
STREETS	PERSONNEL SERVICES		
10-45-02	CONTRACT LABOR	\$ -	\$ 700.00
10-45-03	SALARIES & WAGES	\$ 133,000.00	\$ 106,181.90
10-45-04	EMPLOYER FICA	\$ 8,500.00	\$ 6,652.34
10-45-05	EMPLOYER MEDICARE	\$ 2,000.00	\$ 1,555.80
10-45-06	UNEMPLOYMENT TAX	\$ 1,100.00	\$ 214.59
10-45-07	INSURANCE BENEFITS	\$ 22,000.00	\$ 18,549.76
10-45-08	RETIREMENT BENEFITS	\$ 7,000.00	\$ 4,891.42
10-45-09	LIFE/DISABILITY INSURANCE	\$ 450.00	\$ -
10-45-10	WORKMEN'S COMPENSATION	\$ 6,700.00	\$ 5,142.19
10-45-13	OVERTIME	\$ 4,500.00	\$ 2,815.73
	Subgroup : Personnel Services	\$ 185,250.00	\$ 146,703.73
		Percent Realized	79%
STREETS	OPERATING		
10-45-15	OFFICE SUPPLIES	\$ -	\$ 8.79
10-45-16	OPERATING SUPPLIES	\$ 1,500.00	\$ 1,584.91
10-45-17	POSTAGE	\$ -	\$ 1.40
10-45-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 102,000.00	\$ 5,700.00
10-45-21	AUDIT & BUDGET EXPENSE	\$ 1,500.00	\$ 2,208.33
10-45-22	REPAIRS & MAINTENANCE	\$ 25,000.00	\$ 15,501.67
10-45-23	VEHICLE EXPENSE	\$ 12,500.00	\$ 4,146.34
10-45-24	RENTALS	\$ 1,500.00	\$ -
10-45-25	SHOP EXPENSE	\$ 1,500.00	\$ 3,140.18
10-45-26	TRAVEL, MEETINGS & TRAININGS	\$ 1,500.00	\$ 1,128.77
10-45-27	INSURANCE & BONDS	\$ 3,700.00	\$ 6,557.98
10-45-28	UTILITIES	\$ 13,000.00	\$ 9,529.04
10-45-29	TELEPHONE & INTERNET	\$ 1,100.00	\$ 595.77
10-45-30	PUBLISHING ADS	\$ -	\$ 157.25
10-45-31	DUES & SUBSCRIPTIONS	\$ 1,000.00	\$ 5,679.89
10-45-32	FEES & PERMITS	\$ -	\$ 40.00
10-45-33	DATA PROCESSING	\$ 1,250.00	\$ 136.10
10-45-40	MISCELLANEOUS	\$ 2,500.00	\$ 2,241.77
10-45-42	SNOW REMOVAL	\$ 15,000.00	\$ 3,451.68
10-45-43	CULTURAL EVENTS	\$ -	\$ -
10-45-44	HUMAN SERVICES	\$ -	\$ -
10-45-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 184,550.00	\$ 61,809.87
		Percent Realized	33%
STREETS	CAPITAL OUTLAY & TRANSFERS		
10-45-70	CAPITAL OUTLAY	\$ 1,117,680.00	\$ 34,813.77
10-45-72	CAPITAL OUTLAY 5TH ST REALIGNMENT		\$ 94,833.81
10-45-73	BUILDING IMPROVEMENTS	\$ -	\$ -
10-45-74	MACHINERY & EQUIPMENT	\$ 82,500.00	\$ 25,476.43
10-45-75	GRANT PROJECTS	\$ -	\$ -
10-45-90	TREASURER'S FEE	\$ -	\$ -
10-45-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 1,200,180.00	\$ 155,124.01
		Percent Realized	23%
TOTAL		\$ 1,569,980.00	\$ 363,637.61
		Percent Realized	23%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL
PARKS	PERSONNEL SERVICES		
10-46-02	CONTRACT LABOR	\$ 3,600.00	\$ 1,000.00
10-46-03	SALARIES & WAGES	\$ 108,500.00	\$ 86,773.90
10-46-04	EMPLOYER FICA	\$ 7,000.00	\$ 5,423.89
10-46-05	EMPLOYER MEDICARE	\$ 1,650.00	\$ 1,268.47
10-46-06	UNEMPLOYMENT TAX	\$ 950.00	\$ 174.98
10-46-07	INSURANCE BENEFITS	\$ 18,500.00	\$ 17,511.07
10-46-08	RETIREMENT BENEFITS	\$ 5,750.00	\$ 3,999.28
10-46-09	LIFE/DISABILITY INSURANCE	\$ 350.00	\$ -
10-46-10	WORKMEN'S COMPENSATION	\$ 3,750.00	\$ 3,251.09
10-46-13	OVERTIME	\$ 4,500.00	\$ 2,479.61
	Subgroup : Personnel Services	\$ 154,550.00	\$ 121,882.29
		Percent Realized	79%
PARKS	OPERATING		
10-46-15	OFFICE SUPPLIES	\$ 100.00	\$ 7.98
10-46-16	OPERATING SUPPLIES	\$ 4,500.00	\$ 4,266.96
10-46-17	POSTAGE	\$ -	\$ 67.17
10-46-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 1,000.00	\$ 907.00
10-46-21	AUDIT & BUDGET EXPENSE	\$ 1,000.00	\$ 2,208.33
10-46-22	REPAIRS & MAINTENANCE	\$ 28,000.00	\$ 11,969.79
10-46-23	VEHICLE EXPENSE	\$ 4,500.00	\$ 4,084.54
10-46-24	RENTALS	\$ 1,750.00	\$ 3,990.00
10-46-25	SHOP EXPENSE	\$ 750.00	\$ 1,689.19
10-46-26	TRAVEL, MEETINGS & TRAININGS	\$ 500.00	\$ 112.59
10-46-27	INSURANCE & BONDS	\$ 6,250.00	\$ 8,667.64
10-46-28	UTILITIES	\$ 6,500.00	\$ 7,752.39
10-46-29	TELEPHONE & INTERNET	\$ 750.00	\$ 474.11
10-46-30	PUBLISHING ADS	\$ -	\$ -
10-46-31	DUES & SUBSCRIPTIONS	\$ -	\$ 2,152.60
10-46-32	FEES & PERMITS	\$ 750.00	\$ -
10-46-33	DATA PROCESSING	\$ -	\$ -
10-46-40	MISCELLANEOUS	\$ 3,000.00	\$ 1,335.35
10-46-42	CONTRACT SERVICES	\$ 3,500.00	\$ 11,862.62
10-46-43	CULTURAL EVENTS	\$ -	\$ -
10-46-44	HUMAN SERVICES	\$ -	\$ -
10-46-45	BUILDING INSPECTOR	\$ -	\$ -
	Subgroup : Operating Expenditures	\$ 62,850.00	\$ 61,548.26
		Percent Realized	98%
PARKS	CAPITAL OUTLAY & TRANSFERS		
10-46-70	CAPITAL OUTLAY	\$ -	\$ 11,269.08
10-46-73	BUILDING IMPROVEMENTS	\$ 42,334.00	\$ 2,009.89
10-46-74	MACHINERY & EQUIPMENT	\$ -	\$ 4,059.27
10-46-75	GRANT PROJECTS	\$ 2,500.00	\$ -
10-46-90	TREASURER'S FEE	\$ -	\$ -
10-46-99	TRANSFERS	\$ -	\$ -
	Subgroup : CAPITAL OUTLAY	\$ 44,834.00	\$ 17,338.24
		Percent Realized	39%
TOTAL		\$ 262,234.00	\$ 200,768.79
		Percent Realized	77%

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 31 ACTUAL
WATER			
* Revenue is dependent upon utility rate increases			
WATER UTILITY REVENUE			
60-36-01*	WATER CHARGES	\$ 895,000.00	\$ 889,995.32
60-36-02*	WATER CHARGES - USAGE	\$ 700,000.00	\$ 296,837.66
60-36-03	SALES & SERVICES	\$ 500.00	\$ (3,702.51)
60-36-04	STANDBY TAP FEES	\$ 62,000.00	\$ 58,738.86
60-36-05	BULK WATER	\$ 2,500.00	\$ 14,272.00
60-36-06	RECONNECT FEES & PENALTIES	\$ 1,500.00	\$ -
60-36-07	WATER TAPS	\$ -	\$ 12,975.00
60-36-08	TAPS FEES ASSIGNED FOR STORAGE	\$ -	\$ -
60-36-09	START/STOP SERVICE FEES	\$ 6,500.00	\$ 5,615.14
60-36-10	INTEREST	\$ -	\$ -
60-36-12	RENTS	\$ -	\$ 1,000.00
60-36-13	MISCELLANEOUS REVENUE	\$ -	\$ 4,159.39
60-36-15	SALE/DISPOSAL OF ASSETS	\$ -	\$ -
60-36-20	PASS THROUGH FUNDS	\$ -	\$ -
60-36-21	DOLA PASS THROUGH REVENUE	\$ -	\$ -
60-36-22	WPA PASS THROUGH REVENUE	\$ -	\$ -
60-36-23	DWRF GRANT (PRINCIPAL LOAN FORGIVENESS)	\$ -	\$ -
60-36-24	DOLA URS PASS THROUGH REVENUE	\$ -	\$ -
60-36-25	LOAN FUNDS	\$ 7,200,000.00	\$ -
60-36-30	GRANT FUNDS	\$ 1,137,973.00	\$ 12,500.00
60-36-31	CAPITAL CONTRIBUTIONS	\$ 352,500.00	\$ -
	Subgroup : Total Revenue¹	\$ 10,358,473.00	\$ 1,292,390.86
		Percent Realized	12%
WATER			
¹ Budget Revenues differ from 20-year cashflow analysis, budget is in whole numbers, cashflow is to the penny			
WATER UTILITY PERSONNEL SERVICES			
60-50-02	TRUSTEE/ADMIN SALARIES	\$ 40,750.00	\$ 35,534.20
60-50-03	SALARIES & WAGES	\$ 236,500.00	\$ 197,954.90
60-50-04	EMPLOYER FICA	\$ 20,000.00	\$ 14,672.71
60-50-05	EMPLOYER MEDICARE	\$ 5,000.00	\$ 3,409.20
60-50-06	UNEMPLOYMENT TAX	\$ 2,500.00	\$ 470.24
60-50-07	INSURANCE BENEFITS	\$ 52,500.00	\$ 38,906.76
60-50-08	RETIREMENT BENEFITS	\$ 15,000.00	\$ 10,825.01
60-50-09	LIFE/DISABILITY INSURANCE	\$ 1,000.00	\$ -
60-50-10	WORKMEN'S COMPENSATION	\$ 5,500.00	\$ 4,316.59
60-50-13	OVERTIME	\$ 17,500.00	\$ 7,262.70
	Subgroup : Personnel Services	\$ 396,250.00	\$ 313,352.31
		Percent Realized	79%
WATER			
WATER UTILITY OPERATING EXPENSES			
60-50-14	CHEMICALS (New Line Item as of 7.1.2024)	\$ -	\$ 1,934.25
60-50-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 1,747.08
60-50-16	OPERATING SUPPLIES	\$ 28,000.00	\$ 16,936.80
60-50-17	POSTAGE	\$ 4,000.00	\$ 2,819.52
60-50-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 525,000.00	\$ 80,335.36
60-50-21	AUDIT & BUDGET EXPENSE	\$ 7,700.00	\$ 13,375.00
60-50-22	REPAIRS & MAINTENANCE	\$ 75,000.00	\$ 33,114.42
60-50-23	VEHICLE EXPENSE	\$ 6,000.00	\$ 4,419.89
60-50-24	RENTALS	\$ 2,500.00	\$ 1,195.50
60-50-25	SHOP EXPENSE	\$ 7,300.00	\$ 5,752.86
60-50-26	TRAVEL, MEETINGS & TRAININGS	\$ 3,500.00	\$ 2,458.61
60-50-27	INSURANCE & BONDS	\$ 17,000.00	\$ 16,494.07
60-50-28	UTILITIES	\$ 27,500.00	\$ 21,867.92
60-50-29	TELEPHONE & INTERNET	\$ 1,850.00	\$ 6,645.39

ACCOUNT	DESCRIPTION	ADOPTED FY-2024 BUDGET	DECEMBER 4TH ACTUAL
WATER			
WATER UTILITY OPERATING EXPENSES			
60-50-30	PUBLISHING ADS	\$ 2,000.00	\$ 191.16
60-50-31	DUES & SUBSCRIPTIONS	\$ 27,700.00	\$ 47,416.60
60-50-32	FEES & PERMITS	\$ 9,750.00	\$ 4,111.00
60-50-33	DATA PROCESSING	\$ 10,500.00	\$ 6,139.76
60-50-40	MISCELLANEOUS	\$ 500.00	\$ 275.13
60-50-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ 655.96
60-50-42	CONTRACT SERVICES	\$ 32,000.00	\$ 9,345.00
60-50-44	NORRIS RETIREMENT	\$ 13,500.00	\$ 6,608.00
60-50-50	WATER POWER AUTHORITY LOAN	\$ 180,000.00	\$ 154,059.69
60-50-51	DRINKING WATER REVOLVING FUND	\$ 24,000.00	\$ -
60-50-52	FCNB INTERIM FINANCING	\$ 500.00	\$ -
60-50-54	DEBT SERVICE	\$ 15,000.00	\$ -
60-50-55	LOAN PRINCIPAL	\$ -	\$ 21,210.22
60-50-56	LOAN INTEREST	\$ -	\$ 22,542.40
60-50-60	WATER STORAGE EXPENDITURE	\$ -	\$ 215.00
	Subgroup : Water Operating Expenditures	1,022,800.00	\$ 479,932.34
		Percent Realized	47%
WATER			
WATER UTILITY CAPITAL OUTLAY & TRANSFERS			
60-50-69	RAW WATER METERING	\$ -	\$ 21,790.85
60-50-70	CAPITAL OUTLAY	\$ 7,775,000.00	\$ 274,105.68
60-50-71	PASS THROUGH ACCOUNT	\$ -	\$ -
60-50-72	CAPITAL OUTLAY - WATER TANK RELINING	\$ -	\$ 16,189.00
60-50-73	CAPITAL OUTLAY - WESTERN LOOP IMPROVEMENTS	\$ -	\$ -
60-50-74	GRANT - WATERSMART	\$ -	\$ -
60-50-75	GRANT PROJECTS	\$ -	\$ 114,080.71
60-50-76	BUILDING IMPROVEMENTS	\$ -	\$ -
60-50-77	MACHINERY & EQUIPMENT	\$ 24,500.00	\$ 23,404.80
60-50-99	TRANSFERS	\$ -	\$ -
	Subgroup : Water Capital Outlay & Transfers	\$ 7,799,500.00	\$ 449,571.04
		Percent Realized	6%
WATER			
WATER UTILITY DEPRECIATION			
60-59-99	DEPRECIATION	\$ 223,550.00	\$ -
	Subgroup : Water Depreciation	\$ 223,550.00	\$ -
		Percent Realized	0%
WATER FUND			
TOTAL REVENUES	\$	10,358,473.00	\$1,292,390.86
TOTAL EXPENDITURES	\$	9,442,100.00	\$1,242,855.69
		Percent Realized	13%
	NET INCOME (LOSS) - Water Utility	\$ 916,373.00	\$ 49,535.17

ACCOUNT	DESCRIPTION	ADOPTED FY-24 BUDGET	DECEMBER 31 ACTUAL
WASTEWATER			
WASTEWATER UTILITY REVENUE			
70-37-01	SEWER BASE CHARGE	\$ 884,000.00	\$ 779,995.11
70-37-04	SEWER TAPS	\$ -	\$ 10,000.00
70-37-05	SEWER RENTAL PROPERTY	\$ -	\$ -
70-37-07	SALES & SERVICE	\$ -	\$ -
70-37-08	PASS THROUGH FUNDS	\$ -	\$ -
70-37-09	INTEREST INCOME	\$ 23,000.00	\$ 37,173.37
70-37-10	WWTP PAYBACK FUND	\$ -	\$ -
70-37-11	WWTP PAYBACK INTEREST	\$ -	\$ -
70-37-12	RENTS	\$ -	\$ -
70-37-13	GRANT REVENUE	\$ -	\$ 137,756.00
70-37-14	MISCELLANEOUS REVENUE	\$ -	\$ 1,593.00
	Subgroup : Total Revenue	\$ 907,000.00	\$ 966,517.48
		Percent Realized	107%
WASTEWATER			
WASTEWATER UTILITY PERSONNEL SERVICES			
70-51-02	TRUSTEE/ADMIN SALARIES	\$ 40,750.00	\$ 35,534.46
70-51-03	SALARIES & WAGES	\$ 237,000.00	\$ 198,018.71
70-51-04	EMPLOYER FICA	\$ 18,250.00	\$ 14,680.63
70-51-05	EMPLOYER MEDICARE	\$ 4,500.00	\$ 3,411.08
70-51-06	UNEMPLOYMENT TAX	\$ 2,500.00	\$ 470.47
70-51-07	INSURANCE BENEFITS	\$ 52,000.00	\$ 38,203.40
70-51-08	RETIREMENT BENEFITS	\$ 14,500.00	\$ 10,830.63
70-51-09	LIFE/DISABILITY INSURANCE	\$ 750.00	\$ -
70-51-10	WORKMEN'S COMPENSATION	\$ 5,200.00	\$ 4,122.93
70-51-11	OVERTIME	\$ 16,000.00	\$ 7,269.82
	Subgroup : Personnel Services	\$ 391,450.00	\$ 312,542.13
		Percent Realized	80%
WASTEWATER			
WASTEWATER UTILITY OPERATING EXPENSES			
70-51-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 268.19
70-51-16	OPERATING SUPPLIES	\$ 7,500.00	\$ 11,058.16
70-51-17	POSTAGE	\$ 4,000.00	\$ 2,311.17
70-51-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 15,250.00	\$ 45,439.84
70-51-21	AUDIT & BUDGET EXPENSE	\$ 7,700.00	\$ 13,625.00
70-51-22	REPAIRS & MAINTENANCE	\$ 75,000.00	\$ 54,460.94
70-51-23	VEHICLE EXPENSE	\$ 6,500.00	\$ 4,294.47
70-51-24	RENTALS	\$ 2,500.00	\$ 375.75
70-51-25	SHOP EXPENSE	\$ 11,500.00	\$ 2,921.26
70-51-26	TRAVEL, MEETINGS & TRAININGS	\$ 1,000.00	\$ 1,694.63
70-51-27	INSURANCE & BONDS	\$ 6,750.00	\$ 8,832.13
70-51-28	UTILITIES	\$ 40,000.00	\$ 37,329.85
70-51-29	TELEPHONE & INTERNET	\$ 1,350.00	\$ 3,266.61
70-51-30	PUBLISHING ADS	\$ 500.00	\$ 191.17
70-51-31	DUES & SUBSCRIPTIONS	\$ 4,450.00	\$ 24,997.56
70-51-32	FEES & PERMITS	\$ 7,700.00	\$ 1,839.20
70-51-33	DATA PROCESSING	\$ 8,500.00	\$ 6,089.77
70-51-40	MISCELLANEOUS	\$ 1,500.00	\$ 5,000.00
70-51-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ 255.00
70-51-42	CONTRACT SERVICES	\$ 7,500.00	\$ 6,859.07
70-51-43	GAUGING STATION	\$ 5,000.00	\$ 4,853.00
70-51-44	NORRIS RETIREMENT	\$ -	\$ 5,712.00
70-51-50	DOLA PRINCIPAL & INTEREST	\$ -	\$ -
70-51-51	RURAL DEVELOPMENT PRINCIPAL & INTEREST	\$ 73,250.00	\$ 99,560.00
70-51-52	WWTP PAYBACK FUND EXPENDITURES	\$ -	\$ -
70-51-53	ISSUANCE COSTS	\$ -	\$ -
70-51-54	DEBT RESERVE	\$ 24,000.00	\$ -
	Subgroup : Operating Expenses	\$ 313,450.00	\$ 341,234.77
		Percent Realized	109%

ACCOUNT	DESCRIPTION	ADOPTED FY-24 BUDGET	DECEMBER 4TH ACTUAL
WASTEWATER			
WASTEWATER UTILITY CAPITAL OUTLAY & TRANSFERS			
70-51-70	CAPITAL OUTLAY	\$ 70,000.00	\$ -
70-51-71	PASS THROUGH FUNDS	\$ -	\$ -
70-51-72	ASSET REPLACEMENT RESERVE	\$ -	\$ -
70-51-73	PASS THROUGH OPERATING	\$ -	\$ -
70-51-75	GRANT PROJECTS	\$ -	\$ -
70-51-76	BUILDING IMPROVEMENTS	\$ -	\$ -
70-51-77	MACHINERY & EQUIPMENT	\$ 132,000.00	\$ 7,302.25
70-51-99	TRANSFERS	\$ -	\$ -
	Subgroup : Wastewater Capital Outlay & Transfers	\$ 202,000.00	\$ 7,302.25
		Percent Realized	4%
WASTEWATER			
WASTEWATER UTILITY DEPRECIATION			
70-59-99	DEPRECIATION	\$ 100.00	\$ -
	Subgroup : Wastewater Depreciation	\$ 100.00	\$ -
WASTEWATER FUND			
TOTAL REVENUES	\$	907,000.00	\$966,517.48
TOTAL EXPENDITURES	\$	907,000.00	\$661,079.15
		Percent Realized	73%
	NET INCOME (LOSS) - Wastewater Utility	\$ -	\$ 305,438.33

ACCOUNT	DESCRIPTION	ADOPTED FY-24 BUDGET	DECEMBER 31 ACTUAL
SANITATION			
SANITATION REVENUE			
80-30-02	TRASH CHARGES	\$ 320,000.00	\$ 319,086.45
80-30-03	BULK TRASH CHARGE	\$ 1,500.00	\$ 1,185.00
80-30-04	TIRE PICK UP	\$ -	\$ -
	Subgroup : Total Revenue	\$ 321,500.00	\$ 320,271.45
		Percent Realized	100%
SANITATION			
SANITATION PERSONNEL SERVICES			
80-52-02	CONTRACT/ADMIN SALARIES	\$ 12,000.00	\$ 4,718.26
80-52-03	SALARIES & WAGES	\$ 93,000.00	\$ 62,243.95
80-52-04	EMPLOYER FICA	\$ 6,800.00	\$ 4,152.01
80-52-05	EMPLOYER MEDICARE	\$ 1,600.00	\$ 948.71
80-52-06	UNEMPLOYMENT TAX	\$ 900.00	\$ 130.87
80-52-07	INSURANCE BENEFITS	\$ 23,000.00	\$ 13,157.90
80-52-08	RETIREMENT BENEFITS	\$ 5,700.00	\$ 2,971.87
80-52-09	LIFE/DISABILITY INSURANCE	\$ 500.00	\$ -
80-52-10	WORKMEN'S COMPENSATION	\$ 4,250.00	\$ 3,599.53
80-52-11	OVERTIME	\$ 4,750.00	\$ 2,013.69
	Subgroup : Personnel Services	\$ 152,500.00	\$ 93,936.79
		Percent Realized	62%
SANITATION			
SANITATION OPERATING EXPENSES			
80-52-15	OFFICE SUPPLIES	\$ 2,000.00	\$ 220.02
80-52-16	OPERATING SUPPLIES	\$ 1,500.00	\$ 866.02
80-52-17	POSTAGE	\$ 2,500.00	\$ 2,201.80
80-52-20	LEGAL, ENGINEERING & PROFESSIONAL SERVICES	\$ 5,500.00	\$ 14,485.29
80-52-21	AUDIT & BUDGET EXPENSE	\$ 7,700.00	\$ 13,375.00
80-52-22	REPAIRS & MAINTENANCE	\$ 2,500.00	\$ 1,281.28
80-52-23	VEHICLE EXPENSE	\$ 15,000.00	\$ 14,052.32
80-52-24	RENTALS	\$ 5,000.00	\$ 783.50
80-52-25	SHOP EXPENSE	\$ 2,500.00	\$ 3,302.22
80-52-26	TRAVEL, MEETINGS & TRAININGS	\$ 1,000.00	\$ 2,239.55
80-52-27	INSURANCE & BONDS	\$ 6,800.00	\$ 8,869.42
80-52-28	UTILITIES	\$ 3,000.00	\$ 1,731.49
80-52-29	TELEPHONE & INTERNET	\$ 1,400.00	\$ 1,522.72
80-52-30	PUBLISHING ADS	\$ -	\$ 191.17
80-52-31	DUES & SUBSCRIPTIONS	\$ 2,700.00	\$ 21,131.89
80-52-32	FEES & PERMITS	\$ 1,000.00	\$ 63.00
80-52-33	DATA PROCESSING	\$ 5,000.00	\$ 4,517.71
80-52-40	MISCELLANEOUS	\$ 1,000.00	\$ 275.12
80-52-41	WRITEOFF - UNCOLLECTABLE	\$ -	\$ -
80-52-42	LANDFILL FEES	\$ 38,100.00	\$ 33,463.55
80-52-43	CLEAN UP DAYS	\$ 7,000.00	\$ -
	Subgroup : Operating Expenses	\$ 111,200.00	\$ 124,573.07
		Percent Realized	112%
SANITATION			
SANITATION CAPITAL OUTLAY & TRANSFERS			
80-52-70	CAPITAL OUTLAY	\$ -	\$ -
80-52-71	PASS THROUGH FUNDS	\$ -	\$ -
80-52-75	GRANT PROJECTS	\$ -	\$ -
80-52-76	BUILDING IMPROVEMENTS	\$ -	\$ -
80-52-77	MACHINERY & EQUIPMENT	\$ -	\$ 7,113.54
80-52-99	TRANSFERS	\$ -	\$ -
	Subgroup : Sanitation Capital Outlay & Transfers	\$ -	\$ 7,113.54
		Percent Realized	0%
SANITATION			
SANITATION DEPRECIATION			
80-59-99	DEPRECIATION	\$ 57,800.00	\$ -
	Subgroup : Sanitation Depreciation	\$ 57,800.00	\$ -
		Percent Realized	0%
SANITATION FUND			
TOTAL REVENUES	\$ 321,500.00	\$ 320,271.45	
TOTAL EXPENDITURES	\$ 321,500.00	\$ 225,623.40	
		Percent Realized	70%
NET INCOME (LOSS) - Sanitation Utility		\$ -	\$ 94,648.05

ACCOUNT	DESCRIPTION	ADOPTED FY-24 BUDGET	DECEMBER 31 ACTUAL
NFV AIRPORT			
NFV AIRPORT REVENUE			
50-31-06	AIRPORT REVENUE	\$ 3,100.00	\$ 7,650.00
50-31-15	TRANSFER FROM GENERAL FUND RESERVE	\$ 75,492.00	\$ -
50-31-16	CAPITAL IMPROVEMENT FUND - AIRPORT GRANTS	\$ -	\$ -
	Subgroup : Total Revenue	\$ 78,592.00	\$ 7,650.00
Percent Realized			10%
NFV AIRPORT			
NFV AIRPORT CAPITAL OUTLAY & TRANSFERS			
50-32-70	CAPITAL OUTLAY	\$ 78,592.00	\$ -
50-52-71	PASS THROUGH FUNDS	\$ -	\$ -
50-52-75	GRANT PROJECTS	\$ -	\$ -
50-52-76	BUILDING IMPROVEMENTS	\$ -	\$ -
50-52-77	MACHINERY & EQUIPMENT	\$ -	\$ -
50-52-99	TRANSFERS	\$ -	\$ -
	Subgroup : NFV Capital Outlay & Transfers	\$ 78,592.00	\$ -
Percent Realized			0%
NFV AIRPORT			
NFV AIRPORT DEPRECIATION			
50-59-99	DEPRECIATION	\$ -	\$ -
	Subgroup : NFV Depreciation	\$ -	\$ -
Percent Realized			0%
NFV AIRPORT			
TOTAL REVENUES	\$ 78,592.00		\$7,650.00
TOTAL EXPENDITURES	\$ 78,592.00		\$0.00
Percent Realized			0%
NET INCOME (LOSS) - NFV CAPITAL IMPROVEMENT FUND			\$7,650.00



4th Quarter 2024 Town Administrator's Report



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5th & Grand
Realignment

Water Capital
Improvement Plan
Phase I

Strategic Plan
Beginning in
FY-2025

5th & Grand Avenue Update

Temporary Construction Easements, Utility Clearance and Coordination

Project Overview: The 'Safe Pathways for Paonia' project involves the realignment of 5th Street in Paonia and is partially funded by the Colorado Department of Transportation (CDOT) through the Revitalizing Main Streets (RMS) grant program. The goal of this project is to improve safety and infrastructure along 5th Street while addressing utility relocations and ensuring that all stakeholders are adequately involved.

Utility Clearance and Coordination: Utility clearance has been requested from the following utility providers: Delta-Montrose Electric Association (DMEA), TDS Telecom, Black Hills Energy, Charter Communications, Paonia Ditch Company, and the Town of Paonia. The utility owners are required to review the proposed 90% design drawings for the project and provide written authorization that they have no objections to the work as outlined, or that any required utility relocations are acceptable. These relocations, particularly for utilities within the public right-of-way, will be at the expense of the utility companies, while those within private right-of-way will be covered by the Town of Paonia, provided proof of property interest is submitted.

Utility companies are also responsible for preparing traffic control plans for work conducted outside regular construction hours or limits, with approval needed from the Town of Paonia's Public Works Director. Coordination between the utility owners, contractor, and engineer is crucial to avoid conflicts and ensure adherence to the project timeline.

Utility Compliance: Utility owners are required to follow the engineering standards of both the Town of Paonia and CDOT, with the more stringent of the two standards applying in case of discrepancies. All necessary permits from both the Town of Paonia and CDOT must be obtained by utility owners prior to beginning any work.

Temporary Construction Easements: Temporary construction easements have been secured from the following property owners:

- 530 Grand Avenue
- 518 Grand Avenue
- 478 Grand Avenue
- 406 Grand Avenue
- 120 Fourth Street
- 402 Grand Avenue
- 200 Fifth Street

These easements are essential for accommodating construction and ensuring the project proceeds smoothly.

Grant Funding: The project has been awarded a grant of \$1,010,592 from CDOT under the RMS funding program. The Town of Paonia is required to provide a cash match of \$30,000. This grant is a reimbursable award, meaning the Town will need to submit invoices for work completed, along with proof of payment, for reimbursement. The reimbursement process can take several weeks to finalize, and any project cost overruns beyond the grant amount are the responsibility of the Town.

Additionally, the Town is required to adhere to CDOT's local agency construction process, ensuring safety and regulatory compliance. Any delays impacting project readiness must be communicated to CDOT at least six months before the grant expiration date to avoid the risk of losing funding.

The Town has also applied for a Safe Routes to School Grant through CDOT with an ask of up to \$1,000,000. Further, the Town is in the process of applying for a Federal RAISE Grant through the USDOT that would cover a majority of the project costs.

Coordination Meetings: The Town of Paonia has held multiple coordination meetings with engineers, CDOT, utility companies, and affected property owners. The most recent meeting, held on July 2, 2024, involved direct stakeholders, including property owners impacted by the construction.

Next Steps:

- Await written utility clearances and authorizations.
- Continue coordinating with utility providers, contractors, and property owners.
- Proceed with grant-related administrative tasks, including meeting the reimbursement process requirements.
- Adhere to the project timeline to avoid any delays that may jeopardize the grant funding.
- 2025 Budget includes: \$2,938,675 in funding for the project.

The project is progressing as planned, with necessary utilities, easements, and funding in place to move forward with construction.

The Town plans to break ground on the project in Spring of 2025. Once all granting agencies have determined the outcome of the Town's grant applications, the Town will solicit competitive bids from competent contractors.

Water Capital Improvement Plan: Phase I

Construction and Improvements Breaking Ground in 2025

EIAF Tier II Grant Ready for 2MG Tank Relining Project
and SRF Funding Application Submitted to State for the
Entirety of Phase I Improvement Projects

Status Update on the Water Capital Improvement Plan – Phase One, Two Million Gallon Tank Relining

Project Overview: Phase I of the Water Capital Improvement Plan includes the remediation and relining of the interior walls of a two-million-gallon water tank. The project is critical for ensuring the continued functionality and safety of the Town's water infrastructure.

Funding and Grants:

- **Drinking Water Revolving Fund (DWRf):** The Town of Paonia is seeking funding through the DWRf program. A Preliminary Needs Assessment (PNA) was reviewed by the Water Quality Control Division (WQCD) in November 2023, and approval was received in February 2024.
 - An Application was submitted for the entire additional funding necessary to complete Phase I of the Water Capital Improvement Plan, including Relining the 2MG water tank on
- **EIAF Grant:** The Town has received an Energy & Mineral Impact Assistance Program (EIAF) Tier II grant from the Department of Local Affairs (DOLA) in the amount of \$956,000. This grant will help fund the water tank relining project and is set to begin in April 2024 with an expiration date of October 31, 2025.

Disadvantaged Community Status: Based on the 2017-2021 ACS data, the Town of Paonia qualifies as a disadvantaged community. This designation allows the Town to potentially receive benefits such as reduced interest rates, a Design & Engineering Grant, and/or a portion of the loan as principal forgiveness, depending on funding availability.

Bid Process: The Town completed a competitive bidding process for the site work of the two-million-gallon tank rehabilitation. The following recommendation was made based on the bids received:

- **Low Bidder:** Earthworx Excavation, LLC, Montrose, Colorado, with a base bid of \$336,278.15 (adjusted for mathematical errors).
- **Bid Evaluation:** Earthworx Excavation was selected due to their low base bid, responsiveness, and strong reputation, supported by positive references from previous projects.
- **Contingency Fund:** A contingency fund of $\pm 10\%$ of the contract amount is recommended due to the size and complexity of the project.

Next Steps:

1. Await a determination from DWRf on the SRF loan for final funding.
2. Proceed with awarding the contract to Earthworx Excavation, LLC, and establish the recommended contingency fund.
3. Continue coordination with DOLA and CDOT to ensure full compliance with all financial and technical requirements.
4. Complete a competitive bidding process for the two-million-gallon tank rehabilitation and relining project.
5. Award a contract to the lowest most responsive and responsible bidder to complete the rehabilitation and relining project.

The project is progressing well with funding secured, bids received, and initial requirements met. The next steps focus on obtaining loan approvals (so that the Utility Fund isn't overburdened with 100% funding the project) and move the project toward implementation.

Water Capital Improvement Plan: Phase I

Construction and Improvements Breaking Ground in 2025

Continued

Status Update on the Water Capital Improvement Plan – Phase One, Western Loop Replacement Project Report

Project Overview: The Town of Paonia is seeking approval to replace a critical section of its water distribution system, specifically the western loop waterline. The project aims to replace approximately 10,500 linear feet (LF) of steel pipe with more durable materials, including 12-inch PVC and 16-inch HDPE pipelines. The primary objectives include reducing nonrevenue water, enhancing operational efficiency, and rerouting the pipeline to primarily follow the right-of-way (ROW) for better management. This replacement is a key component of the Water Capital Improvement Plan (CIP), Phase One, and will help to inform the next phase(s) of the Water Capital Improvement Plan.

Scope of Work: The project involves the following key components:

- **Replacement of Steel Pipeline:** Approximately 9,000 LF of 12-inch PVC pipeline and 2,800 LF of 8-inch PVC pipeline to replace existing steel pipes. This includes a realignment of the pipeline along Lamborn Mesa Road.
- **Installation of Pressure Reducing Valves (PRVs):** Two PRVs will be installed, one to replace PRV 8 and another along the eastern loop of the distribution system near Dry Gulch Road.
- **Directional Drilling (HDD):** HDD will be used for the installation of 16-inch HDPE pipelines.
- **Other Infrastructure Work:** Includes installation of 8 fire hydrants, traffic control measures, trenching, base soil replacement, repaving, and revegetation.

The project is expected to begin in late 2025, contingent on the approval of funding and execution of contracts.

Funding Details: The Town of Paonia has applied for a \$1,000,000 Energy and Mineral Impact Assistance Fund (EIAF) Tier II Grant to support the project. The total project cost is \$7,225,995, with \$6,225,995 coming from a State Revolving Fund (SRF) loan through the Drinking Water Revolving Fund (DWRF) program. This funding will help cover the expenses associated with the replacement of the steel waterline.

Need for the Project: The current water distribution system, which consists of over 23 miles of pipes, includes several sections that are outdated, corroded, and prone to leaks. Approximately 35% of the system is over 40 years old, with the section to be replaced being nearly 2 miles of 8-inch steel pipe installed in the late 1950's. This pipe is prone to frequent leaks, with 34 repairs since 2021, resulting in significant unaccounted water loss. If left unaddressed, the aging infrastructure poses operational risks, increases repair costs, and threatens the water supply for Paonia residents.

Community Impact: Replacing the corroded pipeline will eliminate frequent repairs and reduce water loss, benefiting the community by:

- Ensuring a reliable and consistent water supply for 1,598 water taps.
- Lowering repair and maintenance costs for the public works department.
- Reducing service interruptions for residents and businesses.
- Allowing for future growth in the town's water distribution system.

Status of the Project:

- **Design & Engineering:** The project is over 95% engineered. Final design work includes preparation of the Basis of Design Report (BDR) for the SRF loan application, with the remaining engineering costs estimated at \$50,000.
- **Permitting:** Permits from the Colorado Department of Public Health and Environment (CDPHE) and Delta County for right-of-way construction are expected to be finalized in the coming months.

Bidding & Construction: Sealed bids for the project will be accepted until November 2025, with construction slated to begin once funding is secured and a contractor is selected, likely towards the end of 2025.

The Western Loop Water Main Distribution Line Replacement Project is a critical step in addressing the aging infrastructure issues within the Town of Paonia's water system. The project will significantly improve water distribution reliability, reduce operational costs, and support future growth.

Water Capital Improvement Plan: Phase I

Construction and Improvements Breaking Ground in 2025

Continued

Status Report: Water Capital Improvement Plan Phase One – Raw Water Metering Project

Project Overview: The Raw Water Metering Project is part of the Town of Paonia's Phase One of the Water Capital Improvement Plan. The project involves the installation of new monitoring systems to measure the flow and temperature of the Town's raw water sources. The system will enhance water management by providing real-time data for better flow delineation and identification of water loss due to pipe breaks.

Scope of Work: The project involves the following key components:

- **Sites and Metering Devices:**
 - Six new meters will be installed at four distinct monitoring sites:
 - German Creek Springs / Lakefork Spring 80:20 box
 - German Creek Springs / Lakefork Spring pressure break box
 - Lakefork Spring
 - Old Original Spring / Reynolds Spring confluence pipe
 - The meters will include in-pipe weir flow meters to measure both flow and temperature of the raw water.
- **Additional Equipment:**
 - Telemetry panels with solar power and antennas for remote data transfer.
 - Manholes (6ft deep), solar panels (14" x 9"), and telemetry panels (24" x 20" x 10").
- **Construction Details:**
 - The project is located in areas already utilized by the Town of Paonia for municipal water intakes, ensuring continued water supply during construction.
 - The project will operate year-round, with construction anticipated to be completed by the end of 2026.

Contamination Mitigation Strategy: To prevent contamination, the monitoring sites will be constructed downstream of the water sources, ensuring that the meter installations do not interfere with the water quality. The Town has multiple water sources, so while one is being worked on, the others will continue to provide treated water for distribution.

Flow Metering and Measurement: Flow measurement devices will be placed at four designated sites to monitor the flow and temperature of the raw water, optimizing water usage and energy consumption.

Design Status: The design is approximately 60% complete, and the project plans and specifications are under development.

Bid Process:

- **Invitation to Bid:** Sealed bids for the project will be received until November 30, 2025, and will be publicly opened at 2:00 PM local time. Hard copies of the contract documents will be available for purchase, and an electronic PDF can be obtained at no cost.
- **Work Included:** The scope includes installation of the metering equipment, pipe borings, manholes, landscaping, concrete repair, curb and gutter work, sewer tie-ins, and asphalt placement.
- **Funding:** The project will be funded entirely through SRF (State Revolving Fund) Loan funds.

The Raw Water Metering Project is progressing with a well-defined design, mitigation strategies in place for contamination prevention, and a structured approach for bid solicitation. The project's completion by the end of 2026 will significantly improve the Town's ability to monitor and manage its water resources effectively. The funding and budget estimates ensure the project's financial viability. The Total Estimated costs for all of the projects listed in the Water Capital Improvement Plan Phase I are explained below:

Estimated Costs:

- Raw Water Metering Improvements: \$584,200
- 2-MG Tank Relining: \$2,149,500
- West Loop Waterline Replacement: \$5,352,589
- **Subtotal Construction:** \$8,086,289
- **Contingency (20%):** \$1,617,258
- **Total Construction Cost:** \$9,703,547
- **Design Engineering and Permitting:** \$700,000
- **Construction Engineering and Inspections:** \$400,000
- **Total Project Cost:** \$10,803,54

Strategic Plan Beginning FY-2025 and Budget Overview

BUDGET OVERVIEW

Fund Accounting

Fund accounting is both for budgeting and accounting purposes. Each fund is established for a specific purpose and is considered a separate accounting entity. The Board of Trustees must approve or appropriate any expenditure from the various funds, including expenditures from reserves or surpluses. The authorization is generally done prior to the beginning of each fiscal year, but can be done by the Board during a budget amendment, if funds are available. In government, “appropriate” or, “appropriation” is used instead of, “authorize” or, “Authorization”. All of the Town of Paonia funds require appropriations before money can be expended.

Types of Town Funds

Governmental

- General Fund
- Special Revenue Fund

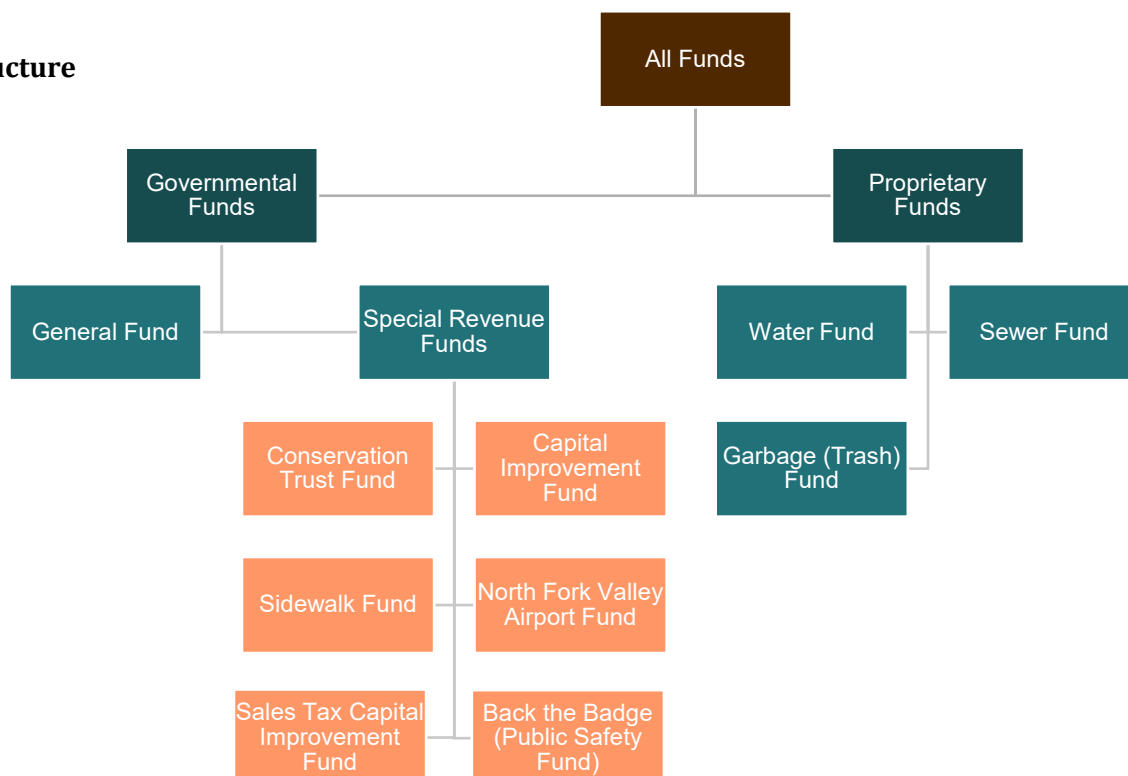
Proprietary

- Enterprise Funds
- Internal Service Funds

Fiduciary

- Trust and Agency Funds (Town currently holds no Trust or Agency Funds)

Fund Structure



The Board of Trustees began a strategic planning process in 2023 under the guidance of the interim administrator and a list of goals were created. The Board continued to develop their goals in 2024 through public workshops that identified both internal and external threats and opportunities for each department of the Town through Strengths, Weaknesses, Opportunities and Threats assessments (SWOT). The goals from 2023 and the analysis of SWOT for each department¹ helped to guide the development of a Strategic Plan.

What is a Strategic Plan?

A strategic plan serves as Paonia's roadmap for prioritizing initiatives, utilizing resources, delivering services and departmental operations. The strategic plan is a 'big-picture' document that directs staff efforts and town resources towards a clearly defined vision. Town staff are responsible for prioritizing and planning specific projects and departmental operations based on the overall goals and themes identified in the Strategic Plan.

The Board of Trustees will address and discuss the Strategic Plan, update any goals, and amend priorities every two years. The next time the Board of Trustees will address the Strategic Plan is in the Summer of 2026 for the FY-2027 Budget. Goals are given to department heads for feedback on how to achieve those goals.



Pic. 1 School Loop Trail Ribbon cutting

Throughout the budgeting process and during the fiscal year, decisions are made on what to prioritize based on the goals identified by the Board of Trustees. Staff and Trustees will use the strategic plan to ensure that adequate resources are available to implement each task. As a tracking mechanism, staff prepare a monthly [Departmental Scorecard with updates on projects and it is readily available on the Town's website.](#)

Paonia's strategic plan is a work in progress and will continually be evaluated and improved. A well-executed strategic plan serves as a roadmap for Paonia that enables the Board of Trustees and staff to make decisions towards goals that improve service-delivery, and enhance the quality of life for Paonia Residents.



¹The Goals identified during the March 13, 2023 Strategic Planning Session and the SWOT analyses from the August 27, 2024 Board Workshop are included in the appendices.

STRATEGIC PLAN CATEGORIES AND GOALS

P
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ORGANIZATIONAL EXCELLENCE
AND STAFF DEVELOPMENT



PRISTINE INFRASTRUCTURE
AND CRITICAL FACILITIES

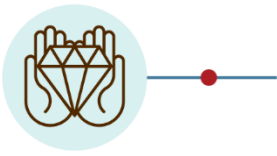
TRANSPARENT, SECURE AND
ACCURATE FINANCIAL AND
ADMINISTRATIVE SYSTEMS



COMMUNICATION AND
RECORDS MANAGEMENT

SAFE AND RESILIENT
COMMUNITY





Organizational Excellence & Staff Development

We support and empower a team that builds confidence with Residents and customers through transparency, integrity, service, innovation and fiscal responsibility. Our team strives to transmit the Town, not only not less, but greater and more beautiful than it was transmitted to us. We align our values with continuing to move Paonia in a positive direction as we work together with the community.

Goal: Strengthen Public Trust and Confidence

Strategies:

- Hire employees based on skills and ability to perform the duties of positions as assigned, give preference to candidates that demonstrate the ability to work as a team.
- Update personnel policies and provide professional development opportunities to ensure that the Town is staffed with qualified individuals.
- Support employees through continued education opportunities and trainings, encourage and support employees to pursue and maintain accreditations, certifications, and licensure.
- Encourage employees to join and be active in professional organizations and associations.
- Provide value to utility customers by balancing efficiency and cost management with innovation in customer convenience, strive to treat each customers' issue as unique to the customer.
- Foster positive relationships between staff and board members to enhance communication and collaboration.

Goal: Be an Employer that Attracts and Retains Dedicated Staff Passionate about Paonia

Strategies:

- Invest in an organizational culture that values development, creative problem solving, service and recognizes employees for a job well done.
- Continue to develop new training programs and encourage trainings through CIRSA and other organizations that improve employee safety, interdepartmental communication, cross-training, and continue to improve the relationship between staff and the board.
- Update personnel policies and the employee manual with staff input.
- Create clear onboarding processes and recognition systems to boost morale and retention.





Pristine Infrastructure And Critical Facilities

We pledge to adequately fund improvements to infrastructure to atone for underfunding infrastructure and critical facilities in previous years. We strive to provide essential services to Residents and the extended Paonia community by investing in, operating and maintaining, quality facilities and infrastructure.

Goal: Repair and Maintain Existing Infrastructure, Facilities, and Equipment; Liquidate or Replace Those that Can't be Repaired

Strategies:

- Continue to improve the comprehensive long-term capital improvement plan that prioritizes sustainable growth and maintenance.
- Seek out supplemental funding whenever available for infrastructure improvements.
- Maintain accurate records of the Project Needs Assessments for both the Water and Wastewater Utility, include necessary improvements to critical facilities such as treatment plants, pressure relief valves, and other necessary appurtenances necessary to maintain or improve adequate operations.
- Evaluate existing facilities for feasibility of maintaining or restarting operations.
- Ensure the completion of critical infrastructure repairs and upgrades to enhance the Town's water, sewer, and road systems.

Goal: Maintain or Improve Levels of Service

Strategies:

- Reduce utility service disruptions and improve service reliability by upgrading and maintaining essential infrastructure systems.
- Meet or exceed all State and Federal Standards for water and sewer.
- Establish a Storm Water utility to mitigate flood waters, runoff and direct heavy rains to a beneficial place for storage and/or treatment.
- Continue to evaluate annual service delivery levels as a part of the budget process.
- Modernize Park facilities and public spaces to increase community engagement, safety, and accessibility.
- Utilize existing asset management and fleet maintenance software to help assess current and future needs for materials and equipment.
- Include sidewalk repairs and construction of new sidewalks in the annual Capital Improvement Plan.

Goal: Ensure Future Viability of Infrastructure and Facilities

Strategies:

- Create, update, and administer infrastructure plans and studies that prioritize resiliency and stability.
- Ensure the completion of critical infrastructure repairs and upgrades to enhance the Town's water, sewer and road systems.
- Modernize Park facilities and public spaces to increase community engagement and safety.

- Expect high-quality infrastructure construction.
- Plan infrastructure improvements that are more resilient and easier to maintain despite a higher upfront construction cost.
- Approach all improvements with a 'dig once' mentality.
- Establish a comprehensive long-term capital improvement plan that prioritizes sustainable growth and maintenance.





Transparent, Secure and Accurate Financial and Administrative Systems

We are committed to providing transparent, secure and easy to digest financial information. We will ensure that both our administrative systems and financial systems are secure and mitigate the chances of fraud or malfeasance from occurring.

Goal: Strengthen Financial Transparency and Accountability

Strategies:

- Continue to improve financial reporting, budget processes and tracking systems.
- Continue to utilize the Enterprise Resource Planning (ERP) software to its full functionality.
- Fully implement Requisitions and Purchase Order modules within the ERP system to track costs as soon as they are encumbered.
- Integrate Capital Improvement Planning into budgeting and financial reporting.
- Enhance grant tracking and reporting to improve access to funding opportunities and ensure compliance with grant requirements.
- Utilize monthly budget to actual reports as an opportunity to communicate to Residents about the services being provided by the Town.

Goal: Ensure that Inventory and Assets are Properly Accounted and Managed

Strategies:

- Utilize existing software to manage and control an inventory of parts and tools.
- Implement efficient procurement and asset management systems to ensure fiscal responsibility and resource optimization.
- Appoint Staff to manage data entry into the system and provide monthly reports on inventory, stock, parts.
- Continue to liquidate surplus equipment, and assets at the most opportune time to recover the most cost, and utilize the cost recovery towards replacements.



Safe and Resilient Community



Paonia is committed to creating a safe, friendly, and connected experience for Residents and visitors. We value the mix of industries that make Paonia unique and continue to sustainably growing the business community, skilled workforce, and cooperate regionally.

Goal: Provide and Maintain Public Safety Services and Awareness in our Community

Strategies:

- Deliver the highest level of police services without being overbearing to ensure that Residents feel safe and secure.
- Enhance security measures across all town facilities through upgraded surveillance systems and regular safety and security audits.
- Continue to collaborate with regional partners in response and education.
- Develop a Comprehensive Municipal Emergency Management Plan for continuity of operations in partnership with the County Emergency Management Department.
- Utilize Records Management Systems and Computer-Aided Dispatch to generate high-quality reports, and records.
- Create standard policies using Lexipol for police operations and personnel management.
- Improve data protection and cybersecurity by conducting regular security audits and implementing risk mitigation strategies.

Goal: Partner with Existing Non-Governmental Organizations to Create Arts and Culture Opportunities, More Community Based, Community Service and Action Opportunities that Connect the Community

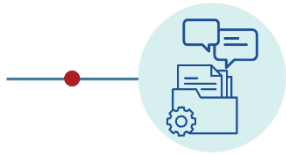
Strategies:

- Establish and provide volunteer resources to the community.
- Work with regional partners to develop or implement programming.
- Develop a needs study for community services such as arts, culture, recreation, and educational opportunities through partnerships with existing NGO's such as the North Fork Chamber of Commerce, the North Fork Historical Society, the North Fork Valley Creative Coalition, the Learning Council, the Paonia Senior Center, and other similar organizations.
- Participate more in leadership and assisting with community events.
- Promote community-wide art initiatives.
- Honor our agricultural legacy and work to celebrate Paonia's history.

Goal: Support the Local Labor Market and Work with Partners to Grow Diverse Employment Opportunities

Strategies:

- Cultivate partnerships with the Delta County Public School District and county agencies to develop a local talent force.
- Connect Paonia employers with local talent force.
- Create a stronger presence with OneDelta County to strengthen economic development activities in Paonia.



Communication and Records Management

Our mission is to enhance municipal operations through efficient records management and transparent communication, ensuring compliance with regulations and fostering public trust. We are committed to using modern technology to improve accessibility, engagement, and the responsible management of town resources.

Goal: Preserve the Town Record and History in an Accessible and Easily Recallable Manner

Strategies:

- Implement a comprehensive records management system to improve the accessibility and organization of municipal documents.
- Improve the Town's technological capabilities by integrating modern software tools for records management and public engagement.

Goal: Engage, Inform and Involve the Community

Strategies:

- Increase public awareness and engagement by improving communication channels, including regular website updates and public reporting.
- Ensure compliance with state and federal regulations through regular accessibility and records audits that evaluate key processes in records management.
- Strengthen community trust by providing clear and transparent information regarding municipal funding, including spending on marijuana revenue and sidewalk improvements.



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AGENDA

*CML Policy Committee
Friday, January 17, 2024*

Held in Virtual Format

9:00 a.m. *Welcome and Introductions*

(Ty Coleman, Mayor, City of Alamosa & CML Policy Committee Chair)

Review of agenda and review of procedural processes

(Heather Stauffer, Legislative Advocacy Manager)

Consideration of Action Items

(CML Staff)

Other Business

12:00 p.m. *Adjournment*

Action Items

Building Codes: Electronic Fence Detection Systems

HB25-1060 defines an “electronic fence detection system” which is a security system that is used in conjunction with a fence. The bill restricts a local government from imposing installation or operational requirements for an electronic fence detection system if they are inconsistent with the installation or operational requirements generally required for other alarm systems. The bill also restricts a local government from requiring a permit for the installation or use of systems that is in addition to any permit required for the installation of use of any other alarm systems and inspect such systems. The effect of this bill limits local government’s ability to regulate or prohibit electronic fence detection systems, many of which include electric shock components. **Staff recommendation:**

Oppose. *Lobbyist: Heather Stauffer*

Criminal Justice: Law Enforcement Whistleblower Protection

HB25-1031, from Rep. Bacon & Rep. Clifford, establishes a civil cause of action for peace officers who face adverse employment actions after reporting or disclosing conduct they believe shows a danger to public health or safety or an alleged violation of laws. It allows peace officers to seek damages such as reinstatement, compensatory damages, and attorney fees. The bill provides an affirmative defense for employers if actions were based on legitimate, nonretaliatory reasons. The statute of limitations for filing such actions is set at two years, and the bill is not subject to the Colorado Governmental Immunity Act.

Expanded whistleblower protections will increase the likelihood of claims against municipalities and increase legal costs and insurance for law enforcement agencies. Local governments may face significant expenses defending against these claims, with limited opportunities to recover their legal fees unless the claims are deemed frivolous. Staff suggests seeking an amendment to clarify that all internal remedies, including EEOC processes and protections for officers, must be exhausted before pursuing civil actions. Additionally, staff recommends seeking amendments to ensure a flexible, locally tailored approach to accountability that preserves due process, local authority, and autonomy in investigations. **Staff recommendation: Amend.** *Lobbyist: Jeremy Schupbach*

Criminal Justice: Criminal Asset Forfeiture Act

HB25-1067 replaces civil asset forfeiture statutes with criminal forfeiture provisions, restricting forfeiture to specific drug-related crimes tied to criminal convictions and limiting federal involvement. It creates additional duties and processes for seizing and

storing property, increasing administrative costs for compliance, while also reducing forfeiture proceeds for local governments. The bill creates potential liabilities for municipalities, including the risk of defendants recovering attorney's fees, costs, and damages if they reclaim a significant portion of seized property, as well as liability for storage fees or other costs related to returned property. **Staff recommendation: Oppose.** *Lobbyist: Jeremy Schupbach.*

Municipal Courts: Fairness & Transparency in Municipal Court

The bill aligns municipal sentencing limits with comparable state-level offenses and for municipal offenses without state-level equivalents, caps sentences at 10 days, (the maximum for petty offenses). The bill prohibits mandatory minimum sentences and enhanced penalties unless tied to comparable state limits consecutive sentences to twice the highest charge. The bill ensures municipal court defendants' right to counsel, prohibits flat-fee payments for indigent defense counsel in all municipalities, and mandates public access to criminal court proceedings when a defendant is in custody. Changing municipal sentencing through state law raises constitutional questions, and sentencing "parity" is currently being litigated at the State Supreme Court. In addition to opposing sentencing alignment, staff recommends amending language regarding the right to counsel and court transparency. **Staff recommendation: Amend.** *Lobbyist: Jeremy Schupbach*

Elections: The Colorado Voting Rights Act

SB25-001 implements provisions of the Federal Voting Rights Act at the state level and adds substantial new components, prohibiting actions that create or intend to create disparities in voter participation, access, or political engagement for protected classes. It bans election methods (including the structure of offices, qualifications for office, and voting methods) that dilute these groups' influence and bars voting qualifications based on gender identity or expression. The bill allows individuals or organizations to file civil suits alleging voter suppression or discrimination, with the Attorney General empowered to investigate or intervene. It requires state-funded disability service providers to display voting notices before elections, mandates multilingual ballots for qualifying municipalities, and establishes a statewide election database to collect and maintain election-related data, requiring municipalities and counties to submit post-election information.

Key Concerns:

- The bill conflicts with Article XX, Section 6 of the Colorado Constitution, which grants home rule municipalities sole authority over municipal elections.

- Existing laws and diligent municipal clerks already ensure fair and accessible elections, and there is no evidence of widespread voter suppression on the municipal level prompting the need for this bill.
- The bill's exclusion of the state, school districts and special districts from its provisions further raises questions about its scope and intent.
- The bill's ambiguous language could lead to costly litigation for municipalities, especially as some provisions conflict with established state election laws.
- The bill imposes significant unfunded mandates, including expanded reporting requirements and investigative powers for the Secretary of State, without providing financial resources to support implementation.

Staff recommends seeking amendments to remove municipalities from the bill focusing the bill on state and county elections only. **Staff recommendation: Amend.** *Lobbyist: Heather Stauffer*

Finance: Distribution of State Money

HB25-1071, by Rep. Larry Suckla, modifies the distribution of money from four state funds so that the money in those funds is distributed solely to Colorado's 64 counties and federally recognized tribal governments. The bill modifies the distribution from the following funds:

- The Marijuana Tax Cash Fund
- Public School Capital Construction Assistance Fund
- Peace Officer Training and Support Fund
- Affordable Housing Financing Fund

Under the bill, any funds municipalities currently receive from the Marijuana Tax Cash Fund for law enforcement and substance abuse prevention and treatment programs will be lost. In addition, municipalities will lose access to funds from the Peace Officer Training and Support Fund and the Affordable Housing Financing Fund that support law enforcement and affordable housing projects. **Staff recommendation: Oppose.** *Lobbyist: Elizabeth Haskell.*

Finance: Local Government Audit Exemption Thresholds

SB25-023, recommended by the Legislative Audit Committee, changes the thresholds that local governments must meet to qualify for an exemption from state auditing requirements. Currently, if a local government has total revenues and expenditures of \$100,000 or less, they can apply for an exemption. This limit will increase to \$200,000 on January 1, 2025. Currently, if a local government's revenues or expenditures are between \$100,000 and \$750,000, they can also apply for an exemption. This limit will increase to

between \$200,000 and \$1,000,000 on January 1, 2025. These changes align with federal requirements and current inflation rates. **Staff recommendation: Support.** *Lobbyist: Elizabeth Haskell.*

Housing: Improve Infrastructure to Reduce Homelessness

HB25-1032 authorizes local governments to form special districts (“regional homelessness response districts”) to reduce and prevent homelessness. It establishes how such districts may be organized and dissolved, voting in district elections, and the financial and taxing powers of said districts. The bill also creates an interagency council on homelessness and an advisory council. This proposal would give local governments additional tools to utilize in addressing homelessness and focus state resources on broader solutions rather than preempting or creating unfunded mandates for municipalities. However, staff would seek several amendments to this bill: only local governments should have the authority to form these districts (not individuals), the “service plan” approval process needs to be improved, and the overall authority and processes of these districts should be clarified. **Staff recommendation: Amend.** *Lobbyist: Bev Stables.*

Housing: Construction Defect Actions Related to Real Property Improvements

Rep. Bacon and the Trial Attorneys are running a “consumer protection” construction defects bill. This proposal would put additional requirements on construction professionals to provide to a claimant copies of all plans, specifications, calculations, maintenance, insurance policies, and contact information on all construction professionals that performed work. Courts would be required to award prejudgment interest of 8% to a prevailing claimant. The bill also establishes that a claim for relief arises at the time the claimant or claimant’s predecessor discovers both the physical manifestation of the defect and cause. This proposal would further discourage condominiums and other housing products from being built in the state and directly counters other legislation the League supports related to construction defects litigation reform. **Staff recommendation: Oppose.** *Lobbyist: Bev Stables.*

Housing: Enforcement of Existing Landlord-Tenant Law

Sen. Weissman is running SB25-020 to clarify municipal authority to initiate civil and criminal actions in order to enforce state landlord-tenant laws. The proposal also establishes a receivership mechanism available as a remedy for violations of applicable laws and regulations. Staff would seek amendments to clarify that remedies would go to the municipality to create equitable relief. Additionally, staff would seek to clarify that a

municipality would not be liable for actions of the receiver or anything that may happen to the property under the receivership. **Staff recommendation: Amend.** *Lobbyist: Bev Stables.*

Labor: Enforcement Of Wage and Hour Laws

HB25-1001, by Majority Leader Duran and Sen. Danielson, provides additional protections to employees related to wage and hour law violations. These additional protections include:

- Prohibiting employers from deducting from wages that are below the minimum wage.
- Permitting the Colorado Department of Labor and Employment to waive penalties for late wage payments under certain conditions.
- Limits the court's ability to award employers legal costs in unpaid wage cases but the court may take actions to prevent future violations and unjust enrichment.
- Sets fines for misclassifying employees, with higher fines for repeated or unremedied violations, adjusted for inflation from 2028.
- Expands protections against retaliation for wage claims, including misuse of immigration status, and allows for attorney fees and costs in discrimination cases.

Provisions of this bill may affect the ability of cities to enforce wage and hour laws. A position of amend gives CML the opportunity to make technical fixes where necessary.

Staff recommendation: Amend. *Lobbyist: Elizabeth Haskell.*

Land Use: Municipal Authority over Land Acquired Outside of Municipal Limits

The city of Fort Collins is bringing legislation (HB25-1029) to address an issue that may impact several municipalities. Currently, municipalities do not have authority to exercise full police power over land it has acquired outside of its municipal boundaries (parks, parkways, open space and natural areas not open to the public, etc.). If individuals are camping or lighting fireworks, for example, in these spaces, the sheriff often does not have capacity to respond to complaints. This proposal would grant municipalities authority to police land it owns even if it is located outside of municipal boundaries. **Staff**

recommendation: Support. *Lobbyist: Bev Stables*

Severance Tax: Coal Transition Grants

Sect. 1 of SB25-037 aims to aid coal transition communities that have been awarded settlement money by allowing communities to invest settlement funds from coal mine or plant closures without typical legal restrictions. Sect. 2 of the bill revises the allocation of the local government severance tax fund, prioritizing up to \$15 million for compensating political subdivisions for lost property tax revenue due to coal-related closures. Up to \$75 million is allocated annually for grants to subdivisions impacted by mineral development, and any remaining funds (up to \$90 million) are distributed based on community need, with input from CML and CCI. The effect of reallocating and reprioritizing where funding is awarded from the Energy and Mineral Impact Grant fund will likely limit municipalities that can receive funding from the grant program. Staff would seek to remove language that changes the allocation of local government severance tax fund in part two of the bill. **Staff**

Recommendation: Amend. *Lobbyist: Heather Stauffer*

Transportation: Muffler Requirements for Commercial Vehicles

HB25-1039 expands current law to require all commercial vehicles to have a muffler, not just commercial vehicles with an engine brake. The bill increases the fine for violation from \$500 to \$1,000 and further penalizes violations by prohibiting the offending vehicle from being registered for one year unless the vehicle comes into compliance. The fine is decreased by 50% if the muffler is installed within 30 days after the citation is written. State agencies must require contractor's and subcontractor's commercial vehicles entering public project sites to comply with the requirements of this bill. The City of Golden has worked out this deal with the Colorado State Police, Colorado Department of Transportation, and Colorado Motor Carriers Association. **Staff recommendation:**

Support. *Lobbyist: Bev Stables.*

Sustainability: Repeal Recycled Carryout Bag Fee

HB25-1051 would repeal the 2021 law that required stores and retail food establishments to charge a 10-cent fee for recycled paper carryout bags. Without this law, many municipalities with existing bag fees would lose revenue. Several municipalities including Durango, Salida, and Lafayette have expressed concerns about losing this revenue source.

Staff recommendation: Oppose. *Lobbyist: Bev Stables.*

Water: Backflow Prevention Devices Requirements

HB25-1077 exempts individuals who inspect, test, or repair backflow prevention devices from licensure requirements from the Department of Regulatory Agencies (DORA) but retains the licensure requirement for individuals who install or remove the devices. The

requirement that inspectors be licensed by DORA was passed last session as part of HB24-1344, the plumbing industry regulation sunset bill. Since that time municipal water providers, among others, have expressed concerns that the requirement severely limits the number of individuals allowed to inspect backflow prevention devices, potentially putting the public at greater risk of cross contamination in the water supply. **Staff recommendation: Support.** *Lobbyist: Heather Stauffer.*

Information Items

Beer/ Liquor: Limitations On Liquor-licensed Drugstore Licenses

SB25-033 prohibits state and local licensing authorities from issuing new liquor-licensed drugstore licenses, but they can renew existing ones. Current license holders cannot change the location, merge, sell, convert, or transfer their license. However, if a license was issued to an independent pharmacy before January 1, 2025, it can be sold or transferred to another independent pharmacy or to someone without a license. *Lobbyist: Elizabeth Haskell*

Gaming: I-Gaming

This bill is expected to allow statewide interactive gaming, also known as iGaming. iGaming is the umbrella term used to describe all forms of online gambling and betting activities, including sports betting, online casino and card games, and lotteries. There is concern about how iGaming will impact gaming towns, and we are working with stakeholders to learn more and prepare for the bill. *Lobbyist: Elizabeth Haskell*

Liquor: Soft Close for Bars and Taverns

This bill will allow licensees to apply with, and receive a permit from the licensee's local licensing authority to allow customers to consume alcohol from 2 AM to 3 AM if the licensee:

- Closes all open charges for malt, vinous, or spiritous liquors no later than 2:30 AM

Licensure: Food Trucks

This bill is expected to add an exception to the licensing requirement for those food trucks that already have a sales tax license for the municipality, increase the threshold for a special sales event from three to five vendors, and add a penalty for organizers who neglect or refuse to furnish a list of participating sellers. This is to reduce the regulatory duplications that many food trucks are facing without removing their requirements to remit taxes to the local jurisdictions. This bill has not been drafted and is still in negotiations.

Lobbyist: Elizabeth Haskell

Licensure: Sale of Puppies in Public Places Prohibited

The draft bill prohibits the unlicensed sales of companion animals in public spaces. The proponents expect this bill will allow local law enforcement to assist in enforcing the unlicensed sale of companion animals and protect animals and consumers. CML has provided feedback indicating that the bill should not supersede any existing ordinances or codes related to the sale of comfort animals. *Lobbyist: Elizabeth Haskell*

Taxation: Metropolitan District Property Tax Loophole

The Colorado Assessors' Association is bringing forward a bill to fix a perceived loophole that allows a property owner to lease the property to a metro district and then the metro district sublets the property to a for-profit entity. This issue is that the for-profit entity is not required to pay property tax on the property since the metro district holds the lease and can receive a property tax exemption. We have provided feedback on the bill concept but have not seen a draft. *Lobbyist: Elizabeth Haskell*



Paonia Police Department

DEPARTMENT BRIEFING: SUMMARY OF PROGRESS

01/01/2025

☐ The department compiled statistics for the year 2024. 881 reports were written on varying calls for service from VIN inspections to death investigations.

☐ The department saw an increase in the number of citizen assists and civil calls it responded to. These calls represent evictions and property removal as well as misplaced keys, misplaced vehicles, and jump-starting vehicles.

☐ Calls for service in 2024 represented a reduction in crimes against people including assault and domestic violence.

☐ The department saw a significant increase in traffic accidents and infractions. Officer testimonials indicate a significant increase in traffic volume for 2024, and the traffic statistics appear to back that up. Traffic accidents increased from eight in 2023 to twenty-three in 2024.

Paonia Police Department

Law Incident Table, by Date and Time

Date Occurred: 12/01/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:45:12	Parking Problem	North Fork Ave, Paonia, CO	PPD	PPD	WW
Total Incidents for this Date: 1					

Date Occurred: 12/02/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:55:56	SUSPICIOUS	BOX ELDER AVE, Paonia, CO	PPD	PPD	
16:56:50	AGENCY ASSIST	PEACEFUL LN, Paonia, CO	PPD	DIST3	AA
Total Incidents for this Date: 2					

Date Occurred: 12/03/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:52:18	Information	ONARGA AVE; Paonia, CO	PPD	PPD	
14:16:39	FRAUD	GRAND AVE, Paonia, CO	PPD	PPD	
17:28:25	WELFARE CHECK	VISTA DR, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 3					

Date Occurred: 12/04/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:18:13	WELFARE CHECK	POPLAR AVE, Paonia, CO	PPD		
17:19:49	SUSPICIOUS	2ND ST, Paonia, CO	PPD	PPD	
18:21:21	SUSPICIOUS	MAIN AVE, Paonia, CO	PPD	PPD	
21:28:19	BUSINESS CHECK	BOX ELDER AVE, Paonia, CO	PPD	PPD	
22:00:07	SUSPICIOUS	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 5					

Date Occurred: 12/05/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:30:38	FRAUD	MAIN AVE, Paonia, CO	PPD	PPD	
16:39:59	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 12/06/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:10:00	THEFT	120 GRAND AVE, Paonia, CO	PPD	PPD	UNF

Total Incidents for this Date: 1

Date Occurred: 12/08/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
22:47:46	Extra Patrol	RIO GRANDE AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 12/09/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
22:44:33	SUSPICIOUS	BOX ELDER AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 12/10/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:07:01	AGENCY ASSIST	3150 RD, Hotchkiss, CO	PPD		AA
14:48:18	Wanted Person	2ND ST, Paonia, CO	PPD	PPD	A

Total Incidents for this Date: 2

Date Occurred: 12/11/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:38:53	SUSPICIOUS	4TH ST, Paonia, CO	PPD	DIST1	
11:09:01	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
14:52:39	AGENCY ASSIST	MATHEWS LN & LUND RD, Paonia, CO	PPD	PPD	AA
17:35:46	FRAUD	NIAGARA AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 4

Date Occurred: 12/12/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:03:42	Information	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 12/14/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:51:41	Parking Problem	GRAND AVE Paonia, CO	PPD	PPD	WW
Total Incidents for this Date: 1					

Date Occurred: 12/16/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
18:35:59	Information	RIO GRANDE AVE, Paonia, CO	PPD	PPD	UNF
Total Incidents for this Date: 1					

Date Occurred: 12/17/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
21:07:56	Information	COLORADO AVE, Paonia, CO	PPD	DIST3	
Total Incidents for this Date: 1					

Date Occurred: 12/18/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
06:26:14	ALARM	GRAND AVE, Paonia, CO	PPD	PPD	
08:21:28	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 12/19/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:53:39	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 12/20/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:22:41	AT RISK ADULT	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	UNF
12:43:58	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
13:04:31	LOST/FOUND PROP	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 3					

Date Occurred: 12/21/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:56:35	Medical/transfe	GRAND AVE, Paonia, CO	PPD	PPD	
17:41:04	WILDLIFE	MATHEWS LN & NIAGARA AVE, Paonia, CO	PPD		

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
Total Incidents for this Date: 2					
Date Occurred: 12/23/24					
<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:00:00	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
10:55:58	WELFARE CHECK	GRAND AVE, Paonia, CO	PPD	PPD	
14:14:02	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
23:35:18	Information	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 4					
Date Occurred: 12/24/24					
<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:07:19	WELFARE CHECK	2ND ST, Paonia, CO	PPD	PPD	
14:58:54	TRESPASS	PAN AMERICAN AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					
Date Occurred: 12/27/24					
<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
19:39:46	Intoxication	MATHEWS LN, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					
Date Occurred: 12/28/24					
<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:21:05	LOST/FOUND PROP	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					
Date Occurred: 12/29/24					
<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:59:34	Information	PAN AMERICAN AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					
Date Occurred: 12/30/24					
<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:01:59	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
18:15:09	SUSPICIOUS	BOX ELDER AVE, Paonia, CO	PPD	PPD	UNF
18:42:37	Extra Patrol	ONARGA AVE, Paonia, CO	PPD	PPD	
19:11:29	LOST/FOUND PROP	ORCHARD AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 4					

Total reported: 47

A 1, AA 3, UNF 4, WW 2

A = Arrest
AA = Agency Assist
UNF = UNFOUNDED
WW = WRITTEN WARNING

Report Includes:
All dates between `00:00:01 12/01/24` and `00:00:01 12/31/24`, All agencies matching `PPD`, All disposition's, All natures,
All location codes, All cities

PRELIMINARY EVALUATION FOR THE HYDROGEOLOGICAL STUDY

Jonathan Kelly P.E. and Marshall Haworth

January 14, 2024

Agenda



History of Town of Paonia Water System and the 2019 Water Crisis

- **Project Need** (State of Infrastructure and Tap Moratorium)

RESPEC Water System Evaluation

- Asset Inventory
- Water Modeling
- CIP Distribution System
- Staffing

Raw Water System – Hydrogeological Study

- Wright Water Engineers – Jonathan Kelly, P.E. and Marshall Haworth
- Colorado Water Resources Engineering Firm, Established in 1961
- Highly experienced and diverse technical expertise in water resources in the North Fork of the Gunnison Basin. Specifically working in the Minnesota Creek basin for approximately 40 years.

Previous Hydrology and Geological Report Findings



Downslope view of massive rock glacier within the Bell Creek Basin

Spring Locations

- The Town's springs are distributed across the mid-elevations of Mt. Lamborn and Landsend Peak.

Raw Water Source and Quality

- The high mountain surface and snowmelt water flows through the rock glacier and is believed to re-emerge at the surface where geologic contact occurs between the rock glacier and landslide deposit or the underlying Mancos Shale.

Raw Water Data

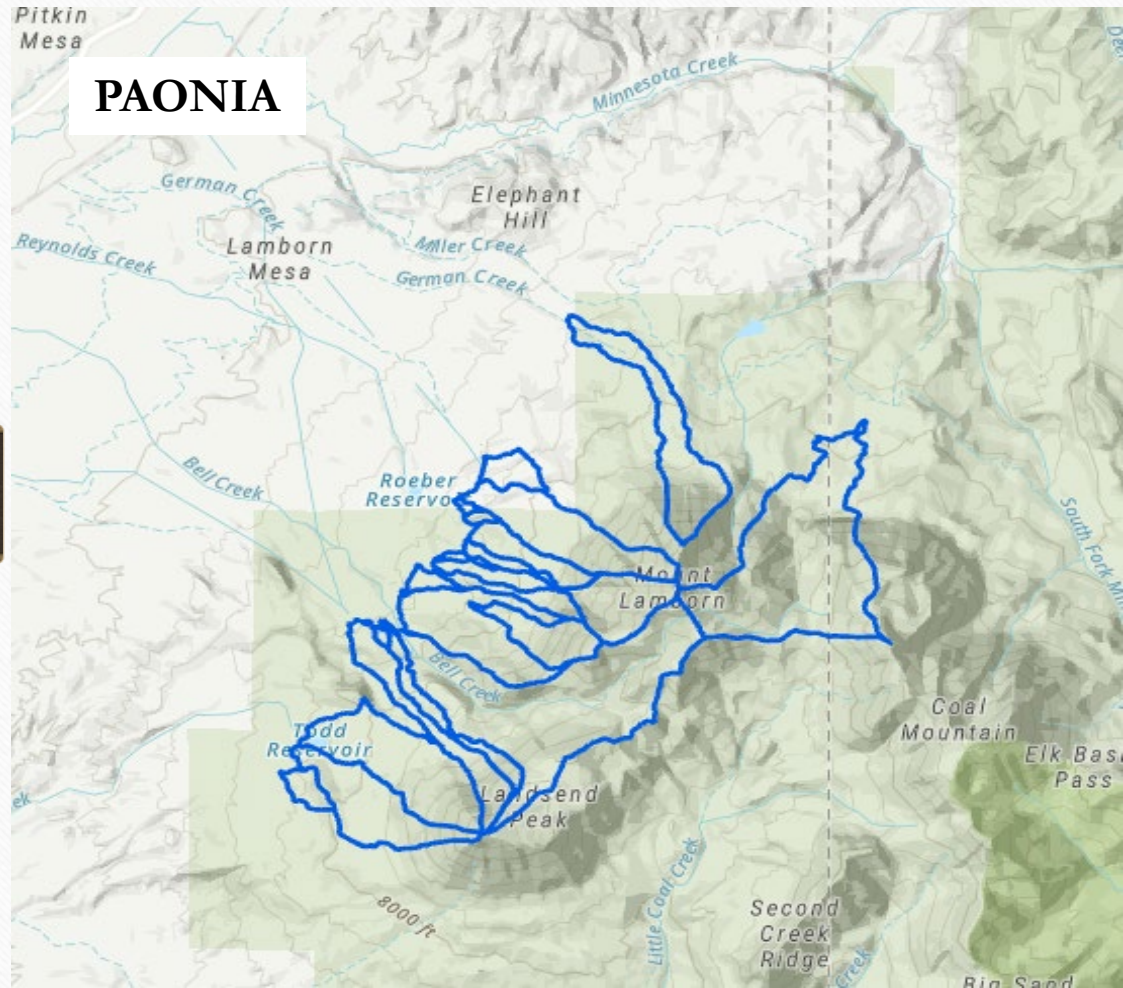
- Limited data on raw water (questionable accuracy) has been collected, with the most recent available data from 1989 to 1995.

Water Supply Challenges

- The Town lacks an adequate water supply to meet the demand of all sold taps during prolonged drought conditions. As a result, the Town imposed a moratorium until additional water sources are identified.

Reference: Consolidated Consulting Services (July 1995) *Town of Paonia Reconnaissance Assessment Raw Water Supply* and Minion Hydrologic (December 1994) *Assessment of the Town's Water Rights*

Key Challenges to Address Raw Water Supplies



View of the Town's Spring Complexes and Contributing Drainage Areas

- Most of the land is controlled by the U.S. Forest Service and Bureau of Land Management, thus requiring strict compliance with all federal regulations.
- The North Fork of the Gunnison basin is over appropriated. Town must rely on senior water rights.
- Multiple spring complexes spanning across a large multi-basin area.

Key Challenges to Address Raw Water Supplies

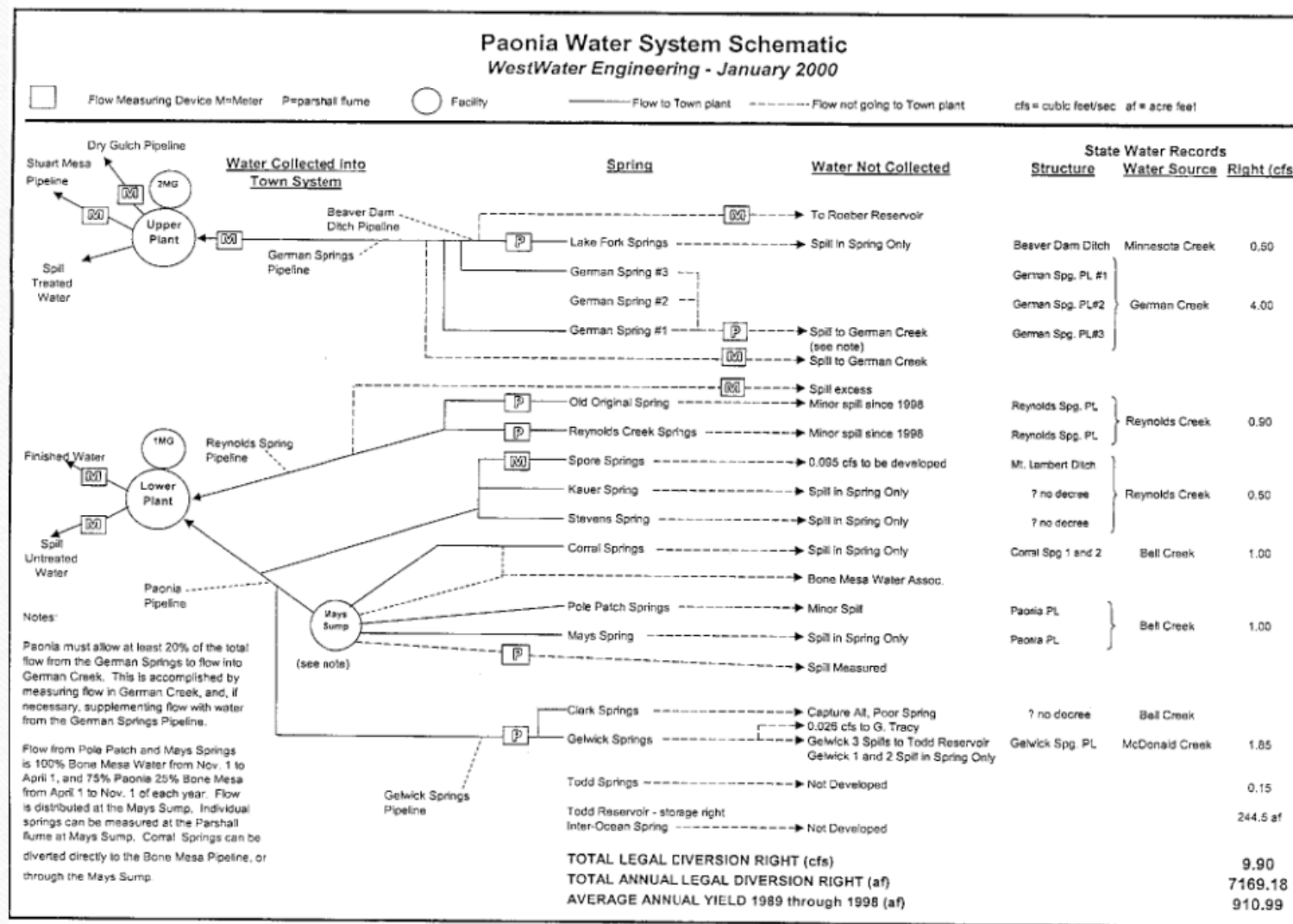


View of the Upper German Creek Spring

- Access to spring complexes are across rough rocky two track trail system. Muddy and slick when wet, limited field season May through October.
- Limited to no existing records of the site-specific information and data at the spring collection boxes.
- This includes poor field location accuracy, spring box construction details, measurements of seasonal flow rates, and understanding of seasonal variability.
- Subsurface details to understand the potential of spring box redevelopment is unknown. Potential to increase raw water capture and reduce susceptibility to drought possibly exists.

Colorado Water Rights and Physical Supply

- Colorado Water Rights are complex and strictly administered by the Colorado Division of Water Resources.
- The Town's water rights can be limited based on priority, split with other water right holders, rate of diversion, and time of use.
- The legal diversion right is as important as the physical diversion.
- Prioritize the development of springs with the greatest legal diversion right and the highest potential of physical diversion.



Prioritization of Springs for Phase 1

Town of Paonia Water Rights Table 2023

Name	Decree	Priority	Amt in c.f.s.	Use	Dates	Notes
Beaver Dam Ditch or Lake Fork Springs	567 (W3216) See 14CW3004	1 (TF C&W)	.50	I	Irrigation season only Nov 1 - March 31	12.5% of first 4 cfs decreed to C & W ditch *1
	14CW3004		.50	M		
German Creek Sp Collection	423	1	1.70	M	1883/1889	TF M & O (can divert up to 80% of these three rights or total of 3.16 Pri 1+9 and .40 prior J-2) *2
	3503	9	2.3 (-.05)	M	1883/1889	
	W-3188 (80CW100)	J-2	.50		1882/1954	
	W-3188		4.0	M	1974/1977	
Paonia Pipeline (Decreed Name)	2574 80CW81		1.0 c.f.s (.50 Mays .50 Pole)	M	1883/1889	Change from N Orchard

TOTAL LEGAL DIVERSION RIGHT (cfs) 9.90
TOTAL ANNUAL LEGAL DIVERSION RIGHT (af) 7169.18
AVERAGE ANNUAL YIELD 1989 through 1998 (af) 910.99

- Previous reports indicate the Town has water rights to divert 9.9 cubic feet per second (cfs).
- Annual Appropriation of these water rights is approximately 7,168.9 acre-feet per year (AF/yr).
- The Town has the ability to divert and treat water from German Creek Springs (4.0 cfs water right), Lake Fork Spring (0.5 cfs water right), Old Original Springs and Reynolds Springs (0.9 cfs combined water right).
- Lake Fork is limited to 0.017 – 0.2 cfs during the irrigation season.
- The sum of the Town's allowed diversions and treatment is approximately 5.4 cfs, slightly more than half the Town's water rights portfolio.

Goal for Phase 1



View of the Lake Fork & German Creek 80/20 Splitter

- Lake Fork and German Creek are combined and split 80% to the Town and 20% to others.
- Spilled water mostly occurs at Old Original and Reynolds, with 100% of Reynolds being spilled.
- Town does not likely receive full appropriation of senior water rights. Goal for Phase 1 – develop an understanding of how to maximize raw water capture at these spring complexes.

Introduction of High Priority Spring Complexes

Spring Inventory



Field locating a spring box at Old Original Spring Complex (Credit: Jordan Redden)

- Conducted site specific field visits to each of the Town's spring complexes.
- Documented spring collection box or other type of collection infrastructure.
- Field located springs and infrastructure using GPS.
- Implemented continuous spring data acquisition to help understand seasonal variability.
- Obtained drone aerial imagery to help delineate spring complexes and aid in the reconnaissance of infrastructure.
- Planned and obtained USFS approval for geophysical survey (two-dimensional resistivity). Nonintrusive methodology for acquisition of subsurface information.
- Worked closely with Town staff to increase knowledge of spring complexes and a more detailed observation of each spring.

Spring Monitoring



Installation of pressure transducer at Lake Fork Spring Box

- Installed pressure transducers at 9 sites to evaluate spring water level and temperature across Mt. Lamborn and Landsend Peak. The spring data is measured and recorded daily.
 - 80/20 Splitter Box
 - Lower German Creek Spring
 - Upper German Creek Spring
 - Lake Fork
 - Old Original
 - Reynolds
 - Spore (Upper Reynolds No. 3 and No. 4)
 - Pole Patch
 - Bell Creek Basin Flume
- Ongoing pressure transducer data collection will supplement spring metering program.

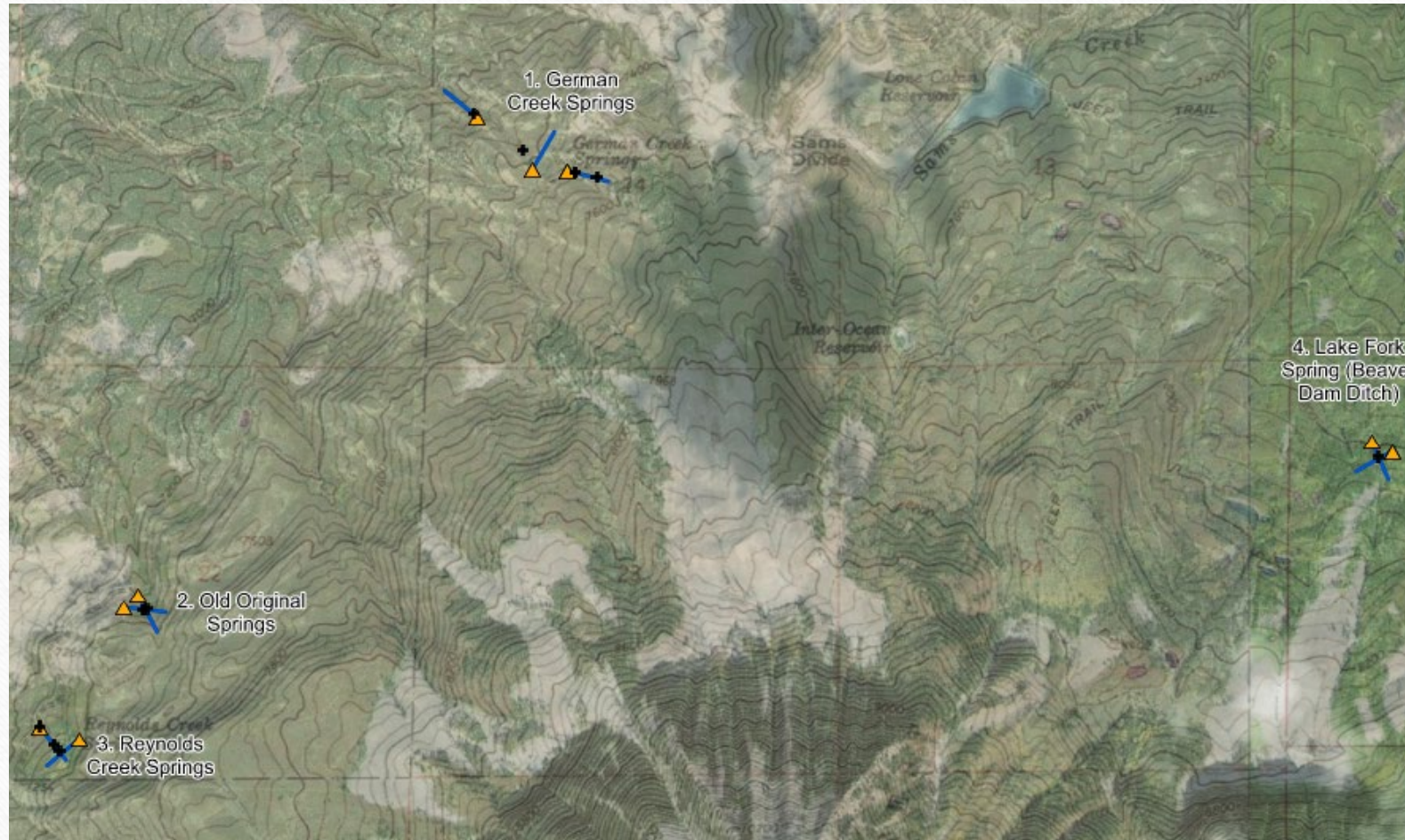
Drone Aerial Imagery

- Drone captured photos and video processed into ortho mosaics and oblique views
- This data provided higher resolution information for interpretation and delineation
- Asset to the Town for portraying complex water resources to the public



Ortho mosaic (left) and Oblique (right) views of Old Original Spring Complex

Geophysical Survey



Proposed geophysical survey lines

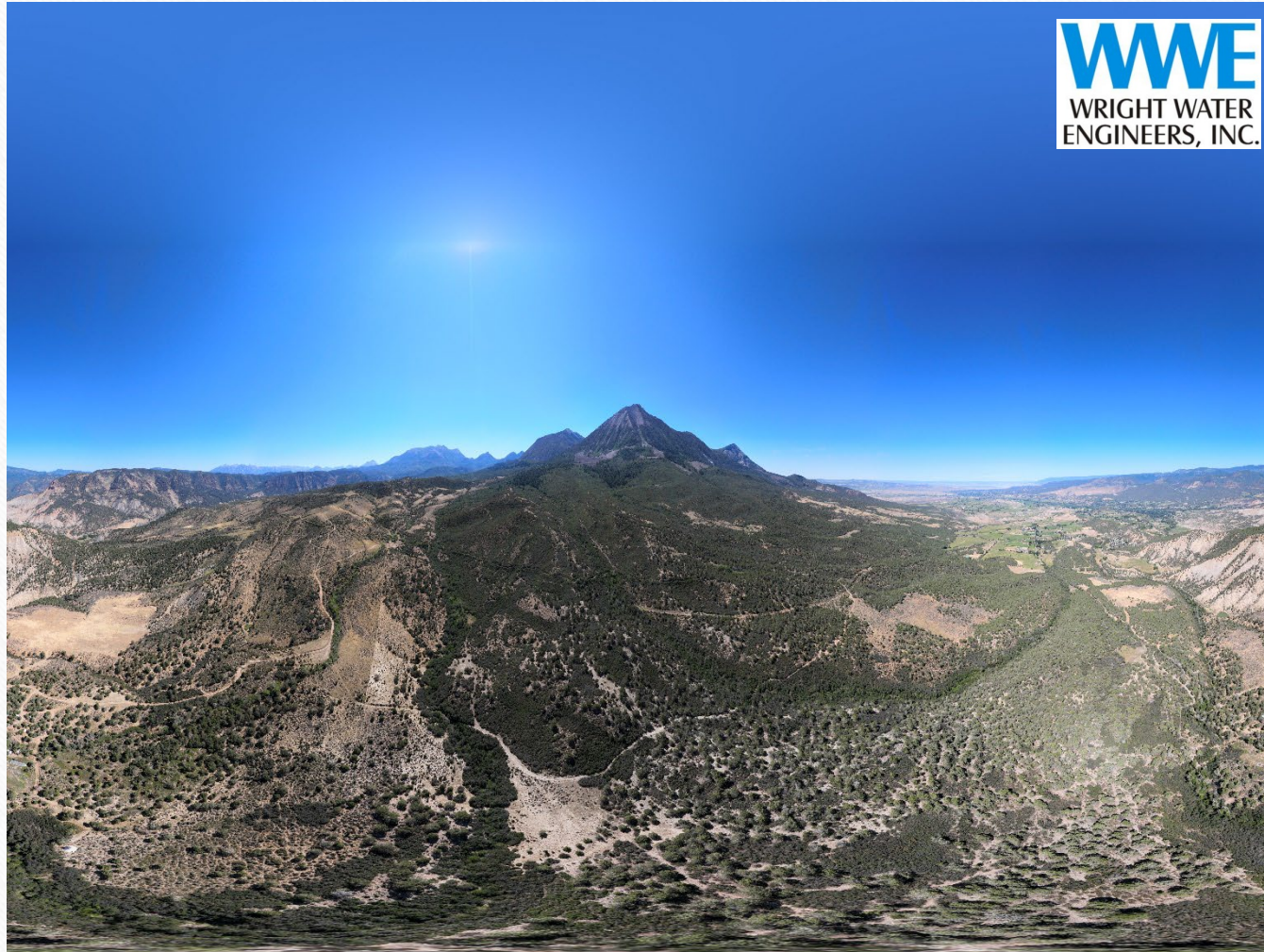
- Develop better understanding of the hydrogeological processes of these springs through resistivity geophysical survey.
- Non-intrusive methodology that can be utilized to characterize the subsurface.
- Commonly used to map subsurface features by measuring electrical resistivity to interpret geology and water flow paths.
- Provide insight into location, depth, and size of spring collection box redevelopment.

Summary



- Springs are a valuable resource for Paonia.
- Balanced legal and physical water supply considerations to prioritize raw water yield.
- Multiple approaches used to evaluate the spring complexes.
- Goal is to improve raw water capture and improve drought resiliency.

Questions and Open Discussion



WWE would like to extend our sincere gratitude and appreciation of the numerous individuals and organizations that helped contribute to the hydrogeological study in 2024.

Public Works Department

- Cory Heiniger
- Jordan Redden
- Derek Heiniger
- Dennis Reich

Town of Paonia

- Board of Trustees
- Stefen Wynn
- Police Chief Matthew Laiminger

RESPEC Engineering

- Doug Schwenke, P.E.
- James Starnes, P.E.
- Brian Elkins, P.E.

U.S. Forest Service - Paonia Ranger District

- Abby Rader
- Levi Wallace

**Colorado Water Conservation Board
 Gunnison Basin Roundtable
 Gunnison River District**



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
AGENDA PACKET REPORT**

AGENDA ITEM:	Choosing a Mayor Pro Tem to serve while Trustee Valentine (Mayor Pro Tem) is participating remotely.
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	January 14, 2025
BACKGROUND:	Trustee Valentine is currently serving as Mayor Pro Tem. However, he is out of town for the next several months and will be joining meetings remotely. Resolution 11-2023, Section B.1. requires that “the Mayor Pro Tem will preside over and chair meetings at which the Mayor is not in physical attendance.” In this situation where the currently selected Mayor Pro Tem will not be in physical attendance at meetings, it’s necessary for the Trustees to chose another Mayor Pro Tem to serve while Trustee Valentine is joining remotely. Sec. 2-2-30. - Mayor Pro Tem. (a) The Mayor Pro Tem is chosen by the Board of Trustees from the Board of Trustees. (b) In the absence of the Mayor from any meeting of the Board of Trustees or during the Mayor's absence from the Town or his or her inability to act, the Mayor Pro Tem shall perform the Mayor's duties. (c) In the event the Mayor Pro Tem is performing the Mayor's duties pursuant to this Code or the statutes of the State, the Mayor Pro Tem shall continue to be counted to determine the existence of a quorum and to have all the rights, obligations and authority of a Trustee, including the right to vote. However, the Mayor Pro Tem does not have the authority to determine the outcome of a tied vote of the Board of Trustees or the power of veto, such powers and authority being personal only to the Mayor, pursuant to Section 31-4-302, C.R.S., and the ordinances of the Town.
BUDGET:	N/A
RECOMMENDATION:	Trustees choose a Mayor Pro Tem to serve while Trustee Valentine is joining remotely.
ATTACHMENT:	N/A

RESOLUTION NO. 01-2025

A RESOLUTION DESIGNATING HOLIDAYS FOR THE TOWN OF PAONIA FOR THE YEAR 2025

WHEREAS, the Town of Paonia is governed by the laws of the State of Colorado; and

WHEREAS, it is in the best interest for the functioning of the Town of Paonia to designate holidays recognized by the Town of Paonia.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO:

Section 1. The Town of Paonia will observe the following adopted holidays and offices will be closed:

Holiday:	Date Town Office is Closed:
New Year's Day	Wednesday, January 1
Martin Luther King Day	Monday, January 20
President's Day	Monday, February 17
Memorial Day	Monday, May 26
Juneteenth	Thursday, June 19th
Independence Day	Friday, July 4th
Labor Day	Monday, September 1
Indigenous People's Day	Monday, October 13
Veterans Day	Tuesday, November 11
Thanksgiving Day	Thursday & Friday November 27 & 28
Christmas Eve	Wednesday December 24
Christmas Day	Thursday, December 25

PASSED AND ADOPTED this 14th day of January 2025.

TOWN OF PAONIA, COLORADO

Paige Smith, Mayor

ATTEST:

Samira M. Vetter, Town Clerk

Approved as to Form:

Clayton Buchner, Town Attorney

TOWN OF PAONIA, COLORADO

RESOLUTION NO. 02-2025

**DESIGNATION OF PUBLIC PLACE FOR THE POSTING OF NOTICES OF PUBLIC MEETINGS
AND THE OFFICIAL PUBLICATION NEWSPAPER OF GENERAL CIRCULATION FOR THE TOWN
OF PAONIA, COLORADO.**

WHEREAS, during the 1991 Legislative session, the Colorado State Legislature passed legislation under Senate Bill 33 providing for requirements of municipal governments, as well as other local public bodies, concerning public meetings; and

WHEREAS, C.R.S. 24-6-402, as amended by Senate Bill 33, provides that timely notice of any public meeting be posted in a designated public place within the boundaries of the local public body no less than twenty-four (24) hours prior to the holding of any such meeting; and

WHEREAS, all public bodies are required by state law to publish certain notices in newspaper(s) of general circulation; and

WHEREAS, all public bodies are required to designate annually at their first regular meeting the place or places where such public notices are to be posted.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, that notices of all public meetings requiring a minimum of twenty-four (24) hours prior notice by posting at a designated public place pursuant to Senate Bill 33 (C.R.S. 24-6-402) shall be posted in the following place:

Town Hall, 214 Grand Avenue, Paonia, Colorado

The Official Publication newspaper of general circulation is:

Delta County Independent (DCI), Delta, Colorado

ADOPTED this 14th day of January 2025, by the Town Board of Trustees of the Town of Paonia.

TOWN OF PAONIA, COLORADO

Paige Smith, Mayor

ATTEST:

Samira M Vetter, Town Clerk

Resolution 02-2025 – Public Posting



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Grants Administrator Professional Services Agreement
SUBMITTED BY:	Stefen Wynn, Town Administrator
DATE:	1.8.2025
BACKGROUND:	The Board of Trustees considered and approved the creation of a grants administrator position during its 8/27/2024 Board Meeting. In the FY-2025 Budget, the Town has budgeted amounts for the position. During the 8/27/2024 meeting, the Town approved for FY-2024 \$50/hour with a not-to-exceed amount of \$10,000. This services agreement is for two years, expiring on 12/31/2026 and has not-to-exceed amounts of \$15,000 for each fiscal year beginning with FY-2025 at \$50/hour.
BUDGET:	\$15,000.00 - Grant compliance during construction will be necessary for both road and water projects.
RECOMMENDATION:	RECOMMENDED MOTION: I move to approve the professional services agreement with Mary Bachran [add if necessary: with the following edits].
ATTACHMENT:	Attachment A: Paonia Services Agreement_Grant Coordinator_Mary Bachran

SERVICES AGREEMENT

THIS SERVICES AGREEMENT (this “Agreement”) is made and entered into the most recent day and year set forth below by and between Town of Paonia, a municipal corporation and political subdivision of the State of Colorado (the “Principal”), whose mailing address is 214 Grand Avenue, Paonia, CO 81428, and **Mary Bachran, whose address is: 511 Box Elder Ave. Paonia, CO 81428** (the “Contractor”). The Principal and the Contractor are sometimes referred to herein individually as a “Party” and collectively as the “Parties.”

WITNESSETH:

In consideration of the mutual covenants and obligations herein expressed, it is agreed by and between the Parties as follows:

1. Scope of Services. The Contractor agrees to provide services related to the following scope of services: **REFERENCE TO EXHIBIT A – SCOPE OF SERVICES**. The scope of services referenced above along with any Additional Scope of Services is hereinafter referred to as the “Scope of Services.” All provisions of the Additional Scope of Services, including without limitation any terms and conditions included therein, shall be subject to the provisions of this Agreement. In the event of any inconsistency between the provisions of this Agreement and any Additional Scope of Services, the provisions contained within this Agreement shall control.

2. Time of Commencement and Completion of Services. The services to be performed pursuant to this Agreement shall be initiated beginning on the date of signature of this contract. Services shall be completed no later than **December 31, 2026**. Any extensions of the time limit set forth above must be agreed upon in writing by the Parties.

3. Early Termination by Principal. Notwithstanding the time periods contained herein, the Principal may terminate this Agreement at any time without cause by providing written notice of termination to the Contractor. Such notice shall be delivered at least three (3) days prior to the termination date contained in said notice unless otherwise agreed in writing by the Parties. In the event of any such early termination by the Principal, the Contractor shall be paid for services rendered prior to the date of termination, subject only to the satisfactory performance of the Contractor’s obligations under this Agreement. Such payment shall be the Contractor’s sole right and remedy for such termination.

4. Suspension. Without terminating this Agreement or breaching its obligations hereunder, the Principal may, at its convenience, suspend the services of the Contractor by giving the Contractor written notice one day in advance of the suspension

date. Upon receipt of such notice, the Contractor shall cease its work in as efficient a manner as possible so as to keep its total charges to the Principal for services under this Agreement to the minimum. No work shall be performed during such suspension except with prior written authorization by the Principal Representative. After a suspension has been in effect for thirty (30) days, the Contractor may terminate this Agreement at will.

5. Compensation. In consideration of the services to be performed pursuant to this Agreement, the Principal agrees to pay the Contractor the amounts set forth in the, **Exhibit A – Scope of Services.** The Principal shall provide no benefits to the Contractor other than the compensation stated above. The Contractor shall bill its charges to the Principal periodically, but no more frequently than once a month. Payment will not be made on a salary or hourly rate. Principal shall have no obligation to make any payments until such time as the Principal accepts Contractor's performance as satisfactory. All payments under this contract shall be to the trade or business name of the Contractor. No payments will be personally made to an individual under this Agreement.

6. Qualifications on Obligations to Pay. No partial payment shall be final acceptance or approval of that part of the Scope of Services paid for or shall relieve the Contractor of any of its obligations under this Agreement. Notwithstanding any other terms of this Agreement, the Principal may withhold any payment (whether a progress payment or final payment) to the Contractor if any one or more of the following conditions exists:

(a) The Contractor is in default of any of its obligations under this Agreement.

(b) Any part of such payment is attributable to services that are not performed according to this Agreement. The Principal will pay for any portion of the services performed according to this Agreement.

(c) The Contractor has failed to make payments promptly to any third party used to perform any portion of the services hereunder, subject to Paragraph 9, for which the Principal has made payments to the Contractor.

7. Principal Representative. The Principal will designate, prior to commencement of work, its project representative (the "Principal Representative") who shall make, within the scope of his or her authority, all necessary and proper decisions with reference to the Scope of Services. All requests for contract interpretations, change orders, and other clarification or instruction shall be directed to the Principal Representative.

8. Independent Contractor. The services to be performed by the Contractor are those of an independent contractor and not of an employee of the Principal. The Contractor is obligated to pay federal and state income tax on any moneys earned

pursuant to this Agreement. Neither the Contractor nor its employees, if any, are entitled to workers' compensation benefits from the Principal for the performance of the services specified in this Agreement. **As an independent contractor, the Contractor agrees that:**

(a) Contractor does not have the authority to act for the Principal, or to bind the Principal in any respect whatsoever, or to incur any debts or liabilities in the name of or on behalf of the Principal; and

(b) Principal does not establish a quality standard for the Contractor, except that Principal can provide plans and specifications regarding the work but does not oversee the actual work or instruct the Contractor as to how the work will be performed; and

(c) Principal cannot terminate the ordered services during the contract period unless the individual violates the terms of the contract or fails to produce a result that meets the specifications of this Agreement; and

(d) Principal does not dictate the time of performance, except that a completion schedule and a range of mutually agreeable work hours may be established under this Agreement; and

(e) Principal will not provide training or instruction to Contractor or any of its employees regarding the performance of Services hereunder; and

(f) Principal will not pay the Contractor personally but rather makes checks payable to the trade or business name of the Contractor; and

(g) Neither Contractor, nor its employees or Contractors, will receive benefits of any kind from the Principal, and **Contractor will not receive unemployment insurance benefits unless unemployment compensation coverage is provided by the Contractor or some other entity, and that the Contractor is obligated to pay federal and state income tax on any moneys paid pursuant to the contract relationship created by this Agreement; and**

(h) Contractor represents that it is engaged in providing similar services to the general public and not required to work exclusively for the Principal; and

(i) All Services are to be performed solely at the risk of the Contractor and Contractor shall take all precautions necessary for the proper performance thereof; and

(j) Contractor will not combine its business operations in any way with the Principal's business operations and each party shall maintain their operations as separate and distinct; and

(k) Contractor has and hereby retains control of and supervision over the performance of Contractor's obligations hereunder and control over any persons employed or contracted by Contractor for performing the Services hereunder; and

(l) Contractor represents and acknowledges that the Services performed under this Agreement will be done using Contractor's own tools, except when the Town requires use of the Town's supplies or equipment, and at hours and times as determined by Contractor.

9. Personal Services. It is understood that the Principal enters into this Agreement based on the special abilities of the Contractor and that this Agreement shall be considered an agreement for personal services. Accordingly, the Contractor shall neither assign any responsibilities nor delegate any duties arising under this Agreement without the prior written consent of the Principal. The Contractor accepts the relationship of trust and confidence established between the Parties. The Contractor shall use its best efforts and shall perform the services hereunder at or above the standard of care of those in its profession or industry providing similar services in the Principal's local area; provided, however, that in the event the standard of care is higher in the local area where the Contractor's office primarily responsible for providing the services is located, then the standard of care applicable to the local area where the Contractor's office is located shall be applicable to such services.

10. Accuracy of Work and Warranty. The Contractor represents, covenants, and agrees that its work will be accurate and free from any material errors. The Principal's approval shall not diminish or release the Contractor's duties, since the Principal is ultimately relying upon the Contractor's skill and knowledge. The Contractor hereby represents, warrants, and guarantees to the Principal all workmanship, equipment and/or materials paid for by the Principal pursuant to this Agreement for a period of two (2) years following the date of purchase by the Contractor. Such warranty shall be construed to include, but is not limited to, representations that all workmanship, equipment, and materials are of good quality, free from any defects or irregularities, and in strict conformity with any and all specifications provided to the Contractor by the Principal. If any defect in workmanship, equipment or materials arises, the Contractor shall remedy or otherwise correct such defect without cost to the Principal within such reasonable period of time as specified by the Principal in writing. If the Contractor fails to repair such defect within such period of time specified by the Principal, the Principal may repair such defect or contract for such repairs at the expense of Contractor.

11. Duty to Warn. The Contractor agrees to call to the Principal's attention errors in any drawings, plans, sketches, instructions, information, requirements, procedures, and other data supplied to the Contractor by the Principal or a third party that it becomes aware of and believes may be unsuitable, improper, or inaccurate in a material way. However, the Contractor shall not independently verify the validity, completeness, or accuracy of such information unless otherwise expressly engaged to do so by the

Principal. Nothing shall detract from this obligation unless the Contractor advises the Principal in writing that such data may be unsuitable, improper, or inaccurate and the Principal nevertheless confirms in writing that it wishes the Contractor to proceed according to such data as originally given.

12. Unauthorized Workers. The Contractor certifies that the Contractor shall comply with the provisions of Section 8-17.5-101 *et seq.*, C.R.S. The Contractor shall not knowingly employ or contract with an unauthorized worker to perform work under this Agreement or enter into an agreement with a subcontractor that knowingly employs or contracts with an unauthorized worker. The Contractor represents, warrants and agrees that it has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement through participation in either the E-Verify Program or the Department Program described in Section 8-17.5-101, C.R.S. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while the public contract for services is being performed. If the Contractor obtains actual knowledge that a subcontractor performing work under this Agreement knowingly employs or contracts with an unauthorized worker, the Contractor shall: (i) notify the subcontractor and the Principal within three (3) days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an unauthorized worker; and (ii) terminate the subcontract with the subcontractor if within three (3) days of receiving such notice, the subcontractor does not stop employing or contracting with the unauthorized worker, unless the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an unauthorized worker. The Contractor shall comply with all reasonable requests made in the course of an investigation by the Colorado Department of Labor and Employment. If the Contractor fails to comply with any requirement of Section 8-17.5-102(2), C.R.S., the Principal may terminate this Agreement for breach, and the Contractor shall be liable for actual and consequential damages to the Principal. If the Contractor participates in the Department Program, the Contractor shall provide the affirmation required under Section 8-17.5-102(5)(c)(II), C.R.S., to the Principal.

The Contractor, if operating as a sole proprietor, hereby swears or affirms under penalty of perjury that the Contractor (i) is a citizen of the United States or legal permanent resident or otherwise lawfully present in the United States pursuant to federal law, (ii) shall comply with the provisions of Section 24-76.5-101 *et seq.*, C.R.S., and (iii) shall produce one of the forms of identification required by Section 24-76.5-103, C.R.S., prior to the performance of any of its other obligations hereunder.

13. Compliance with Laws. The Contractor is obligated to familiarize itself and comply with all laws applicable to the performance of the Scope of Services.

14. Acceptance Not Waiver. The Principal's approval or acceptance of, or payment for, any of the services shall not be construed to operate as a waiver of any rights or benefits provided to the Principal under this Agreement.

15. Default. Each and every term and condition hereof shall be deemed to be a material element of this Agreement. In the event either Party should fail or refuse to perform according to the terms of this Agreement, such Party may be declared in default.

16. Remedies. In the event a Party declares a default by the other Party, such defaulting Party shall be allowed a period of ten (10) days within which to cure said default. In the event the default remains uncorrected, the Party declaring default may elect to (a) terminate the Agreement and seek damages; (b) treat the Agreement as continuing and require specific performance; or (c) avail itself of any other remedy at law or equity. If the non-defaulting Party commences legal or equitable actions against the defaulting Party, the defaulting Party shall be liable to the non-defaulting Party for the non-defaulting Party's reasonable attorney fees and costs incurred because of the default. Under no circumstances shall either Party be liable to the other Party for special, punitive, indirect or consequential damages arising out of or in connection with this Agreement, including without limitation lost profits, loss of use, or loss of opportunity, except as required by Paragraph 13 (Unauthorized workers).

17. Indemnification; No Waiver of Liability. Contractor shall indemnify, save, and hold harmless the Principal, its employees and agents, against any and all claims, damages, liability and court awards including costs, expenses, and attorney fees and related costs, incurred as a result of any act or omission by Contractor, or its employees, agents, subcontractors, or assignees pursuant to the terms of this Agreement. As part of this obligation, the Contractor shall compensate the Principal for the time, if any, spent by its legal counsel in connection with such claims or actions. If an Additional Scope of Services contains any provisions purporting to require the Principal to defend, indemnify, or hold harmless the Contractor or purporting to effect a waiver or limitation of the Contractor's liability (either by type of liability or amount), the Principal does not agree or accept such provisions and such provisions are not part of the Agreement. The Principal is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, defenses and protections provided by the CGIA or otherwise available to the Principal or its officers or employees.

18. Binding Effect. This writing constitutes the entire agreement between the Parties and shall be binding upon the Parties, their officers, employees, agents and assigns and shall inure to the benefit of the respective survivors, heirs, personal representatives, successors and assigns of the Parties.

19. Law; Venue. The laws of the State of Colorado shall govern the construction, interpretation, execution and enforcement of this Agreement. Venue for

any dispute between the Parties arising out of or relating to this Agreement shall be in the State of Colorado District Court for the county in which the Principal's mailing address is located.

20. Severability. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

21. Enforcement and Waiver. The failure of either party in any one or more instances to insist upon strict performance of any of the terms and provisions of this Agreement, shall not be construed as a waiver of the right to assert any such terms and provisions on any future occasion or of damages caused thereby.

22. Nonexclusive Nature. This Agreement does not grant Contractor an exclusive privilege or right to supply services to the Principal.

23. Annual Appropriation. Payment pursuant to this Agreement, whether in whole or in part, is subject to and contingent upon the continuing availability of Town funds for purposes hereof, as determined by the Principal's Board of Directors. In the event that said funds, or any part thereof, become unavailable as determined by the Principal, the Principal may immediately terminate this Agreement or amend it accordingly.

24. Ownership of Work Product. All documents such as reports, plans, drawings and contract specifications, information, and other materials prepared or furnished by the Contractor (or the Contractor's independent professional associates, subcontractors, and consultants) and paid for pursuant to this Agreement are instruments of public information and property of the Principal. All internal documents which support the public information such as field data, field notes, laboratory test data, calculations, estimates and other documents prepared by the Contractor as instruments of service shall be provided to the Principal. The Principal understands such documents are not intended or represented to be suitable for reuse by the Principal or others for purposes outside the specific scope and conditions of the Scope of Services. Any reuse without written verification or adaptation by the Contractor for the specific purpose intended will be at the Principal's sole risk and without liability or legal exposure to the Contractor, or to the Contractor's independent professional associates, subcontractors, or consultants.

25. Taxes. The Principal is a governmental entity and is therefore exempt from state and local sales and use tax. The Principal will not pay for or reimburse any sales or use tax that may not directly be imposed against the Principal. The Contractor shall use the Principal's sales tax exemption for the purchase of any and all products and equipment on behalf of the Principal.

26. Business License. The Principal shall maintain an active Business License and/or Contractor's Work Permit as required by the Town during the entirety of the Agreement. The Principal shall obtain all permits as required prior to beginning work.

27. Time Is of the Essence. All times stated in this Agreement are of the essence.

28. Notices. All notices which are required or which may be given under this Agreement shall be effective when mailed via registered or certified mail, postage prepaid and sent to the address first set forth above.

29. Counterparts, Electronic Signatures and Electronic Records. This Agreement may be executed in two counterparts, each of which shall be an original, but all of which, together, shall constitute one and the same instrument. The Parties consent to the use of electronic signatures and agree that the transaction may be conducted electronically pursuant to the Uniform Electronic Transactions Act, § 24-71.3-101, *et seq.*, C.R.S. The Agreement and any other documents requiring a signature may be signed electronically by either Party. The Parties agree not to deny the legal effect or enforceability of the Agreement, solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature on the grounds that it is an electronic record or an electronic signature or that it is not in its original form or is not an original.

30. No Third-Party Beneficiaries. The Parties to this Agreement do not intend to benefit any person not a party to this Agreement. No person or entity, other than the Parties to this Agreement, shall have any right, legal or equitable, to enforce any provision of this Agreement.

CONTRACTOR:

By: _____
Name: Mary Bachran
Title: Grant Coordinator
Date: _____

PRINCIPAL:
Town of Paonia

By: _____
Name: Paige Smith
Title: Mayor
Date: _____

EXHIBIT A

SCOPE OF SERVICES

Scope of Work:

1. Grant Application Preparation and Submission:

- Research and identify applicable funding opportunities, for projects identified by Staff or the Board of Trustees as being aligned with the Town's Strategic Plan and Capital Improvement Plan.
- Develop and prepare comprehensive grant applications for applicable state, federal and foundation programs, ensuring compliance with all relevant guidelines and deadlines.
- Collaborate with Town staff, project stakeholders, and state and federal agencies as needed to gather necessary documentation and project details.

2. Grant Administration:

- Assist in the submission of progress reports and requests for reimbursements related to the Revitalizing Main Streets Grant and other project-related funding as may be deemed necessary.
- Maintain a detailed record of all communications, applications, and documents related to grants.
- Coordinate with granting agencies to ensure accurate reporting and compliance with grant requirements.

3. Funding Strategy and Documentation:

- Advise the Town on strategies to maximize available funding for projects within the General Fund Capital Improvement Plan and the Water Capital Improvement Plan.
- Develop and submit additional funding proposals as needed to reduce the overall cost of the project.

4. Project Coordination and Communication:

- Serve as the primary point of contact for all grant-related activities for the 5th and Grand Realignment project.

- Regularly update the Town Administrator/Treasurer and relevant project stakeholders on grant progress, deadlines, and next steps.

5. Other Duties as Required:

- Provide any other grant-related support necessary to facilitate the successful funding and completion of the project, including troubleshooting and resolving any issues that may arise during the grant administration process.

6. Compensation:

- Provided that the Town budget an appropriate amount each year of the Agreement, compensation shall be set at fifty dollars (\$50.00) per hour with an annual not-to-exceed amount of fifteen thousand dollars (\$15,000.00).
 1. 2025 Not-to-Exceed of fifteen thousand dollars (\$15,000.00).
 2. 2026 Not-to-Exceed of fifteen thousand dollars (\$15,000.00).
 3. These amounts may be amended from time to time by mutual agreement of both parties.



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consideration of Referendum Petition to Repeal Ordinance 2024-05 Enacting Article 5 (Short Term Rentals Licenses) of Chapter 6 (Business Licenses and Regulations) of the Paonia Municipal Code and Revising Articles 1 (General Provisions), Article 3 (District Regulations) of Chapter 16 (Zoning), and Enacting Article 9 (Short Term Rental Regulations) of Chapter 16 (Zoning).
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	January 14, 2024
BACKGROUND:	On January 6th, 2025 a referendum petition was filed with the Town Clerk to repeal the Short Term Rental ordinance 2024-05. I deemed it sufficient on January 8th, 2025 which kept Ordinance 2024-05 from taking effect. The Board has 2 options: 1. Repeal Ordinance 2024-05. OR 2. Send the question of repealing Ordinance 2024-05 to a special election and let the voter's decide. There is an already scheduled election for April 1, 2025 that Delta County Elections is working in that we meet the timing and deadlines for but decisions have to be made now so we can join it. If you choose to send to special election: a. Approve Resolution 03-2025 Authorizing a Special Election b. Approve Resolution 04-2025 Setting the Special Election Ballot Question
BUDGET:	Potential Fees if goes to Election: \$3096.50
RECOMMENDATION:	
ATTACHMENT:	a. Statement of Sufficiency b. Addendum to Statement of Sufficiency c. v.2 O2024-05 Referendum d. Resolution 03-2025 Setting a Special Election e. Resolution 04-2025 Special Election Ballot Language



Office of the Town Clerk
Samira M Vetter, Town Clerk
214 Grand Ave.
P.O. Box 460
Paonia, CO 81428
O: (970) 527-4101
F: (970) 527-4102

January 8, 2025

Deborah Spiegel
P.O. Box 954
Paonia, CO 81428

Suzanne Watson
P.O. Box 905
Paonia, CO 81428

RE: Referendum Petition Ordinance 2024-05 Statement of Sufficiency

On January 6, 2025 you filed, with the Town Clerk's Office, a Referendum Petition with signatures seeking repeal of Ordinance 2024-05 Enacting Article 5 (Short Term Rental Licenses) of Chapter 6 (Business Licenses and Regulations) of the Paonia Municipal Code and Revising Articles 1 (General Provisions), Article 3 (District Regulations) of Chapter 16 (Zoning), and Enacting Article 9 (Short Term Rental Regulations) of Chapter 16 (Zoning), per C.R.S. Title 31 Article 11.

I have determined that your petition, requiring 57 signatures, is sufficient with 87 valid signatures, which has the effect of Ordinance 2024-05 not taking effect.

Petition Section 1: 4 valid signatures

*Signature line #3 – was struck out before the petition was filed with the Clerk's Office.

*Signature Line #5 – invalidated by Clerk after no voter registration was found after multiple searches.

Petition Section 2: 19 valid signatures

No Issues

Petition Section 3: 22 valid signatures

*Signature lines #56, #57, and #58 were struck through before being filed with the Clerk's Office.

Petition Section 4: 9 valid signatures

No Issues

CC: Sent by USPS to each listed sponsor

Petition Section 5: 23 valid signatures

*Signature line #109 – invalidated by Clerk due to registration address being outside of Town of Paonia limits

*Signature line # 122 – was struck through before petition was filed with the Clerk's Office

Petition Section 6: 10 valid signatures

*Signature line #134 – invalidated by Clerk due to registration address not matching

Petition Section 7: 0 valid signatures

No such section was filed with the Clerk's Office.

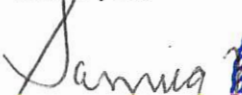
Petition Section 8: 0 valid signatures

This petition section was invalidated in its entirety per C.R.S. 31-11-106 (3) (e)(II) due to my determination that the original staples holding the petition together had been removed and then had been re-stapled together with the staples in different locations; making me unable to determine whether the petition section was complete with all required parts at the time of its circulation.

The statutory deadline for any other elector to file protests on your filed petition, per C.R.S. 31-11-110 is February 15, 2025, and since this date falls on a Saturday the new computed deadline per C.R.S. 31-11-103.5, is February 17, 2025 at 4:30PM.

Your petition will be considered by the Board of Trustees at the next regular meeting which is January 14, 2025 at 6:30 pm where the Board will decide whether to rescind Ordinance 2024-05 or to submit the question to the ballot of the upcoming Municipal Election on April 1, 2025.

Thank you,


Samira M. Vetter
Paonia Town Clerk



CC: Sent by USPS to each listed sponsor



Office of the Town Clerk
Samira M Vetter, Town Clerk
214 Grand Ave.
P.O. Box 460
Paonia, CO 81428
O: (970) 527-4101
F: (970) 527-4102

January 9, 2025

Deborah Spiegel
P.O. Box 954
Paonia, CO 81428

Suzanne Watson
P.O. Box 905
Paonia, CO 81428

RE: Referendum Petition Ordinance 2024-05 Statement of Sufficiency - Addendum

On January 9, 2025 after being contacted about the signature count on Petition Section 2, I recounted and saw that page had been missed in my final count. This brings the total of valid signatures for Petition section to 24 and the total of all valid signatures to 92 valid signatures. The referendum petition is still deemed sufficient.

Thank you,

Samira M. Vetter

Samira M. Vetter
Paonia Town Clerk



CC:

**WARNING:
IT IS AGAINST THE LAW:**

For anyone to sign any initiative or referendum petition with any name other than his or her own or to knowingly sign his or her name more than once for the same measure or to knowingly sign a petition when not a registered elector who is eligible to vote on the measure.

**DO NOT SIGN THIS PETITION UNLESS YOU ARE A REGISTERED
ELECTOR AND ELIGIBLE TO VOTE ON THIS MEASURE.
TO BE A REGISTERED ELECTOR, YOU MUST BE A
CITIZEN OF COLORADO AND REGISTERED TO VOTE.**

Do not sign this petition unless you have read or have had read to you the proposed initiative or referred measure or the summary in its entirety and understand its meaning.

Summary of Proposed Referendum

A referendum under the powers reserved to the municipal electors in the state constitution seeking the repeal of ordinance no. 2024-05 an ordinance of the town of Paonia, Colorado enacting article 5 (short term rental licenses) of chapter 6 (business licenses and regulations) of the Paonia municipal code and revising articles 1 (general provisions), article 3 (district regulations) of chapter 16 (zoning), and enacting article 9 (short term rental regulations) of chapter 16 (zoning) and if not repealed submitting the measure to a vote of the registered electors using the included ballot language.

Paonia Ordinance 2024-05 Adds short term rental licenses to the business licensing section of the town code; Revises the zoning code to include short term rentals in certain districts; Repeals zoning code language pertaining to the renting of rooms; Creates Definitions; Requires Licenses; Set's conditions; Creates an appeal process; sets procedures for applications, revocation and suspension; set parameters for operations; Revises land use regulations and schedule of uses; Revises the zoning code to add short term rentals; Adds to and removes sections to the land use code; regulates short term rentals in the zoning code; Requires special reviews, inspections, and licensing fees; Limits number of short- term rental permits including single bedrooms and whole houses to 30; and establishes fees and penalties.

THE MEASURE AFFECTED BY THIS REFERENDUM AS PRESENTED TO THE BOARD OF TRUSTEES IS REPRODUCED HERE IN ITS ENTIRETY:

TOWN OF PAONIA, COLORADO ORDINANCE NO. 2024-05
AN ORDINANCE OF THE TOWN OF PAONIA, COLORADO ENACTING ARTICLE 5 (SHORT TERM RENTAL LICENSES) OF CHAPTER 6 (BUSINESS LICENSES AND REGULATIONS) OF THE PAONIA MUNICIPAL CODE AND REVISING ARTICLES 1 (GENERAL PROVISIONS), ARTICLE 3 (DISTRICT REGULATIONS) OF CHAPTER 16 (ZONING), AND ENACTING ARTICLE 9 (SHORT TERM RENTAL REGULATIONS) OF CHAPTER 16 (ZONING)

WHEREAS, the Town of Paonia, Colorado (the "Town") is a statutory municipality organized pursuant to Colorado Revised Statutes (C.R.S.) §31-1-203; and

WHEREAS, C.R.S. §31-15-201 establishes Administrative Powers for statutory

municipalities, and

WHEREAS, Chapter 6 of the Town of Paonia's Municipal Code (the "Code") sets forth the Town's policies for Business Licenses and Regulations; and

WHEREAS, Chapter 16 of the Code sets forth the Town's policies for Zoning regulations; and

WHEREAS, in response to growth pressures and concerns related to the scarcity of affordable and workforce housing, the Town has determined that there is a need to protect the limited supply of affordable housing by regulating the conversion of long-term residential rental properties to short-term rentals and the purchase of homes for the purpose of short-term rentals; and

WHEREAS, short-term rentals contribute to the local economy and support tourist-oriented businesses and allow local homeowners to supplement their income and provide flexibility in renting second homes and portions of their primary residence; and

WHEREAS, the Board of Trustees of the Town held extensive public input meetings and workshops to determine appropriate methods of regulating short-term rentals and through those meetings it was determined that uncontrolled and unregulated short-term rentals may also have a direct effect on the quality and character of the community and Individual neighborhoods and properties in Town; and

WHEREAS, the Board of Trustees finds that:

1. Protection of the health, safety, and welfare of the residents of Paonia is a basic and valid responsibility of local government.
2. These amendments to the Paonia Municipal Code do not discriminate against any individual or group of people and such restrictions allow for reasonable accommodation for all individuals as may be required by Federal and State law.
3. The enactment of this Ordinance is necessary to accomplish the goals set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, THAT THE AMENDMENTS TO THE TOWN OF PAONIA MUNICIPAL CODE ARE HEREBY APPROVED AND ADOPTED.

Section 1. The foregoing recitals are incorporated by reference as findings and determinations of the Board of Trustees.

Section 2. A new Article of the Paonia Municipal Code, to be known as Chapter 6, Article 5, entitled "Short-Term Rental Licenses," is hereby adopted and enacted which shall read as follows:

Chapter 6, Article 5. SHORT TERM RENTAL LICENSES

Sec. 6-5-10. Purposes, Interpretation of Rules.

(a) Interpretation. This Article shall be construed and applied to promote its underlying purposes and policies.

(b) Purposes and Policies. The purpose of this Article is to establish license requirements for short-term residential property rentals within the Town of Paonia,

Sec. 6-5-20. Definitions.

The following words and phrases, as used in this Article, shall have the following meanings:

Applicant

A natural person with an ownership interest in a property to be utilized as a short-term rental, including a natural person matching the name of an owner or co-owner on the current vesting deed for the property, or a person with a demonstrated controlling ownership interest in any entity or trust that holds record title to the property.

Local Contact Person

The owner, person designated by the owner, or the owner's authorized agent or representative who shall be available twenty-four (24) hours a day, seven days a week for the purposes of (1) responding within 60-minutes to property code violations and/or complaints regarding the condition, operation, or conduct of occupants of the short-term rental, and (2) taking remedial action to resolve such violations and/or complaints.

Primary Residence

A privately-owned residential dwelling or property at which the owner resides for at least two hundred (200) days per year.

Short-Term Rental

A privately-owned Residential dwelling that is wholly available and rented for the purposes of lodging for any period less than thirty (30) consecutive days, a Single Bedroom Short-Term Rental is also a Short-Term Rental but must follow the definition provided for it.

Single - Bedroom Short-Term Rental

A privately-owned bedroom within a Primary Residence, or within the Core Commercial District (C-1) that is rented for the purpose of lodging any period less than thirty (30) consecutive days, where all other facilities are shared with the owner of the dwelling.

Sec. 6-5-30. License Required.

(a) It shall be unlawful for any person or entity to operate a Short-Term Rental, or Single Bedroom Short-Term Rental without first applying for and procuring a license from

the Town of Paonia. For all Short-Term Rentals one (1) license is required for the entire Residential dwelling, for Single-Bedroom Short-Term Rentals a license is required for each bedroom listed or intended to be rented out. New licenses shall be subject to ongoing compliance with all applicable Town regulations concerning the licensing and occupancy of Short-Term Rentals.

(b) In order to operate on or after May 1, 2025, all Paonia Short-Term Rentals must be licensed, or application made no later than April 1, 2025. To qualify for a license, to establish eligibility to hold a license, an applicant must:

- (1) Provide proof of ownership of said property, and, if the property is owned by an entity or trust, proof of the applicant's controlling ownership interest in the property must be provided;
- (2) Provide either:
 - i. Proof that the Short-Term Rental applicant is the property owner; or
 - ii. Proof that the applicant's Primary Residence is the same property or on the same property as the Short-Term Rental; and
 - iii. Provide proof that all applicable Paonia sales and lodging tax was paid on the Short-Term Rental for which a license is sought for rentals prior to December 31, 2024.

(c) There shall be thirty (30) total combined Short-Term Rental and Single-Bedroom Short-Term Rental licenses initially available.

(d) Licenses will be issued for those properties which are either the applicant's primary residence, or are located within the Core Commercial District (C-1), and the Community Commercial District (C-2), by Special Use Review in the Low-Density Residential District (R-1), the Medium-Density Residential District (R-2), the Higher Density Residential District (R-3) and by Special Use Review in the Estate Residential District (E-1), as defined in Chapter 16 of the Paonia Municipal Code and the Town's Zoning Map.

Sec. 6-5-40. Conditions of Short-Term Rental Licenses.

(a)Occupancy. All Short-Term Rentals and Single-Bedroom Short-Term Rentals shall have a maximum occupancy equal to two (2) persons per bedroom plus an additional two (2) persons per property. Children under the age of five (5) shall not count toward this occupancy limitation. The number of bedrooms that may be occupied within each Short-Term Rental or Single-Bedroom Short-Term Rental shall at all times be limited to the number of bedrooms for which fees have been paid pursuant to this Article.

(b)Private Covenants. The Town is not a party to and does not enforce most private covenants and agreements. Applicants should therefore review all covenants and agreements that apply to the property they wish to license as a Short-Term Rental because such documents may restrict or

prohibit Short-Term Rentals. The Town's issuance of a Short-Term Rental license shall have no legal effect upon any such restrictive covenants or agreements applicable to a property.

(c) Community Housing Units Not Eligible for Licenses. No housing, or portion of housing, which is a part of a Community Housing Program or part of any affordable housing program through the State of Colorado or Delta County, Colorado is eligible for a Short-Term rental license.

d)Ongoing Licensee Obligations. Each Short-Term rental licensee shall have an ongoing obligation to ensure that all of the information provided to the Town in connection with a license application is kept up to date at all times.

(e)License Numbers. Each license issued by the Town shall have a local license number for each Short-Term Rental. All advertisements for Short-Term Rentals shall expressly specify the license number for the property listed.

(f)No Transfer or Assignment. Each license issued pursuant to this Article shall be personal to the licensee, and no license issued under this Article shall be transferable or valid as to any person or entity other than the named licensee.

- (1) If a use as a Short-Term Rentals will continue after the date of a change of ownership of a licensed property, the new owner shall be required to obtain a new license.

- (2) There shall be no guarantee that a new license will be available for the new owner of the property.

- (3) The issuance and renewal of a license pursuant to this Article is a privilege, not a right, and the Town may determine at any time that the allowance of the use of the property as a Short-Term Rental property is not, or is no longer, in the best interests of the health, safety or welfare of the residents of the Town, and may amend or repeal this Article accordingly.

(g) Waiting List Established. Should the maximum number of licenses be filled and there is still a desire for Applicants to submit for a license, a waiting list is established.

- (1) A Waitlist application must be submitted and the required twenty-five dollar (\$25) non-refundable fee paid, and the entry will be time stamped and placed on the waitlist in the order it was received.

- (2) Applicants will receive an email from the Clerk's office confirming receipt of application as well as a registration number, and their waitlist placement.

- (3) Any Applicant that changes the property owner's name or property address after submitting the application will lose their placement on the waitlist and go to the end of the line.

- (4) When a license becomes available, the Town will contact the next Applicant on the waitlist via email to inform them that they have fourteen (14) days to submit a complete Short-Term Rental license application and have it received by the Town.

(5) If a complete application is not received within fourteen (14) days, the Short-Term Rental license will be denied, the Applicant will lose their placement on the waitlist, and no refund will be issued, and the next Applicant on the waitlist will be notified of an available license,

h) Local Management Required. Short-Term Rentals must at all times have a designated Local Contact Person whose contact information must be on file with the Town. It is the responsibility of the Applicant to ensure that the contact information is current.

(1) A Local Contact Person(s) shall be responsible for ensuring compliance with provisions of this Code associated with the Short-Term Rental, including but not limited to compliance with all applicable sales and lodging tax requirements, maintenance of parking areas, removal of snow and ice from sidewalks and pathways, garbage disposal, and other property maintenance requirements.

(2) A Local Contact Person(s) must be available twenty-four (24) hours a day, seven (7) days a week and able to respond within sixty (60) minutes, in person as necessary, to emergencies, any Municipal Code Violations, and/or complaints regarding the condition, operation, occupancy or conduct of the occupants of the Short-Term Rental, and to take remedial action to resolve such violations and/or complaints.

i. A Local Contact Person(s) must comply with provisions of this code in 16-9-10 (d) (3).

(i) Compliance. Except as otherwise set forth in this Article, all provisions of the Municipal Code, including but not limited to all provisions to health, sanitation, garbage and refuse, animals, motor vehicles, noise abatement, dark skies and light trespass, zoning, other nuisances, and utility bills are paid current, shall remain fully applicable to all properties licensed for Short-Term Rentals, and compliance with all such provisions shall be deemed a condition of all Short-Term Rental licenses.

Sec. 6-5-50. Application Procedure.

(a) All license applications shall be filed with the Town Administrator, or designee, on forms supplied by the Town.

(b) The Town Administrator, or designee, may issue a new Short-Term Rental license upon all of the following conditions:

(1) The Applicant has submitted a complete application form and provided all required information regarding the Short-Term Rental unit, including, but not limited to, where applicable, proof of the Applicant's ownership interest in the property, proof of past payment of all applicable sales and lodging tax to the Town, proof that utility bills are paid current, proof that the property to be rented is the Applicant's Personal Residence, or is located within the Core Commercial District (C-1), the Community Commercial District (C-2), by Special Use Review in any Residential District such as the Low-Density Residential District (R-1), the Medium-Density Residential District (R-2), the Higher Density Residential District (R-3), and by Special Use Review in the Estate Residential District (E-1),

proof of the total number of bedrooms being rented, and information concerning the required Local Contact Person.

i. An Application for a Short-Term Rental within the Low-Density Residential (R-1) zoning district, the Medium-Density Residential District (R-2), the Higher Density Residential District (R-3) and/or the Estate Residential District (E-1) must also apply for a Special Use Review and pay all associated fees.

1. When an application for a Short-Term Rental is received and there is a license available, that application will encumber a license until the Special Use Review process is complete and upon approval of the review will be activated. If the Special Use Review is denied, then the license will be unencumbered and returned to the pool of available licenses.

ii. The Mobile Home district (MH), Light Industrial district (1-1), Industrial District (1-2), Developing Resource District (DR) and Public District (P) are ineligible for a Short-Term Rental license.

(2) The Applicant has paid an annual license fee of \$150.00 per bedroom, up to a maximum of five (5) licenses per Primary Residence for Single-Bedroom Short-Term Rentals, or an annual license fee of \$500.00, for a Short-Term Rental that is not a Primary Residence or Single-Bedroom Short-Term Rental, and has also paid all other applicable taxes and fees owed to the Town, including any outstanding taxes or fees related to any of the Applicant's or property owner's other properties and purposes within the Town.

(3) A satisfactory Short-Term Rental license inspection has been completed that verifies certain life-safety items are in place, and must comply with the provisions of this Code listed in §16-9-10 (d) (2).

i. Access to an exterior thirty-six inch (36") wide by six foot eight inches (6' 8") egress door.

ii. Smoke Detectors in every bedroom, Smoke/Carbon Monoxide Detectors outside each bedroom within fifteen feet (15'), and one on each level of the home.

lii. All sleeping rooms must have an egress window or door to the outside.

(4) All other applicable requirements of this Article have been met.

(c) The Town Administrator, or designee, may deny an application if:

(1) The information in the application is incomplete, inaccurate or false.

(2) The Applicant seeks authorization for a license at a prohibited location.

(3) The Applicant seeks authorization for a license and the Applicant's current license is suspended or revoked.

(4) The Applicant is not qualified to hold a license under the provisions of this Article.

(c) All licenses issued under this Article shall expire one year after issuance.

- (d) Renewals of existing licenses shall follow all of the same procedures required for Initial applications and submit the same required documentation as initial license applications.

(1) Renewal applications are given preference towards the maximum number of available licenses in subsequent years, provided that the application complies with all relevant provisions of the Town's Code.

(2) Renewal Applications for Short-Term Rentals in Low-Density Residential Districts (R-1), the Medium-Density Residential District (R-2), the Higher Density Residential District (R-3), and/or Estate Residential Districts (E-1) are not required to seek a second Special Use Review provided that they comply with all provisions of Sec. 6-5-60 of this Code.

(3) A Short-Term Rental that does not submit a renewal application and has not been marked by the Town as received within fourteen (14) days of expiration, will forfeit their license and the Town will notify the next Applicant on the Waiting List, if there are no Applicants on the waiting list, the Applicant may reapply.

Sec. 6-5-60. Revocation and Suspension.

- (a) Any license issued pursuant to this Article may be suspended or revoked by written decision of the Town Administrator after ten (10) calendar days' prior written notice to a licensee of the contemplated action and, in general, the grounds therefore, and after a reasonable opportunity for the licensee to be heard by presentation of responsive information to the Town Administrator, for any one or more of the following reasons:

- (1) Failure to pay applicable Town lodging tax or any other required Town, County, and/or State tax or fee for the Short-Term Rental.
- (2) Failure to pay utility bills in a timely manner.
- (3) Any false statement of material fact contained in the application.
- (4) Failure to file any report or furnish any other information that may be required by the provisions of this Article.
- (5) Any other fact or condition that, had it been known to exist at the time of the license application, would have warranted the refusal of the issuance of such license.
- (6) Any violation of any provisions of this Article or of any other law or regulation pertaining to the requirements of the application, or at the property, or of any of the terms pertaining to the license.
- (7) Any violation of any provisions of this Article or of any other law or regulation pertaining to the requirements of the application, or at the property, or of any of the terms pertaining to the license.
- (8) Building code or safety violations related to the Short-Term Rental that come to the Town's attention and cannot be remedied within ten (10) business days.
- (9) Three substantiated complaints regarding the occupancy, noise, safety, or other disturbance or nuisance within a period of one (1) year.

[b] In the event of any suspension or revocation, the Town shall have no liability for any Short-Term Rental reservations or revenues that may be affected by any such suspension or revocation, and all licenses hereunder shall be at the risk of the licensee with regard to any such lost reservations or revenues,

(1) The only remedy for anyone affected by the denial of any application or suspension or revocation shall be the right of the Applicant or licensee, as applicable, to appeal such decision and seek reversal pursuant to the following section 6-5-70.

Sec. 6-5-70. Appeals.

- (a) Any Applicant directly affected by the denial of any license application, or any licensee directly impacted by suspension or revocation of any license pursuant to this Article, shall have the right to appeal to the Board of Trustees and may, thereafter, seek judicial review.
- (b) The Town Attorney shall act on behalf of and advise the Board of Trustees. The Board of Trustees shall not review de novo and shall only reverse or modify a determination of the Town Administrator if it determines that there was insufficient evidence to support the decision or that the decision was otherwise not in compliance with this Article.

Sec. 6-5-80. Penalties,

(a) In addition to any other remedies available to the Town at law or in equity, after January 1, 2025, the operation of a Short-Term Rental within the Town without a license shall subject the owner of record to a fine in the amount of three hundred dollars (\$300.00) per occurrence and per day until a complete license application is submitted to the Town with all required license fees or the Short-Term Rental operation is terminated.

(1) Collection of any fines levied are subject to provisions of the Paonia Municipal Code and this does not preclude the Town from seeking additional recompense through Municipal Court actions.

(2) Should the property not qualify to be licensed as a Short-Term Rental, the operation shall cease immediately.

Section 3. Revisions to Chapter 16, Article 1 of the Paonia Municipal Code to add or remove the following:

Dwelling Unit means a single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living sleeping, eating, cooking and sanitation. One (1) room, or rooms-connected-together constituting a separate, independent housekeeping-establishment-for-owner-occupancy, rental or lease-on-a-monthly-or-longer basis. The dwelling unit shall be physically separated from any other rooms or dwelling units that-may-be-in-the same structure-and-served-by-no-more-than-one-(1)-gas-meter, one (1) electric meter and one (1)-water-meter-and-sewer tap.

Hotel motel or lodging facility means an establishment containing six (6) or more guest rooms for lodging offered to the public for compensation for periods of time thirty (30) days or less and that customarily provides services such as maid service and the furnishing and laundering of linens.

Landscaped Area means the portion of a lot, parcel or tract that has been improved by the preservation, rearrangement, installation or planting of different trees, shrubs, grass and decorative materials. **Decorative materials** means materials which augment and enhance the botanical landscaping, including rocks, gravel, driftwood, bark, ponds, fountains, walls or other landscape design features approved by the Town.

Rooming-Unit means a room providing minimum housing accommodations for a roomer, arranged primarily for sleeping, and/or study, and which may include a private bath but shall not include a separate kitchen.

Short Term Rental means a privately-owned Residential dwelling that is wholly available and rented for the purposes of lodging for any period less than thirty (30) consecutive days.

Single Bedroom Short-Term Rental is also a Short-Term Rental but must follow the definition provided for it.

Single-Bedroom Short-Term Rental means a privately-owned bedroom within a Primary Residence, or within the Core Commercial District (C-1) that is rented for the purpose of lodging any period less than thirty (30) consecutive days, where all other facilities are shared with the owner of the dwelling

Section 4. Revisions to Chapter 16, Article 3, Section 20 of the Paonia Municipal Code to add or remove the following:

Add to Table 16-1;

Use	R-1 District	R-2 District	R3 District	E-1 District	MH District
Short Term Rentals	S	S	S	S	X

Add to Table 16-3;

Use	C-1 District	C-2 District	L-1 District	L-2 District
Short Term Rentals	P	P	X	X

Section 5. A new Article of the Paonia Municipal Code to be known as Chapter 16, Article 9,

entitled "Short-Term Rental Regulations," is hereby adopted and enacted which shall read as follows:

Sec. 16-9-10. Short-Term Rental Regulations.

(a) Purpose. The purpose of these standards is to:

- (1) Maintain the character of neighborhoods ensuring they are not turned into tourist areas;
- (2) Preserve long-term rental residential properties and housing choice for the residents of Paonia;
- (3) Protect the health, safety and welfare of the community and Short-Term Rental occupants;
- (4) Support Tourism and visitation to Town through varied accommodations;
- (5) Facilitate the permitting of Short-Term Rental units subject to appropriate restrictions and standards; and
- (6) Establish a licensing system to ensure that all taxes and fees are paid.

(b) License Required. Short-Term Rentals shall be licensed per Chapter 6, Article 5 of the Paonia Municipal Code. The total number of Short-Term Rental licenses available shall be limited per the provisions specified in §6-5-30 (c) of the Code.

(c) Permitted Locations, Short-Term Rentals are only allowed by right within the Core Commercial District (C-1), and the Community Commercial District (C-2), by Special Use Review in the Low-Density Residential District (R-1), the Medium-Density Residential District (R-2), the Higher Density Residential District (R-3), and the Estate Residential District (E-1), any zoning district not listed is ineligible for a Short-Term Rental license.

(d) Performance Standards for Short-Term Rentals.

- (1) Off-Street Parking. Off-street parking shall be provided as required by Chapter 16, Article 6, "Off-Street Parking and Loading."
- (2) Health and Safety. All Short-Term Rentals must include operable smoke and carbon monoxide detectors, fire extinguishers, adequate accommodations for trash, and pass a life-safety inspection as required in §6-5-50 (b) (3).
- (3) Proximity of Owner or Owner's Agent. All Short-Term Rental owners or owner's agent must reside or conduct business within fifteen (15) miles of the Short-Term Rental. The owner or owner's agent name and contact information shall be provided to the Town. All Short-Term Rentals must comply with §6-5-40 (h) of this Code.

(e) The burden shall be upon the owner of the Short-Term Rental to verify to the Town that the criteria of this Section are met and if necessary, provide adequate proof.

(f) Failure to comply with any provision in this Section may result in revocation or suspension of any license to operate a Short-Term Rental in accordance with the provisions of §6-5-60, and may be subject to fines and penalties found in §6-5-80 of this Code.

Section 6. Notice of Enforcement and Inspection. Violation of this Ordinance is subject to enforcement and punishment and shall constitute a misdemeanor punishable by a fine of up to three hundred dollars (\$300.00) per occurrence and per day. Each day that a violation continues to exist shall constitute a separate offense. The full text of the Ordinance, including any

amendments, is available for public Inspection at the office of the Town Clerk at Town Hall,

Section 7. Severability, If any section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Board of Trustees declares that it would have adopted this Ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 8. Effective Date and Time. This Ordinance shall become effective thirty (30) days after publication in accordance with law.

PASSED AND ADOPTED this 26th Day of November 2024. Published Thursday December 5, 12, 1, 26, 2024

TOWN OF PAONIA, COLORADO

By: _____ Paige Smith Mayor

ATTEST:

The two persons who represent the proponents of this referendum petition in all matters affecting the petition and to whom all notices or information concerning the petition shall be mailed are: Suzanne Watson, P.O. Box 905, Paonia, CO 81428 and Deborah Spiegel, PO Box 954., Paonia, CO 81428

Text Of Proposed Referendum

A referendum under the powers reserved to the municipal electors in the state constitution seeking the repeal of ordinance no. 2024-05 an ordinance of the town of Paonia, Colorado enacting article 5 (short term rental licenses) of chapter 6 (business licenses and regulations) of the Paonia municipal code and revising articles 1 (general provisions), article 3 (district regulations) of chapter 16 (zoning), and enacting article 9 (short term rental regulations) of chapter 16 (zoning) and if not repealed submitting the measure to a vote of the registered electors using the included ballot language.

1. The board of trustees and mayor of the town of Paonia are hereby asked to repeal ordinance 2024-05 an ordinance of the town of Paonia, Colorado enacting article 5 (short term rental licenses) of chapter 6 (business licenses and regulations) of the Paonia municipal code and revising articles 1 (general provisions), article 3 (district regulations) of chapter 16 (zoning), and enacting article 9 (short term rental regulations) of chapter 16 (zoning)

2. If ordinance 2024-05 is not repealed according this referendum shall be submitted to the registered electors as set forth by Colorado revised statutes title 31 article 11 section 105, with the following question: “shall ordinance 2024-05, an ordinance of the town of Paonia, Colorado enacting article 5 (short term rental licenses) of chapter 6 (business licenses and regulations) of the Paonia municipal code and revising articles 1 (general provisions), article 3 (district regulations) of chapter 16 (zoning), and enacting article 9 (short term rental regulations) of chapter 16 (zoning) be repealed?

WARNING:

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**DO NOT SIGN THIS PETITION UNLESS YOU ARE A REGISTERED ELECTOR AND ELIGIBLE TO VOTE ON THIS MEASURE.
TO BE A REGISTERED ELECTOR, YOU MUST BE A CITIZEN OF COLORADO AND REGISTERED TO VOTE.**

Do not sign this petition unless you have read or have had read to you the proposed initiative or referred measure or the summary in its entirety and understand its meaning.

Summary of the Affected Measure

Ordinance 2024-05 an ordinance of the town of Paonia, Colorado enacting article 5 (short term rental licenses) of chapter 6 (business licenses and regulations) of the Paonia municipal code and revising articles 1 (general provisions), article 3 (district regulations) of chapter 16 (zoning), and enacting article 9 (short term rental regulations) of chapter 16 (zoning)

Summary of Proposed Referendum

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	Signature of Elector	Printed Name	Residence Street Address	City	Zip Code	County	Date Signed
1							
2							
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	Signature of Elector	Printed Name	Residence Street Address	City	Zip Code	County	Date Signed
16							
17							
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Ordinance 2024-05 an ordinance of the town of Paonia, Colorado enacting article 5 (short term rental licenses) of chapter 6 (business licenses and regulations) of the Paonia municipal code and revising articles 1 (general provisions), article 3 (district regulations) of chapter 16 (zoning), and enacting article 9 (short term rental regulations) of chapter 16 (zoning)

Summary of Proposed Referendum

a referendum under the powers reserved to the municipal electors in the state constitution seeking the repeal of ordinance 2024-05, an ordinance of the town of Paonia, Colorado enacting article 5 (short term rental licenses) of chapter 6 (business licenses and regulations) of the Paonia municipal code and revising articles 1 (general provisions), article 3 (district regulations) of chapter 16 (zoning), and enacting article 9 (short term rental regulations) of chapter 16 (zoning) . and if ordinance 2024-05 is not repealed submitting the measure to a vote of the registered electors using the included ballot language.

	Signature of Elector	Printed Name	Residence Street Address	City	Zip Code	County	Date Signed
21							
22							
23							
24							
25							

AFFIDAVIT OF CIRCULATOR

I, the undersigned, state and affirm:

- 1. That I have read and understand the laws governing the circulation of petitions;
- 2. That I was eighteen years of age or older at the time the section of the petition was circulated and signed by the listed electors;
- 3. That I circulated the foregoing petition section;
- 4. That each signature on the foregoing petition section was affixed in my presence;
- 5. That each signature affixed to the foregoing petition section is the signature of the person whose name it purports to be;
- 6. That, to the best of my knowledge and belief, each of the persons signing the foregoing petition section was, at the time of signing, a registered elector of the Town of Paonia; and
- 7. That I have not paid or will not in the future pay and that I believe no other person has paid or will pay, directly or indirectly, any money or other thing of value to any signer for the purpose of inducing or causing such signer to affix his or her signature to the petition.

Date this ____ day of _____, 2024.

Signature of Petition Circulator: _____

Printed Name: _____

Residence Address: _____

Municipality: _____

County: _____

State: _____

Acknowledged before me this ____ day of _____, 2024.

Witness my hand and official seal

Notary Public
My commission expires _____.

**TOWN OF PAONIA
RESOLUTION 03-2025**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AUTHORIZING A SPECIAL ELECTION TO BE CONDUCTED BY MAIL BALLOT THROUGH AN INTERGOVERNMENTAL AGREEMENT WITH DELTA COUNTY.

WHEREAS, the Town of Paonia has determined that a Special Election is necessary for April 1, 2025; and

WHEREAS, the General Assembly of the State of Colorado has enacted provisions for the governing board of any political subdivision to hold an election by mail ballot; and

WHEREAS, the Board of Trustees of the Town of Paonia has determined the need and benefits to enter into an intergovernmental agreement with the Delta County Clerk and Recorder to conduct our elections in a manner that will better serve to meet the rules and regulations from the State of Colorado, and does acknowledge that the election will be held as a mail ballot for the Town of Paonia;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Paonia, Colorado, that the Town of Paonia shall conduct its special election on April 1, 2025, as a Mail Ballot Election in accordance with C.R.S. 1-7.5-101 et. seq. and the Municipal Election Code, and furthermore be it resolved to authorize the Town Clerk to enter into an Intergovernmental Agreement with the Delta County Clerk for the purpose of conducting the April 1, 2025 Mail Ballot Election.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Board of Trustees of the Town of Paonia, Colorado, on this 14th day of January 2025.

Paige Smith, Mayor

ATTEST:

Samira M. Vetter, Town Clerk

Approved as to form and contents:

Clay Buchner, Town Attorney

**TOWN OF PAONIA
RESOLUTION 04-2025**

RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, SUBMITTING TO THE REGISTERED ELECTORS OF THE TOWN OF PAONIA AT AN APRIL 1, 2025 SPECIAL ELECTION A BALLOT QUESTION TO REPEAL ORDINANCE 2024-05 ENACTING ARTICLE 5 (SHORT TERM RENTAL LICENSES) OF CHAPTER 6 (BUSINESS LICENSES AND REGULATIONS) OF THE PAONIA MUNICIPAL CODE AND REVISING ARTICLES 1 (GENERAL PROVISIONS), ARTICLE 3 (DISTRICT REGULATIONS) OF CHAPTER 16 (ZONING), AND ENACTING ARTICLE 9 (SHORT TERM RENTAL REGULATIONS) OF CHAPTER 16 (ZONING).

WHEREAS, pursuant to C.R.S. § 31-11-101 et. seq., Colorado law recognizes the initiative and referendum powers granted to municipal electors; and

WHEREAS, on or about December 23, 2024 and December 26, 2024, Ms. Deborah Spiegel, a citizen of the Town of Paonia, submitted a form and first printer's proof to the Town of Paonia to receive approval of the Paonia Town Clerk as to the form of a referendum petition; and

WHEREAS, on January 6, 2025, Ms. Deborah Spiegel and Ms. Suzanne Watson (hereinafter the "Petitioners"), as citizens of the Town of Paonia, filed a referendum petition seeking the repeal of Ordinance 2024-05 Enacting Article 5 (Short Term Rental Licenses) of Chapter 6 (Business Licenses and Regulations) of the Paonia Municipal Code and Revising Articles 1 (General Provisions), Article 3 (District Regulations) of Chapter 16 (Zoning), and enacting Article 9 (Short Term Rental Regulations) of Chapter 16 (Zoning). (hereinafter the "Referendum Petition").

WHEREAS, on January 8, 2025, the Town Clerk for the Town of Paonia deemed the Referendum Petition sufficient and provided electronic and written notice to the Petitioners of the same; and

WHEREAS, on January 14, 2025, the Board of Trustees undertook consideration of the Referendum Petition and, thereafter, the Board approved submitting the Referendum Petition's proposed ballot language to the registered electors of the Town of Paonia; and

WHEREAS, the ballot question must be approved by a majority vote before becoming effective.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO:

The following ballot question and title shall be submitted to the registered electors of the Town of Paonia at a Special Election on April 1, 2025:

SHALL ORDINANCE 2024-05, AN ORDINANCE OF THE TOWN OF PAONIA COLORADO ENACTING ARTICLE 5 (SHORT TERM RENTAL LICENSES) OF CHAPTER 6 (BUSINESS LICENSES AND REGULATIONS) OF THE PAONIA MUNICIPAL CODE AND REVISING ARTICLES 1 (GENERAL PROVISIONS), ARTICLE 3 (DISTRICT REGULATIONS) OF CHAPTER 16 (ZONING), AND ENACTING ARTICLE 9 (SHORT TERM RENTAL REGULATIONS) OF CHAPTER 16 (ZONING) BE REPEALED?

YES _____

NO _____

BE IT FURTHER RESOLVED that said election shall be a Special Election, with the County of Delta administering the mail ballot election.

BE IT FURTHER RESOLVED that the Town Clerk is hereby authorized and directed to take all necessary and appropriate action, with respect to the submission of content to the election, and for the holding of a Special Election on April 1, 2025.

APPROVED AND ADOPTED this 14th day of April 2025, by the Board of Trustees, Town of Paonia.

TOWN OF PAONIA, COLORADO

By: _____
Paige Smith, Mayor

ATTEST:

By: _____
Samira M Vetter, Town Clerk

Approved as to form and contents:

By: _____
Clay Buchner, Town Attorney



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Bid Recommendation for 2MG Tank Rehab- Site Civil Work
SUBMITTED BY:	Nicki Gisoldi – Deputy Director Public Works
DATE:	1/14/2024
BACKGROUND:	The Town of Paonia’s Capital Improvement Plan, phase one, will kick off with the installment of a temporary tank site, located just South of the current 2M gallon tank at the Lamborn Water Treatment facility. Before the tank can be constructed the dirt work/tank pad must be completed. Three bids were entered, on time, for the tank rehab project. All bidders meet the requirements and are capable of completing the project as recommended. Bids were reviewed by SGM engineering and Paonia Public Works (PPW).
BUDGET:	

RECOMMENDATION:	PPW does not have a preference regarding which contractor is selected based on project needs or The Towns best interest. SGM and Public Works have selected Earthworx Excavation LLC. due to being the lowest bidder at \$336,278.15.
ATTACHMENT:	Attachment A- SGM Bid Award Recommendation

January 9, 2025

Mr. Cory Heiniger
Public Works Director
Town of Paonia
P.O. Box 460
Paonia, CO 81428

**RE: Bid Award Recommendation
Town of Paonia 2MG Tank Rehabilitation, Site Civil**

Dear Cory,

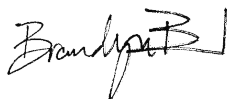
The Town received three bids on December 19, 2024 for the Town of Paonia 2MG Tank Rehabilitation, Site Civil. After thorough review of the bids, SGM recommends award to the low bidder, Earthworx Excavation, LLC, of Montrose, Colorado at the offered base bid of \$336,278.15. This price has been adjusted after the bid contained some mathematical errors. The errors did not result in a difference of the low bidder. Our recommendation is supported by the following:

1. Earthworx Excavation had the lowest base bid total.
2. The bid is complete, responsive and responsible.
3. The Contractor is confident in his bid price.
4. SGM contacted references from previous projects. Earthworx Excavation has a very strong reputation.

It is good practice to set aside a contingency fund along with the award of any construction contract; we believe $\pm 10\%$ is sufficient for a project of this size and complexity.

Attached is the bid opening tabulation that shows the bidders and their respective bids. If you have any questions or we can be of any further service, please contact me directly.

Respectfully,
SGM



Brandyn Bair, P.E.
Project Engineer



TOWN OF PAONIA 2MG Tank Rehabilitation, Site Civil
Project No. 2013-471.013 - Bid Date December 19, 2024

		Earthworx Excavation				Phoenix Industries		Roop Excavating		Engineer Estimate			
Item #	Estimated Quantity	Unit	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	1	LS	Mobilization & Demobilization	8,600.00	8,600.00	96,219.00	96,219.00	15,071.48	15,071.48				
2	1	LS	Erosion Control	6,937.31	6,937.31	4,219.00	4,219.00	14,414.67	14,414.67				
3	1	LS	8" Insertion Valve	36,758.87	36,758.87	45,407.00	45,407.00	19,954.95	19,954.95				
4	1	LS	Fence/Gate Demolition	4,120.00	4,120.00	912.00	912.00	1,094.00	1,094.00				
5	1	LS	Re-Install Gate	150.00	150.00	1,653.00	1,653.00	500.00	500.00				
6	1	LS	Culvert Demolition	550.00	550.00	2,162.00	2,162.00	200.00	200.00				
7	11,530	CY	Excavation	12.60	145,278.00	24.53	282,830.90	17.36	200,160.80				
8	220	LF	8" C900 PVC Water Line	143.33	31,532.60	185.00	40,700.00	81.75	17,985.00				
9	195	LF	12" C900 PVC Water Line	184.35	35,948.25	233.50	45,532.50	131.96	25,732.20				
10	7	EA	8" DIP Fittings	704.72	4,933.04	1,881.00	13,167.00	1,414.58	9,902.06				
11	4	EA	12" DIP Fittings	1,756.78	7,027.12	2,995.00	11,980.00	2,802.89	11,211.56				
12	50	LF	8" HDPE Culvert	72.43	3,621.50	121.50	6,075.00	46.08	2,304.00				
13	2	EA	8" Hot Tap	6,621.23	13,242.46	7,704.00	15,408.00	7,343.89	14,687.78				
14	2	EA	German Creek Spring WL Tie-In	300.00	600.00	4,347.00	8,694.00	2,006.76	4,013.52				
15	5,800	SY	Reseeding	1.09	6,322.00	2.14	12,412.00	1.82	10,556.00				
16	525	LF	Fencing	16.10	8,452.50	13.25	6,956.25	18.00	9,450.00				
17	1,965	SY	Tank Pad Preparation	11.30	22,204.50	2.12	4,165.80	4.00	7,860.00				
TOTAL					\$336,278.15	TOTAL	\$598,493.45	TOTAL	\$365,098.02	TOTAL	\$381,500.00	TOTAL	

Submitted bid \$336,279.59

indicates math error

Notice of Annual Meeting

North Fork Farmer's Ditch Association

P.O. Box 1536
Paonia, CO 81428

The Town of Paonia
P.O. Box 460
Paonia, CO 81428

The annual meeting of the Stockholders of the North Fork Farmers Ditch Association will be held at the Paonia Town Hall in Paonia, Colorado on Saturday morning, January 25, 2025 at 10:00 a.m. for the purpose of electing three members of the Board of Directors for a term of two years and to consider all other business that may properly come before the meeting.

A proxy is attached. **Please fill out and return the form.** You may pick it up when you come to the meeting. If, for some reason you cannot attend the meeting, your proxy will be given to the designated stockholder to vote your shares.

Return to:
North Fork Farmers Ditch Association
P.O. Box 1536
Paonia, CO 81428

The Town of Paonia
P.O. Box 460
Paonia, CO 81428

Proxy

I hereby constitute and appoint _____, a stockholder of record, to act for me and in my stead to vote the number of shares of stock at the annual meeting of the North Fork Farmers Ditch Association to be held at the Paonia Town Hall in Paonia, Colorado, on Saturday morning, January 25, 2025 at the hour of 10:00 am.

I own _____ shares of stock

Dated this _____ day of January, 2025

Signature of stockholder _____

2025 Annual Meeting
Stewart Ditch and Reservoir Company
PO Box 386, Paonia, CO 81428
StewartDitchAndReservoir@gmail.com

January 2, 2025

Town of Paonia
P.O. Box 460
Paonia, CO 81428

The 2025 Annual Meeting of the Stockholders of the Stewart Ditch and Reservoir Company will be held in the Paonia Library Meeting Room, Paonia, Colorado on Tuesday, February 4, 2025 at 7:00 pm for the purpose of electing one member to the Board of Directors for a term of five years, and to consider all other business that may properly come before the stockholders at this meeting.

Please fill out the Proxy at the bottom of this letter and return to me. **The person you designate for your proxy needs to be a Stewart Ditch and Reservoir Shareholder or your proxy will not count.** You may pickup your proxy when you come to the meeting. If for some reason you cannot attend the meeting, your proxy will be given to your designated stockholder of record to act in your stead.

Regards,

Susan Miller, Treasurer
719-207-0472

Karl Burns, President
Ryan Bradley, Vice President

Bill Pecharich, Secretary
David Miller, Board Member

Proxy

Town of Paonia
P.O. Box 460
Paonia, CO 81428

I hereby constitute and appoint _____, **a stockholder of record**, to act in my stead at the annual meeting of the Stewart Ditch and Reservoir Company to be held in the Paonia Library Meeting Room, Paonia, CO, Tuesday February 4, 2025 at 7:00 pm.

Dated this _____ day of January 2025

Signature of Stockholder _____

Return to: Stewart Ditch and Reservoir, PO Box 386, Paonia, CO 81428 by January 31st

TOWN OF PAONIA

NOTIFICATION OF INTEREST IN SERVING ON VARIOUS COMMITTEES & BOARDS

EVERY FEW YEARS THE BOARD OF TRUSTEES FOR THE TOWN OF PAONIA ADVERTISE TO RECRUIT EXISTING BOARD MEMBERS WHO HAVE TERMS DUE TO EXPIRE AND INTERESTED VOLUNTEERS WILLING TO FILL VACANCIES ON VARIOUS BOARDS.

PLEASE LIST THE COMMITTEE THAT YOU ARE INTERESTED IN SERVING ON AND INDICATE IF YOU ARE A CURRENT MEMBER OR INTERESTED IN FILLING A VACANCY ON THIS BOARD OR COMMITTEE. THIS FORM IS TO MAKE IT EASIER FOR ALL PERSONS INTERESTED IN SERVING ON BOARDS.

DATE: 12/01/2024

NAME OF COMMITTEE/BOARD: Planning Commission

ARE YOU A CURRENT COMMITTEE/BOARD MEMBER? LIST YOUR NAME AND WHICH BOARD YOU ARE CURRENTLY ON AND IF YOU ARE INTERESTED IN CONTINUING SERVICE FOR NEW TERM:

NAME (PLEASE PRINT)

PLANNING & ZONING COMMISSION ☐ **TREE BOARD** ☐ **VOLUNTEER** ☐
ZONING BOARD OF ADJUSTMENTS/APPEALS ☐ **ADVISORY WATER COMMITTEE** ☐

ARE YOU INTERESTED IN SERVING ON BOARD/COMMITTEE: NAME OF PERSON INTERESTED IN BEING CONSIDERED FOR APPOINTMENT ON BOARD:

NAME (PLEASE PRINT)

Mary Bachran

ADDRESS:

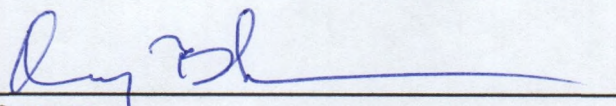
511 Box Elder Ave, Paonia, CO

CONTACT PHONE:

970-433-1433

E-MAIL: marybachran@gmail.com

NOTES: (INCLUDE LETTER OF INTEREST LISTING YOUR INTERESTS, KNOWLEDGE & SKILLS YOU FEEL WILL BENEFIT THE TOWN)


 SIGNATURE

[Print Form](#)

[Email Form](#)



Mary A. Bachran

511 Box Elder Ave., Paonia, CO 81428

970-433-1433

January 1, 2025

Dear Mayor Smith and Board of Trustees:

Please accept my application to be a member of the Planning Commission.

I served on the Planning Commission for 4 years while Mayor, and for a year previous to that as a private citizen. I feel I have a deep understanding of the issues dealt with by the Planning Commission, the Municipal Codes and zoning. I feel I could make a positive contribution to the community especially as the work of the Planning Commission ramps up because of the need for short-term rental special reviews and the completion of the Master Plan.

Thank you for your consideration.

Sincerely,

Mary Bachran



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
AGENDA PACKET REPORT**

AGENDA ITEM:	Consideration of How Best to Consistently Convey Town Information, Accomplishments and Progress to the Public
SUBMITTED BY:	Trustee Swartz and Mayor Smith
DATE:	January 14, 2025
BACKGROUND:	During the December 10, 2024, meeting to adopt the budget, Trustee Swartz commented that the 2025 budget was extremely well done and refreshingly understandable. She suggested the Town and Trustees create communication tools and opportunities for explaining the budget to the public. This suggestion identified the need for the Town to initiate a robust public outreach program utilizing the most effective means of communication in order to consistently convey information and showcase the positive improvements happening in Town. It would be helpful for the public to have access to information explaining, in real-time, the infrastructure improvement projects accomplished and underway, near-term infrastructure improvements that have been funded and strategic planning taking place to ensure more improvements in the future in addition to the multitude of other beneficial projects. We'd like to use this Agenda topic to encourage discussion and brainstorming between staff, Trustees and public regarding the best tools/publications/platforms, etc. to take advantage of and/or create to improve communication.
BUDGET:	N/A
RECOMMENDATION:	There is no specific outcome suggested. However, it would be beneficial if this discussion resulted in one or more agreed upon tools/publications/platforms, etc. to be initiated/created.
ATTACHMENT:	N/A