



TOWN OF PAONIA
214 GRAND AVENUE
REGULAR TOWN BOARD MEETING AGENDA
TUESDAY, JULY 09, 2024 6:30 PM
[HTTPS://US02WEB.ZOOM.US/J/89040540988](https://us02web.zoom.us/j/89040540988)
MEETING ID: 890 4054 0988

Public Participation: Must raise hand and be recognized by the Mayor, come to the podium and state your name and the street on which you live. Time limit is 3 minutes, one time per item. Direct all comments to the Mayor. No responses will be made by staff or Board during the meeting. No derogatory or demeaning statements or public displays. Please be respectful.

Roll Call

Approval of Agenda

Announcements

Public Comment

Any topic not included under Actions & Presentations; 3-minute time limit.

Consent Agenda

[June](#) 25, 2024 Regular Meeting Minutes

[Disbursements](#)

Staff Reports

Town Administrator

[Police](#) Chief

Actions & Presentations

Public comments must be related to the agenda item, 3-minute time limit.

Agenda Item # 1: Discussion by Board of Trustees and Staff about Legacy Events

[Agenda](#) Item #2: Consideration of Approval of Resolution 10-2024 Appointing Town Attorney- Clayton Buchner, CMB Law

[Agenda](#) Item #3: Consideration of Lease of Town Property to Big B's for Event Parking

[Agenda](#) Item #4: Consideration of Directing the Planning Commission to Evaluate Existing Parking Requirements in Chapter 16 of the Paonia Municipal Code, and To Make Recommendations for Editing the Code.

Mayor & Trustee Reports

Adjournment

I. RULES OF PROCEDURE

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. CONSENT AGENDA

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. EXECUTIVE SESSION

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contexts of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. SUBJECT TO AMENDMENT

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

Minutes
Regular Town Board Meeting
Town of Paonia, Colorado
June 25, 2024

RECORD OF PROCEEDINGS

Mayor Smith calls the meeting to order at 6:30 pm.

Roll Call

PRESENT

Mayor Paige Smith

Mayor Pro-Tem John Valentine

Trustee Rick Stelter

Trustee Kathy Swartz

Trustee Bill Brunner

Trustee Walter Czech

Trustee Lucy Hunter

Approval of Agenda

Trustee Hunter makes a motion, seconded by Trustee Stelter, to approve the agenda.

The motion carries unanimously.

Announcements

Trustee Swartz reads off community appreciations.

Western Slope Conservation Center is leading a hike to springs on Thursday.

Public Comment

S. Patterson: comments on voice to text on Zoom.

M. Nierenberger: comments on tribalism.

Consent Agenda

Trustee Stelter makes a motion, seconded by Trustee Hunter to approve the consent agenda.

The motion carries unanimously.

Staff Reports

Town Administrator Wynn goes over fund balances for end of 2023, audit update, eligibility survey and sales tax.

Actions & Presentations

Public Hearing

Consideration of Approval of Granting a New Tavern Liquor License to Fiona's Bartique LLC for the premises located at 130 Grand Avenue, Paonia, CO 81428.

Public Hearing begins at 6:59 pm

Trustee Stelter recuses himself due to a conflict of interest.

Town Clerk Vetter gives the Staff presentation

Rene Verduin gives a presentation of her plans for the cocktail lounge and community impact.

Public Comment:

Mary Bachran: swears to tell the truth, comments in favor.

Lori Hunter: swears to tell the truth, comments in favor.

Marsha Brezonick: swears to tell the truth, comments in favor.

Karen Goodwin: swears to tell the truth, comments in favor.

David Marek: swears to tell the truth, comments in favor.

There are no objections to evidence that is entered.

Trustee Hunter: asks Police Chief if he sees any issues.

Trustee Czech: asks about the conditions asked for in the approval.

Public Hearing ends at 7:16 pm

Trustee Hunter comments in favor.

Trustee Swartz comments in favor.

Trustee Swartz makes a motion, seconded by Trustee Czech to conditionally grant a Tavern Liquor License to Fiona's Bartique LLC for the premises located at 130 Grand Avenue once their final building inspection and a walk-through by the Town Clerk has been completed.

The motion carries unanimously.

Agenda Item #1: Consideration of Approval of Special Event Permit and Liquor License for the Cherry Days Parade and Festival - Bob Bushta

Bob Bushta presents the event to the Board of Trustees.

Public Comment:

M. Bachran: comments in support

Trustee Hunter makes a motion, seconded by Trustee Stelter, to approve the Special Event permit and Liquor License for the Cherry Days Parade and Festival with all fees waived except for the Liquor License fees.

The motion carries unanimously.

Agenda Item #2: Consideration of Approval of Special Event Permit and Liquor License for the Top O' the Rockies BMW Rally - Bob Bushta

Clerk Vetter explains the On-Premise permit and Chief Laiminger weighs in on the Police Department's thoughts.

Public Comment:

M. Bachran: comments in favor

Trustee Czech makes a motion, seconded by Mayor Pro-Tem Valentine, to approve the Special Event permit and Liquor License for the Top O' the Rockies BMW Rally will all fees waived except for the Liquor License and On-Premise permit fees.

The motion carries unanimously.

The Mayor takes the opportunity to introduce the new Town Attorney, Clay Buchner.

Consideration of Approval of the DWRF Town of Paonia Design & Engineering Draft Loan

Public Comment:

M. Bachran: comments in favor.

Trustees ask questions about design engineering costs.

Trustee Stelter makes a motion, seconded by Trustee Swartz to approve the DWRF Town of Paonia Design & Engineering Draft Loan.

The motion carries unanimously.

Setting a Joint Special Meeting with the Board of Trustees and Planning Commission to Review the Master Plan Draft

The Board is asked to answer the poll for best dates and times.

Mayor & Trustee Reports

Public Safety Committee Report

Police Chief Laiminger, Trustee Hunter and Trustee Czech present their findings on parking on the 100 & 200 block of Grand.

Public Comment:

M. Bachran: comments on data collected.

Board discusses time limits, snow removal, overnight parking, parking programs, next steps, enforcement, other considerations, proactivity, solutions to existing problems and planning for the future, equitable solution, parking fund, walkability.

The Board requests this to come back for discussion at the second meeting of July.

Adjournment

The meeting is adjourned at 7:58 pm

Samira M Vetter, Town Clerk

Paige Smith, Mayor

7-5-2024

Four invoices for gas bills from Black Hills Energy were paid via online portal on 6-5-2024 the invoices and confirmation of payment were in the 6-11-2024 approved disbursement. The invoice numbers were 0878832035-05212024; 5315712897-0512024; 5058039592-05212024; and 9843021504-05212024. Black Hills Energy then sent us a notice of returned payment for each of those four invoices. After investigation it was determined that an error on Black Hills Energy's payment portal had resulted the payments not being processed. No funds left the Town of Paonia's bank account. Black Hills Energy sent a message explaining the error, waived the priorly mentioned late payment fee and credited our account with the cost of returned payment fees. The balance for the May usage was applied to the June bills.

Four invoices for gas bills from Black Hills Energy are being submitted for the 7-9-2024 disbursement approval. These invoices each show the carried over balance from the May bills that were unable to be processed but were approved with the 6-11-2024 disbursement as well as the June usage. The four invoice numbers are 0878832035-06192024; 5058039592-06192024; 5315712/89-06192024; and 9843021504-06192024.

All supporting documentation is on file with the Town of Paonia.

-Kaja Bowman

Staff Accountant

Black Hills Energy ***Ready***

Dear Customer,

An internal error occurred with a payment you initiated on our [website](#) between June 3-8, 2024. As a result, the payment has not cleared your bank account. The returned payment charge assessed to your Black Hills Energy account will be credited, and late payment fees will be waived. Unfortunately, we are unable to reprocess this payment.

At your earliest convenience, please resubmit your payment. You can visit [blackhillsenergy.com/pay](#) to view all the convenient ways to pay your bill. You can also stay up to date with your account, look up your balance and view your bill through your [online account](#).

If you are already aware of this issue and have reprocessed your payment, please disregard this email.

We apologize for any inconvenience this error has caused.

This email service notification was sent to: paonia@townofpaonia.com

This email was sent by: Black Hills Energy
P.O. Box 6006, Rapid City, SD, 57709 US

We respect your right to privacy - [view our policy](#)

Payment Approval Report - Board of Trustees Disbursement Approval
 Report dates: 5/28/2024-6/11/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Badger Meter, Inc.								
654	Badger Meter, Inc.	80159306	Annual Login License	05/29/2024	439.76		60-50-31 DUES & SUBSCRIPTIONS	06/30/2024
Total Badger Meter, Inc.:					439.76			
Black Hills Energy								
987	Black Hills Energy	0878832035-0	may useage 04182024-05202024	05/21/2024	70.08		10-46-28 UTILITIES	06/30/2024
987	Black Hills Energy	5058039592-0	may energy use 04182024-05202	05/21/2024	45.62		10-45-28 UTILITIES	06/30/2024
987	Black Hills Energy	5058039592-0	may energy use 04182024-05202	05/21/2024	45.62		60-50-28 UTILITIES	06/30/2024
987	Black Hills Energy	5058039592-0	may energy use 04182024-05202	05/21/2024	45.62		70-51-28 UTILITIES	06/30/2024
987	Black Hills Energy	5058039592-0	may energy use 04182024-05202	05/21/2024	45.63		80-52-28 UTILITIES	06/30/2024
987	Black Hills Energy	5315712897-0	may energy use	05/20/2024	45.60		10-41-28 UTILITIES	06/30/2024
987	Black Hills Energy	5315712897-0	may energy use	05/20/2024	45.61		10-42-28 UTILITIES	06/30/2024
987	Black Hills Energy	9843021504-0	may energy use 04182024-05202	05/21/2024	62.24		60-50-28 UTILITIES	06/30/2024
Total Black Hills Energy:					406.02			
Bolinger & Queen Inc								
14	Bolinger & Queen Inc	1357241	tubing stiffner, brass and pvc, bras	05/08/2024	141.93		60-50-22 REPAIRS & MAINTENANCE	06/30/2024
14	Bolinger & Queen Inc	1372251	NOZZLES	05/30/2024	534.50		10-46-22 REPAIRS & MAINTENANCE	06/30/2024
Total Bolinger & Queen Inc:					676.43			
Bruin Waste								
1307	Bruin Waste	1834131	PORT-A-POTTY RENTAL LAMBO	05/29/2024	99.75		60-50-24 RENTALS	06/30/2024
1307	Bruin Waste	1834134	PORT-A-POTTY - TOWN PARK -	05/29/2024	231.00		10-46-24 RENTALS	06/30/2024
1307	Bruin Waste	1834176	PORT-A-POTTY - CEDAR HILL -	05/29/2024	168.00		60-50-24 RENTALS	06/30/2024
Total Bruin Waste:					498.75			
CEBT								
1320	CEBT	INV 0066814	BENEFITS PERIOD 2024-06	06/05/2024	16,989.00		10-0223 HEALTH/LIFE INSURANCE	06/30/2024
1320	CEBT	INV-0066208	BENEFITS PERIOD 2024-05	04/29/2024	17,724.00		10-0223 HEALTH/LIFE INSURANCE	06/30/2024
Total CEBT:					34,713.00			
CIRSA								
23	CIRSA	W24443	2023 WORK COMP PAYROLLAU	05/31/2024	128.00		10-45-10 WORKMENS COMPENSATIO	06/30/2024



BLACK HILLS ENERGY
PO BOX 6001
RAPID CITY, SD
57709-6001

11

Phone: 888-890-5554

June 12, 2024

Account Number: 5058039592

Dear TOWN OF PAONIA,

Recently, your financial institution returned your utility payment due to insufficient funds or another reason.

We understand that a variety of circumstances can lead to a returned payment. However, to avoid collection activity and possible interruption of service, please pay the total amount due immediately.

Returned payment	\$182.49
Returned payment charge	\$15.00
Adjusted Amount Due	\$197.49

You can make a payment at blackhillsenergy.com/pay, at authorized pay locations, by mail, or by calling 888-890-5554. If you're mailing your payment, please allow seven to ten days for mail delivery and payment processing.

If you're having trouble paying your bill, we offer convenient payment plans or other assistance to qualifying customers. To see what options are available to you, please login to your account at blackhillsenergy.com or call us at 888-890-5554. For energy assistance resources, you can visit our website at blackhillsenergy.com/assistance.

Sincerely,

Black Hills Energy Customer Service

Detach here and return the bottom portion with your payment

NSF BHECO



PO BOX 6001
RAPID CITY, SD
57709-6001



****NOTICE OF RETURNED PAYMENT****

Account Number	Due Date	Amount Due
5058039592	IMMEDIATELY	\$197.49



MAKE CHECK PAYABLE TO:



BLACK HILLS ENERGY
PO BOX 7966
CAROL STREAM IL 60197-7966



2591 1 AB 0.547 0227666-BHEN273330-ST.1GRP-002591

TOWN OF PAONIA
PO BOX 460
PAONIA CO 81428-0460

T:11



505803959200000019749000000197494314



BLACK HILLS ENERGY
PO BOX 6001
RAPID CITY, SD
57709-6001

12

Phone: 888-890-5554

June 13, 2024

Account Number: 9843021504

Dear TOWN OF PAONIA,

Recently, your financial institution returned your utility payment due to insufficient funds or another reason.

We understand that a variety of circumstances can lead to a returned payment. However, to avoid collection activity and possible interruption of service, please pay the total amount due immediately.

Returned payment	\$62.24
Returned payment charge	\$15.00
Adjusted Amount Due	\$77.24

You can make a payment at blackhillsenergy.com/pay, at authorized pay locations, by mail, or by calling 888-890-5554. If you're mailing your payment, please allow seven to ten days for mail delivery and payment processing.

If you're having trouble paying your bill, we offer convenient payment plans or other assistance to qualifying customers. To see what options are available to you, please login to your account at blackhillsenergy.com or call us at 888-890-5554. For energy assistance resources, you can visit our website at blackhillsenergy.com/assistance.

Sincerely,

Black Hills Energy Customer Service

Detach here and return the bottom portion with your payment

NSF BHECO



PO BOX 6001
RAPID CITY, SD
57709-6001



****NOTICE OF RETURNED PAYMENT****

Account Number	Due Date	Amount Due
9843021504	IMMEDIATELY	\$77.24



MAKE CHECK PAYABLE TO:



BLACK HILLS ENERGY
PO BOX 7966
CAROL STREAM IL 60197-7966



4032 1 MB 0.571 0227789-BHEN273458-ST.1GRP-004032

TOWN OF PAONIA

PO BOX 460

PAONIA CO 81428-0460

T:14



984302150400000007724000000077246314



BLACK HILLS ENERGY
PO BOX 6001
RAPID CITY, SD
57709-6001

13

Phone: 888-890-5554

June 12, 2024

Account Number: 5315712897

Dear TOWN OF PAONIA,

Recently, your financial institution returned your utility payment due to insufficient funds or another reason.

We understand that a variety of circumstances can lead to a returned payment. However, to avoid collection activity and possible interruption of service, please pay the total amount due immediately.

Returned payment	\$91.21
Returned payment charge	\$15.00
Adjusted Amount Due	\$106.21

You can make a payment at blackhillsenergy.com/pay, at authorized pay locations, by mail, or by calling 888-890-5554. If you're mailing your payment, please allow seven to ten days for mail delivery and payment processing.

If you're having trouble paying your bill, we offer convenient payment plans or other assistance to qualifying customers. To see what options are available to you, please login to your account at blackhillsenergy.com or call us at 888-890-5554. For energy assistance resources, you can visit our website at blackhillsenergy.com/assistance.

Sincerely,

Black Hills Energy Customer Service

Detach here and return the bottom portion with your payment

NSF BHECO



PO BOX 6001
RAPID CITY, SD
57709-6001



****NOTICE OF RETURNED PAYMENT****

Account Number	Due Date	Amount Due
5315712897	IMMEDIATELY	\$106.21



MAKE CHECK PAYABLE TO:



BLACK HILLS ENERGY
PO BOX 7966
CAROL STREAM IL 60197-7966



2692 1 AB 0.547 0227686-BHEN273330-ST.1GRP-002692

TOWN OF PAONIA

PO BOX 460

PAONIA CO 81428-0460

T:11



531571289700000010621000000106214314



BLACK HILLS ENERGY
PO BOX 6001
RAPID CITY, SD
57709-6001

14

Phone: 888-890-5554

June 12, 2024

Account Number: 0878832035

Dear TOWN OF PAONIA,

Recently, your financial institution returned your utility payment due to insufficient funds or another reason.

We understand that a variety of circumstances can lead to a returned payment. However, to avoid collection activity and possible interruption of service, please pay the total amount due immediately.

Returned payment	\$70.08
Returned payment charge	\$15.00
Adjusted Amount Due	\$85.08

You can make a payment at blackhillsenergy.com/pay, at authorized pay locations, by mail, or by calling 888-890-5554. If you're mailing your payment, please allow seven to ten days for mail delivery and payment processing.

If you're having trouble paying your bill, we offer convenient payment plans or other assistance to qualifying customers. To see what options are available to you, please login to your account at blackhillsenergy.com or call us at 888-890-5554. For energy assistance resources, you can visit our website at blackhillsenergy.com/assistance.

Sincerely,

Black Hills Energy Customer Service

Detach here and return the bottom portion with your payment

NSF BHECO



PO BOX 6001
RAPID CITY, SD
57709-6001



****NOTICE OF RETURNED PAYMENT****

Account Number	Due Date	Amount Due
0878832035	IMMEDIATELY	\$85.08



MAKE CHECK PAYABLE TO:



BLACK HILLS ENERGY
PO BOX 7966
CAROL STREAM IL 60197-7966



2590 1 AB 0.547 0227666-BHEN273330-ST.1GRP-002590

TOWN OF PAONIA
PO BOX 460
PAONIA CO 81428-0460

T:11



0878832035000000008508000000085082314

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
ADP, INC								
1352	ADP, INC	664681779	Processing Charges for period en	06/28/2024	42.77		10-41-31 DUES & SUBSCRIPTIONS	07/31/2024
1352	ADP, INC	664681779	Processing Charges for period en	06/28/2024	42.77		60-50-31 DUES & SUBSCRIPTIONS	07/31/2024
1352	ADP, INC	664681779	Processing Charges for period en	06/28/2024	42.77		70-51-31 DUES & SUBSCRIPTIONS	07/31/2024
1352	ADP, INC	664681779	Processing Charges for period en	06/28/2024	42.77		80-52-31 DUES & SUBSCRIPTIONS	07/31/2024
Total ADP, INC:					171.08			
All Copy Products Inc								
1268	All Copy Products Inc	AR4422383	COPIER - ADMIN	06/18/2024	45.43		10-41-25 TOWN HALL EXPENSE	07/31/2024
1268	All Copy Products Inc	AR4422383	COPIER - WATER	06/18/2024	45.43		60-50-25 SHOP EXPENSE	07/31/2024
1268	All Copy Products Inc	AR4422383	COPIER - WASTEWATER	06/18/2024	45.43		70-51-25 SHOP EXPENSE	07/31/2024
1268	All Copy Products Inc	AR4422383	COPIER - SANITATION	06/18/2024	45.44		80-52-25 SHOP EXPENSE	07/31/2024
Total All Copy Products Inc:					181.73			
Alpine Fencing & Supplies, Inc								
573	Alpine Fencing & Supplies, Inc	35836	PVC rails and caps	06/27/2024	504.00		10-46-22 REPAIRS & MAINTENANCE	07/31/2024
Total Alpine Fencing & Supplies, Inc:					504.00			
Archuleta, Benny								
1245	Archuleta, Benny	#ARCH6-1-202	Certified Operator in Responsible	07/01/2024	750.00		70-51-42 CONTRACT SERVICES	07/31/2024
1245	Archuleta, Benny	#ARCH6-1-202	Certified Operator in Responsible	07/01/2024	750.00		60-50-42 CONTRACT SERVICES	07/31/2024
Total Archuleta, Benny:					1,500.00			
Badger Meter, Inc.								
654	Badger Meter, Inc.	80162165	Hosting Service	06/28/2024	79.76		60-50-31 DUES & SUBSCRIPTIONS	07/31/2024
Total Badger Meter, Inc.:					79.76			
Black Hills Energy								
987	Black Hills Energy	0878832035-0	gas bill	06/19/2024	104.99		10-46-28 UTILITIES	07/31/2024
987	Black Hills Energy	5058039592-0	gas bill	06/19/2024	62.75		10-45-28 UTILITIES	07/31/2024
987	Black Hills Energy	5058039592-0	gas bill	06/19/2024	62.75		60-50-28 UTILITIES	07/31/2024
987	Black Hills Energy	5058039592-0	gas bill	06/19/2024	62.76		70-51-28 UTILITIES	07/31/2024
987	Black Hills Energy	5058039592-0	gas bill	06/19/2024	62.76		80-52-28 UTILITIES	07/31/2024
987	Black Hills Energy	5315712891-0	gas bill	06/19/2024	72.18		10-41-28 UTILITIES	07/31/2024
987	Black Hills Energy	5315712891-0	gas bill	06/19/2024	72.19		10-42-28 UTILITIES	07/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
987	Black Hills Energy	9843021504-0	gas bill	06/19/2024	96.87		60-50-28 UTILITIES	07/31/2024
Total Black Hills Energy:					597.25			
Bruin Waste								
1307	Bruin Waste	1870969	Lamborn Mesa and Lamborn Mes	06/26/2024	99.75		60-50-24 RENTALS	07/31/2024
1307	Bruin Waste	1870972	Town of Paonia and 332 4th St	06/26/2024	231.00		10-46-24 RENTALS	07/31/2024
1307	Bruin Waste	1871155	Cedar Hill Fire Mitigation	06/26/2024	168.00		10-46-24 RENTALS	07/31/2024
Total Bruin Waste:					498.75			
Cedar Creek Supply LLC								
1284	Cedar Creek Supply LLC	INV-0354	T-Chlor 12.5% Sodium Hypoclorit	06/18/2024	1,639.75		60-50-16 OPERATING SUPPLIES	07/31/2024
1284	Cedar Creek Supply LLC	INV-0358	Sodium Thiosulfate, Pentahydrate	06/18/2024	1,172.00		70-51-16 OPERATING SUPPLIES	07/31/2024
1284	Cedar Creek Supply LLC	INV-0359	T-Chlor 12.5% Sodium Hypochlori	05/14/2024	1,483.75		60-50-16 OPERATING SUPPLIES	07/31/2024
Total Cedar Creek Supply LLC:					4,295.50			
City Of Grand Junction								
673	City Of Grand Junction	2024-0007342	Lab Tests May-24	05/31/2024	131.00		60-50-20 LEGAL, ENGINEERING & PR	07/31/2024
Total City Of Grand Junction:					131.00			
Clayton M. Buchner Attorney at Law, LLC								
1392	Clayton M. Buchner Attorney at La	0824	Review letter&email utility bill, DW	07/01/2024	825.00		10-41-20 LEGAL, ENGINEERING & PR	07/31/2024
1392	Clayton M. Buchner Attorney at La	0824	Review letter&email utility bill, DW	07/01/2024	825.00		60-50-20 LEGAL, ENGINEERING & PR	07/31/2024
Total Clayton M. Buchner Attorney at Law, LLC:					1,650.00			
Delta Building Center LLC								
1207	Delta Building Center LLC	137990	Replacement Park Shed (Apple V	06/12/2024	11,166.00		10-46-70 CAPITAL OUTLAY	07/31/2024
Total Delta Building Center LLC:					11,166.00			
Delta County Landfill								
56	Delta County Landfill	422543	Landfill Fee	06/14/2024	472.25		80-52-42 LANDFILL FEES	07/31/2024
56	Delta County Landfill	422703	Landfill Fee	06/17/2024	315.00		80-52-42 LANDFILL FEES	07/31/2024
56	Delta County Landfill	422934	Landfill Fee	06/21/2024	281.05		80-52-42 LANDFILL FEES	07/31/2024
56	Delta County Landfill	423095	Landfill Fee	06/24/2024	478.50		80-52-42 LANDFILL FEES	07/31/2024
56	Delta County Landfill	423401	Landfill Fee	06/28/2024	469.00		80-52-42 LANDFILL FEES	07/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
56	Delta County Landfill	423601	Landfill Fee	07/01/2024	284.25		80-52-42 LANDFILL FEES	07/31/2024
Total Delta County Landfill:					2,300.05			
Dependable Lumber, Inc.								
46	Dependable Lumber, Inc.	2405-035637	LATTICE / COVE MOULD	05/23/2024	27.88		10-42-73 BUILDING IMPROVEMENTS	07/31/2024
46	Dependable Lumber, Inc.	2406-038130	MAG ERASER	06/06/2024	11.99		10-46-22 REPAIRS & MAINTENANCE	07/31/2024
46	Dependable Lumber, Inc.	2406-038277	SPRINKLER	06/07/2024	6.99		10-46-16 OPERATING SUPPLIES	07/31/2024
46	Dependable Lumber, Inc.	2406-040071	PVC CUTTER	06/18/2024	13.99		10-46-25 SHOP EXPENSE	07/31/2024
46	Dependable Lumber, Inc.	2406-040094	MALE ADAPTER REDUCING	06/18/2024	9.95		10-46-22 REPAIRS & MAINTENANCE	07/31/2024
46	Dependable Lumber, Inc.	2406-040165	COUPLING T X T	06/18/2024	13.74		10-46-22 REPAIRS & MAINTENANCE	07/31/2024
46	Dependable Lumber, Inc.	2406-040519	COUPLING T X T	06/20/2024	13.74		10-46-22 REPAIRS & MAINTENANCE	07/31/2024
46	Dependable Lumber, Inc.	2406-040852	CONTRACTOR BAG	06/21/2024	44.97		10-46-16 OPERATING SUPPLIES	07/31/2024
46	Dependable Lumber, Inc.	2406-041198	CONCRETE 80LB	06/24/2024	27.57		10-45-40 MISCELLANEOUS	07/31/2024
46	Dependable Lumber, Inc.	2406-041413	PVC80 NIP / SCH 80 NIPPLE	06/25/2024	17.52		10-46-22 REPAIRS & MAINTENANCE	07/31/2024
46	Dependable Lumber, Inc.	2406041722	fluo mark paint	06/27/2024	17.98		10-46-16 OPERATING SUPPLIES	07/31/2024
46	Dependable Lumber, Inc.	2406041862	WALL PLATE / WALL COVER / S	06/27/2024	32.84		10-46-22 REPAIRS & MAINTENANCE	07/31/2024
46	Dependable Lumber, Inc.	2406041871	ELEC TAPE / SCOTCH TAPE	06/27/2024	9.97		10-46-23 VEHICLE EXPENSE	07/31/2024
46	Dependable Lumber, Inc.	2406042051	Padlock	06/28/2024	36.98		10-46-25 SHOP EXPENSE	07/31/2024
46	Dependable Lumber, Inc.	2406042075	DBL HASP ZN	06/28/2024	10.49		10-46-25 SHOP EXPENSE	07/31/2024
46	Dependable Lumber, Inc.	2406-042090	Temp Fence Poles	06/28/2024	54.09		10-46-25 SHOP EXPENSE	07/31/2024
46	Dependable Lumber, Inc.	2406-042090	Temp Fence Poles	06/28/2024	54.10		10-45-25 SHOP EXPENSE	07/31/2024
46	Dependable Lumber, Inc.	2407-042350	3pk 1/4x2 cotter pin	07/01/2024	2.49		10-45-25 SHOP EXPENSE	07/31/2024
46	Dependable Lumber, Inc.	2407-042360	Locking Pin Round 1/4	07/01/2024	5.96		10-45-25 SHOP EXPENSE	07/31/2024
Total Dependable Lumber, Inc.:					413.24			
Elevate Fiber								
986	Elevate Fiber	MULTIPLE-031	Internet 66210-03132024	03/13/2024	309.95		60-50-29 TELEPHONE & INTERNET	07/31/2024
986	Elevate Fiber	MULTIPLE-031	Internet 271710-03132024	03/13/2024	119.94		60-50-29 TELEPHONE & INTERNET	07/31/2024
986	Elevate Fiber	MULTIPLE-031	Internet 1198710-03132024	03/13/2024	69.95		10-45-29 TELEPHONE & INTERNET	07/31/2024
986	Elevate Fiber	MULTIPLE-031	Internet 1277710-03132024	03/13/2024	69.95		70-51-29 TELEPHONE & INTERNET	07/31/2024
Total Elevate Fiber:					569.79			
Empower Trust Company LLC								
1190	Empower Trust Company LLC	1199748618	Retirement Plan PPE	06/28/2024	3,278.81		10-0220 RETIREMENT PLAN	07/31/2024
1190	Empower Trust Company LLC	404553	Group Quarterly Fee	06/20/2024	62.50		10-41-20 LEGAL, ENGINEERING & PR	07/31/2024
1190	Empower Trust Company LLC	404553	Group Quarterly Fee	06/20/2024	62.50		60-50-20 LEGAL, ENGINEERING & PR	07/31/2024
1190	Empower Trust Company LLC	404553	Group Quarterly Fee	06/20/2024	62.50		70-51-20 LEGAL, ENGINEERING & PR	07/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
1190	Empower Trust Company LLC	404553	Group Quarterly Fee	06/20/2024	62.50	80-52-20	LEGAL, ENGINEERING & PR	07/31/2024
Total Empower Trust Company LLC:					3,528.81			
EmTech Inc.								
546	EmTech Inc.	9941	Tornado Pump, workscope, labor	06/17/2024	12,133.63	70-51-22	REPAIRS & MAINTENANCE	07/31/2024
Total EmTech Inc.:					12,133.63			
Fire & Police Pension Assn.								
63	Fire & Police Pension Assn.	PPE06212024	Payroll Ending 06/21/2024	06/21/2024	3,282.39	10-42-11	FPPA PENSION	07/31/2024
63	Fire & Police Pension Assn.	PPE06212024	Payroll Ending 06/21/2024	06/21/2024	537.09	10-42-12	FPPA D&D	07/31/2024
Total Fire & Police Pension Assn.:					3,819.48			
Green Analytical Laboratories								
1246	Green Analytical Laboratories	2406071	HAA5 EPA, TTHM	06/21/2024	289.00	60-50-20	LEGAL, ENGINEERING & PR	07/31/2024
Total Green Analytical Laboratories:					289.00			
Kaizen								
1390	Kaizen	PC6021828-1	Repairs to Ford F-150 XLT - R'cud	06/18/2024	8,198.38	10-42-23	VEHICLE EXPENSE	07/31/2024
Total Kaizen:					8,198.38			
Kelly PC								
1277	Kelly PC	07012024B	legal services provided through Ju	07/01/2024	728.50	10-41-20	LEGAL, ENGINEERING & PR	07/31/2024
Total Kelly PC:					728.50			
Leon, Susan								
470	Leon, Susan	LEON-07-2024	Cleaning Contract	07/01/2024	775.00	10-41-25	TOWN HALL EXPENSE	07/31/2024
Total Leon, Susan:					775.00			
McCandless Truck Center LLC								
896	McCandless Truck Center LLC	P105103976:0	22-Ton Jack 1" air impact prom	06/24/2024	882.95	80-52-25	SHOP EXPENSE	07/31/2024
Total McCandless Truck Center LLC:					882.95			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Mcintyre, Lee								
1391	Mcintyre, Lee	06302024	Water Bill Refund	06/30/2024	3.00		10-32-04 SPECIAL REVIEWS	07/31/2024
Total McIntyre, Lee:					3.00			
NAPA - Paonia Auto Parts								
122	NAPA - Paonia Auto Parts	412401	2.5 Def	06/17/2024	38.02		80-52-23 VEHICLE EXPENSE	07/31/2024
Total NAPA - Paonia Auto Parts:					38.02			
Norris, Mary								
991	Norris, Mary	NORRIS 07202	PENSION PAYMENTS 01/2024 -	07/01/2024	560.00		60-50-44 NORRIS RETIREMENT	07/31/2024
991	Norris, Mary	NORRIS 07202	PENSION PAYMENT 01/2024 - 0	07/01/2024	560.00		70-51-44 NORRIS RETIREMENT	07/31/2024
Total Norris, Mary:					1,120.00			
Paonia Farm & Home Supply Inc								
125	Paonia Farm & Home Supply Inc	191961	ELBOW PVC / BUSHING REDUC	06/11/2024	13.67		10-46-22 REPAIRS & MAINTENANCE	07/31/2024
125	Paonia Farm & Home Supply Inc	192264	pressure gauge / bkushing hex br	06/13/2024	12.88		60-50-22 REPAIRS & MAINTENANCE	07/31/2024
125	Paonia Farm & Home Supply Inc	192801	Coupling pvc / nipple	06/17/2024	45.38		10-46-22 REPAIRS & MAINTENANCE	07/31/2024
125	Paonia Farm & Home Supply Inc	192936	ADapter pvc slpxmip	06/18/2024	.99		10-46-22 REPAIRS & MAINTENANCE	07/31/2024
125	Paonia Farm & Home Supply Inc	193289	GLOVE / PONCHO	06/21/2024	17.48		80-52-25 SHOP EXPENSE	07/31/2024
125	Paonia Farm & Home Supply Inc	193546	Steel Goods and Fasteners	06/24/2024	1.18		10-46-22 REPAIRS & MAINTENANCE	07/31/2024
125	Paonia Farm & Home Supply Inc	193824	steel goods and fasteners	06/26/2024	1.59		70-51-22 REPAIRS & MAINTENANCE	07/31/2024
125	Paonia Farm & Home Supply Inc	193971	Spray paint / cement	06/27/2024	30.96		10-46-22 REPAIRS & MAINTENANCE	07/31/2024
125	Paonia Farm & Home Supply Inc	194309	pAINT	07/01/2024	99.98		10-46-22 REPAIRS & MAINTENANCE	07/31/2024
125	Paonia Farm & Home Supply Inc	194503	Trash Gloves	07/03/2024	5.99		80-52-25 SHOP EXPENSE	07/31/2024
Total Paonia Farm & Home Supply Inc:					230.10			
PHOENIX RISING RESOURCES LLC								
1297	PHOENIX RISING RESOURCES	JULY 2024	Comprehensive Plan -supporting	07/02/2024	4,020.00		10-41-20 LEGAL, ENGINEERING & PR	07/31/2024
Total PHOENIX RISING RESOURCES LLC:					4,020.00			
Phonz +								
499	Phonz +	16998	Water	07/01/2024	700.38		60-50-31 DUES & SUBSCRIPTIONS	07/31/2024
499	Phonz +	16998	Sewer	07/01/2024	700.38		70-51-31 DUES & SUBSCRIPTIONS	07/31/2024
499	Phonz +	16998	General	07/01/2024	700.38		10-41-31 DUES & SUBSCRIPTIONS	07/31/2024
499	Phonz +	16998	Sanitation	07/01/2024	700.37		80-52-31 DUES & SUBSCRIPTIONS	07/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total Phonz +:					2,801.51			
PROFESSIONAL MANAGEMENT SOLUTIONS								
1325	PROFESSIONAL MANAGEMENT	84943	Admin 5.24 FINANCIAL CONSUL	06/24/2023	1,999.69	10-41-20	LEGAL, ENGINEERING & PR	07/31/2024
1325	PROFESSIONAL MANAGEMENT	84943	Water	06/24/2023	1,999.69	60-50-20	LEGAL, ENGINEERING & PR	07/31/2024
1325	PROFESSIONAL MANAGEMENT	84943	WasteWater	06/24/2023	1,999.69	70-51-20	LEGAL, ENGINEERING & PR	07/31/2024
1325	PROFESSIONAL MANAGEMENT	84943	Santiation	06/24/2023	1,999.68	80-52-20	LEGAL, ENGINEERING & PR	07/31/2024
Total PROFESSIONAL MANAGEMENT SOLUTIONS:					7,998.75			
RESPEC Company LLC								
1124	RESPEC Company LLC	INV-0524-1216	Water/WW General Engineering	05/31/2024	183.75	60-50-20	LEGAL, ENGINEERING & PR	07/31/2024
1124	RESPEC Company LLC	INV-0524-1216	Water/WW General Engineering	05/31/2024	183.75	70-51-20	LEGAL, ENGINEERING & PR	07/31/2024
1124	RESPEC Company LLC	INV-0524-1217	Raw Water Monitoring	05/31/2024	3,240.36	60-50-20	LEGAL, ENGINEERING & PR	07/31/2024
1124	RESPEC Company LLC	INV-0524-1218	Water CIP Phase 1 -Water Syste	05/31/2024	24,502.55	60-50-20	LEGAL, ENGINEERING & PR	07/31/2024
1124	RESPEC Company LLC	INV-0524-1219	W/WW Construction Standards	05/31/2024	638.12	60-50-20	LEGAL, ENGINEERING & PR	07/31/2024
1124	RESPEC Company LLC	INV-0524-1219	W/WW Construction Standards	05/31/2024	638.13	70-51-20	LEGAL, ENGINEERING & PR	07/31/2024
Total RESPEC Company LLC:					29,386.66			
Rick Stelter								
143	Rick Stelter	06162024-062	travel for CML 06162024-0623202	06/25/2024	91.45	10-41-26	TRAVEL, MEETINGS & TRAI	07/31/2024
143	Rick Stelter	06162024-062	travel for CML 06162024-0623202	06/25/2024	91.45	60-50-26	TRAVEL, MEETINGS & TRAI	07/31/2024
143	Rick Stelter	06162024-062	travel for CML 06162024-0623202	06/25/2024	91.46	70-51-26	TRAVEL, MEETINGS & TRAI	07/31/2024
143	Rick Stelter	06162024-062	travel for CML 06162024-0623202	06/25/2024	91.46	80-52-26	TRAVEL, MEETINGS & TRAI	07/31/2024
Total Rick Stelter:					365.82			
Roop Excavating LLC								
931	Roop Excavating LLC	R24-295	Gravel for 2MG Plant Access	06/19/2024	1,200.00	60-50-22	REPAIRS & MAINTENANCE	07/31/2024
931	Roop Excavating LLC	R24-299	Turner Ditch/Highway Lateral Repl	06/21/2024	5,000.00	70-51-40	MISCELLANEOUS	07/31/2024
Total Roop Excavating LLC:					6,200.00			
SGM, INC.								
1335	SGM, INC.	2013-471.013-	Professional Services through Jun	06/24/2024	540.75	60-50-20	LEGAL, ENGINEERING & PR	07/31/2024
1335	SGM, INC.	2013-471.014-	Professional Services through Jun	06/24/2024	6,044.54	60-50-20	LEGAL, ENGINEERING & PR	07/31/2024
1335	SGM, INC.	2013-471.014-	Professional Services through Jun	06/24/2024	10,542.25	10-45-20	LEGAL, ENGINEERING & PR	07/31/2024
1335	SGM, INC.	2013-471.016-	Project Management and GIS Ma	06/24/2024	647.50	10-45-20	LEGAL, ENGINEERING & PR	07/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Total SGM, INC.:					17,775.04			
Southwestern Systems, Inc								
152	Southwestern Systems, Inc	203348	Hydro Excavation for storm line pr	06/17/2024	3,685.50		10-45-72 CAP OUTLAY-5th ST REALIG	07/31/2024
152	Southwestern Systems, Inc	203358	Third St Storm System	07/03/2024	11,566.79		70-51-22 REPAIRS & MAINTENANCE	07/31/2024
Total Southwestern Systems, Inc:					15,252.29			
Sustainable Futures LLC								
1283	Sustainable Futures LLC	06012024	Code Revisions Services for May/	07/01/2024	3,168.00		10-41-20 LEGAL, ENGINEERING & PR	07/31/2024
1283	Sustainable Futures LLC	06012024	Code Revisions Services for May/	07/01/2024	1,584.00		60-50-20 LEGAL, ENGINEERING & PR	07/31/2024
1283	Sustainable Futures LLC	06012024	Code Revisions Services for May/	07/01/2024	1,584.00		70-51-20 LEGAL, ENGINEERING & PR	07/31/2024
1283	Sustainable Futures LLC	06012024	Code Revisions Services for May/	07/01/2024	1,584.00		80-52-20 LEGAL, ENGINEERING & PR	07/31/2024
Total Sustainable Futures LLC:					7,920.00			
The Paper-Clip LLC								
861	The Paper-Clip LLC	2049401-0	Office Supplies	06/18/2024	26.55		80-52-25 SHOP EXPENSE	07/31/2024
861	The Paper-Clip LLC	2049401-0	Office Supplies	06/18/2024	26.55		70-51-25 SHOP EXPENSE	07/31/2024
861	The Paper-Clip LLC	2049401-0	Office Supplies	06/18/2024	26.54		60-50-25 SHOP EXPENSE	07/31/2024
861	The Paper-Clip LLC	2049401-0	Office Supplies	06/18/2024	26.54		10-41-25 TOWN HALL EXPENSE	07/31/2024
Total The Paper-Clip LLC:					106.18			
The Place I Go								
897	The Place I Go	TPIG 7844	2nd Quarter drug test	06/11/2024	63.00		80-52-40 MISCELLANEOUS	07/31/2024
Total The Place I Go:					63.00			
T-MOBILE								
1374	T-MOBILE	266033839-17	PD	06/28/2024	109.97		10-42-29 TELEPHONE & INTERNET	07/31/2024
1374	T-MOBILE	266033839-17	STREETS	06/28/2024	18.33		10-45-29 TELEPHONE & INTERNET	07/31/2024
1374	T-MOBILE	266033839-17	PARKS & REC	06/28/2024	18.33		10-46-29 TELEPHONE & INTERNET	07/31/2024
1374	T-MOBILE	266033839-17	WATER	06/28/2024	91.64		60-50-29 TELEPHONE & INTERNET	07/31/2024
1374	T-MOBILE	266033839-17	WASTE WATER	06/28/2024	91.64		70-51-29 TELEPHONE & INTERNET	07/31/2024
1374	T-MOBILE	266033839-17	SANITATION	06/28/2024	36.65		80-52-29 TELEPHONE & INTERNET	07/31/2024
Total T-MOBILE:					366.56			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account and Title	GL Period Date
Winwater Corp								
491	Winwater Corp	07512101	Stock Items	06/19/2024	191.79		60-50-25 SHOP EXPENSE	07/31/2024
Total Winwater Corp:					191.79			
WRIGHT WATER ENGINEERS, INC.								
1385	WRIGHT WATER ENGINEERS, I	70148	surveys, consulnig, mapping, wat	07/01/2024	33,336.27		60-50-20 LEGAL, ENGINEERING & PR	07/31/2024
Total WRIGHT WATER ENGINEERS, INC.:					33,336.27			
WYNN, STEFEN								
1334	WYNN, STEFEN	06182024-062	travel for CML 06182024-0621202	06/25/2024	119.83		10-41-26 TRAVEL, MEETINGS & TRAI	07/31/2024
1334	WYNN, STEFEN	06182024-062	travel for CML 06182024-0621202	06/25/2024	119.83		60-50-26 TRAVEL, MEETINGS & TRAI	07/31/2024
1334	WYNN, STEFEN	06182024-062	travel for CML 06182024-0621202	06/25/2024	119.83		70-51-26 TRAVEL, MEETINGS & TRAI	07/31/2024
1334	WYNN, STEFEN	06182024-062	travel for CML 06182024-0621202	06/25/2024	119.84		80-52-26 TRAVEL, MEETINGS & TRAI	07/31/2024
Total WYNN, STEFEN:					479.33			
Grand Totals:					182,068.22			

Board Meeting Date: _____

Town Administrator: _____

Finance Committee: _____

Date Reviewed: _____



Paonia Police Department

DEPARTMENT BRIEFING: SUMMARY OF PROGRESS

07/01/2024

- ☐ DUI enforcement has increased with full staffing and properly trained officers. Increased evening and weekend shifts will continue through the summer months.
- ☐ Technician Katzer is moved into her new/re-purposed office. This space was formally the building inspectors office and is now serving as the informational window for the Police Department.
- ☐ The speed trailer is being placed throughout town to help educate drivers on new speed limits. The trailer will be placed in high traffic areas when possible.
- ☐ The department took approximately 117 reports during the month of June. This number does not include calls for service that were cleared without a report taken. July is expected to be busy as well.

Paonia Police Department

Law Incident Table, by Date and Time

Date Occurred: 06/01/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:01:08	Traffic Stop	2ND ST & GRAND AVE, Paonia, CO	PPD		CIT
16:46:27	Traffic Stop	3RD ST & POPLAR AVE, Paonia, CO	PPD		CIT
22:18:05	Traffic Stop	4TH ST & GRAND AVE, Paonia, CO	PPD		CIT
Total Incidents for this Date: 3					

Date Occurred: 06/02/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:45:01	Parking Problem	2ND ST, Paonia, CO	PPD	PPD	WW
16:45:39	Traffic Stop	SAMUEL WADE RD Paonia, CP	PPD		CIT
17:09:23	AGENCY ASSIST	HIGHWAY 133, Somerset, CO	PPD		
17:35:44	ANIMAL CONTROL	POPLAR AVE, Paonia, CO	PPD	PPD	
19:17:19	SHOPLIFTING	2ND ST, Paonia, CO	PPD	PPD	CIT
22:38:25	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 6					

Date Occurred: 06/03/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:26:43	LOST/FOUND PROP	GRAND AVE Paonia,CO	PPD	PPD	
17:08:49	TrafficAccident	2ND, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 06/04/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:37:07	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
11:21:28	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 06/05/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:11:16	LOST/FOUND PROP	4TH ST, Paonia, CO	PPD	PPD	
10:00:27	ASSAULT	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
13:37:44	Certified Vin	GRAND AVE, Paonia, CO	PPD	PPD	

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
Total Incidents for this Date: 3					

Date Occurred: 06/06/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
18:29:26	Traffic Stop	1400 Block of 2nd St., Paonia, CO	PPD	PPD	VW
20:08:52	Traffic Stop	1400 Block 2nd St., Paonia, CO	PPD	PPD	VW
20:30:36	Traffic Stop	2ND ST & CLARK AVE, Paonia, CO	PPD		CIT
21:03:39	Traffic Stop	2ND ST & ONARGA AVE, Paonia, CO	PPD		CIT
22:02:45	DUI	2ND ST, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 5

Date Occurred: 06/07/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:22:10	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
09:19:23	THEFT FROM AUTO	RIO GRANDE AVE, Paonia, CO	PPD	PPD	
19:13:21	SUSPICIOUS	3RD ST, Paonia, CO	PPD		

Total Incidents for this Date: 3

Date Occurred: 06/08/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
00:29:03	DUI	SAMUEL WADE RD, Paonia, CO	PPD	DIST3	A
04:13:45	AGENCY ASSIST	HIGHWAY 133, Paonia, CO	PPD	DIST3	
05:02:40	SUSPICIOUS	2nd St., Paonia, CO	PPD	PPD	
07:42:57	Noise Complaint	2ND ST, Paonia, CO	PPD	PPD	VW
09:24:53	Noise Complaint	2ND ST, Paonia, CO	PPD	PPD	CIT
16:34:05	Traffic Stop	3RD ST & GRAND AVE, Paonia, CO	PPD		CIT

Total Incidents for this Date: 6

Date Occurred: 06/09/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
19:18:31	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	DIST3	CIT

Total Incidents for this Date: 1

Date Occurred: 06/10/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:19:36	AGENCY ASSIST	HWY 133, Paonia, CO	PPD	DIST3	
14:35:08	Information	PAONIA TOWN PARK, Paonia, CO	PPD		
16:00:49	ERROR				
17:13:55	Information	MAIN AVE, Paonia, CO	PPD	PPD	
19:28:12	Traffic Stop	5TH ST, Paonia, CO	PPD	PPD	CIT

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
23:51:16	Traffic Stop	Samuel Wade Rd., Paonia, CO	PPD	PPD	VW

Total Incidents for this Date: 6

Date Occurred: 06/11/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
00:49:49	Traffic Stop	Samuel Wade Rd., Paonia, CO	PPD	PPD	CIT
10:19:44	TRESPASS	GRAND AVE, Paonia, CO	PPD	PPD	VW

23:42:14	Parking Problem	200 Block Colorado Ave., Paonia, CO	PPD	PPD	VW
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Total Incidents for this Date: 3

Date Occurred: 06/12/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
06:25:42	CRIM MISCHIEF	PAONIA TOWN PARK, Paonia, CO	PPD		
10:16:11	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	

10:31:32	TrafficAccident	NIAGARA AVE, Paonia, CO	PPD	PPD	CIT
13:13:43	CRIM MISCHIEF	BOX ELDER AVE; LEES MHP, Paonia, CO	PPD	PPD	CIT
14:36:07	DUI	400 Block 2nd St., Paonia, CO	PPD	PPD	A

Total Incidents for this Date: 5

Date Occurred: 06/13/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:37:44	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
07:45:39	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD		
08:12:39	ANIMAL PROBLEM	RIO GRANDE AVE, Paonia, CO	PPD	PPD	
11:25:35	WELFARE CHECK	VISTA DR , Paonia, CO	PPD	PPD	

19:05:15	Traffic Stop	Samuel Wade Rd., Paonia, CO	PPD	PPD	CIT
22:06:07	Traffic Stop	400 Block 2nd St., Paonia, CO	PPD	PPD	VW
23:02:02	Traffic Stop	50 Block Samuel Wade Rd., Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 7

Date Occurred: 06/14/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:09:04	CIVIL PROBLEM	NORTH FORK AVE, Paonia, CO	PPD	PPD	
16:55:09	Traffic Stop	5TH ST & GRAND AVE, Paonia, CO	PPD	PPD	CIT
18:22:23	Traffic Stop	3RD ST & ONARGA AVE, Paonia, CO	PPD		CIT
19:22:07	Traffic Stop	1ST ST & NIAGARA AVE, Paonia,CO	PPD		CIT
21:35:23	Traffic Stop	NIAGARA AVE;, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 5

Date Occurred: 06/15/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:13:35	ANIMAL CONTROL	100 GRAND AVE, Paonia, CO	PPD	PPD	VW
Total Incidents for this Date: 1					

Date Occurred: 06/16/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
00:04:25	SUSPICIOUS	2ND ST, Paonia, CO	PPD	PPD	
15:02:36	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
20:04:50	AGENCY ASSIST	DRY GULCH RD, Paonia, CO	PPD	DIST3	
Total Incidents for this Date: 3					

Date Occurred: 06/18/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:02:12	ANIMAL CONTROL	100 GRAND AVE, Paonia, CO	PPD	PPD	
13:44:42	Certified Vin	GRAND AVE, Paonia, CO	PPD	PPD	
18:37:54	Traffic Stop	300 Block 5th St., Paonia, CO	PPD	PPD	CIT
18:57:42	Traffic Stop	300 Block 5th St., Paonia, CO	PPD	PPD	CIT
22:40:58	Traffic Stop	50 Block Samuel Wade Rd., Paonia, CO	PPD	PPD	CIT
Total Incidents for this Date: 5					

Date Occurred: 06/19/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
01:56:19	ANIMAL CONTROL	ALDER DR, Paonia, CO	PPD	PPD	
11:48:29	AGENCY ASSIST	HIGHWAY 133, Hotchkiss, CO	PPD		
15:31:23	CIVIL PROBLEM	MAIN AVE, Paonia, CO	PPD	PPD	
15:57:14	DRUG VIOLATION	BOX ELDER AVE, Paonia, CO	PPD	PPD	
19:29:38	Traffic Stop	400 Block 2nd St., Paonia, CO	PPD	PPD	CIT
Total Incidents for this Date: 5					

Date Occurred: 06/20/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
06:59:25	Traffic Stop	2ND ST Paonia, CO	PPD	PPD	CIT
16:11:12	Information	GRAND AVE Paonia,	PPD	PPD	
17:21:26	ABANDONED VEHIC	VISTA DR, Paonia, CO	PPD	PPD	
18:44:01	Traffic Stop	2ND ST & CLARK AVE, Paonia, CO	PPD		CIT
20:47:38	SUSPICIOUS	PAONIA K8, Paonia, CO	PPD		
Total Incidents for this Date: 5					

Date Occurred: 06/21/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:18:52	Information	BOX ELDER AVE, Paonia, CO	PPD	PPD	
10:42:30	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	CIT
11:05:03	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
11:17:02	CITIZEN ASSIST	BOX ELDER AVE, Paonia, CO	PPD	PPD	
16:04:40	Traffic Stop	2ND ST & NIAGARA AVE, Paonia, CO	PPD	PPD	CIT
19:41:40	Extra Patrol	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 6**Date Occurred:** 06/22/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
01:28:54	BUSINESS CHECK	GRAND AVE, Paonia, CO	PPD	PPD	
10:06:35	CIVIL PROBLEM	ONARGA AVE, Paonia, CO	PPD	PPD	
10:10:15	ANIMAL CONTROL	CLARK AVE, Paonia, CO	PPD	PPD	
16:34:43	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT
19:28:10	Extra Patrol	LAMBORN MESA & 2ND ST, Paonia, CO	PPD		
21:59:40	Traffic Stop	2ND ST, Paonia, CO	PPD	PPD	CIT
23:23:49	Disturbance	SHADY LN, Paonia, CO	PPD	DIST3	

Total Incidents for this Date: 7**Date Occurred:** 06/23/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
00:09:57	Extra Patrol	GRAND AVE Paonia, CO	PPD		
10:50:51	TrafficAccident	GRAND AVE & 5TH ST, Paonia, CO	PPD	PPD	
11:45:37	Information	BOX ELDER AVE, Paonia, CO	PPD	PPD	
16:05:58	Traffic Stop	2ND ST, Paonia, CO	PPD	PPD	CIT
17:39:20	Medical/transfe	PAONIA TOWN PARK, Paonia, CO	PPD		
18:39:18	AGENCY ASSIST	HIGHWAY 92, Hotchkiss, CO	PPD	DIST3	
21:54:07	Extra Patrol	3RD ST & GRAND AVE, Paonia, CO	PPD		

Total Incidents for this Date: 7**Date Occurred:** 06/24/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
00:40:09	SUSPICIOUS	RIO GRANDE AVE, Paonia, CO	PPD		

Total Incidents for this Date: 1**Date Occurred:** 06/25/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:57:27	SUSPICIOUS	700 Block of 4th St., Paonia, CO	PPD	PPD	
14:49:26	Traffic Stop	Samuel Wade Rd., Paonia, CO	PPD	PPD	CIT

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
23:22:13	MISSING PERSON	BOX ELDER AVE, PAONIA CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 06/26/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:34:07	Wanted Person	NIAGARA AVE, Paonia, CO	PPD	PPD	A
20:06:07	WELFARE CHECK	VISTA DR, Paonia, CO	PPD	PPD	
22:20:35	AGENCY ASSIST	STAHL RD, Paonia, CO	PPD		

Total Incidents for this Date: 3

Date Occurred: 06/27/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:31:10	Traffic Stop	SAMUEL WADE RD Paonia, CO	PPD		CIT
09:52:02	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
10:20:09	Wanted Person	MAIN AVE & 3RD ST, Paonia, CO	PPD		A
11:21:29	Certified Vin	GRAND AV, Paonia, CO	PPD	PPD	
13:30:31	Certified Vin	GRAND AVE, PAONIA, CO	PPD	PPD	
16:37:29	Parking Problem	GRAND AVE. Paonia, CO	PPD	PPD	
17:48:30	DRUG VIOLATION	200 Block, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 7

Date Occurred: 06/28/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:27:54	RESTR/PROT ORDR	BOX ELDER AVE, Paonia, CO	PPD	PPD	A
17:59:22	SHOPLIFTING	PAONIA, CO	PPD		CIT
23:29:26	SUSPICIOUS	PAONIA K8, Paonia, CO	PPD		

Total Incidents for this Date: 3

Date Occurred: 06/29/24

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:41:31	ERROR				
16:28:00	LITTERING	DELTA AVE, Paonia, CO	PPD	PPD	CIT
19:08:54	SHOPLIFTING	2ND ST Paonia, CO	PPD	PPD	CIT
20:27:03	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 4

Total reported: 117

A-5, CIT-38, VW-8, WW-1

A= ARREST
CIT=CITATION
VW=VERBAL WARNING
WW=WRITTEN WARNING

Report Includes:
All dates between `00:00:01 06/01/24` and `00:00:01 06/30/24`, All agencies matching `PPD`, All disposition's, All natures,
All location codes, All cities

**RESOLUTION 10-2024
A RESOLUTION OF THE
TOWN OF PAONIA, COLORADO,
REGARDING THE APPOINTMENT
OF OFFICER – Town Attorney**

WHEREAS, CRS 31-4-304 provides that, after each regular election, the Board of Trustees shall appoint a Clerk, Treasurer, and Town Attorney; and

WHEREAS, the Paonia Municipal Code chapter 2, Article 3 Section 2-3-10 requires the appointment of officers by a vote of the Board of Trustees; and

WHEREAS, the Board of Trustees of the Town of Paonia, Colorado, is required to appoint officers to carry on the Business of the Town.

WHEREAS, on June 11, 2024, the Board of Trustees did approve the contract for Clayton Buchner, CMB Law;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Paonia, Colorado, that the following persons are appointed.

Town Attorney- Clayton Buchner, CMB Law

APPROVED AND ADOPTED: July 9, 2024.

Paige Smith, Mayor

ATTEST:

Samira M Vetter, Town Clerk



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Agenda Item #3 - Consideration of Lease of Town Property to Big B's for Event Parking
SUBMITTED BY:	Stefen Wynn, Town Administrator
DATE:	7.5.2024
BACKGROUND:	Follow-up from Big B's request to lease town property from 6/11/2024. A meeting was held with Town Staff, Big B's Management, and a representative from a ditch company. Big B's submitted a lease proposal (Attachment A) and Town staff have provided memorandums on the proposal. The request is to allow for 'upwards' of 500 vehicles to park on Town property adjacent to its wastewater treatment facility in consideration of \$1,000 rent for one event between August 23 - 25, 2024. In their considerations, Town staff acknowledge the economic impact that Big B's has on the community, but also weigh the risks to critical facilities with the request.
BUDGET:	N/A
RECOMMENDATION:	Town Staff recommend denial of the request to lease property near the Wastewater Treatment Facility. Potential Motions include: A.) I move to deny the request to lease Town property near the wastewater treatment facility. B.) I move to approve the request to lease town property with the following conditions:
ATTACHMENT:	Attachment A: 8-23-24 Town Lease Proposal (provided by Big B's) Attachment B: TA Memo on Big B's Request to Lease Property Near WWTF Attachment C: PPW Response to Big B's Attachment D: Turner Ditch Wildlife Habitat Agreement with ToP Attachment E: Figure 2. Overview of Turner Ditch Habitat Project at ToP WWTP March 15, 2022



6/21/24

Dear Trustees,

We are writing to formally request a lease for a portion of the town-owned land located at 38976 Highway 133, Paonia, Colorado 81428, for the purpose of parking and overnight camping during an event we are hosting on August 23-25. We have discussed this proposal in our previous meetings, and I would like to address the questions and concerns raised during those discussions.

Event Details and Usage:

- **Event Date:** August 23-25, 2024
- **Number of Cars:** Upwards of 500 cars, though we do not anticipate utilizing the full capacity.
- **Cleanup Assurance:** We will ensure the area is thoroughly cleaned after the event.
- **Porta Potties:** We will provide a sufficient number of porta potties on the leased property to accommodate the number of attendees parking or camping on the leased property.
- **Insurance:** We will secure sufficient insurance coverage and name the Town of Paonia as an additional insured. Specifically, our coverage includes:
 - **Commercial General Liability:** \$1,000,000 per occurrence, \$2,000,000 general aggregate.
 - **Umbrella Liability:** \$2,000,000.

Access and Traffic Control:

- **Access Route:** Attendees will enter through our main entrance and proceed through our property to the town's driveway. We have an existing easement to use the town's driveway.
- **Traffic Control:** All traffic will enter and exit through our property, and no traffic will enter or exit through the town's entrance directly to Highway 133. We will have staff directing traffic to ensure all cars are safe and go to the correct places. Additionally, for pedestrian traffic from the leased property to our property, we will either construct a temporary wooden pedestrian bridge (pending approval from the town) or we will have people walk on the driveway with our employees directing traffic.



Lease Payment:

- We propose a lease payment of \$1000 for the three-day, two-night event. This proposed amount is a significant increase over historical lease amounts. For comparison, the last lease on this property in 2017 was for \$40 per acre per year, and the property is 10 acres. Additionally, the current lease with Turner Ditch is a 50-year lease with no lease payment.

Additional Lease Justification: Based on Section 4B of the existing Wildlife Habitat License Agreement for Turner Ditch Company, we believe the town is permitted to issue an additional lease as long as it does not interfere with the Turner Ditch lease. The relevant section states:

“Landowner reserves the right to issue additional licenses, right-of-way, or permits for compatible uses of the lands that do not conflict with or damage the habitat replacement improvements involved in this license agreement.”

Our proposed use of the land for parking and camping is a temporary, three-day event that will not interfere with or damage the existing habitat replacement improvements. We will take all necessary precautions to preserve the natural landscape and ensure that our activities are compatible with the purposes of the Turner Ditch agreement. Furthermore, our event will include provisions for traffic control, waste management, and cleanup to minimize any potential impact on the land.

Economic Impact: Hosting this event will bring approximately 2500 people to our town, significantly benefiting the local economy through increased patronage of local businesses, restaurants, and services.

We are committed to working closely with the town to ensure a successful and mutually beneficial event. We appreciate your consideration of our proposal and look forward to your positive response.

Thank you for your time and attention.

Sincerely,

Jeff Schwartz

Owner, Big B's Fruit Company



MEMORANDUM

TO: Honorable Mayor Paige Smith and Trustees
FROM: Stefen Wynn, Town Administrator & Treasurer
DATE: July 5, 2024
SUBJECT: Opinion of Leasing Wastewater Facility Property for Parking and Camping

Big B's Delicious Orchards (Big B's) approached the Town about leasing property adjacent to their property that belongs to the Town's Wastewater Enterprise and directly abuts the Town's Wastewater Treatment Facility. The management of Big B's submitted a request to lease on 6/21/2024 that is also contained within the agenda packet for the Board of Trustees' 7/9/2024 meeting. The request includes consideration of 'upwards' of 500 cars but doesn't contemplate an exact number of vehicles that could be considered for the space and doesn't state how many visitors would be camping in the space as opposed to just parking for the concert that evening. The request does include an insurance coverage provision in amounts that appear to be sufficient but does not include indemnification and hold harmless clauses that would be required of any lease of town property. This request also includes an access and traffic control plan that needs more detail to be fully considered.

After receiving the request and conferring with Department Heads in the Public Works and Police Departments, reviewing the formal request of Big B's, and discussing with Town attendees at a meeting with Big B's management and representatives from the ditch company, Town staff have gathered enough information to make an informed recommendation. During a meeting between myself and town staff, provisions of the Turner Ditch Habitat Improvement Agreement were discussed and subsequent conversations internally amongst staff and the Mayor, realized that the property that Big B's wishes to lease is not compatible with the existing agreement.

Under Section 4 (B) of the agreement, it states that, "Landowner [Town of Paonia] reserves the right to issue additional licenses, right-of-way, or permits for compatible uses of the lands that do not conflict with or damage the habitat replacement improvements involved in this license agreement." After much discussion, Town staff determined that the proposed use by Big B's to make the wildlife habitat a parking lot and camping area was not a compatible use of the land since a parking lot and camping area both conflicts with and has the potential to damage the habitat replacement improvements involved in the existing agreement with Turner Ditch.

It is important to note that Turner Ditch has not completed any of the improvements that it was expected to complete by Fall of 2023 since it is involved in an Environmental Assessment through Federal and State agencies. However, any deviation from the existing agreement will require both Turner Ditch and the Town to agree to amendments to the agreement in writing. It is the recommendation of this office that the Town does not proceed with an additional license for Big B's on the property in question unless, both the Town's Board of Trustees and the Turner Ditch Board agree, through an amendment of the agreement, that a parking lot and camping area is a compatible use of the wildlife habitat.

The request also includes a provision for a temporary pedestrian bridge to be built over Monitor Ditch, which would require additional consideration from that ditch company in writing. To mitigate the Town's liability for accidents, the proposed pedestrian bridge, even as a temporary improvement, at a minimum ought to require engineered drawings, and pass through a plan review process with a building official from a local government agency. Having this type of review is especially since it will be accessible by the public for commercial activities.

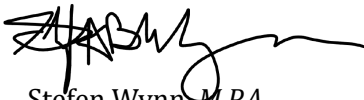
Staff also believe that any use of the area near the wastewater treatment ponds could potentially increase liability for the Town. The wastewater treatment ponds are highly regulated through state and federal agencies, and any disturbance of the ponds or the equipment maintaining the ponds could cause the Town to become non-compliant, which may result in heavy penalties and fines. It is important to note that Staff recognizes the economic impact that Big B's has on our community, but the risk of damage to the wastewater facility or trespassers into the facility is greater than the request from Big B's to lease the land.

Should the Board wish to contemplate approving an additional license for the wildlife habitat to Big B's for parking and camping, it is recommended that a police officer be stationed at the wastewater facility for the duration of the event. The cost for a rotating shift of officers at the plant would need to be paid at an overtime rate since the Town still needs to provide coverage within its jurisdictional limits while an officer is also stationed at the wastewater treatment facility.

There may be an occasion for other Town Property to be leased for event parking only, but it would also require an officer for traffic control to be paid at an overtime rate. Even in this scenario, the Town would need to have police coverage for emergencies while the event is taking place.

Any consideration by the Board of Trustees to grant parking and/or camping at any town owned property would also need a consideration of rents higher than the proposed \$1,000. The costs associated with either protecting Town wastewater facilities, or directing traffic at other town owned properties far exceeds the consideration contemplated by Big B's.

In Public Service,



Stefen Wynn, M.P.A.
ICMA-CM

Paonia Town Administrator & Treasurer

In regard to Big B's request to lease town property bordering the Wastewater Treatment plant, Paonia Public Works (PPW) is not in favor of allowing campers and vehicles access to the property. PPW is not willing to take on the liability of possible pedestrians in or around our facility. The Wastewater Treatment ponds are highly regulated and if anything should accidentally disturb the ponds, or the equipment maintaining the ponds, the Town of Paonia risks being non-compliant with State and Federal Wastewater regulations.

We appreciate Big B's hosting this event and bringing people to our community to have a good time and enjoy our town, however, historically with Paonia events we have had issues with people straying from the event and causing issues to our facilities and equipment.

WILDLIFE HABITAT LICENSE AGREEMENT FOR TURNER DITCH COMPANY

This agreement, between Turner Ditch Company, a Colorado non-profit mutual ditch corporation (herein "licensee") and Town of Paonia (hereafter "Landowners") is to allow for the creation of a habitat replacement project on Landowners' lands. For that purpose, the parties agree as follows:

1. Landowners owns parcel totals approximately 42.181 acres at 38976 Highway 133, Paonia, Colorado 81428. The legal description is: Quarter: SW S: 1 T: 14S R: 92W Quarter: NW S: 12 T: 14S R: 92W TOTAL AC-42.181+- RESIDUAL ACRES CROUSEN SUB & DELICIOUS ORCHARDS LLC. PT SW4 SEC 1 & NW4 SEC 12 T14S R92W 6PM.BEG SEC COR COMMON TO SECS 1,2,11 & 12 TH N01*29°11'E 771.01';N88°11'24"E 40.10';N36°39'28"E 34.66';S01°29'11'W 551.66';N62°09'08"E 177.45';N33°31'44"E 55.11';N34°42'26"E 126.83';N42°05'18"E 56.96';N51°59'38"E 114.35';N57°32'15"E 60.92';N65°45'58"E 49.15';N83.20°02'E 222.87'; S74°54'0"E 181.73';S59°42'51"E 122.16';S43°14'42"E 108.26'; ETC TO POB PLAT R-696345 R-696351

2. Licensee, at its sole cost and expense, proposes to construct fish and wildlife habitat enhancements on approximately 28.3 acres of this parcel. The location is shown on the map attached hereto as Attachment "A."

3. Landowner hereby grants to Licensee, upon the terms hereinafter provided, a license for the following purposes and in the location described in Attachment "B":

- A. Purpose: To construct, operate, and maintain wildlife habitat enhancement, as described in the Turner and Lone Cabin Ditch Salinity Control Project (R20AC00018) Habitat Replacement Plan at Town of Paonia Water Treatment Plant March 15, 2022.
- B. Period: 50 years until (December 31, 2072).
- C. Construction and Operation: The Licensee shall perform all work under this license agreement in accordance with the plans shown in the Turner Ditch Salinity Control Project (R20AC00018) Habitat Replacement Plan on Town of Paonia property March 15, 2022, or approved revisions hereof, and in a manner satisfactory to Landowner. The licensee is responsible for obtaining all permits, licenses, authorizations, and consents, either from other government entities or private individuals that are necessary and/or required for this activity prior to construction. Licensee will be responsible for watering newly planted trees and shrubs every 7 to 10 days during the growing season until the plants are established. Licensee will maintain habitat improvements on the site for 50 years. The Landowner and Licensee representative will conduct a yearly, joint site review to determine when the habitat improvement objects have been met.
- D. The licensee shall exercise care to preserve the natural landscape and shall conduct its construction operations to prevent any unnecessary destruction, scarring, or defacing of the works. All trees, native shrubbery, and native vegetation shall be preserved and shall be protected from damage which may be caused by Licensee's construction operations and equipment. The timing of the work will be scheduled to minimize the effect on the waterfowl and possible Yellow-billed cuckoo nesting in the area.
- E. The Licensee shall have the right to inspect the premises to assure that the habitat is being adequately maintained. Licensee will be responsible for any out-of-pocket expenses related to repair and maintenance of the habitat enhancement of the project, except for damages caused by Landowner activities. Landowner will assist in regulating irrigation water for newly planted trees and shrubs.

4. RIGHTS RESERVED

- A. This license agreement and all rights hereunder shall be held by the Licensee at all times subject to the rights of the Landowner. Jurisdiction and supervision by Landowner over the concerned lands are not surrendered or subordinated by the issuance of this license agreement.
- B. Landowner reserves the right to issue additional licenses, right-of-way, or permits for compatible uses of the lands that do not conflict with or damage the habitat replacement improvements involved in this license agreement.
- C. The Landowner also reserves the right at all proper times and places freely to have ingress to, passage over, and egress from all of the licensed lands for the purpose of exercising, enforcing, and protecting the rights reserved herein.

5. HOLD HARMLESS

- A. Landowners do not assume any liability resulting from the granting of this license agreement or the exercise thereof.
- B. Licensee hereby agrees to indemnify and hold harmless Landowner from any loss or damage and from any liability on account of personal injury, property damage, or claims for personal injury or death arising out of the Licensee's activities under this license agreement.
- C. Licensee hereby releases Landowner from liability for any and all loss or damage of every description or kind whatsoever, which may result to the Licensee from the construction, operation, and maintenance of wetlands upon Landowner's lands, provided that nothing in this license agreement shall be construed as releasing the Landowner from liability for their own actions.

6. ASSIGNMENT OF TRANSFER

This license agreement shall not be assigned or transferred by the Licensee without the prior written consent of Landowners

7. SUCCESSORS IN INTEREST OBLIGATED

This license agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto.

8. RECORDED NOTICE

A memorandum of this agreement will be recorded in the Delta County Real Estate records.

Executed this ____ day of _____ 2022.

By _____

Turner Ditch Company
14140 Dry Gulch Road
P.O. Box 1553
Paonia, CO 81428

By _____

Town of Paonia
P.O. Box 460
214 Grand Avenue
Paonia, CO 81428

State of Colorado
County of Delta

State of Colorado
County of Delta

The foregoing instrument was acknowledged before
me this ____ day, of _____, 2022.

This foregoing instrument was acknowledged before
me this ____ day, of _____, 2022.

(Notary's official signature)

(Notary's official signature)

(Commission Expiration)

Commission Expiration)

Notary Seal

Notary Seal

Appendix C - Map Figure 2
Overview of Turner Ditch Habitat Project
at Town of Paonia Water Treatment Plant
March 15, 2022

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Culvert under road

Farmer's Ditch Diversion for Town and Big B's

Big B's 1st takeout

Farmer's ditch water - 2 Shares Town, 1.5 Shares Big B's

Splitter box on Big B's

Tile drain starts

Existing pipe crosses ditch

Big B's tailwater to Monitor Ditch

Manhole for leach line

Power box and new fiber optic line

Pond outlet box

Photo Pt. 4

Section C - Stressed Riparian Area

Photo Pt. 5

Manhole for pond discharge

Photo Pt. 6

0.25 cfs of return water to river

Pilot Rock Ditch Habitat Project Site

Section B - Riparian Area

Photo Pt. 3

2nd manhole drain

Tile water enters ditch

Section A - Shelterbelt Area

Photo Pt. 2

Photo Pt. 1

New Pipe from Big B pond

From B B's to Section D

Legend

- ▲ Additional_pole-or_shrub-plantings
- ◆ Turner_HP_Photo_Pts
- North_Fork_Farmers_Ditch
- Monitor-Ditch
- Gates
- Dripline-Planting_Rows
- Old_Irrigation_line
- Underground_drain_tile
- Proposed_Fence
- Proposed_Open_Ditch
- Proposed_Piping
- Existing_Fence
- BigB Pond
- Pilot Rock Habitat Site
- Section_A
- Section_B
- Section_C
- Habitat_Project_Pts

0 150 300 600 Feet

Potential Parking Options For Business Parking (no overnight)

Potential Stakeholder	Time Potential Use	approx#spaces
1. High country printing –	evenings	TBD
2. ATM lot -	evenings	TBD
3. Senior center –	evenings	TBD
4. Behind Dons-bank lot –	anytime	TBD
5. In front of Dons -	anytime	TBD
6. 2 nd st along street up to karate center -	anytime	TBD
7. Main street – Diagonal	anytime	TBD
8. Town lot –	anytime	TBD
9. 2 nd st along buss barn make into marked spaces -	anytime	TBD
10. Buss barn –(who owns?) -	TBD	TBD
11. More spaces can be marked out in front of the old Lizzys	anytime	TBD
12. One side of Gravel drive along RR tracks	TBD	TBD

Steps For Determining If Use Of These Spaces Can Be Made Possible

- a. Fact finding (for all steps keep town leadership informed)
 - i. Site visits to businesses identified that have underutilized parking space or could share space during non-business evening hours.
 1. Determine parking space potential at each site
 2. Distance to down town
 3. # of spaces that could be utilized
 4. Daytime, nighttime use
 5. Develop Stakeholder list with contact info
 - ii. Contact stakeholders
 1. Introduce idea as way to continue to support economic viability.
 2. Document stake holder needs/concerns.
 3. Prioritize stakeholders based on willingness to work with town, cost, concerns, parking space potential etc.
 - iii. legal aspects
 1. Lease and terms
 2. Contracts/Recorded lease that goes with property?
 3. Liability insurance
 - iv. Determine Financial Needs and budget
 1. Cost of lease
 2. Liability Insurance
 3. Signage
 4. Repairs when needed
 5. How or if to Assign Fees
 - a. Businesses equally shared fee
 - b. Town revitalization grants
 - c. Main Street (DOLA) – Downtown revitalization
 - v. Bike corrals vs auto parking (option to small racks in front of businesses)
 1. Can accommodate for 12-14 bikes
 2. Take up. 1 to 2 parking spaces and are installed in vehicle right of way along curb
 3. Grant Potential using local tradesperson/artist?



Present parking ordinance 16-6-10 Table 16-5

Indoor restaurants and bars	1.0 space for every 3 seats or 1.0 space for every 200 sq. ft. of floor area, whichever is greater
Retail businesses except for furniture and appliance stores	1.0 space for every 300 sq. ft. of floor area
Medical and dental offices and clinics	1.0 space for every 200 sq. ft. of floor space

Sec. 16-6-20. - Combinations of uses.

- When one (1) building is planned to include a combination of different uses, the minimum *parking* required will be determined by applying the above requirements based upon the floor area for each use. The minimum number of *parking* spaces required for the building shall be the sum of the requirements for each separate use.

(Ord. No. 83-116, Art. XIII, 1983; Ord. No. 2000-02, Art. XIII, 2000; Ord. No. 2014-04, § 1, 1-13-2015)

- Sec. 16-6-30. - *Parking* requirements for uses not listed.**

For specific uses not listed, the Planning Commission shall determine the appropriate number of *parking* spaces required based upon the type of activity, intensity, number of employees and similarity to listed uses.

Sec. 16-6-40. - Off-site *parking*.

For any business use, the off-street *parking* requirements may also be met as follows:

- (1) Additional off-street *parking* spaces may be provided on a site within three hundred (300) feet of the lot that generates the *parking* requirements, provided that the site is owned by the owner of the *parking* generating property;
- (2) The owner of the lot generating the need for *parking* spaces may participate in a *parking* district or joint venture requiring the payment of a fee in lieu of providing on-site *parking*. The fees collected by the district or joint venture would be then used to provide off-street *parking* and assure that the Town's requirements were met. All such *parking* districts or joint ventures shall be subject to the approval of the Board of Trustees; or
- (3) When a business use is unable to provide the required on-site *parking* and/or loading requirements, the property owner or applicant shall be required to contribute to the *Parking* Fund a sum as set forth in [Section 16-5-50](#) below per required *parking* space.

Sec. 16-6-50. - *Parking* Fund.

[Suspended.]

(Ord. No. 83-116, Art. XIII, 1983; Ord. No. 99-02, 1999; Ord. No. 2003-08, 2003; Ord. No. 2014-04, § 1, 1-13-2015)

Editor's note— *The provisions of this Section are suspended indefinitely.